

**BOARD OF COUNTY COMMISSIONERS
JASPER COUNTY, GEORGIA
REGULAR MEETING AGENDA**

June 3, 2019

6:00 p.m.

**Commissioner's Meeting Room – Ground Floor Ste. 16
MONTICELLO, GEORGIA**

WORK SESSION (5:00 p.m.) – FY 2020 BUDGET

I. Call to Order (6:00 p.m.)

NAME	PRESENT	ABSENT	LATE	ARRIVED
DISTRICT 1 – CARL PENNAMON, CHAIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 2 – BRUCE HENRY, VICE-CHAIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 3 – DON JERNIGAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 4 – GERALD STUNKEL	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 5 - DOUG LUKE	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. Pledge of Allegiance –

III. Invocation – District 3

IV. Approval of Agenda

V. Consent Agenda –

1. Approval of Minutes:
 - Called Meeting Minutes, April 22, 2019
 - Work Session Minutes, May 6, 2019
 - Regular Meeting Minutes May 6, 2019
2. Check Register – Check #'s 55149 - 55391

VI. Public Hearing

Public Hearings are conducted to allow public comments on specific advertised issues such as rezoning, ordinances, policy development and other legislative actions to be considered by the County Commissioners. Following the public hearing, the Board of Commissioners will take action on each item presented below.

VII. County Commissioner Items

VIII. Presentations/Delegations –

Presentation/Delegations allows scheduled speakers to address the Commission for not more than ten (10) minutes on specific topics or for recognition of citizens, county employees or other events by the Commissioners.

IX. Regular Agenda

Old Business:

1. Janitorial Services Bid Award
2. Courthouse Maintenance and Repair Project – Carter Watkins Architects

New Business:

1. Jasper County Library Board of Trustees Appointments
2. Jasper County Planning and Zoning Board of Appeals Appointment
3. The Georgia Foundation for Public Health – Recreation Grant
4. Budget Amendment FY2019 Fundraiser Revenue – Recreation
5. Public Works Right-of-Way Mowing Equipment
6. FY 2019 10-Month Financial Report

X. County Attorney Items

XI. County Manager Update

XII. Citizen Comments

The Citizens Comments section of the Agenda allows citizens who sign up to address the Commission for not more than three (3) minutes on specific topics. The County Attorney will keep time. Please be courteous of the 3 minute time limit.

XIII. Executive Session

Consultation with County attorney to discuss pending or potential litigation as provided by O.C.G.A. §50-14-2(1); Discussion of the future acquisition of real estate as provided by O.C.G.A. §50-14-3(4); and, discussion on employment, compensation, or periodic evaluation of county employees as provided in O.C.G.A. § 50-14-3(6)

To Be Held

XIV. Adjournment

Consent Agenda – Item 1

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: June 3, 2019

Subject: Approval of Minutes

Summary:

Minutes have been completed for the Jasper County Board of Commissioners:

- Called Meeting Minutes, April 22, 2019
- Work Session Minutes, May 6, 2019
- Regular Meeting Minutes May 6, 2019

Background:

Cost: \$0

Recommended Motion:

Approve minutes for:

- Called Meeting Minutes, April 22, 2019
- Work Session Minutes, May 6, 2019
- Regular Meeting Minutes May 6, 2019

Jasper County Board of Commissioners

April 22, 2019

Called Meeting Minutes

6:00 P.M.

Comm. Pennamon called the meeting to order at 6:00 p.m.

Commissioners Present: Chairman, Carl Pennamon, Bruce Henry, Don Jernigan, and Doug Luke. Vice-Chairman, Gerald Stunkel.

Staff Present: Mike Benton, County Manager, Clerk, Sharon Robinson, and County Attorney, David Ozburn, Dennis Pate, Finance Director, Sheriff Donnie Pope, Shane Sealy

Pledge of Allegiance:

Invocation:

Sheriff Donnie Pope

Agenda Approval:

Comm. Jernigan made motion approve the agenda, Stunkel seconded; passed unanimously.

Public Hearing

Commissioner Pennamon call the Public Hearing to order for the final plat of the Peninsula at Jackson Lake located on Jackson Lake.

Comm. Jernigan made motion to go into a public hearing at 6:03 p.m., Henry seconded passed unanimously.

Shane Sealy noted the final plat went in front of the P & Z board on April 11th and received a recommendation for approval 5-0 with stipulations. There were two lots in the subdivision that did not meet the road frontage minimum requirements. That has been modified. Georgia Power and Central Georgia EMC are both providers for the public utilities servicing the subdivision. Georgia Power was added to the electrical providers. The board wanted a statement added; If the county ever decided to take responsibility for the roads, the developers or residents must bring the road up to current county standards at that time.

Mr. Sealy stated that he has received from the Health Department (David Mercer) approval for all lots for septic, the Water and Sewer Authority and sewer approval, they agreed to adopt all the water lines installed in the subdivision. Electricity is currently being put in by Central

Georgia and Georgia Power. The power companies have been paid in full. They have sent in emails as well as completed documents. He stated that he has an email from Preston Campbell who visited the roads and approved them although they are private roads.

Comm. Stunkel questioned if there are county ordinances that covers the entrance width.

Mr. Sealy stated that he does not believe we have anything that specifies that.

Comm. Pennamon opened the floor for anyone to speak in support of the final plat.

John Snow of Peninsula at Jackson noted that they have 114 lots, with approximately 14,000 feet of paved road, he stated that they will have some common areas (lots 8 boat storage & 9-pool pavilion). He state that they have 77 lakefront lots of which 62 meet the Georgia Power requirements. There are 7 more that would have to be looked at.

Comm. Stunkel questioned how wide the opening is.

John Snow stated they are both 16.

Comm. Stunkel noted that the width may be a concern seeing that there will be a good amount of commercial traffic and not having a straight road immediately past the gate. He stated that he is concerned about damage to that area by commercial vehicles.

Comm. Luke questioned if any of the lots have been perk tested.

Shane Sealy noted that Mr. Mercer has provided him with information from soil scientists that the area has accurate soil to support a primary and secondary septic system. He stated that each lot has to be tested. He also stated that they do a level 3 soil test.

Comm. Luke questioned who did the culverts.

Mr. Snow noted the contractor did the culverts.

Mr. Benton noted the county Public Works Director, Preston Campbell inspected them.

Comm. Luke questioned who handles the drainage issues?

Mr. Snow state that the contractor has a Swift permit that they have to have with the state of Georgia in to enforce in order to keep silt ponds empty. Moving forward it is in the homeowner's budget in the future. A package with this information is provided to the buyers when they purchase the lots.

Question: So as the lots are sold homeowners will accept the responsibility once inspections are done by the county?

Mr. Snow: Correct, they sign a private road disclosure acknowledging that they are in a private subdivision and are accountable for maintaining the roads.

Question: Is it a number or lots or percentage of lots that has to be sold before you hand over control?

Mr. Snow: It's a percentage. And the declarant that we are in I think it is usually 75%.

Commissioner Pennamon asked if there are any other questions.

Comm. Pennamon called for any one opposed.

Mary Patrick: So it is said that Preston looked at the roads, the question is did he look at the culverts? Is it written on there that he look at the culverts and inspected the culverts, not just went out there and drove around? I don't think there is an answer to that.

Mr. Sealy noted he has an email that states the Public works Department is satisfied with road work and culverts that are part of road work.

Mary Patrick: Have all the water lines been laid on every road in there?

Mr. Snow: Yes

Mary Patrick: Including Ridgeline Dr.

Mr. Snow: Every lot on Ridgeline Drive has access to the water system. They all run on the main road.

Mary Patrick: And there are water lines that run down that road?

Mr. Snow: There is no need to. All of those lots touch the main road.

Mary Patrick: I know it's in our development ordinance that whenever you have, I know it's been a big discussion, I don't know what the commissioners what decided about it but when or if you approve this final plat I really think there should be something in there about repaving Eagle Drive because Eagle Drive has been used and abused by the developers, with the big trucks and everything else. That's part of our development ordinance that when there is a road like that, the developer is supposed to bring it up standards and repave it and that kind of thing. I hope that you will consider as having that as a condition.

Com. Pennamon: Are there any other questions or concerns? If not is there a motion to come out of the public hearing

Commissioner Jernigan motioned to close the public hearing at 6:17 p.m., Henry seconded; passed unanimously.

Commissioner's Items:

Jernigan- None

Henry- This Saturday the 27th at 9 am the Recreation Department will be having their opening ceremony. There will be a parade they are also having a fundraising BBQ. If you able to get out there to support them please do \$8 per plate.

Stunkel- None

Luke- I have a couple issue I need someone to check on. Received an email from Ms. Connie Hollis who lives on at 503 Alcovy North has a lot of construction equipment being parked out on the road, she sent some pictures that I can share. I can't tell by these pictures if construction material being dumped in the lot across the street or if that's just part of what is out there. The other is a culvert drainage issue on Doe lane and I have to get you that from voicemail.

Pennamon- JDA will be holding its next three months meeting here in Jasper County at the Development Authority Meeting and it will be posted. What we have decided to do is move from county to county every three months and have different location. It will be held at the same location for three months and then move on. First quarter of this year was at Morgan County, here the second quarter and then we'll decide in June where we'll go. Either Newton County or Walton County. So we will be here April, May, & June.

Presentations/Delegations:

None

Regular Agenda:

Old Business:

Consideration of Approval of Peninsula at Jackson Lake Final Plat Presentation:

Commissioner Jernigan made motion that the final plat for the Peninsula at Jackson Lake be approved as presented, Luke seconded; passed unanimously.

Comm. Luke questioned County Attorney, If we don't approve this plat at this time what are the ramifications.

Attorney Ozburn noted if we don't approve it, we would have to come up with a reason why we won't approve it. Then they would have to address those reasons, then come back through the process. Or in theory if they thought it was wrongly disapproved could take some kind of legal actions if they think that that decision was not justified.

Commissioner: As we release this plat or approve this plat as presented, it doesn't expose the county to any risk?

Attorney: No in fact the developers are bound by that final approved plat and they are not allowed to deviate from that.

