

Jasper County BOC
Work Session
Monday, April 1, 2019 5:00 P.M.

2018 Capital Improvements Element Update

The Georgia Department of Community Affairs requires Counties that participate in the Impact Fee Program to submit an annual update of the Capital Improvements Element of the Impact Fee Program. NEGRC provides an initial review and then submits to DCA.

Staff submitted a 2018 CIE Update as required in accordance with the Development Impact Fee Compliance Requirements established by the Georgia Department of Community Affairs.

DCA is requiring additional information to the previously submitted 2018 CIE Update.

Additional information required:

Expand Financial Report to Include Impact Fees Encumbered.

Specific Projects in the Project Description Section of the Impact Fee Capital Improvement Project List

Staff submitted the following:

<u>Public Facility</u>	<u>Project Description Submitted with 2018 CIE Update</u>
Parks & Recreation	Park Expansion
Fire	Facility Updates
Jail	Facility Update
Sheriff	Facility Updates
E911	Facility Updates

DCA is not accepting the project descriptions, Park Expansion and Facility Updates.

DCA is requiring specific projects such as Gymnasium, Multi-Purpose Building, Fire Station, Fire Engine, Fire Tanker, Jail Addition, Sheriff Administration Building Addition, Communications Tower, Communications Telephone System, Communications Radio System, etc.

*Board of Commissioners
of Jasper County*

Carl Pennamon
Bruce Henry
Craig Salmon
Doug Luke
Don Jernigan

Courthouse
126 West Greene Street, Suite 18
Monticello, GA 31064
Phone (706)468-4900 Fax (706)468-4942

Mike Benton
County Manager

December 10, 2018

To: Justin Crighton
Planning & Govt Services
Northeast Georgia Regional Commission

Mr. Crighton,

Please find enclosed the following documents for your review.

- Annual Update of the Capital Improvements Element for FY 2018
- Public Notice for the Annual Update of the CIE for FY 2018
- Jasper County BOC Resolution for the Annual Update of the CIE for FY 2018

Please let me know if you need any additional information.

Thank you,



Mike Benton
County Manager
Jasper County Board of Commissioners

**Jasper County BOC
Impact Fee Fund
Annual Impact Fee Financial Report
Fiscal Year 2018**

Public Facility	Library	Parks	Fire	Jail	Sheriff	E911	Admin	Total
Allocation Percentage	34%	14%	17%	24%	5%	3%	3%	100%
Service Area	Countywide	Countywide	Countywide	Countywide	Countywide	Countywide		
Impact Fee Balance:								
6/30/2017	19,051.81	47,563.95	1,669.72	62,413.46	13,344.51	5,159.94	5,141.51	154,344.90
Impact Fees Collected:								
7/1/2017 thru 6/30/2018	30,024.32	12,330.88	15,023.36	21,043.20	4,478.72	2,641.92	2,566.40	88,108.80
Accrued Interest	58.05	23.90	29.19	40.80	8.69	5.12	4.97	170.73
Subtotal: Fee Accounts	49,134.18	59,918.73	16,722.27	83,497.46	17,831.92	7,806.98	7,712.88	242,624.43
Impact Fees Refunds								
Expenditures			(5,868.91)			(5,285.60)		(11,154.51)
Impact Fee Balance:								
6/30/2018	49,134.18	59,918.73	10,853.36	83,497.46	17,831.92	2,521.38	7,712.88	231,469.92

DRAFT

Jasper County Board of Commissioners
Report of Accomplishments
Impact Fees
Capital Improvements Project Update
FY 2014 - 2018

Project Description		Start Date	End Date	Actual Cost of Project	Funding Sources	Funding Percentage	Status/Remarks
Library							
Circulation Materials		7/1/2014	6/30/2015	3,816.00	Impact Fees	100%	Uncle Remus Regional Library System
Circulation Materials		7/1/2015	6/30/2016	17,381.00	Impact Fees	100%	Uncle Remus Regional Library System
Circulation Materials		7/1/2016	6/30/2017	14,604.00	Impact Fees	100%	Uncle Remus Regional Library System
Library Total				35,801.00			
Parks & Recreation							
Parks & Recreation Total				-			
Fire							
Fire Station #3 Training Area, Classroom, Office Buildout		7/1/2015	6/30/2016	28,978.00	Impact Fees	100%	Completed 2/12/2016
Command, Rescue and ALS Response Vehicle		7/1/2016	6/30/2017	29,915.00	Impact Fees	100%	Support Fire Rescue
New 911 Tower Antennas & Equipment		7/1/2017	6/30/2018	5,868.91	Impact Fees	100%	Support 911 Communication
Fire Total				64,761.91			
Jail							
Jail Total				-			
Sheriff							
Sheriff Total				-			
E-911							

New 911 Tower Antennas & Equipment	7/1/2017	6/30/2018	5,285.60		100%	Improve 911 Communication
E-911 Total			5,285.60			
Admin						
BOC Meeting Room Equipment, Computer, Projector	7/1/2015	6/30/2016	1,951.00	Impact Fees	100%	Completed 5/12/2016
Admin Total			1,951.00			
Report of Accomplishments Total			107,799.51			

