

**BOARD OF COUNTY COMMISSIONERS
JASPER COUNTY, GEORGIA
REGULAR MEETING AGENDA**

January 8, 2018

6:00 p.m.

**Commissioner's Meeting Room – Ground Floor Ste. 16
MONTICELLO, GEORGIA**

I. Call to Order (6:00 p.m.)				
NAME	PRESENT	ABSENT	LATE	ARRIVED
DISTRICT 1 – CARL PENNAMON, CHAIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 2 – BRUCE HENRY, VICE-CHAIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 3 – DON JERNIGAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 4 – CRAIG SALMON	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 5 - DOUG LUKE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. Pledge of Allegiance –

III. Invocation – District 1

IV. Approval of Agenda

V. Consent Agenda –

1. Approval of Minutes:
 1. Regular Meeting Minutes, December 4, 2017
2. Check Register – Check #'s- **51687 - 52035**

VI. Public Hearing

Public Hearings are conducted to allow public comments on specific advertised issues such as rezoning, ordinances, policy development and other legislative actions to be considered by the County Commissioners. Following the public hearing, the Board of Commissioners will take action on each item presented below.

1. A public hearing will be held for adoption of the amended Continuing Certification of being a local issuing authority pursuant to the Georgia Erosion and Sedimentation Act of 1975.

VII. County Commissioner Items

VIII. Presentations/Delegations

Presentation/Delegations allows scheduled speakers to address the Commission for not more than ten (10) minutes on specific topics or for recognition of citizens, county employees or other events by the Commissioners.

IX. Regular Agenda

Appointments:

1. Appointment of Chairman
2. Appointment of Vice-Chairman
3. Appointment of County Attorney
4. Appointment of County Clerk

Old Business:

1. Adopt Annual Update of Impact Fees Capital Improvement Element – FY 2017
2. Adopt Annual Update of Short Term Work Program - FY 2018 - 2022
3. Additional 2018 Comprehensive Plan Steering Committee Appointments

New Business:

1. Alcohol License Application - Hillsboro Station Market-Retail Sale of Beer
2. Adoption of Amendment to Georgia Erosion Control Act of 1975
3. 2018 Fiscal Agent Designation – Family Connection
4. Request to Increase Budget for Grant Received from NEGAAA – Senior Center
5. Set 2018 Holidays
6. Set 2018 Meeting Dates
7. Set Qualifying Fees for 2018 Elections
8. Adopt Language Access Plan (LAP) for CDBG Grant

X. County Attorney Items

XI. County Manager Update

1. Roads
2. Bridges

XII. Citizen Comments

The Citizens Comments section of the Agenda allows citizens who sign up to address the Commission for not more than three (3) minutes on specific topics. The County Attorney will keep time. Please be courteous of the 3 minute time limit.

XIII. Executive Session

Consultation with County attorney to discuss pending or potential litigation as provided by O.C.G.A. §50-14-2(1); Discussion of the future acquisition of real estate as provided by O.C.G.A. §50-14-3(4); and, Discussion on employment, compensation, or periodic evaluation of county employees as provided in O.C.G.A. § 50-14-3(6)

XIV. Adjournment

Consent Agenda – Item 1

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: Approval of Minutes

Summary:

Minutes have been completed for the Jasper County Board of Commissioners:

- Regular Meeting Minutes, December 4, 2017

Background:

Cost: \$0

Recommended Motion:

Approve minutes for:

- Regular Meeting Minutes, December 4, 2017

Jasper County Board of Commissioners

December 4, 2017

Regular Meeting Minutes

6:00 P.M.

Comm. Pennamon called the meeting to order at 6:00 p.m.

Commissioners Present: Chairman, Carl Pennamon, Vice-Chairman, Bruce Henry, Don Jernigan, Craig Salmon, and Doug Luke.

Staff Present: Mike Benton, County Manager, Clerk, Sharon Robinson, Finance Director, Rhonda Blissit, and Hillary Edgar sitting in for County Attorney David Ozburn. Also, Shane Sealy, Planning and Zoning Director, Tracy Norton, Senior Center Director, and Pam Mayer, Chamber Director.

Pledge of Allegiance:

Invocation:

District 2, Bruce Henry

Agenda Approval:

Comm. Salmon made motion to approve the agenda moving Item #6 under New Business up, Comm. Henry seconded; passed unanimously.

Consent Agenda:

Minutes:

Comm. Henry made motion to approve the Minutes of Regular Meeting of November 6, 2017; Comm. Jernigan seconded; passed unanimously.

Check Register:

Comm. Salmon made motion to approve the check register which included check #'s 051307 - 051686, Comm. Luke seconded; passed unanimously.

Commissioner's Items:

Jernigan: None

Henry: None

Salmon: None

Luke: None

Pennamon: January Meeting, need to move from Jan. 1st to Jan. 8th, suggest to set the January 2019 meeting when we set meeting calendar next month.

Presentations/Delegations:

None

New Business Item 6 (moved):

Alcohol Application/License Renewals – Planning and Zoning:

Shane Sealy noted that there are 7 renewals and 1 new application; noted background checks have been done.

Comm. Henry noted on Hillsboro Station he feels we should bring it back once the building is up to Code.

Comm. Jernigan noted he is on the Board at Turtle Cove and will recuse himself from voting on that renewal.

Commissioners voted on the Applications as follows:

- 2018-A-001 - Convenience Stores, Inc dba Larry’s 4-Way Retail Sales of Beer and Wine-Renewal – Comm. Salmon made motion to approve, Jernigan seconded; passed unanimously.
- 2018-A-002 - Lakeview Marina Retail Sale of Beer and Wine-Renewal – Comm. Jernigan made motion to approve, Henry seconded; passed unanimously.
- 2018-A-003 - Lakeview Restaurant Pouring of Distilled Spirits, beer and wine-Renewal – Comm. Jernigan made motion to approve, Luke seconded; passed unanimously.
- 2018-A-004 - Tyson’s Country Store Retail Sale of Beer and Wine-Renewal – Comm. Henry made motion to approve, Salmon seconded; passed unanimously.
- 2018-A-005 - Hillsboro Station Market-Retail Sale of beer New Application – Comm. Salmon made motion to table until building is up to code, Henry seconded; passed unanimously.
- 2018-A-006 - Turtle Cove POA Pouring of Distilled Spirits, Beer and Wine-Renewal – Comm. Salmon made motion to approve, Henry seconded; Salmon, Pennamon, Luke and Henry vote yes, Jernigan recused; passed 4-0.
- 2018-A-007 - Sac-O –Suds Retail Sales of Beer and Wine-Renewal – Comm. Luke made motion to approve, Salmon seconded; passed unanimously.
- 2018-A-008 - Frank’s Restaurant Pouring License for Distilled Spirits, Beer and Wine-Renewal – Comm. Salmon made motion to approve, Jernigan seconded; passed unanimously.