Comm. Stunkel noted In relation to emergency services, with the electronic gate, what is access for fire and sheriffs, and 911?

Mr. Snow noted there is an emergency exit on Eagle Drive that has a fire lock on it. The fire department will have sole access. Also on the front entrance there is a strobe button. If an emergency vehicle drives up and hit the button the gate will open

New Business:

Presentation of the 2020 budget book:

Commissioner Pennamon stated that we will go over the consolidated page of the approved FY 2019 budget and then go over the consolidated page of the FY 2020 budget request.

Comm. Luke noted concern in heavy equipment tax drop. That's a big drop. I would like to ask Chief Appraiser, Lynn Bentley when she comes, what that reflects.

Mr. Benton noted that Ms. Bentley would be at the May 6th meeting and will be able to give some specifics.

Comm. Pennamon noted that he and Mr. Benton had discussed presenting what we are working on versus the requests. Looking at the FY 2020 request it's about \$1.2 million over last years.

Commissioners reviewed the consolidated page.

Comm. Henry questioned if Debt service figures were actual figures or a request.

Mr. Benton confirmed that these are the current figures. This is a result of the Motor graders and sheriff cars.

Comm. Pennamon questioned was an ambulance being paid off included in the Debt service.

Mr. Benton noted that we are making our final payment in June for the ambulance. The motor grader and the sheriff cars are the primary for 12 months. There is one set being paid off but they are not paid through Debt services.

Mr. Benton noted that there is a lot of detail, he also noted that the request for the \$1,496,457 is uncut, many are capital expenditures, big asset requests, pay increases, as well as some departments asking for additional personnel.

Comm. Pennamon suggested looking at current budget, look at each department's budget, take out the request for increase and break them out.

Mr. Benton noted that in the past we have taken the current budget and identify the required increase. The revenue projections will be available at the next work session they are a little tricky because of some changes in the legislature. The digest from Stanton Springs and the Forest Land Protection Act is the reason for this. He stated that we will need to know how to move forward on the larger requests.

Commissioner Pennamon suggested that it's done for the entire budget by line items. He questioned the Sherriff regarding request on his budget.

Comm. Luke noted he would like to follow suit for what we have always done and would like to know what we are mandated to increase.

Mr. Benton mentioned that the budget is very preliminary and more information would be available at next work session where we will have nine months of actual.

Mr. Benton noted Fire Rescue has a significant increase in their request. The request however is based on the purchase of an ambulance, fire tanker, and some other equipment as well as pay increases.

Comm. Henry noted that we should start having capital expenditures separated out to a capital budget as opposed to including those items in the operating budget.

Comm. Pennamon noted that we have to decide whether we are going to give an increase or COLA at the beginning of the year so that departments will know when they prepare their budget which percent will be given.

Comm. Jernigan noted that increases should be based on performance. We have a hard time retaining employees because we have a lot of open positions which he feels is due to the salaries that are being paid. In order to find quality people we have to find a way to pay them.

Mike Benton noted that our insurance premium will likely go down significantly.

Adjourn:

Comm. Jernigan made motion to adjourn at 7:15 p.m. Henry seconded, pass unanimously.

Carl Pennamon, Chairman

Sharon S. Robinson, Clerk

Jasper County Board of Commissioners

May 6, 2019

Regular Meeting Minutes

6:00 P.M.

Comm. Pennamon called the meeting to order at 6:00 p.m.

Commissioners Present: Chairman, Carl Pennamon, Vic-Chairman, Bruce Henry, Don Jernigan, Gerald Stunkel, and Doug Luke.

Staff Present: Mike Benton, County Manager, Clerk, Sharon Robinson, Finance Director, Dennis Pate, and County Attorney, David Ozburn.

Pledge of Allegiance:

Invocation:

Rev. Preston Campbell, Maddox Chapel Missionary Baptist Church.

Agenda Approval:

Comm. Henry made motion approve the agenda as presented, Comm. Jernigan seconded; passed unanimously.

Consent Agenda:

Minutes:

Comm. Jernigan made motion to approve the Work Session Minutes of March 4, 2019, Comm. Stunkel seconded; passed unanimously.

Comm. Luke made motion to approve the Work Session Minutes of April 1, 2019, Comm. Henry seconded; passed unanimously.

Comm. Stunkel made motion to approve the Regular Meeting Minutes of April 1, 2019, Comm. Henry seconded; passed unanimously.

Check Register:

Comm. Jernigan made motion to approve the check register which included check #'s 54866 - 55148 for payment, Henry seconded; passed unanimously.

Public Hearing:

A public hearing was held for a Special Event Center Addition to the Use Table in the Jasper County Code of Ordinances Under Agricultural Zoning (AG) with a Special Use Permit Required. (2nd Reading)

Comm. Luke made motion to go into Public Hearing at 6:08 p.m. and hear both consecutively, Stunkel seconded; passed unanimously.

Shane Sealy noted Julie and Greg Rowland are requesting to add the table of permitted uses under Agricultural Zoning Event Facility. The table will have an S requiring a Special Use Permit Application. Process will go in front of Planning and Zoning Commission and the Application # 2019-TA-001 was passed 3 – 1 at their meeting on March 28, 2019.

Mr. Sealy read the changes to the text amendment. (A copy will be attached and made a part of the official minutes). Changes included:

Exceptions – eliminated corporate events and eliminated similar uses as approved by Planning Director and a curfew was added.

Comm. Stunkel questioned who originally brought this to P&Z.

Mr. Sealy noted it has been in the works for about 2 months.

Comm. Henry noted he had received calls about allowing people to release balloons and no fireworks.

Comm. Jernigan noted he has received calls about concerns of venues located on dirt roads and the amount work it would place on Public Works.

Atty. Ozburn noted conditions can be added as each permit has to come before the Board.

People speaking in favor of:

Julie Rowland, Mandie Tanner, Steve Young, and Gary Price.

People speaking opposed of:

Scott Harris, Judy Wiggins, Mary Patrick, Susan Hansen, and Jennifer

Comm. Luke made motion to close the Public Hearing and return to Regular Agenda at 6:38 p.m., Jernigan seconded; passed unanimously.

Commissioner's Items:

Luke – He has been searching for the email from the gentleman on Doe Lane and can't find it; if anyone hears from him, have him contact him again. 361 Lakeview Drive needs a new culvert pipe.

Jernigan – None

Henry –None

Stunkel - None

Pennamon – None

Presentations/Delegations:

None

Regular Agenda:

Old Business:

Event Center Addition to the Use Table in the Code of Ordinances Under Agricultural Zoning with a Special Use Permit Required:

Comm. Pennamon noted the Board's duty is to protect the integrity of the county. He is not for or against an Event Center, but more research needs to be done as to what we need in Jasper County.

Comm. Stunkel noted there has been a lot of mis-information out there; we need to have better ordinances before something like this is put in place. We should check with Butts County on whether they have issues.

Comm. Jernigan made motion to table this item until a later date; get with Planning and Zoning, Sheriff until more research can be done, Stunkel seconded.

Commissioners discussed tabling vs. deny and what the process would be.

Atty. Ozburn suggested if the board did not intend to take back up this particular proposed ordinance then the cleaner way to do it would be to deny the proposed ordinance and then you would have the discretion and flexibility to take the issue up again. Tabling would give the indication that you are gonna re-consider this particular proposed ordinance.

Comm. Jernigan withdrew his first motion. Comm. Stunkel withdrew his second.

Comm. Jernigan, made motion to deny the application # 2019-TA-001 until better input and research can be provided, need better controls in place to not adversely affect the county as a whole, Stunkel seconded; passed unanimously.

2018 Capital Improvements Element Update – Adoption:

Mr. Benton noted DCA requires an update of our Capital Improvements Element. The last version has been approved and now needs to be adopted as a formality.

Comm. Henry made motion to adopt 2018 Capital Improvements Element Update as presented, Jernigan seconded; passed unanimously.

(A copy of this document will be attached and made a copy of the official minutes).

New Public Works Shop Building Plan:

Mr. Benton reviewed the plans for the new Public Works Shop Building noting the following:

Specific location has been determined.

Geometry plan has been completed.

Grading, drainage and utilities plans have been completed.

Building dimensions have been determined. – 80' width, 60' depth, 21' height.

Shop, office, bathroom and training/meeting/break areas have been determined.
Required independent septic system has been confirmed.
Concrete aprons have been determined.
Outside covered storage area has been identified.
Lighting requirements including skylights to be provided to Contractor.
Air compressor and piping requirements to be provided to Contractor.
Existing mobile lift to be utilized and located and energized with power.

Mr. Benton also noted that County Public Works will perform all grading and storm drainage under County Engineer supervision. General Contractor to perform all work from foundation up thru the metal building, aprons and utilities.

Mr. Benton noted they would like to use the remaining 2012 SPLOST Public Works allocation funds.

Comm. Pennamon expressed concern of location and removal of old emulsion tank.

Mr. Benton noted that is the flattest area and the less grading.

Comm. Luke, made motion to approve the plans and put a bid together as presented, Stunkel seconded; Luke, Henry, Jernigan, and Stunkel vote yes, Pennamon opposed. Motion passed 4-1.

New Business:

Tax Assessor – 2019 Digest Changes and Overview:

Ms. Bentley provided an overview of the 2019 County Digest.

Ms. Bentley reviewed handouts with Commissioners. (A copy of these handouts will be attached and made a copy of the official minutes).

Ms. Bentley noted we are almost back to the 2007 values. We have more houses than we did then, but we have lost some other things. We report 40% of the values on the digest.

Ms. Bentley noted the phase in of the Forest Land Protection Act changes will begin this year.

Ms. Bentley explained how the Heavy Equipment Tax will always vary from year to year as it is dependent on when someone purchases a piece of heavy equipment.

Janitorial Services – County Government Buildings – Approval to Seek Bids:

Mr. Benton noted the current contract for janitorial services for the Jasper County Courthouse, Jasper County Courthouse Annex, and Southern Crescent Technical College expires on June 30, 2019. The expiring contract was for two years. Staff is requesting authorization to develop and publish bid requests for janitorial services.