**Jasper County Board of Commissioners - Impact Fee Capital Improvement Project List
FY 2019 - 2023**

Public Facility	Service Area	Project Start Date	Project End Date	Estimated Cost of Project	Responsible Parties	Funding Sources	Funding Percentage	Project Description	Status/Remarks
Library	County Wide	2019	2023	125,000	Jasper County BOC, Uncle Remus Library Board	Impact Fees	100%	Books, Circulation Materials	
Parks & Recreation	County Wide	2019	2023	150,000	Jasper County BOC	Impact Fees	100%	Park Expansion	
Fire	County Wide	2019	2023	86,000	Jasper County BOC	Impact Fees	100%	Facility Updates, Self Contained Breathing Apparatus	
Jail	County Wide	2019	2023	188,000	Jasper County BOC	Impact Fees	100%	Facility Updates, Electronic Security Control	
Sheriff	County Wide	2019	2023	40,000	Jasper County BOC	Impact Fees	100%	Facility Updates	
E911	County Wide	2019	2023	15,000	Jasper County BOC	Impact Fees	100%	Facility Updates	
Administration	County Wide	2019	2023	13,262	Jasper County BOC	Impact Fees	100%	Administrative Equipment, Computers, Monitors	
				617,262					

Public Notice

The Jasper County Board of Commissioners will conduct a Public Hearing on the following item on November 5, 2018 beginning at 6:00 P.M. in the Commissioner's Meeting Room, Suite 16, located in the Courthouse at 126 W. Greene Street Monticello, GA 31064.

A Public Hearing will be held for the Capital Improvements Element (CIE) of the Development Impact Fee Program as required by the Department of Community Affairs.

The public is invited to attend and provide comments and suggestions on the CIE report that is required to be submitted to the Northeast Georgia Regional Commission and DCA pending BOC approval. A copy of the FY 2018 CIE can be viewed or obtained during normal business hours, M-F 8 a.m.-5 p.m., at the BOC Office, Suite 18, at the Courthouse, obtained by email at mbenton@jaspercountyga.org or by calling the County Manager, Mike Benton, at 706-468-4900.

JASPER COUNTY BOARD OF COMMISSIONERS

RESOLUTION No. – 2018.12.03

Annual Update of the Capital Improvements Element for FY 2018

WHEREAS, the Jasper County Board of Commissioners has prepared an annual update to the Capital Improvements Element for FY 2018; and

WHEREAS, the annual update of the Capital Improvements Element was prepared in accordance with the Development Impact Fee Compliance Requirements established by the Georgia Department of Community Affairs, and a Public Hearing was held on November 5, 2018, at the Jasper County Courthouse, Suite 16, in Monticello, Georgia;

BE IT THEREFORE RESOLVED, that the Jasper County Board of Commissioners does hereby submit the annual update of the Capital Improvements Element to the Northeast Georgia Regional Commission for review, as per the requirements of the Georgia Planning Act of 1989.

Adopted this 3 day of December, 2018

JASPER COUNTY BOARD OF COMMISSIONERS

BY:



Carl Pennamon, Chairman

ATTEST



Sharon Robinson, County Clerk

Mike Benton

From: John Devine <JDevine@negrc.org>
Sent: Thursday, February 07, 2019 9:38 AM
To: Mike Benton
Cc: Stephen Jaques
Subject: RE: Submittal of Annual Update of CIE for FY 2018

Good Morning, Mike,

The Department of Community Affairs has found that the CIE does not adequately address requirements. Their staff's comments follow:

Annual Financial Report

- Please expand your annual financial report to include the following information for each category of capital improvements that are financed locally through impact fees (i.e., water supply, wastewater, roads, storm-water, parks & recreation, police, fire, EMS, and/or libraries):
 - Impact fees encumbered (obligated by contract or otherwise legally committed) to capital projects identified in the CIE.

Schedule of Improvements Funded by Impact Fees

- Please provide the following details in the Schedule of Improvements Funded by Impact Fees (or CWP Update if your community opts for annual updates of that document) for each project/activity to be undertaken within the upcoming five years:
 - Brief description of each project
- The Community Work Program must cover the next five years. No Community Work Program was included.
- Be more specific in the "Project Description" of the "Impact Fee Capital Improvement Project List". The current descriptions of *park expansion* and *facility updates* for Sheriff and *E911* does not effectively communicate the specific list of future projects the community intends to fund using development impact fees.

Please call me if you have any questions.

Regards,
John

**JOHN DEVINE, AICP | PRINCIPAL
PLANNER**

Planning & Government Services
**NORTHEAST GEORGIA REGIONAL
COMMISSION**

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Impact Fees Encumbered	0	0	0	0	0	0	0	0

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**Jasper County Board of Commissioners - Impact Fee Capital Improvement Project List
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