Regular Agenda:

Old Business:

2018 Comprehensive Plan Update Steering Committee Appointments:

Mr. Benton noted our Comprehensive Plan update is due October 31, 2018. A Steering Committee needs to be put together. NEGRC is suggesting a committee of 12-14 people. Mr. Benton noted individuals that have requested to serve include; Ken McMichael, Mary Patrick, Tracy Norton, and Pam Mayer. Individuals that were recommended include; Andrew Boyd, Bud Cowan, Ross Hays, Adam McGinnis, Gerald Stunkel, and Sue Patterson.

Comm. Pennamon asked for recommendation from Board of Commissioners to serve.

Comm. Salmon recommended Commissioner Henry.

Comm. Henry noted he would be glad to serve.

Mr. Benton noted 12 to 14 persons is not a hard number, it is just a guide.

Comm. Pennamon noted he would be willing to sit on committee.

Mr. Benton recommends County Manager and Planning and Zoning Director as staff members.

Comm. Pennamon suggested only allow the City 1 elected person and 1 staff person.

Comm. Jernigan made motion to appoint list of people below to the 2018 Steering Committee, Comm. Salmon seconded; passed unanimously

Bruce Henry
Mike Benton
Shane Sealy
Ken McMichael
Mary Patrick
Tracy Norton
Andrew Boyd
Bud Cowan
Ross Hays
Adam McGinnis
Gerald Stunkel
Pam Mayer
Sue Patterson
David Dyer
2 from City of Monticello
2 from City of Shady Dale

Comm. Salmon made note that Ross Hays is his nephew by marriage.

EMS Billing and Collections Bid Proposals:

Mr. Benton noted currently the billing is done by a single employee; the process is a much regulated function and there are a lot of laws that change yearly; therefore many counties contract out the business side of EMS.

Chris Finch noted there are a lot of different things to consider; currently we do report to 3 different locations. By outsourcing billing, we can mainstream this process. We got bids from 7 companies and narrowed it down to 3 that are best suited for us; he recommends awarding bid to Emergency Billing Services.

Mr. Benton noted the recommendation is to enter into a 1-year agreement.

Comm. Pennamon questioned the timeframe it will take to be implemented.

Chief Finch noted there is a 4 to 6-month transition period.

Comm. Pennamon suggested change over process be completed by April 1, 2018.

Comm. Luke clarified we will we track the difference through Finance or EMS Billing person.

Comm. Pennamon expressed concern if the billing persons job duties will be increased.

Mr. Benton noted the job description is being re-written.

Comm. Salmon made motion based on Chief Finch's recommendation to authorize Chairman to enter into a one-year agreement with Emergency Billing, Commerce, GA for EMS Billing and Collection services subject to attorney review of contract with a projected start date of April 1, 2018; Comm. Jernigan seconded; Salmon, Henry, Luke, and Jernigan vote yes; Pennamon vote no; motion passed 4 to 1.

Comm. Salmon clarified this is the billing and collection side, not operations.

2018 GDOT LMIG Application Submittal:

Mr. Benton noted 2018 LMIG application is nearing submittal deadline. He reviewed the 2016 and 2017 LMIG projects. He noted we need a decision on 2018 project tonight.

Comm. Pennamon noted that we will get the same amount of money regardless, so we can submit a project with the option to change.

Mr. Benton noted the 2018 GDOT LMIG amount to Jasper County is \$546,259; the county's 30% match is \$163,877. We will have the option to change the project.

Comm. Luke made motion to approve 2018 LMIG Application for 2.5 miles full depth reclamation of Post Road; beginning North of Bowden Road proceeding 2.5 miles to Smith Brock Road, Henry seconded; passed unanimously.

New Business:

Jasper County Water and Sewer Authority Board Appointments:

Mr. Benton noted Jasper County Water and Sewer Authority has four vacancies; staff advertised and received interest from Eileen Ott, Joseph Hinton, and Bobby Sutton.

Mr. Benton also noted the current board members; Bill Whitten, Elvis Singleton, Ken McMichael and Mary Alice Carter also need re-appointment.

Ms. Robinson noted that Ms. Ott apologizes for not being able to be here her husband had an appointment.

Comm. Salmon noted that their terms are staggered 3 years not 5 as stated in the agenda item. He also feels the City should have representation.

Staff was asked to look at who is filling what terms and report back.

Comm. Luke made motion to re-appoint Bill Whitten, Elvis Singleton, Ken McMichael and Mary Alice Carter, Henry seconded; passed unanimously.

Comm. Luke made motion to appoint Eileen Ott, Joseph Hinton, and Bobby Sutton; Clerk to look at staggered terms and report back, Henry seconded; passed unanimously.

Comm. Pennamon noted that Comm. Salmon will get with the City to see if they want to appoint someone.

Ocmulgee Judicial Circuit Adult Treatment Court Collaborative Advisory Board Appointment:

Mr. Pennamon noted that he was contacted by Judge Trammell and asked if the Board of Commissioners would appoint Ms. Norma J. Trammell to this board. To the best of his knowledge there is no relation. Ms. Norma J. Trammell was here earlier and had to leave.

Comm. Salmon made motion to appoint Norma J. Trammell to the Ocmulgee Judicial Circuit Adult Treatment Court Collaborative Advisory Board, Henry seconded; passed unanimously.

Mandatory Firefighters Cancer and Long Term Disability Insurance Coverage Proposals:

Chief Finch noted the State of Georgia passed HB146 that requires organized Fire Departments to purchase and maintain certain insurance coverage for eligible firefighters with an effective date of January 1, 2018. Jasper County Fire Rescue received 2 quotes with ACCG being the lowest and is who he recommends.

Comm. Henry made motion to approve ACCG-IRMA to provide insurance coverage in the amount of \$7,905 annual premium for Jasper County Fire Rescue and authorize chairman to sign resolution, Salmon seconded; passed unanimously.

Mr. Benton noted there is money in the Fire Rescue budget to fund this.

Fire Rescue Self Contained Breathing Apparatus Procurement:

Chief Finch noted Jasper County Fire Rescue is in need of replacing al Self Contained Breathing Apparatus used by the department due to poor condition, age, expirations and current compliance issues. All the bottles that attach will expire in February and March 2018.

Chief Finch noted he recommends purchasing from Municipal Emergency Services 46 packs, 46 masks and 92 bottles for a cost of \$336,366.72 with a 10-year warranty.

Comm. Henry questioned how we can prevent them missing in the future.

Chief Finch noted we are working on an accountability checklist.

Comm. Pennamon clarified that 46 was what was needed.

Chief Finch noted yes, 7 per station

Comm. Jernigan questioned if we need all 46 at one time.

Chief Finch explained we have to have a certain amount of equipment to comply with state regulations.

Comm. Pennamon expressed concern on how we would pay for the equipment.