Comm. Luke made motion to authorize staff to develop and seek bids for janitorial services for the following Public Buildings – Jasper County Courthouse, Jasper County Courthouse Annex and Southern Crescent Technical College for a term length of 2 years, Jernigan seconded; passed unanimously.

Update on the Peninsula at Jackson Lake:

Mr. Sealy noted the Peninsula plat was put on record April 24th they had the sale on April 27th. 81 out of 114 lots have contracts. Cash closings will start May 17th.

Comm. Pennamon questioned what the average closing is on lots.

Mr. Sealy noted range from \$14,900 to \$60,000. Lake lots went from \$130,000 to \$250,000.

Comm. Jernigan questioned what the total sales were.

Mr. Sealy noted a little over \$9 million. If all go to closing the tax for Jasper County would be about \$60,000.

County Attorney Items:

None

County Manager Items:

Mr. Benton noted that Ben Carter with Carter Watkins came and inspected the Courthouse and is working on his recommendation. He would like to get on the June agenda to bring his recommendations to us.

Mr. Benton reminded the board of the 5:00 p.m. Work Session on Monday.

Citizens Comments:

None

Executive Session:

None

Adjourn:

Comm. Luke made motion to adjourn at 7:38 p.m., Stunkel seconded; passed unanimously.

Carl Pennamon, Chairman

Clerk, Sharon Robinson

Jasper County Board of Commissioners

May 6, 2019

Work Session Minutes

5:00 P.M.

Comm. Pennamon called the meeting to order at 5:00 p.m.

Commissioners Present: Chairman, Carl Pennamon, Vice-Chairman, Bruce Henry, Don Jernigan, and Gerald Stunkel. Doug Luke was absent.

Budget Work Session:

Mr. Benton noted the net digest change of \$24,061,779 total increase of County wide digest.

Takeda Shire Property less \$2,897,880. These numbers are in assessed value, not the gross, but the taxable values. Takeda has been temporarily removed from the net digest. The Takeda revenue will be used for other projects not the general fund. With the Takeda removed the net digest value is \$21,163,899. When you remove what the Tax Assessor calls the inflationary growth (reassessed values) of existing property last year of \$13,096,491; you end up with a net new real growth \$8,067,408. Lynn Bentley will penetrate those numbers because she has them in great detail.

Mr. Benton reviewed the PT32.1 with Commissioners noting the rollback will be 15.451 if we decide to take the rollback.

Mr. Benton reviewed the revenue projections of \$10,384,099 for FY 2020.

Comm. Pennamon questioned why the FY 2019 annualized amount was larger than the projected revenues for FY 2020.

Mr. Benton noted that it was basically because we were being conservative and also because the FLPA amount will be lower in FY 2020.

Mr. Benton noted he feels we can look at easing off the conservatism as the Tax Commissioner has been collecting at 95% for the past couple years.

Comm. Stunkel questioned when we will start seeing revenue from the new development.

Mr. Benton explained how the digest works, noting that revenue will serve the FY 2021 budget.

Comm. Pennamon questioned what happened to the Cable Franchise Tax.

Mr. Benton noted he will have Finance check into it.

Comm. Pennamon noted we also need to have our Attorney check on the HUD tax.

Mr. Benton reviewed the remaining revenue projections.

Comm. Pennamon discussed the interest revenue and how we can get a better return on our money that is in banks.

Commissioners expressed the importance of having a timely audit during budget season and timely delivery of agenda information. It was suggested they have the agenda packets on Wednesday before the Monday meeting.

Next Work Session is scheduled for Monday, May 13th at 5:00 p.m.

Comm. Pennamon declared the Work Session closed at 5:46 p.m.

Carl Pennamon, Chairman

Sharon S. Robinson, Clerk

Old Business – Item 1:

Agenda Request – Jasper County BOC

Department: Executive

Date: June 3, 2019

Subject: Janitorial Services Bid Award

Summary:

A bid opening was held on Friday, May 24, 2019 for Janitorial Services. Only one bid was received. Wildfire Industries, our current vendor was the sole bidder. Staff recommends awarding the bid for a two-year contract to Wildfire Industries as the Janitorial provider for the Courthouse, Annex, and Southern Crescent Technical College in the amount of \$43,200/annually.

Background:

Staff has advertised for bids on Janitorial Services for county buildings. 4 bid documents were provided to vendors. The bid opening was held on Friday, May 24, 2019 at 10:00 a.m. and only 1 bid was received.

Background:

Cost: \$43,200

Recommended Motion:

Motion to accept bid from Wildfire Industries for a 2-year contract in the amount of \$43,200 annually.

Consent Agenda – Item 2:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: June 3, 2019

Subject: Approval of Check Register

Summary:

A check register will be generated by the finance department on meeting day for signature and approval to process the checks.

Background:

Cost: \$0

Recommended Motion:

Approve processing of check #'s 55149 - 55391

Old Business – Item 2:

Agenda Request – Jasper County BOC

Department:

Date: June 3, 2019

Subject: Courthouse Maintenance and Repair Project – Carter Watkins Architects

Summary:

Carter Watkins has performed an inspection of the Courthouse.

Carter Watkins will discuss its inspection, recommendations and cost estimates.

Background:

The Jasper County Courthouse needs significant repair and maintenance.

Due to the historic structure, type and scale of needed repair and physical size of the building, Jasper County published an RFP and contracted with Carter Watkins Associates Architects, Inc. to perform the following work:

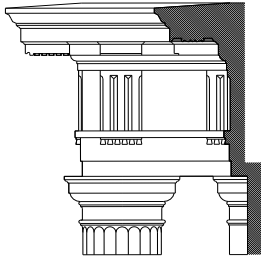
Inspection
Bid Preparation
Recommendations
Construction Oversight

Cost:

Cost and Funding Source to be Determined

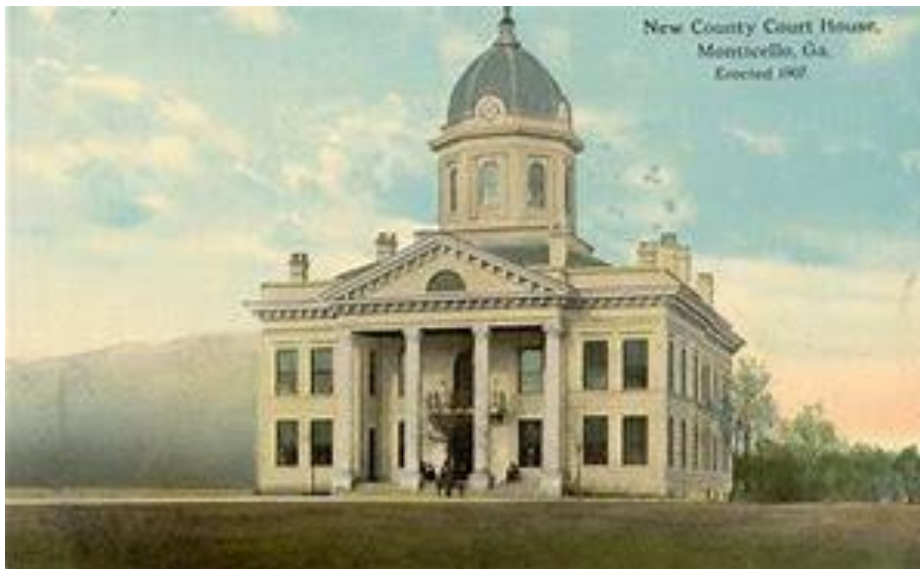
Recommended Motion:

Board Discretion



**CARTER WATKINS
ASSOCIATES
ARCHITECTS, INC.**

**EXISTING FACILITY ANALYSIS
2019 FACILITY ANALYSIS
HISTORIC 1908 JASPER COUNTY COURTHOUSE
May 31, 2019**



HISTORY (courtesy of GeorgiaInfo)–

Originally named Randolph County, Jasper County was created from Baldwin County on Dec. 10, 1807 by an act of the General Assembly (Ga. Laws 1807, p. 3). Georgia's 31st county was named for Virginia congressman John Randolph (1773-1833), whose political views were popular in Georgia. On Dec. 10, 1810, a legislative act renamed the county because of Randolph's opposition to the War of 1812 (though eventually he was forgiven and in 1828 would be recognized by having another new Georgia county named in his honor). On this day, the county

became Jasper County in honor of Revolutionary War hero Sgt. William Jasper, who during the siege of Savannah was mortally wounded while retrieving his regiment's flag from the British.

In 1821, a portion of Jasper County was used to create Newton County.