Chief Finch noted that the Ambulance we bought last year with contingency money, is showing on his Capital Outlay line item for this year due to the timing of it.

Ms. Blissit noted we can assign the ambulance to 2017 fund balance.

Comm. Henry questioned what is included in a pack.

Chief Finch showed Commissioners one of the SCBA packs and a bottle.

Mr. Benton noted that BB&T does finance the packs and we are looking at 84 months at 2.80%, monthly payment of \$6,014 and annual amount of \$72,171.

Mr. Benton further noted one of the items that needs to be handled is the ambulance. If we do this, his current budget can pay for the financing and the insurance we just approved.

Comm. Salmon made motion to assign the recent ambulance purchase to 2017 Capital Outlay and approve the purchase of the 46 SCBA's and equipment and the Board will determine financing going forward, Luke seconded; passed unanimously.

FY2017 Final Budget Amendments – To Finalize Audit:

Ms. Blissit reviewed the final FY2017 Budget Amendments.

Commissioners approved the budget amendments as follows:

- Budget Amendment #1 – Comm. Salmon made motion to approve, Jernigan seconded; passed unanimously.
- Budget Amendment #2 – Comm. Henry made motion to approve, Salmon seconded; passed unanimously.
- Budget Amendment #3 – Comm. Jernigan made motion to approve, Salmon seconded; passed unanimously.
- Budget Amendment #4 – Comm. Henry made motion to approve, Salmon seconded; passed unanimously.
- Budget Amendment #5 – Comm. Jernigan made motion to approve, Henry seconded; passed unanimously.
- Budget Amendment #6 – Comm. Luke made motion to approve, Jernigan seconded; passed unanimously.
- Budget Amendment #7 – Comm. Henry made motion to approve, Salmon seconded; passed unanimously.
- Budget Amendment #8 – Comm. Luke made motion to approve, Henry seconded; passed unanimously.
- Budget Amendment #9 – Comm. Salmon made motion to approve, Henry seconded; passed unanimously.
- Budget Amendment #10 – Comm. Jernigan made motion to approve, Henry seconded; passed unanimously.
- Budget Amendment #11 – Comm. Luke made motion to approve, Salmon seconded; passed unanimously.

(A copy of these Budget Amendments will be attached and made a part of the official minutes).

County Attorney Items:

None

County Manager Items:

Mr. Benton noted he would like to bid a Tub Grinder for storm debris; will be reimbursed by FEMA through GEMA

Comm. Henry questioned if the plan is to grind and put in Landfill.

Mr. Benton noted EPD says we can use as cover for Cell 5.

Mr. Benton noted he is meeting with Public Works Director in the morning to identify bridgework. Also Keldrick Collins with DOT is scheduled to come Wednesday at 9:30 a.m.; Comm. Salmon requested him to come about a new sign at Recreation Department.

Mr. Benton noted there will need to be Work Sessions and Called Meetings in January on Public Works 2012 SPLOST.

Mr. Benton reminded the Board that the employee Christmas Dinner is December 14th and encouraged Commissioners to attend.

Comm. Pennamon noted the board would like to provide all employees with a ham or turkey.

Comm. Salmon made motion to authorize County Manager to purchase turkeys for all full-time, part-time, and volunteer employees not to exceed \$4,000, Jernigan seconded; passed unanimously.

Citizen Comments:

Ken McMichael – JCWSA Policy Statement

Executive Session:

None

Adjourn:

Comm. Salmon made motion to adjourn at 8:15 p.m., Comm. Henry seconded; passed unanimously.

Carl Pennamon, Chairman

Sharon S. Robinson, Clerk

Consent Agenda – Item 2

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: Approval of Check Register

Summary:

A check register will be generated by the finance department on meeting day for signature and approval to process the checks.

Background:

Cost: \$0

Recommended Motion:

Approve processing of check #'s 51687 - 52035

Public Hearing:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: Continuing Certification of a Local Issuing Authority pursuant to the Georgia Erosion And Sedimentation Act of 1975, as amended (O.C.G.A. 12-7-1)

Summary:

Public Hearings are conducted to allow public comments on specific advertised issues such as rezoning, ordinances, policy development and other legislative actions to be considered by the County Commissioners.

Background:

A public hearing will be held for adoption of the amended Continuing Certification of being a local issuing authority pursuant to the Georgia Erosion and Sedimentation Act of 1975.

Appointments – Item 1

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: Appointment of Chairman

Summary:

The County Charter states in Section 1 C that: *the board of commissioners shall, at its first meeting in January, elect a chairman from among its membership to serve for a one year term.*

Background:

Same as Above

Cost: None

Recommended Motion:

Appoint a Chairman by receiving sufficient votes.

Appointments – Item 2

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: Appointment of Vice-Chairman

Summary:

The County Charter states in Section 1 C that: *the board of commissioners shall, at its first meeting in January, elect a vice-chairman from among its membership to serve for a one year term.*

Background:

Same as Above

Cost: None

Recommended Motion:

Appoint a Vice-Chairman by receiving sufficient votes.

Appointments – Item 3

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: Appointment of County Attorney

Summary:

The County Attorney Appointment is done at the first meeting each year for the attorney *to serve for a one year term. Staff recommends appointing Jim Alexander as County Attorney, and David Ozburn as Assistant County Attorney.*

Background:

Same as Above

Cost: None

Recommended Motion:

Appoint a County Attorney and Assistant County Attorney by receiving sufficient votes.

Appointments – Item 4

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: Appointment of County Clerk

Summary:

The Board of Commissioners needs to make a designation of County Clerk to serve for a one year term.

Background:

Same as Above

Cost:

Recommended Motion:

Approve the County Clerk by receiving sufficient votes.

Old Business – Item 1:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: Adopt Annual Update of Impact Fees Capital Improvement Element – FY 2017

Summary:

Jasper County's Annual Update for the Capital Improvement Element for FY 2017 has been approved by the Northeast Georgia Regional Commission and by the Department of Community Affairs.

Background:

In 1989, The Georgia General Assembly enacted House Bill 215, the Georgia Planning Act that requires all local governments to prepare a comprehensive plan and adopt an annual update of the Capital Improvement Element.

Cost:

None

Recommended Motion(s):

Motion to adopt the Annual Update to the Impact Fees Capital Improvement Element for FY 2017 and authorize Chairman to sign resolution.

**Jasper County BOC
Impact Fee Fund
Annual Impact Fee Financial Report
Fiscal Year 2017**

Public Facility Allocation Percentage Service Area	Library 34% Countywide	Parks 14% Countywide	Fire 17% Countywide	Jail 24% Countywide	Sheriff 5% Countywide	E911 3% Countywide	Admin 3% Countywide	Total 100%
Impact Fee Balance:								
6/30/2016	14,603.99	39,739.52	22,051.74	49,060.71	10,502.58	3,483.54	3,513.03	142,955.11
Impact Fees Collected:								
7/1/2016 thru 6/30/2017	18,999.77	7,803.14	9,506.97	13,316.40	2,834.19	1,671.84	1,624.05	55,756.35
Accrued Interest	51.72	21.30	26.01	36.35	7.74	4.56	4.43	152.11
Subtotal: Fee Accounts	33,655.47	47,563.95	31,584.72	62,413.46	13,344.51	5,159.94	5,141.51	198,863.57
Expenditures	(14,603.66)	-	(29,915.00)	-	-	-	-	(44,518.66)
Impact Fee Balance:								
6/30/2017	19,051.81	47,563.95	1,669.72	62,413.46	13,344.51	5,159.94	5,141.51	154,344.91

Jasper County Board of Commissioners
 Report of Accomplishments
 Impact Fees
 Capital Improvements Project Update
 FY 2013 - 2017

Project Description	Start Date	End Date	Project	Funding Sources	Status/Remarks
Library					
Circulation Materials	7/1/2012	6/30/2013	8,092.00	Impact Fees	Uncle Remus Regional Library System
Circulation Materials	7/1/2013	6/30/2014	see remarks	Impact Fees	Paid to Uncle Remus Regional Library System in FY 2015
Circulation Materials	7/1/2014	6/30/2015	3,816.00	Impact Fees	Uncle Remus Regional Library System
Circulation Materials	7/1/2015	6/30/2016	17,381.00	Impact Fees	Uncle Remus Regional Library System
Circulation Materials	7/1/2016	6/30/2017	14,604.00	Impact Fees	Uncle Remus Regional Library System
Library Total			43,893.00		
Parks & Recreation					
Parks & Recreation Total					
			-		
Fire					
Fire Station #3 Training Area, Classroom, Office Buildout	7/1/2015	6/30/2016	28,978.00	Impact Fees	Completed 2/12/2016
Command, Rescue and ALS Response Vehicle	7/1/2016	6/30/2017	29,915.00	Impact Fees	Support Fire Rescue
Fire Total			58,893.00		
Jail					
HVAC System	7/1/2012	6/30/2013	24,785.00	Impact Fees	Completed 8/2/2012
Jail Total			24,785.00		
Sheriff					

Report of Accomplishments
Impact Fees
Capital Improvements Project Update
FY 2013 - 2017

Project Description	Start Date	End Date	Actual Cost of		Funding Sources	Status/Remarks
			Project			
Sheriff Total				-		
E-911						
E-911 Total				-		
Admin						
BOC Meeting Room Equipment, Computer, Projector	7/1/2015	6/30/2016	1,951.00		Impact Fees	Completed 5/12/2016
Admin Total			1,951.00			
Report of Accomplishments Total			129,522.00			

Jasper County Board of Commissioners - Impact Fee Capital Improvement Project List
 FY 2018 - 2022

Public Facility	Service Area	Project Start Date	Project End Date	Estimated Cost of Project	Responsible Parties	Funding Sources	Project Description	Status/Remarks
Library	County Wide	2018	2022	114,050	Jasper County BOC, Uncle Remus Library Board	Impact Fees	Books, Circulation Materials	
Parks & Recreation	County Wide	2018	2022	86,579	Jasper County BOC	Impact Fees	Park Expansion	
Fire	County Wide	2018	2022	49,204	Jasper County BOC	Impact Fees	Facility Updates, Self Contained Breathing Apparatus	
Jail	County Wide	2018	2022	128,995	Jasper County BOC	Impact Fees	Facility Updates, Electronic Security Control	
Sheriff	County Wide	2018	2022	27,515	Jasper County BOC	Impact Fees	Facility Updates	
E911	County Wide	2018	2022	13,519	Jasper County BOC	Impact Fees	Facility Updates	
Administration	County Wide	2018	2022	13,262	Jasper County BOC	Impact Fees	Administrative Equipment, Computers, Monitors	
				433,124				

RESOLUTION – 2018.01.08A

Impact Fees Capital Improvement Element (CIE) – FY 2017

WHEREAS, the 1989 Georgia General Assembly enacted House Bill 215, the Georgia Planning Act, Requiring all local governments to prepare a comprehensive plan in accordance with the Minimum Planning Standards and Procedures promulgated by the Georgia Department of Community Affairs; and

WHEREAS, the annual update of the Capital Improvements Element (CIE) for Jasper County, Georgia for FY 2017 was prepared in accordance with the Minimum Planning Standards and Procedures established by the Georgia Department of Community Affairs;

NOW THEREFORE, BE IT RESOLVED, by Jasper County that the Capital Improvements Element (CIE) for Jasper County, Georgia for FY 2017 as approved by the Georgia Department of Community Affairs is hereby adopted, and furthermore, that the Northeast Georgia Regional Commission shall be notified of said adoption within seven (7) days of the adoption of this resolution.

Adopted this 8th day of January, 2018.

JASPER COUNTY BOARD OF COMMISSIONERS

BY:

ATTEST:

Old Business – Item 2:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: Adopt Annual Update of Short Term Work Program - FY 2018 – FY 2022

Summary:

Jasper County’s STWP FY 2018 – FY 2022 has been approved by the Northeast Georgia Regional Commission and by the Department of Community Affairs.

Background:

In 1989, The Georgia General Assembly enacted House Bill 215, the Georgia Planning Act that requires all local governments to prepare a comprehensive plan and adopt an annual update of the STWP.

Cost:

None

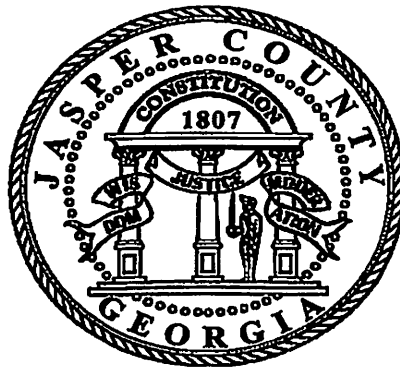
Recommended Motion(s):

Motion to adopt Jasper County’s STWP FY 2018 – FY 2022 and authorize Chairman to sign resolution.