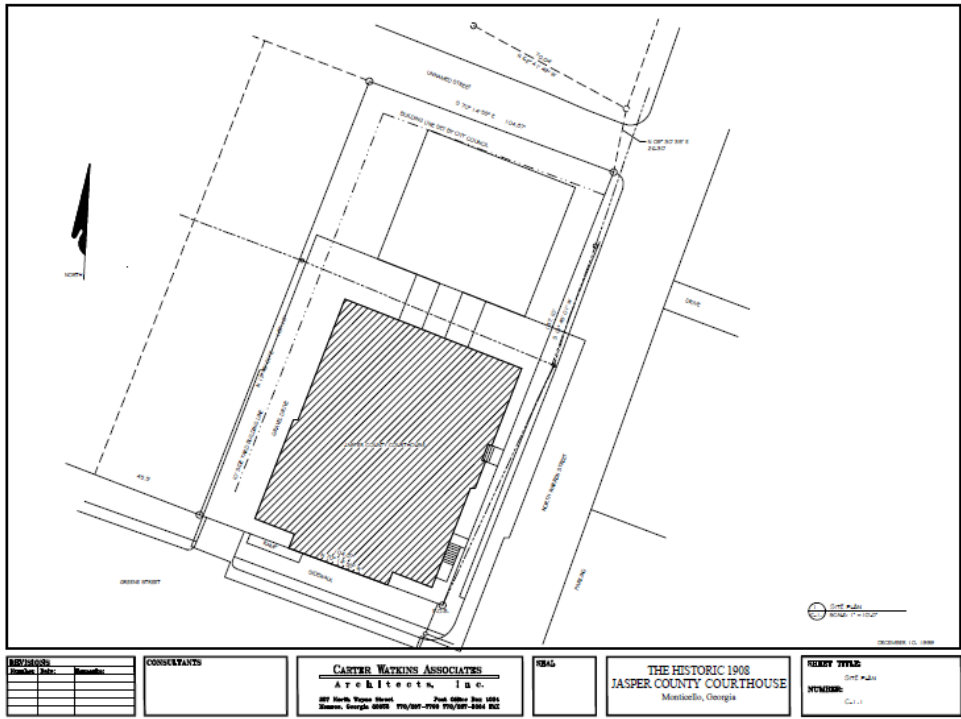
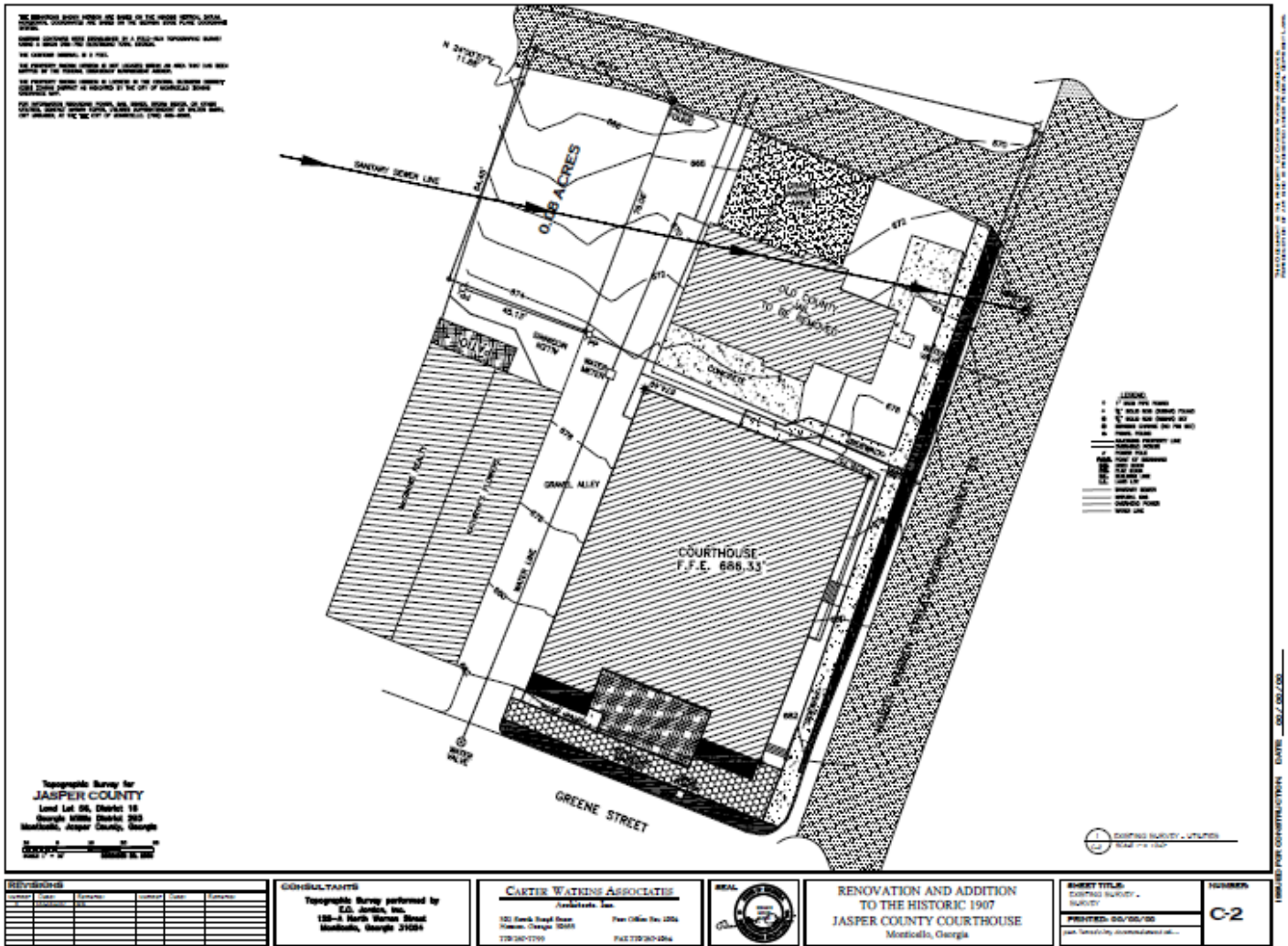
Monticello [named for Thomas Jefferson's Virginia home; created as county seat Dec. 10, 1808; and incorporated by the legislature on Dec. 15, 1810].

The first "courthouse" in this county was actually the home of a citizen - John Towns - where public business was first done. The second courthouse was a log cabin built in 1809. In 1838, a three-story brick courthouse was built. This structure served until 1907, when construction began on the current courthouse. It is constructed of Georgia marble and brick, with four columns along the front and an eight-sided, domed clock tower. In the 1990s, the size of the courthouse was doubled when an extension was built to the rear of the building.

The first Courthouse was sold to the County for fifty cents. The second Courthouse building was sold for \$70.00 with the requirement that it had to be moved from the lot.

The current Courthouse's cornerstone was laid upon the removal of the second courthouse. The cornerstone contained a bottle of wine, various coins, newspapers and a list of County officials. The Courthouse was built in 1908 and is Neoclassical Revival Style architecture. It was designed by Lockwood Brothers and is their only courthouse.

SITE -



The site is a gently sloping parcel on the Northeast side of the square. It is bordered by Greene Street to the South, N. Warren Street to the East, Towee Street on the North and a wide alley on the West side. From Greene Street to Towee Street, the site falls of fourteen feet with the Greene Street façade at 682' above sea level. The finished floor of the Courthouse's Main Floor is 4'-4" above Greene Street at 686.33' above sea level.

The above survey was performed by local Surveyor E. O. Jordan in early 2000 and shows the jail which was removed to make room for the much-needed Courthouse Addition.

The diagram at left shows the 2001 rear addition which extends all the way to the property line at Towee Street.

The following review is intended to be for constructive and budgeting purposes and to act as a tool for planning the needed work in order for the Historic Jasper County Courthouse to continue to serve the citizens of Jasper County for the next 120 years. It is, by no means, intended to be critical of any current conditions or maintenance policies.

EXTERIOR:



The Courthouse has undergone renovations in the 1990's which were led by an Architectural firm in Lawrenceville, Georgia.

That work included replacing windows, new lighting and other upgrades in the existing Courthouse. The scope of the 2001 Renovation/Addition was centered on the addition; how the addition connected to the existing structure; minor renovations to the Historic Courtroom, and included painting of the exterior of the 1908 building.

Since 2001, the County has been able to enjoy the dollars spent on the renovations. However, eighteen years later, there are inherent items that need to be addressed as well as some deferred-maintenance issues that should be rectified.

ROOF –

First, and most importantly, are the Dome Roof, the original Courthouse roof, and the Addition roof.

The dome roof has been an issue for many, many years and currently is suffering from a fairly good amount of leaks which are readily apparent in the darkened roof sheathing and in some rot in the framing members of the tower itself. At right and below are photos showing the results of tower roof leaks. While both areas are a concern, the rotted sill in the photo below is becoming a structural concern.





The interior face of the clock shows stains from leaks as does the floor area around the bell and the historic bell itself.

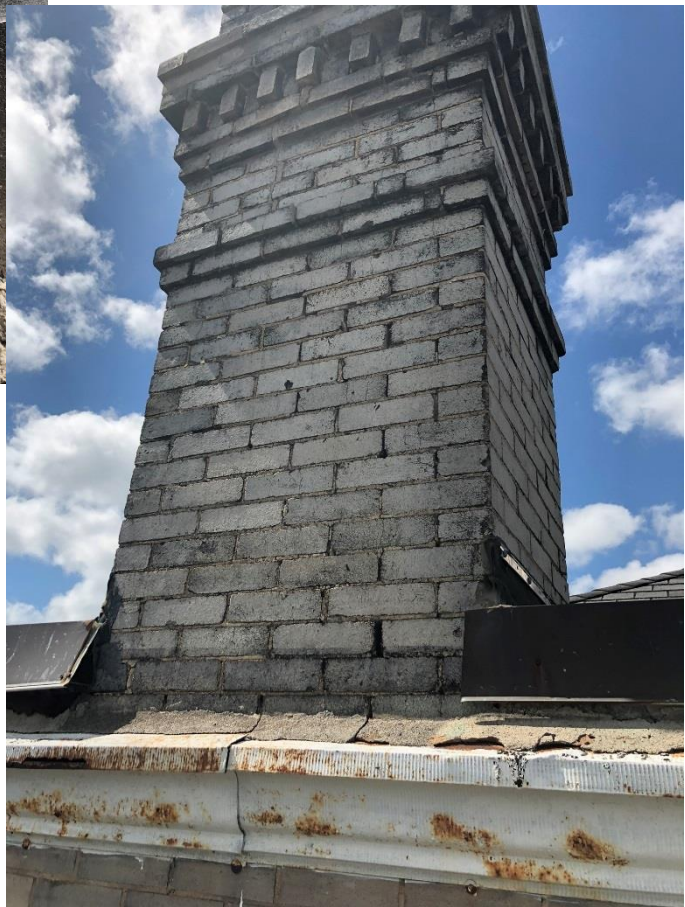


Repairs have been made over the years to address leaks. The photo at left is taken at the transition of the Greene Street Portico onto the main, hipped Courthouse roof.



Other roof issues include transition and flashing conditions that have been repaired as needed over the years and items, like flashing and copings, that have come loose during high winds.

The bottom left photo shows not only the need for rust remediation and painting but also where areas of the metal cornice have been cut out for long-vacated roof elements that are no longer present. It also shows loose coping and areas where additional sealant have been applied to address leaks.



The chimney photo shows remnants of former roofing where the termination bar still exists but the roofing attached to it does not.



The roofing at the 2001 Addition is in fair shape for its age but has areas that need to be addressed. Particularly, those areas at roof drains and plumbing vents need to be resealed or modified to prevent leaking.