Jasper County Board of Commissioners

Short Term Work Program

FY 2018 - 2022



November 6, 2017

DRAFT

Jasper County Board of Commissioners
 Short Term Work Program – Jasper County, GA
 Countywide
 FY 2018 - 2022

Plan Element	Project Description	FY Year Initiated	Projected FY Year of Completion	Cost Estimate	Responsible Party	Funding Source	Notes
Community Facilities	Invest in water and sewer facilities as dictated by growth.	2017	2022	\$5,000,000	Water & Sewer Authorities	CDBG, GEFA, USDA, Local	
Community Facilities	Continue to provide private curbside collection of solid waste.	2017	2022	\$776,000 Annually	Local	User Fees	
Community Facilities	Increase public education and awareness regarding recycling and waste reduction – examine feasibility of establishing additional recycling facilities as needed	2017	2022	\$2,000 Annually	Local	Local / State	
Community Facilities	Multi-purpose gym/ community center / emergency shelter (reference NEGRC 2014 Recreation Plan)	2018	2022	\$1.3M	Local	SPLOST, Grants	Splost Referendum November 2017
Community Facilities	Implement recreation improvement projects based on recreation authority's parks and recreation plan	2017	2022	Project Dependent	Local / Recreation Authority	SPLOST, DNR, DCA	Continuing
Community Facilities	New and Renovated Sheriff's Administrative Office Space	2018	2022	\$1.8M - \$2.5M	Board of Commissioners	SPLOST, Grants, Local	Splost Referendum November 2017
Community Facilities	Develop a Vehicle Rotation Plan for structured replacement of Sheriff's Patrol Vehicles	2014	2022	Varies with lease, cash purchase program	Local	SPLOST, Local	Continuing
Community Facilities	Replace Generator - Jail, Sheriff's Office, 911 Center, Public Works Fuel Pumps	2018	2022	\$70,000	Local	SPLOST, Local	Repairs made for immediate need. Replacement still needed.
Community Facilities	Renovate and add addition to OAC building to better serve Jasper County Senior Citizens	2018	2019	\$750,000	Local	CDBG, Local	CDBG Award - \$750,000 - October 2017
Community Facilities	Pave, Triple Surface or Patch roads as identified annually by the BOC, to include utilization of outside contractors as well as County PW staff.	2017	2022	\$1,000,000 Annually	Local	LMIG, SPLOST, Local	Splost Referendum November 2017
Community Facilities	Roads and Bridges Reclamation and Renovation equipment - Milling, Sealing, Asphalt Distributor	2018	2022	To be determined	Board of Commissioners	SPLOST, Local	
Community Facilities	Develop EMS Equipment Replacement Plan to include replacement of Ambulances, and Refurbished Box Remounts	2017	2022	\$90,000 Annually	Local	SPLOST, Local	
Community Facilities	Implement action plan to merge EMS & Fire Depts. To promote efficient service to the public, foster teamwork and improve cross-training/certifications.	2014	2017	\$0	Local	N/A	Completed
Community Facilities	Build Public Works staffing levels to accelerate county road work projects	2017	2018	TBD	Local	General Fund	
Community Facilities	Acquire four (4) additional tender trucks to replace aged equipment at Stations 1, 2, 5, and 7	2018	2022	\$720,000	Board of Commissioners	Grants, Local	

DRAFT

Plan Element	Project Description	FY Year Initiated	Projected FY Year of Completion	Cost Estimate	Responsible Party	Funding Source	Notes
Community Facilities	Implement enhancements to Fire/EMS stations to replace outdated equipment (e.g. ventilators, heart monitors), create a unified exterior appearance to the stations, and provide for training (burn building & training room) with the expansion of Station 3	2017	2022	\$50,000 Annually	Local	Local, Grants, SPLOST	Heart Monitors Replacement Completed
Community Facilities	Self Contained Breathing Apparatus 45 Units	2017	2018	\$225,000	Board of Commissioners	FEMA Grants, Local	
Community Facilities	Implement Disaster Preparedness Plan that addresses Continuity of Operations and Operational Redundancy	2018	2019	\$0	Board of Commissioners	N/A	
Community Facilities	Develop IGA's with Municipal Governments for improvements and efficiencies	2017	2022	\$0	Board of Commissioners, City of Monticello, City of Shady Dale	N/A	
Economic Development	Promote job-training efforts from local and regional sources	2017	2022	Varies Annually	Development Authority of Jasper County, Board of Education, Downtown Development Authority, Piedmont & Shiloh Academy	Local, State and Federal	
Economic Development	Foster cooperative relationship among local government entities, EDA, DDA, SCTC, the COC, the BOE, and private businesses and schools to monitor labor force conditions and needs.	2017	2022	\$0	Chamber of Commerce	N/A	
Economic Development	Study local economic characteristics and conditions to address potential for economic diversification.	2017	2022	Development Authority of Jasper County Budget	Development Authority of Jasper County	Development Authority of Jasper County Budget	
Economic Development	Participate in multi-jurisdictional regional tourism planning efforts	2017	2022	Chamber of Commerce Budget, Development Authority of Jasper County Budget, Downtown Development Authority Budget	Chamber of Commerce, Development Authority of Jasper County, Downtown Development Authority	Chamber of Commerce Budget, Development Authority of Jasper County Budget, Downtown Development Authority Budget	
Economic Development	Utilize the Future Land Use map to coordinate new economic development in appropriate area serviced by necessary facilities and services	2017	2022	\$0	Development Authority of Jasper County, Jasper County, Downtown Development Authority, United States Forest Service, Department of Natural Resources	N/A	
Economic Development	Support and expand the cooperative efforts of Forward Jasper	2017	2022	Chamber of Commerce Budget	Chamber of Commerce	N/A	
Economic Development	Actively promote and market Jasper County's economic resources through various state agencies and interstate clearinghouses	2017	2022	Chamber of Commerce Budget	Chamber of Commerce	N/A	

DRAFT

Plan Element	Project Description	FY Year Initiated	Projected FY Year of Completion	Cost Estimate	Responsible Party	Funding Source	Notes
Economic Development	Seek ways to reduce the amount of retail dollars spent outside the county.	2017	2022	Chamber of Commerce Budget, Downtown Development Authority Budget, Development Authority of Jasper County Budget	Chamber of Commerce, Downtown Development Authority, Development Authority of Jasper County	Chamber of Commerce Budget, Downtown Development Authority Budget, Development Authority of Jasper County Budget	
Economic Development	Continue to invest in regional economic development initiatives.	2017	2022	\$70,000 Annual	Board of Commissioners, City of Monticello, City of Shady Dale, Development Authority of Jasper County, Four County Development Authority	Local	
Economic Development	Add enhanced features to organization web-sites	2017	2018	\$3,500	Chamber of Commerce, Board of Commissioners	Local	New County Website and Facebook Page Completed
Economic Development	Create additional Industrial Parks as needed to support Economic Development Efforts	2017	2022	Varies according to project	Development Authority of Jasper County	State, Federal	
Housing	Encourage residential development that conserves open space and sustains rural character in accordance with the Future Land Use Plan.	2017	2022	\$0	Local, Planning & Zoning	N/A	
Housing	When applicable, encourage denser residential development that fits with infrastructure expansion capabilities in accordance with the Future Land Use Plan.	2017	2022	\$0	Local, Planning & Zoning	N/A	
Housing	Seek available funding for the rehabilitation of substandard housing.	2017	2022	\$5,000,000	Local	CDBG, HUD, USDA-Rural Development	
Land Use	Coordinate new development with existing and planned community facilities	2017	2022	\$0	Local	N/A	
Land Use	Utilize the Future Land Use Map to coordinate new development with the Comprehensive Plan.	2017	2022	\$0	Local	N/A	
Land Use	Address the Future Land Use Map every two years to ensure it reflects prevailing development patterns.	2017	2019	\$0	Local	N/A	
Land Use	Minimize the negative environmental impacts of development on key natural and historic features.	2017	2022	\$0	Local	N/A	
Natural & Cultural Resources	Develop a countywide tourism Plan.	2017	2022	Chamber of Commerce Budget	Chamber of Commerce	Local	