Below, attempts have been made to address leaks at various edge conditions, however, these need to have a more-permanent, aesthetically pleasing solution.





Likewise, areas that have HVAC units sitting on the roof, need to be reviewed and debris from previous roof work should be removed.



EXTERIOR WINDOWS, DOORS, STAIRS -

The windows installed in the 1990's consist of clad window sashes with wood frames. Although they were painted in 2001, the wood frames, especially the sills, have



Other windows conditions include damaged glass and the need to re-sealing the joints between the windows and the brick as well as repainting all elements.



The exterior doors are mainly in need of scraping, priming, and painting as they have not been painted since 2001.

Other areas, including the rarely seen well leading into the stair (below) need to be cleared of debris. Since this is a high-maintenance issue, it may be prudent to explore installing a cover of this area to assist in keeping debris from blowing into it.





The exterior metal stairs are in need of maintenance. The stairs have rusted a great deal and even the underside of the Fire Stair is rusted. Likewise with the handrails.

At this time, it does not appear that any elements have rusted through but they are in need of evaluating, scraping, sanding, priming, and painting with a direct-to-metal paint.



MISCELLANEOUS EXTERIOR CONDITIONS -

Roof leaks and overflow have affected other areas of the courthouse including the grand Portico facing Greene Street.



Water damage at the columns have caused elements to rot and fail as seen at the column base of the Lower Level entry.



The photo below shows the blackening of elements of the façade due to water overflowing off of the roof.



Above is a street grate that is no longer permanently fastened to the concrete causing it to shift and become a potential tripping hazard.

The plywood infill at the rear gable is not properly sealed along the edges and is allowing water infiltration into the building.

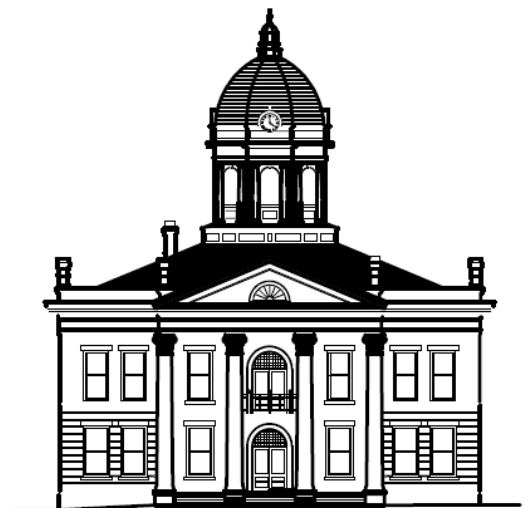


COURTHOUSE INTERIOR –



The interior of the Historic Jasper County Courthouse is quite beautiful and its domed central hallway is a rare occurrence in Georgia Courthouses.

As evident in the building section above, the Historic Courthouse consisted of the Main Level (Greene Street), the Courtroom Level, a partial Basement, and the Attic Level. The addition extended the Basement Level, Main Level and Courtroom levels to provide Jasper County with much-needed additional square footage, courtroom, and office space. This addition allowed the County to stay in the Courtroom in lieu of utilizing multiple satellites or worse, moving to a new building outside of town.





The interior photos shows the various locations of water damage throughout the Courthouse.

At right is one of the 1990's office lights that is delayed-start and provides inadequate office lighting.



Additional water damage and lighting photos including a glimpse of the fluorescent lighting.

BUILDING EXTERIOR RECOMMENDATIONS:

Recommended work can be performed in phases and, at a minimum, the exterior work needed would include:

- Roof Replacement on Historic Courthouse
- Replacement of Dome roof and sheathing on an as-needed basis
- Roof repair at Addition
- Replacement of copings/flashing, vent boots
- Provision of curbing for rooftop equipment
- Replacement of all rotted window sills with PVC or rot-resistant material
- Replacement of hollow metal door at lower level
- Exterior pressure washing of all elements
- Scraping, priming, painting of all exterior painted elements, stairs, handrails, windows, door, etc.
- Replace all broken glass
- Rectify any site issues (grates, etc.)

BUILDING INTERIOR RECOMMENDATIONS:

The proposed interior improvements would, at a minimum, include:

Repair all water-damaged ceilings and elements

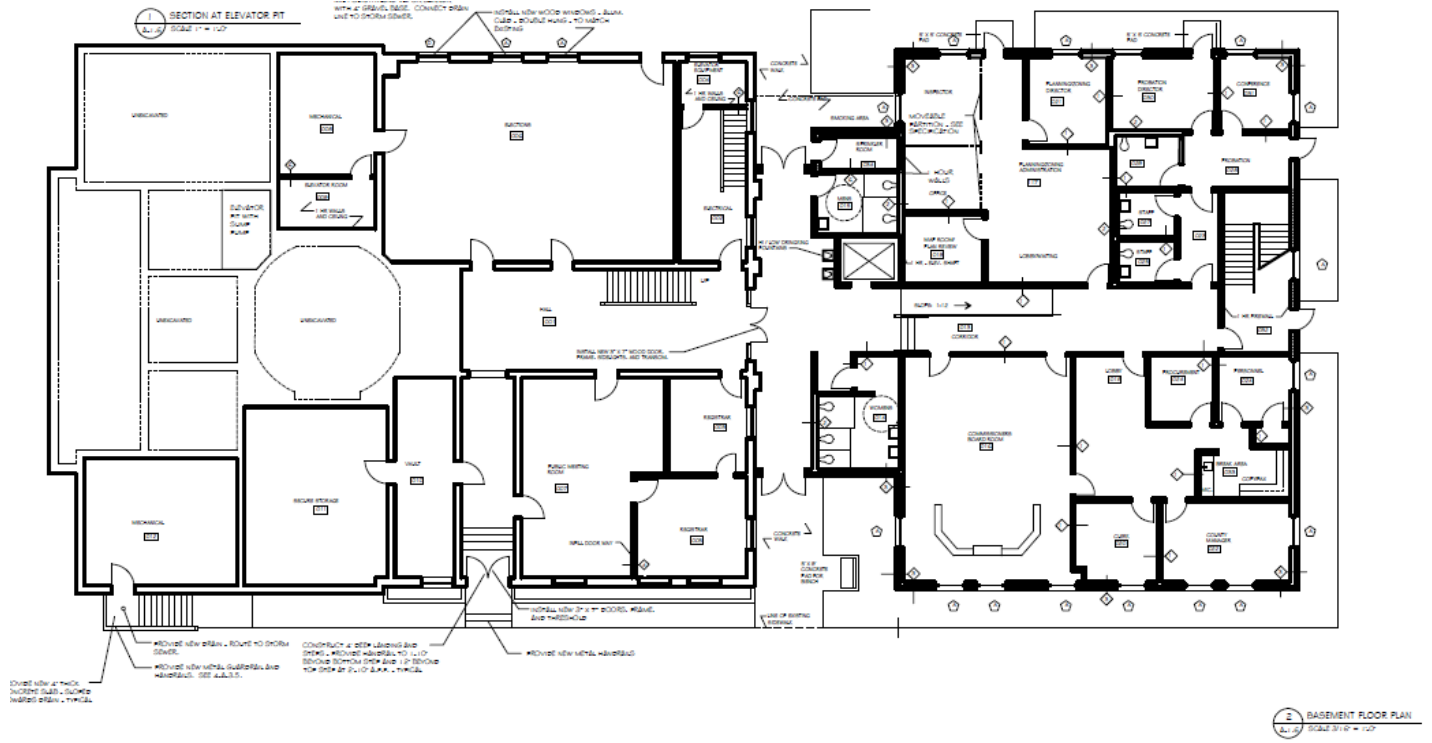
- ✓ Replace HVAC units on an as-needed basis
- ✓ Repair historic pressed-tin ceilings
- ✓ Replace all pendant lighting and fluorescent lighting with LED fixtures
- ✓ Replace all floor covering with new carpet or vinyl tile flooring
- ✓ Paint all plaster and gypsum board walls
- ✓ Paint all painted trim areas (addition)
- ✓ Consider adding a sprinkler system to the Historic Courthouse

Again, the above items can be broken into phases to be completed over a scheduled period. Obviously, the first priority is the roof issue, followed closely by the remaining exterior issues. The HVAC systems would be addressed on an as-needed basis unless the County decides to consider alternate types of HVAC systems for a building-wide installation.

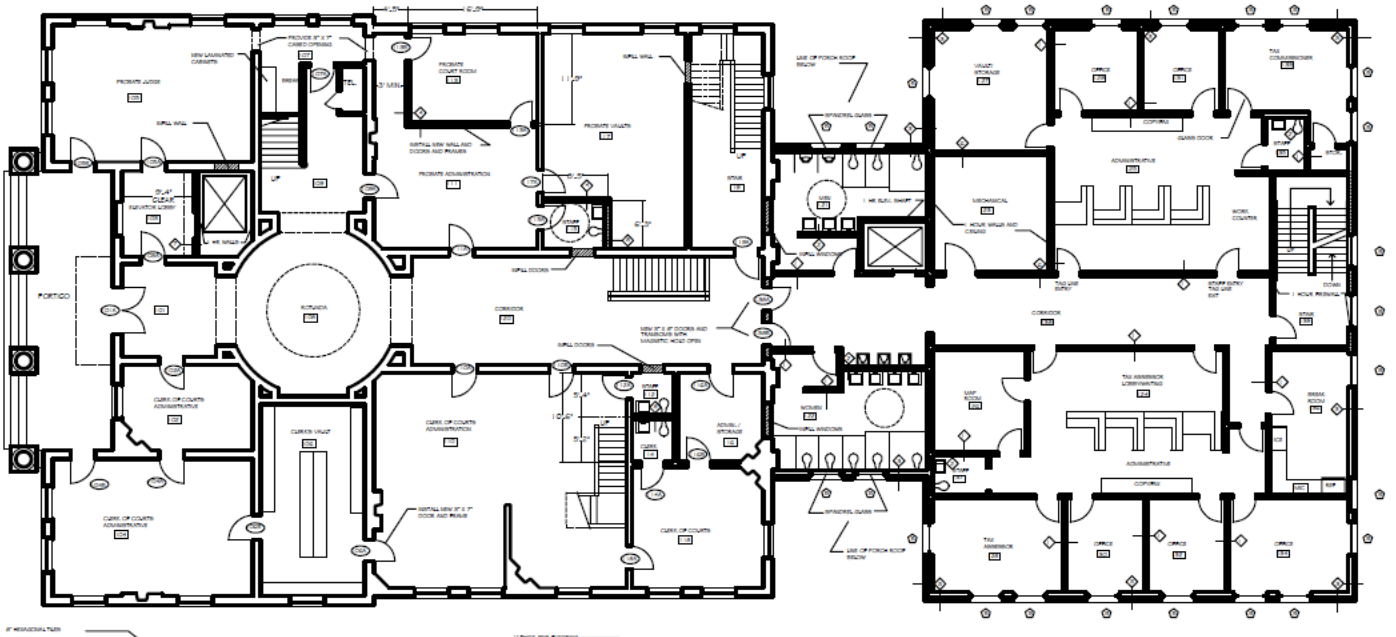
On the following pages, a sampling of the 2001 drawings are provided as well as a Preliminary Budget Estimate for the above scope of work.