**Jasper County Board of Commissioners
2018-2022 SHORT TERM WORK PROGRAM**

RESOLUTION OF ADOPTION – 2018.01.08B

WHEREAS, the 1989 Georgia General Assembly enacted House Bill 215, the *Georgia Planning Act*, Requiring all local governments to prepare a five year Short Term Work Program in accordance with the *Minimum Planning Standards and Procedures* promulgated by the Georgia Department of Community affairs; and

WHEREAS, the Short Term Work Program for Jasper County dated FY 2018 - 2022, has been prepared in accordance with the *Minimum Planning Standards and Procedures*; and

WHEREAS, the Short Term Work Program for Jasper County dated FY 2018 - 2022 has been approved by the Georgia Department of Community Affairs and the Northeast Georgia Regional Commission.

NOW THEREFORE, BE IT RESOLVED by the Jasper County Board of Commissioners that the Short Term Work Program for Jasper County dated FY 2018 - 2022, as approved by the Georgia Department of Community Affairs is hereby adopted, and furthermore, that the Northeast Georgia Regional Development Center shall be notified of said adoption within seven (7) days of the adoption of this resolution.

Adopted this 8th day of January. 2018

BY:

ATTEST:

Old Business – Item 3:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: Additional 2018 Comprehensive Plan Steering Committee Appointments

Summary:

At their December 12, 2017 City Council Meeting the City of Monticello appointed 4 Council Members to the Jasper County Comprehensive Plan Steering Committee. These appointments were communicated direct to NEGRC.

The Board of Education has requested 2 members from the Jasper County Board of Education be added to the steering committee. The request is for 1 Board Member and Superintendent Dr. Newton be added.

Background:

The Jasper County Board of Commissioners approved 18 members to the steering committee at its December 4, 2017 BOC meeting.

Jasper County BOC – 4

City of Monticello – 2

City of Shady Dale – 2

Citizens, Business Owners, Economic Development Practitioners and Other Stakeholders - 10

Cost:

None

Recommended Motion(s):

Appoint 2 additional members from the City of Monticello and 2 members from the Jasper County Board of Education to the Jasper County Comprehensive Plan Steering Committee.

New Business – Item 1:

Agenda Request – Jasper County BOC

Department: Planning and Zoning

Date: January 8, 2018

Subject: New Alcohol Application

Summary: New application of Alcohol Licenses
Hillsboro Station Market-Retail Sale of beer New Application

Background: This store has not been open in many years and is wanting to re-open and have a license for retail sale of beer.

Cost:
N/A

Recommended Motion:
Motion to approve Hillsboro Station Market application for retail sale of Beer.

New Business – Item 2:

Agenda Request – Jasper County BOC

Department: Planning & Zoning

Date: January 8, 2018

Subject: Continuing Certification of a Local Issuing Authority pursuant to the Georgia Erosion And Sedimentation Act of 1975, as amended (O.C.G.A. 12-7-1)

Summary:

The State of Georgia has made some amendments to the Georgia Erosion and Sedimentation Act of 1975. Mainly the amendments that have been made is to coastal areas in the state.

Background:

In order for Jasper County to continue to be a local issuing authority, it has to adopt the amendments to the County Ordinance per the amended Georgia Erosion and Sedimentation Act of 1975.

Recommended Motion:

Motion to adopt the Jasper County Soil Erosion, Sedimentation and Pollution Control Ordinance.

New Business – Item 3:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: 2018 Fiscal Agent Designation

Summary:

Targie Folds with Jasper County Family Connection has asked the Board of Commissioners to serve for the eighth year as fiscal agent for the Family Connection Program for the following grants:

1. State grant of \$47,000 (as it stands now) on a quarterly reimbursement basis.

Background:

The County became Jasper County Family Connection's Fiscal Agent in FY2012. They are requesting that the County serve as their fiscal agent for FY2018. The BOE is continuing to partner with the County to provide facility space again.

Cost: \$0 Pass-Through Only

Recommended Motion:

Approval for Jasper County Board of Commissioners to serve as the Fiscal Agent for Jasper Family Connection that allows the Finance Director to sign as the Fiscal Agent.

Fiscal Agent Designation and Acceptance Agreement		COUNTY: <u>Jasper</u>
<p>The <u>Jasper County Board of Commissioners</u> agrees to serve <small>legal name of agency or board</small></p> <p>as the Fiscal Agent for the <u>Jasper County Family Connection</u> <small>name of Georgia Family Connection collaborative</small></p> <p>for the period of July 1, 2018 through June 30, 2019.</p> <p>The Fiscal Agent certifies they 1) understand this is a 12 month commitment, 2) understand expenses are reimbursable on a quarterly basis, 3) agree to receive all financial correspondence and payments relating to the funds, and make all records available for any required financial audit, 4) have appropriate accounting and financial systems to document costs incurred and claims made and 5) agree the local Family Connection collaborative board is the body responsible for all decisions associated with budgeting of these funds, but will ensure such decisions shall be in compliance with the Fiscal Agent's own policies and procedures.</p>		
Mail signed agreement <u>with signed IRS W-9 form to:</u>		FY 2019 Fiscal Agent Information Georgia Family Connection Partnership 235 Peachtree Street Suite 1600 Atlanta, GA 30303-1422
Deadline: February 15, 2018		
<p>Family Connection Collaborative Chairperson:</p> <p>_____</p> <p style="text-align: center;">(Signature in ink)</p> <p><u>Ranae Fendley</u></p> <p style="text-align: center;">(Print Name in Block Letters)</p> <p>Date: _____</p> <p>~~~~~</p> <p>Family Connection Coordinator:</p> <p>_____</p> <p style="text-align: center;">(Signature in ink)</p> <p><u>Targie Folds</u></p> <p style="text-align: center;">(Print Name in Block Letters)</p> <p>Date: _____</p>	<p>Fiscal Agent:</p> <p>Fiscal Agent's fiscal year end date (month and day): _____</p> <p>_____</p> <p style="text-align: center;">(Signature of agency representative legally responsible to enter into contract. Signature in ink)</p> <p style="text-align: center;"><u>Rhonda Blissit</u></p> <p style="text-align: center;">(Print Name in Block Letters)</p> <p>Title: _____</p> <p style="text-align: center;">(Print Title in Block Letters)</p> <p>Date: _____</p>	

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.)	Requester's name and address (optional)
	6 City, state, and ZIP code	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN) Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see <i>How to get a TIN</i> on page 3. Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="10" style="text-align: center;">Social security number</td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td colspan="10" style="text-align: center;">-</td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td colspan="10" style="text-align: center;">-</td> </tr> <tr> <td colspan="10" style="text-align: center;">or</td> </tr> <tr> <td colspan="10" style="text-align: center;">Employer identification number</td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> <tr> <td colspan="10" style="text-align: center;">-</td> </tr> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>	Social security number																					-																					-										or										Employer identification number																					-																				
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Part II Certification Under penalties of perjury, I certify that:	
1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and	
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and	
3. I am a U.S. citizen or other U.S. person (defined below); and	
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.	
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.	