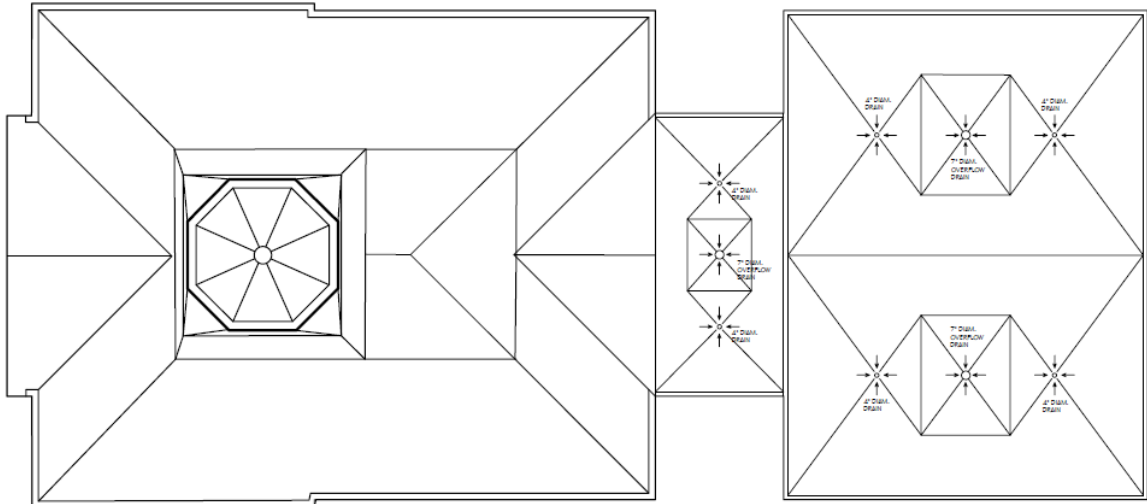
BASEMENT LEVEL FLOOR PLAN -



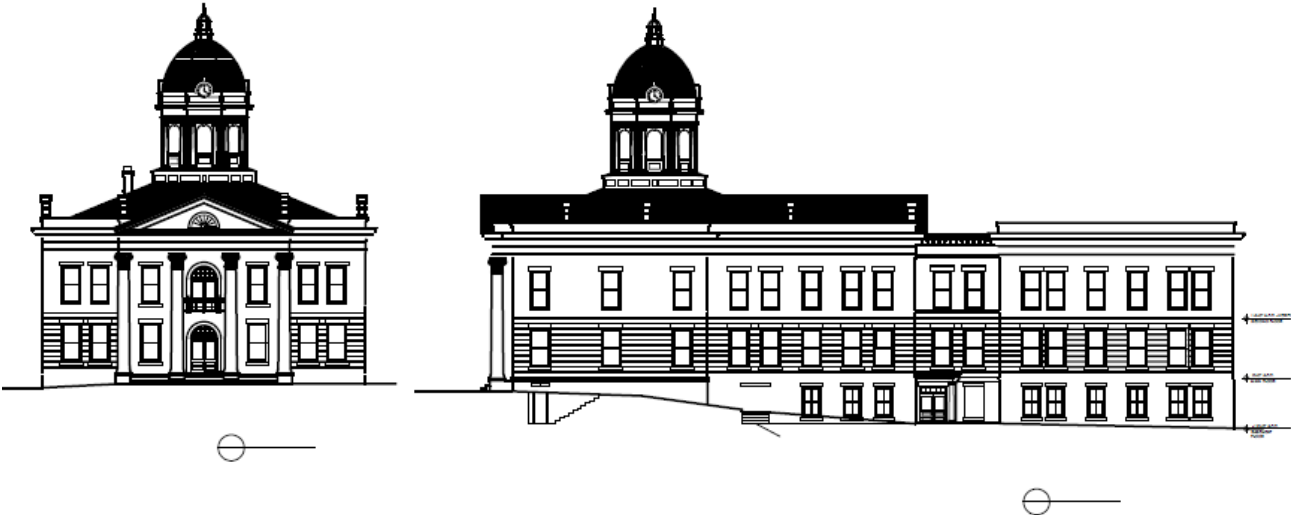
MAIN LEVEL FLOOR PLAN -



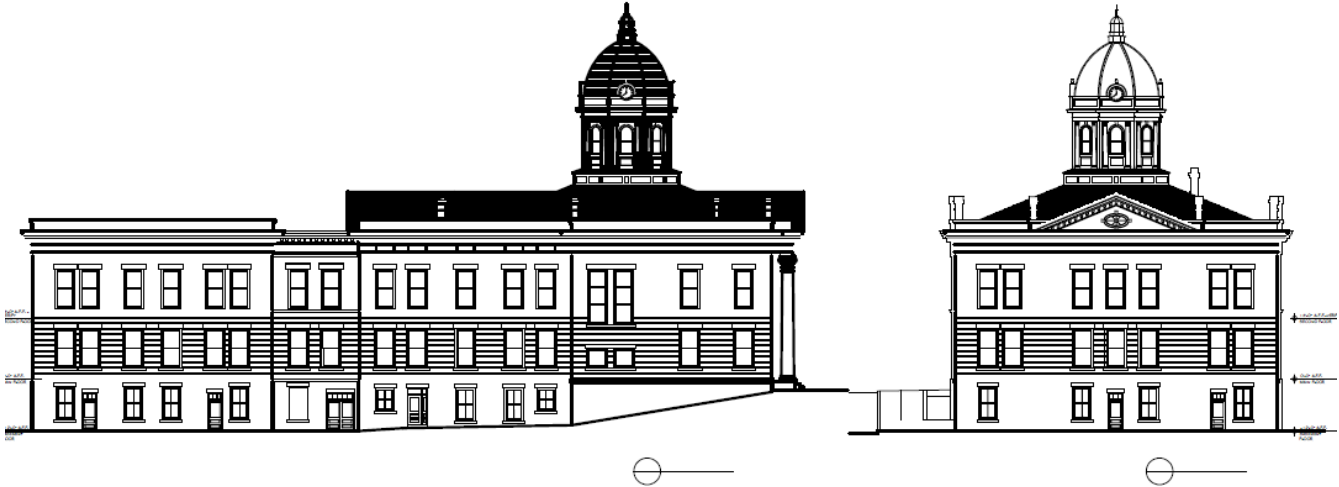
ROOF PLAN -



FRONT AND EAST ELEVATIONS -



NORTH AND WEST ELEVATIONS -





**CARTER WATKINS
ASSOCIATES**
ARCHITECTS,
INC.

HISTORIC 1908 JASPER COUNTY COURTHOUSE
Maintenance Program - Preliminary Construction Estimate

31-May-19

DESCRIPTION	UNIT PRICE	LUMP SUM	CUMULATIVE COST	SUB-TOTAL
EXTERIOR WORK				
General Conditions		\$ 25,000.00	\$ 25,000.00	
Foundation Waterproofing		\$ 3,500.00	\$ 28,500.00	
Building Painting Repair/Exterior		\$ 120,000.00	\$ 148,500.00	
Dome Roofing/sheathing		\$ 84,000.00	\$ 232,500.00	
Courthouse roof/repair		\$ 112,000.00	\$ 344,500.00	
Exterior Doors/Windows/stairs		\$ 68,000.00	\$ 412,500.00	412,500.00
INTERIOR WORK				
Heating/Cooling		\$ 65,000.00	\$ 65,000.00	
Lighting		\$ 73,000.00	\$ 138,000.00	
Fire Alarm Upgrades		\$ 34,000.00	\$ 172,000.00	
Ceiling Repair		\$ 45,000.00	\$ 217,000.00	
Flooring		\$ 70,000.00	\$ 287,000.00	
Painting		\$ 62,000.00	\$ 349,000.00	
Sprinkle Historic Courthouse		\$ 78,000.00	\$ 427,000.00	427,000.00
SUB TOTAL CONSTRUCTION				839,500.00
Site Work/signage		\$ 15,000.00	\$ 15,000.00	
Contingencies		\$ 100,000.00	\$ 115,000.00	
Permits/Survey/Fees		\$ 2,500.00	\$ 117,500.00	
Contractor O,H & P	15.00%	\$ 143,550.00	\$ 261,050.00	261,050.00
c				
PROJECT TOTALS				\$ 1,100,550.00

New Business – Item 1:

Agenda Request – Jasper County BOC

Department: Jasper County Library

Date: June 3, 2019

Subject: Jasper County Library Board of Trustees

Summary:

The following persons are current members on the Jasper County Library Board of Trustees.

Melba Bridges

Kristy Burton

Mary Camp

Their terms are expiring July 1, 2019.

All three persons are willing to serve an additional six year term.

Background:

The Jasper County Library Board of Trustees has three members whose terms are expiring July 1, 2019.

Cost:

None

Recommended Motion:

Appoint Melba Bridges, Kristy Burton and Mary Camp to the Jasper County Library Board of Trustees for a six year term beginning July 1, 2019 and ending June 30, 2025.