Sign Here	Signature of U.S. person ▶ _____	Date ▶ _____
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General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding? on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

New Business – Item 4:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: Request to Increase Budget by \$4,000 for the What a Waste Grant

Summary:

- 1) We are asking the BOC to approve the one time Budget Increase for FY18 for \$4,000 for a What a Waste Project Grant. These funds must be fronted by the county and then will be reimbursed by the NEGA Area Agency on Aging, as approved by Director Peggy Jenkins. These funds will purchase a greenhouse and greenhouse accessories.

Background:

- 1) The What a Waste Project Grant, through the NEGA AAA Director Peggy Jenkins, has approved the purchase of a greenhouse for \$4,000. A handout is attached with details.

Justification:

- 1) The What a Waste Project will not cost the county anything. The county must front the funds in order to receive reimbursement for up to \$4,000.

Cost: \$0

Recommended Motion:

- 1) **Approve Budget Increase of \$4,000 for the What a Waste Grant Project to be reimbursed by the NEGA AAA**

Outline of the NFESH What A Waste Discussion

June 28, 2017 3:30-4 pm

- Introduction by Commissioner Robyn A. Crittenden
 - This past fiscal year three AAAs were selected to participate in the What A Waste Pilot project
 - Each selected three senior centers to be the sites for the pilot
 - NFESH trained the AAA and senior center staff and instructed the seniors as to their part in the program
 - The data collected so far has been outstanding and useful for program improvements and waste prevention
 - The involvement of the seniors at each site was of particular interest

- Breakdown of the What A Waste Program
 - The AAAs and senior center staff are trained in the program particulars by NFESH
 - This will include the Sept 27th What A Waste University (this is primarily for AAA staff but may include any senior center staff who would like to attend) Marriott Century Center 2000 Century Blvd NE, Atlanta GA
 - This will include a video of a kick off with instructions
 - This will include regular phone support scheduled and as needed
 - NFESH provides the software and the hardware (Scales etc.) for the project as well as data monitoring and analysis
 - NFESH also assists with regional resources. Matt spent time calling around to garner support for various aspects of the program such as the composting.

- Selecting Senior Centers
 - Early adopters are good selections
 - A variety of settings urban, rural, etc. are good selections
 - A variety of kitchen set ups are good selections (on site, central kitchen, provider delivered, etc.

- Please reach out to the three AAAs who have participated in the pilot for a picture of the project from the AAA perspective. They included: ARC, Middle and Three Rivers. I believe their experiences will be helpful to you all.

- Training And Time Frame August 15, 2017-June 30, 2018
 - August 15 Senior Centers Selected
 - Sept 27 What A Waste University (WAWU) 1-5

- NFESH Plenary at Georgia Senior Hunger Summit
 - One on One phone training for each of the 27 sites
 - Kick Off Video Training
 - On Line WAWU available 24/7
 - 9 week baseline audit for each site
 - Comparison of baseline and final waste audit
 - SMART Goals developed by the end of March 2018
 - Final Reports to AAA, Sites and DHS by June 30 201
- Opportunities to Discuss and Ask Questions
 - July 14 AAA Directors Meeting
 - July 30th in Savannah, I appreciate any guidance or help with getting a space to chat with Matt from NFESH

**WHAT A WASTE PROJECT GRANT EXPENDITURES
1-8-18**

1) Grandio Elite 8x16 Premium Greenhouse:	\$3,339.00
2) Accessories:	
a. Thermostat	\$ 49.00
b. Shelving (\$119 x 5)	<u>\$ 595.00</u>
	\$3,983.00



***TAX FREE & FREE SHIPPING**
*Some conditions apply

ELITE 8x16 PREMIUM:

- Normal Price: \$4199.00

Sale: \$3,339.00

Please select an anchoring kit option.

*

?>

Availability: Will Ship in 3 Weeks

Welcome to the Grandio Elite 8x16.

- Premium Kit Includes:
- 10mm Twin-Wall Panels
- (4) Roof Windows
- Base Kit
- Rain Gutters
- Snow Load Kit
- (4) Auto Roof Vent Openers
- (2) Pack of 10 Plant Hangers
- (1) Trellis Kit
- (1) Drip Kit
- (1) 8 oz. Brillianize Cleaner with cloth
- Basic Kit Includes:
- 10mm Twin-Wall Panels
- (4) Roof Windows

- Base Kit
- Rain Gutters
- Snow Load Kit

Actual Size: 8'2" W x 16' L x 8' H

This beautiful barn-style greenhouse gives you a year-round growing space in an attractive, heavy duty aluminum frame and 10mm twin-wall panels.

Engineered to perform in harsh environments. The Grandio Elite's rugged durability, makes it the most insulated of the greenhouses on the market, and it's barn shape design is both elegant and functional, and allows plenty of growing space.

Made to meet the highest standards of amateur and professional gardeners, the 1.6mm profile aluminum frame provides a stronger and more durable build than its competitors and won't warp, melt, or crack like the PVC-based barn-style greenhouses. And the heavy-duty construction coupled with 10mm twin-wall polycarbonate panels is the perfect thickness for winter insulation.

A wide range of features and accessories culminates in a well ventilated growing space with gliding double doors, an easy-to-assemble system, and an insulation R-VALUE* of 1.89 and heat loss U-VALUE* of 0.53 provide an amazing gardening and greenhouse experience.

The doors hang from above which eliminates jamming and the door wheels are nylon for durability.

Accessories to keep you growing

Your neighbors will be green with envy when you load up your greenhouse with these great accessories. Grandio greenhouse accessories add even more convenience and simplicity for your greenhouse.



Two Tier Potting Bench

Price: \$119.00

Availability: In stock and ready to ship



Greenhouse Thermometer

Price: \$49.00

Availability: In stock and ready to ship

New Business – Item 5:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: Set 2018 Holidays

Summary:

A list of proposed 2018 Holidays has been listed below for Commissioners review.