Uncle Remus Regional Library System

1121 East Avenue
Madison, Georgia 30650

www.uncleremus.org

Phone 706.342.4974
Fax 706.342.4510

May 14, 2019

Chairman Carl Pennamon
Jasper County Board of Commissioners
126 West Green St.
Suite 18
Monticello, GA 31064

Dear Mr. Pennamon,

The Jasper County Library Board of Trustees will have several vacancies in July 2019. We recommend that the following current Trustees be re-appointed for an additional six-year term, starting July 1, 2019, and ending on June 30, 2025: **Melba Bridges, Kristy Burton, and Mary Camp.**

These Trustees have done an exemplary job representing the Jasper County Board of Commissioners during their first term and we believe they will continue to be commendable assets to the Jasper County Library Board.

All of the proposed re-appointees live in Jasper County. Their mailing addresses are as follows:

Melba Bridges: 2381 Post Road, Monticello, GA 31064
Kristy Burton: 28 Water Oak Drive, Monticello, GA 31064
Mary Camp: 2289 Highway 212 West, Monticello, GA 31064

Thank you for your consideration of this request. Again, the six-year terms would begin July 1, 2019, and end June 30, 2025. If you have any questions or concerns, please do not hesitate to contact me via email, nancy@uncleremus.org, or phone, 706-342-4974, ext. 1025.

Sincerely,



Nancy Condon Bryan
Member Library Services Librarian

cc: file

O'Kelly Memorial Library
Loganville, Georgia

Monroe-Walton County Library
Monroe, Georgia

W.H. Stanton Memorial Library
Social Circle, Georgia

Walnut Grove Library
Walnut Grove, Georgia

Greene County Library
Greensboro, Georgia

Eatonton-Putnam County Library
Eatonton, Georgia

Jasper County Library
Monticello, Georgia

Morgan County Library
Madison, Georgia

Sparta-Hancock County Library
Sparta, Georgia



New Business – Item 2:

Agenda Request – Jasper County BOC

Department: Planning and Zoning

Date: June 3, 2019

Subject: Planning and Zoning Board of Appeals Appointment

Summary:

Jasper County BOC advertised the vacancy on the Appeals Board.

Only one application was received.

The applicant for the open Appeals Board position is Pat Tria.
Mr. Tria is a resident in Turtle Cove.

Background:

The Jasper County Planning and Zoning Board of Appeals is a five member board.
Terms are for three years.
There is one vacancy on the board.

Cost:

Recommended Motion:

Appoint Pat Tria to serve on the Jasper County Board of Appeals for a three year term effective immediately.

From: [Shane Sealy](#)
To: [Sharon Robinson](#)
Subject: FW: Board of Zoning Appeals
Date: Tuesday, May 28, 2019 1:16:19 PM

From: tria1@juno.com [mailto:tria1@juno.com]
Sent: Saturday, March 09, 2019 7:58 AM
To: ssealy@jaspercountyga.org
Subject: Board of Zoning Appeals

Shane,

I wish to be considered to fill the vacancy on the Board of Zoning Appeals.

Regards,

Pat Tria
(770) 833-4667

[Our Hearts Go Out To Denzel Washington](#)

go.dedicatdoffers.com

<http://thirdpartyoffers.juno.com/TGL3132/5c83b8a243ec338a221e9st01vuc>



New Business – Item 3:

Agenda Request – Jasper County BOC

Department: Recreation

Date: June 3, 2019

Subject: Georgia Foundation for Public Health – Recreation Grant

Summary:

The Jasper County Recreation Department has received a grant in the amount of \$10,000.00 funded by the Georgia Foundation for Public Health LTD.

The funds will be used in the following manner:

New flag football equipment for each participant

NFL Flag registration for each participant

Supplies including food and water, t-shirts, water bottles, end of season trophies, etc.

Grant funds have already been received and will not be utilized until FY 2020.

The Recreation Department is requesting the Board of Commissioners Commit the grant funds received in FY 2019 to be spent during the FY 2020 Fall football season.

Background:

Jasper County Recreation offers a flag football program each year.

Grant proceeds will assist Jasper County Recreation is improving its flag football program.

Cost:

None

Recommended Motion:

Commit \$10,000 in FY 2019, Georgia Foundation for Public Health grant proceeds, to the Recreation Department for the use of the proceeds in FY 2020 as described.



GEORGIA FOUNDATION FOR PUBLIC HEALTH LTD

May 7, 2019

Jasper County Recreation Dept
126 W. Greene St, Ste 18
Monticello, GA 31064

This letter is sent in follow up to your recent acceptance of the award to participate in the Rise Up! 159 Flag Football Mini-Grant Program. Enclosed herewith is a check in the amount of \$10,000.00 to fund the activities detailed in your grant application. The grant period is April 1, 2019 through December 30, 2019.

As you aware, expenditure of these funds is subject to the grant requirements detailed in the grant funding announcement (<https://dph.georgia.gov/webform/rise-159-flag-football>). Acceptance of these funds indicates agreement with the fiscal and programmatic requirements of this grant, to include a final report of activities and budget to be submitted to Georgia Shape no later than December 30, 2019.

Technical assistance, in the form of webinars, in-person trainings, phone calls and emails, will be made available to grantees throughout the funding period to assist with implementation of the Rise Up! 159 Program and will be announced at a later date. Any general inquiries should be emailed to riseup159@georgiashape.org.

We believe this project can help you in delivering sustainable physical activity and nutrition interventions to children across Georgia. We look forward to the successful implementation of your Rise Up! 159 grant and look forward to working with you.

Sincerely,

Lasa Joiner
President
Georgia Foundation for Public Health
1848 Breckenridge Drive
Atlanta, GA 30345

The following is our budget proposal:

Equipment: \$4,000 – That accommodates 200 kids at the kit price of \$20, so that every child has a uniform and belt.

Staff: N/A

Field/Space Costs: N/A

Transportation: N/A

Registration Fee: \$5,000 – 200 kids at \$25 per kid to register with NFL Flag

Remaining \$1,000 would go to help fund nutrition costs (snacks), incentives (t-shirt and/or water bottle), supplies (field paint), special events (end of season tournament/celebration).

****The above budget proposal is subject to change upon registration numbers****

New Business –Item 4:

Agenda Request – Jasper County BOC

Department: Recreation

Date: June 3, 2019

Subject: Budget Amendment FY 2019 Fundraiser Revenue - Recreation

Summary:

The Jasper County Recreation Department conducted several fund raising activities during FY 2019.

Total revenue received from fundraising activities is \$\$19,142.40.

Total cost expended to fundraising activities is \$14,184.92.

Remaining balance of \$4957.48 to be used for the following:

Carpet for the batting cages

Football equipment

Request to approve the FY 2019 Budget Amendment as presented.

Background:

Cost:

None

Recommended Motion:

Approve the FY 2019 Budget Amendment #2019.06.03 increasing Recreation Fundraising Revenue GL # 100-600-06100-00034-347510 in the amount of \$19,142.40 and Increasing Recreation Fundraising Activities GL # 100-600-06100-00057-536000 in the amount of \$19,142.40.

Revenue Report

Level 5 Summary for May 2019

100 GENERAL FUND
600 CULTURE/ RECREATION
06100 RECREATION
00034 CHARGES FOR SERVICES

Accounts	Budget Appropriation	Supplemental Appropriation	Adjusted Budget	Current Pd Revenue	Curr Pct	Year To Date Revenue	YTD Pct	Budget Balance
100 GENERAL FUND								
600 CULTURE/ RECREATION								
06100 RECREATION								
00034 CHARGES FOR SERVICES								
00034 CHARGES FOR SERVICES	\$0.00	\$0.00	\$0.00	\$3,485.50	0	\$57,416.99	0	(\$57,416.99)
347500 PROGRAM FEES COLLECTED	\$0.00	\$0.00	\$0.00	\$1,010.75	0	\$19,142.40	0	(\$19,142.40)
347510 FUNDRAISER	\$0.00	\$0.00	\$0.00	\$0.00	0	\$0.00	0	\$0.00
392200 INSURANCE CLAIMS	\$0.00	\$0.00	\$0.00	\$4,496.25	0	\$76,559.39	0	(\$76,559.39)
Total Charges For Services	\$0.00	\$0.00	\$0.00	\$4,496.25	0	\$76,559.39	0	(\$76,559.39)
00038 MISC REVENUE	\$0.00	\$0.00	\$0.00	\$10,000.00	0	\$10,000.00	0	(\$10,000.00)
330000 OTHER GRANTS	\$0.00	\$0.00	\$0.00	\$10,000.00	0	\$10,000.00	0	(\$10,000.00)
Total Misc Revenue	\$0.00	\$0.00	\$0.00	\$14,496.25	0	\$86,559.39	0	(\$86,559.39)
Total Recreation	\$0.00	\$0.00	\$0.00	\$14,496.25	0	\$86,559.39	0	(\$86,559.39)
Total CULTURE/ RECREATION	\$0.00	\$0.00	\$0.00	\$14,496.25	0	\$86,559.39	0	(\$86,559.39)
Total GENERAL FUND	\$0.00	\$0.00	\$0.00	\$14,496.25	0	\$86,559.39	0	(\$86,559.39)
TOTAL ALL FUNDS	\$0.00	\$0.00	\$0.00	\$14,496.25	0	\$86,559.39	0	(\$86,559.39)