Background:

Same as above

Cost: None

Recommended Motion:

Approve the 2018 Proposed Holidays

2018 Proposed Holidays:

Martin Luther King Day Monday, January 15, 2018

President’s Day, Monday, February 19, 2018

Good Friday, Friday, March 30, 2018

Memorial Day Monday, May 28, 2018

Independence Day Wednesday, July 4, 2018

Labor Day Monday, September 3, 2018

Columbus Day Monday, October 8, 2018

Veterans Day Monday, November 12, 2018

Thanksgiving Day Thursday, November 22, 2018

Day after Thanksgiving Friday, November 23, 2018

Christmas Eve Monday, December 24, 2018

Christmas Day Tuesday, December 25, 2018

New Year’s Day Tuesday, January 1, 2019

New Business – Item 6:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: 2018 Regular Meeting Dates

Summary:

Review Proposed 2018 Meeting Dates. The County Charter states in Section 5 the following:
Said board of commissioners shall hold 12 regular sessions annually, to be held on the first Monday of each month, unless such day is a legal holiday, then such day as the commissioners may direct, and at such times as the board of commissioners shall establish; provided, nevertheless, that a majority of said board may convene the same in extra sessions whenever in their judgment the same may be necessary.

Background:

The only required meeting according to the Jasper County Commissioners' Charter is one meeting per month to be held on the 1st Monday of each month as outlined above.

Cost: None

Recommended Motion:

Discussion and recommended motion from the Board to approve the 2018 Meeting Schedule.

Jasper County Board of Commissioners 2018 Regular Meeting Dates and first meeting of 2019:

- Monday, January 8th
- Monday, February 5th
- Monday, March 5th
- Monday, April 2nd
- Monday, May 7th
- Monday, June 4th
- Monday, July 2nd
- Monday, August 6th
- Monday, September 10th
- Monday, October 1st
- Monday, November 5th
- Monday, December 3rd

Monday, January 7, 2019

New Business – Item 7:

Agenda Request – Jasper County BOC

Department: Election

Date: January 8, 2018

Subject: Qualify Fee Schedule and Dates for County Elected Officials

Summary:

Public Notice stating the Qualifying Fees and along with the Election Dates need to be published prior to February 1st, 2016 to be pursuant to O.C.G.A §21-2-131(a)(1).

Background:

1. The qualifying fees for elected office for the year of 2018 within Jasper County are hereby established as follows:

Office	Fee
Sheriff	\$1,616.40
Clerk of Superior Court	\$1,392.25
Tax Commissioner	\$1,392.25
Probate Judge	\$1,392.25
Chief Magistrate	\$ 1,392.25
County Commissioner	\$ 216.00
Board of Education	\$ 108.00
Coroner	\$ 42.82
Surveyor	\$ 10.00

Qualifying Dates:

March 5, 2018 at 9:00 A.M. – March 9, 2018 at 12:00 Noon

2. Election dates for 2018 County Elections established as follows:

2018 Primary – May 22, 2018

2018 General Election – November 6, 2018

Cost: None

Recommended Motion:

The Board must approve the Qualifying Fee Schedule or adopt changes for advertisement before January 31st.

Resolution #2018-01-08C

Whereas, O.C.G.A §21-2-131(a)(1) requires Qualifying Fees and Election dates need to be established by the Board of County Commissioners and published prior to February 1, 2018, and

Whereas, the Board of County Commissioners seeks to be in full compliance with laws and codes of the State of Georgia.

Now therefore, be it resolved by the Jasper County Board of Commissioners that:

1. The qualifying fees for elected office for the year of 2018 within Jasper County are hereby established as follows:

Office	Fee
Sheriff	\$1,616.40
Clerk of Superior Court	\$1,392.25
Tax Commissioner	\$1,392.25
Probate Judge	\$1,392.25
Chief Magistrate	\$ 1,392.25
County Commissioner	\$ 216.00
Board of Education	\$ 108.00
Coroner	\$ 42.82
Surveyor	\$ 10.00

Qualifying Dates:

March 5, 2018 at 9:00 A.M. – March 9, 2018 at 12:00 Noon

2. Election dates for 2018 County Elections established as follows:

2018 Primary – May 22, 2018

2018 General Election – November 6, 2018

Passed in the regular session of Jasper County Board of Commissioners January 08, 2018.

Chairman

Attest:

County Manager

New Business – Item 8:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: January 8, 2018

Subject: Adopt Jasper County’s Language Access Plan – In Conjunction with CDBG Senior Center Project

Summary:

Jasper County was awarded a CDBG grant for the addition and remodeling of the Jasper County Senior Center. The CDBG grant is funded from the U.S. Housing and Urban Development Agency thru the Georgia Department of Community Affairs.

The Housing and Urban Development Agency requires grant recipients to comply with all Federal rules and regulations regarding limited English speaking persons.

The plan will enable Jasper County to be in compliance with HUD.

Background:

Requirements regarding Federal Title VI nondiscrimination laws.

Cost:

None

Recommended Motion(s):

Motion to adopt Jasper County’s Language Access Plan for Limited English Speaking Persons.

JASPER COUNTY, GEORGIA
LANGUAGE ACCESS PLAN (LAP)

REQUIRED BY:
THE GEORGIA DEPARTMENT OF COMMUNITY
AFFAIRS

IN CONJUNCTION WITH THE AWARD OF
COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) FUNDS
FOR THE
JASPER COUNTY SENIOR CENTER EXPANSION &
RENOVATION

CDBG GRANT # #16p-y-079-1-5942

DECEMBER 2017

JASPER COUNTY LAP

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RESOLUTION No. 2018.01.08D
ADOPTION OF LANGUAGE ACCESS PLAN

WHEREAS, JASPER COUNTY wishes to be in accordance with Title VI non-discrimination laws regarding the provision of appropriate access to services and activities provided by federal agencies and recipients of federal assistance, and

WHEREAS, JASPER COUNTY is in receipt of Housing and Urban Development (HUD) funding through the Community Development Block Grant (CDBG) program, and

WHEREAS, the Georgia Department of Community Affairs (DCA) has encouraged and provided guidance for the adoption of a Language Access Plan (LAP) for Limited English Speaking Persons (LEP),

LET IT THEREFORE BE RESOLVED, that the Jasper County Board of Commissioners has prepared and is adopting its 2018 Language Access Plan (LAP) related to the CDBG funding of the Senior Center Expansion and Renovation, and

LET IT BE RESOLVED, that Sharon Robinson has been named in the LAP as the LAP Coordinator, and

LET IT BE RESOLVED, that the LAP will be updated as new Census Data regarding LEPs is presented and/or a new CDBG or another Federal grant is awarded and requires the LAP to be updated or revised.

BE IT RESOLVED this 8th day of January, 2018.

Chairman

CERTIFICATION

I do hereby certify that the foregoing is a true and correct copy of the Resolution duly adopted by the _____ on the date so stated in said Resolution. I further certify that I am the County Clerk and that said Resolution has full force and effect the _____ day of _____ 2018.

ATTEST:

[SEAL]

County Clerk