<u>Pd Description</u>	<u>Account</u>	<u>Date</u>	<u>Source</u>	<u>Type</u>	<u>Reference</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>	<u>Budget Amendment</u>	<u>Encumbrance</u>	<u>Budget Balance</u>
100 - General Fund	600 - Culture/ Recreation										
	06100 - Recreation										
	00034 - Charges For Services										
100-600-06100-00034-347510	Fundraiser										
01 ALL SPORTS CAMP FUNDRAISER		07/24/18	GJ	JE	19-109		220.00	(220.00)			(220.00)
02 FUNDRAISER REVENUE		07/24/18	GJ	JE	19-102		370.00	(590.00)			(590.00)
03 COCA COLA FUNDRAISER		08/22/18	GJ	JE	19-289		80.00	(670.00)			(670.00)
04 SPORTOGRAPHY FUNDRAISER		09/27/18	GJ	JE	19-502		10,352.00	(11,022.00)			(11,022.00)
08 FUNDRAISER		10/18/18	GJ	JE	19-623		713.25	(11,735.25)			(11,735.25)
09 FUNDRAISER		02/07/19	GJ	JE	19-1238		15.00	(11,750.25)			(11,750.25)
10 REFUND CONCESSION PETTY CASH		03/19/19	GJ	JE	19-1440		94.40	(11,844.65)			(11,844.65)
10 FUNDRAISER 50/50 RAFFLE		03/28/19	GJ	JE	14-1494	60.00	110.00	(11,954.65)			(11,954.65)
10 FUNDRAISER 50/50 RAFFLE		04/25/19	GJ	JE	19-1762		60.00	(11,894.65)			(11,894.65)
10 BBQ FUNDRAISER		04/25/19	GJ	JE	19-1673		165.00	(11,954.65)			(11,954.65)
10 50/50 RAFFLE-CONCESSION		04/25/19	GJ	JE	19-1672		1,008.00	(12,119.65)			(12,119.65)
11 FUNDRAISER - SPRING PHOTO DAY		04/29/19	GJ	JE	19-1675		5,004.00	(13,127.65)			(13,127.65)
Total Fundraiser		04/29/19	GJ	JE	19-1674		1,010.75	(18,131.65)			(18,131.65)
Total Charges For Services		05/06/19	GJ	JE	19-1747	60.00	19,202.40	(19,142.40)	.00	.00	(19,142.40)
Total General Fund						60.00	19,202.40	(19,142.40)	.00	.00	(19,142.40)
Grand Total						60.00	19,202.40	(19,142.40)	.00	.00	(19,142.40)

BUDGET AMENDMENT - **No. 2019.06.03**
FOR FISCAL YEAR 2019

Commission approved a budget for fiscal year 2019 for Jasper County Government earlier in the year; and

WHEREAS, the budget is a dynamic rather than static revenue and spending plan which requires adjustment from time to time as circumstances change; and

WHEREAS, these adjustments maintain a balanced budget for all funds;

NOW, THEREFORE, BE IT RESOLVED THAT the commission approves allocation of the Recreation budget by the following:

<u>GL ACCOUNT- RECREATION</u>	<u>Debit</u>	<u>Credit</u>
100-600-06100-00057-536000 Fundraiser Activity		\$19,142.40
<u>GL ACCOUNT- RECREATION</u>	<u>Debit</u>	<u>Credit</u>
100-600-06100-00034-347510 Fundraiser Revenue	\$19,142.40	

Adopted this _____ of _____ 2019.
Day Month

BOC Chair

Finance Manager

New Business –Item 5:

Agenda Request – Jasper County BOC

Department: Roads and Bridges

Date: June 3, 2019

Subject: Public Works Right-of-Way Mowing Equipment

Summary:

Equipment Needed to Establish a Second Set of Right-of-Way Mowing Equipment.

Tractor with 15' Batwing Mower

Tractor with 10" Offset Mower

Specifications to be developed for the Bid Process.

Background:

Jasper County Public Works currently operates two tractors, mowers and operators to mow approximately 250 miles of paved road right-of-way on County maintained roads.

Historically, the Public Works mowing crew makes between 2.5 to 3 rounds of mowing each mowing season.

Cost:

Cost to be determined by Specifications and the Bid Process.

Funding Source to be determined.

Recommended Motion:

Authorize County Manager to work with the Public Works Director to develop and publish bid(s) for the necessary equipment to establish a second set of right-of-way mowing equipment.

New Business –Item 6:

Agenda Request – Jasper County BOC

Department: Finance

Date: June 3, 2019

Subject: FY 2019 10 Month Financial Report

Summary:

Staff will present a Financial Report for 10 Months FY2019.

Background:

Cost:

None

Recommended Motion:

None Required

JASPER COUNTY BOARD OF COMMISSIONERS
 FY2019 10 MONTHS REVIEW
 FINANCIAL REPORT
 APRIL 30, 2019

FUND #	LINE #	GENERAL FUND - REVENUE	FY 2019	FY 2019	%	%
			BUDGET	ACTUAL	COLLECTED	REMAINING
100	1	ADVALOREM PROPERTY TAX	\$ 5,653,000	\$ 5,730,826	101.4%	-1.4%
	2	VEHICLE & MOBILE HOME TAX	\$ 589,600	\$ 637,343	108.1%	-8.1%
	3	PRIOR YEARS TAX	\$ 241,800	\$ 186,661	77.2%	22.8%
	4	FOREST LAND PROTECTION GRANT	\$ 816,865	\$ -	0.0%	100.0%
	5	LOCAL OPTION SALES TAX	\$ 595,000	\$ 495,144	83.2%	16.8%
	6	INSURANCE PREMIUM TAX	\$ 684,000	\$ 708,748	103.6%	-3.6%
	7	TAX COMMISSIONER COMMISSION	\$ 215,000	\$ 216,324	100.6%	-0.6%
	8	OTHER TAXES	\$ 292,700	\$ 297,477	101.6%	-1.6%
	9	PENALTIES & INTEREST	\$ 81,900	\$ 94,467	115.3%	-15.3%
	10	EMS	\$ 323,000	\$ 319,862	99.0%	1.0%
	11	PROBATE COURT	\$ 145,000	\$ 97,767	67.4%	32.6%
	12	SUPERIOR COURT	\$ 125,000	\$ 116,564	93.3%	6.7%
	13	SHERIFF	\$ 40,000	\$ -	0.0%	100.0%
	14	JAIL	\$ 13,000	\$ 16,478	126.8%	-26.8%
	15	RECREATION	\$ 62,000	\$ 72,063	116.2%	-16.2%
	16	PLANNING & ZONING	\$ 95,100	\$ 92,656	97.4%	2.6%
	17	EMA	\$ 5,000	\$ 94,587	1891.7%	-1791.7%
	18	ANIMAL CONTROL	\$ 8,500	\$ 7,669	90.2%	9.8%
	19	FIRE DISTRICT - JCWSA	\$ 43,500	\$ 43,280	99.5%	0.5%
	20	OTHER REVENUE	\$ 23,000	\$ 579,090	2517.8%	-2417.8%
	21	SENIOR CENTER	\$ 115,289	\$ 107,414	93.2%	6.8%
	22	TOTAL GENERAL FUND REVENUE	\$ 10,168,254	\$ 9,914,420	97.5%	2.5%

DEPT #	GENERAL FUND - EXPENDITURES	FY 2019	FY 2019	%	%
		BUDGET	ACTUAL	EXPENDED	UNENCUMBERED
23	100 GENERAL GOVERNMENT	\$ 1,674,630	\$ 1,337,591	79.9%	20.1%
24	200 JUDICIAL	\$ 844,354	\$ 676,489	80.1%	19.9%
25	300 PUBLIC SAFETY	\$ 4,555,426	\$ 3,427,772	75.2%	24.8%
26	400 PUBLIC WORKS	\$ 1,793,883	\$ 1,573,343	87.7%	12.3%
27	600 CULTURE/RECREATION	\$ 488,165	\$ 404,655	82.9%	17.1%
28	700 HOUSING & DEVELOPMENT	\$ 231,260	\$ 192,129	83.1%	16.9%
29	900 APPROPRIATIONS	\$ 320,296	\$ 261,322	81.6%	18.4%
30	950 COMPONENT UNITS	\$ 659,678	\$ 542,007	82.2%	17.8%
31	TOTAL GENERAL FUND EXPENDITURES	\$ 10,567,692	\$ 8,415,308	79.6%	20.4%

JASPER COUNTY BOARD OF COMMISSIONERS
 FY2019 10 MONTHS REVIEW
 FINANCIAL REPORT
 APRIL 30, 2019

LINE #	DEPT #	GENERAL FUND - EXPENDITURES	FY 2019		%	
			BUDGET	ACTUAL	EXPENDED	UNENCUMBERED
100		GENERAL GOVERNMENT-				
32	01110	BOARD OF COMMISSIONERS	\$ 219,561	\$ 163,333	74.4%	25.6%
33	01300	EXECUTIVE	\$ 194,229	\$ 154,363	79.5%	20.5%
34	01400	ELECTIONS	\$ 28,942	\$ 22,025	76.1%	23.9%
35	01401	REGISTRAR	\$ 59,363	\$ 51,933	87.5%	12.5%
36	01510	FINANCIAL ADMINISTRATION	\$ 125,914	\$ 91,963	73.0%	27.0%
37	01540	HUMAN RESOURCES	\$ 103,055	\$ 62,890	61.0%	39.0%
38	01545	TAX COMMISSIONER	\$ 213,266	\$ 169,870	79.7%	20.3%
39	01150	TAX ASSESSOR	\$ 311,351	\$ 257,696	82.8%	17.2%
40	01565	GOV'T BUILDINGS	\$ 177,800	\$ 148,667	83.6%	16.4%
41	800000	DEBT SERVICE	\$ 241,149	\$ 214,851	89.1%	10.9%
42		TOTAL GENERAL GOVERNMENT	\$ 1,674,630	\$ 1,337,591	79.9%	20.1%
200		JUDICIAL-				
43	02150	SUPERIOR COURT	\$ 360,574	\$ 284,202	78.8%	21.2%
44	02200	DISTRICT ATTORNEY	\$ 50,128	\$ 42,486	84.8%	15.2%
45	02400	MAGISTRATE COURT	\$ 109,938	\$ 94,975	86.4%	13.6%
46	02450	PROBATE COURT	\$ 195,591	\$ 160,422	82.0%	18.0%
47	02600	JUVENILE COURT	\$ 5,000	\$ 4,833	96.7%	3.3%
48	03100	COURTS: OTHER COSTS	\$ 123,124	\$ 89,571	72.7%	27.3%
49		TOTAL JUDICIAL	\$ 844,354	\$ 676,489	80.1%	19.9%
300		PUBLIC SAFETY-				
50	03300	SHERIFF	\$ 2,307,208	\$ 1,643,582	71.2%	28.8%
51	03326	JAIL	\$ 846,945	\$ 695,261	82.1%	17.9%
52	03360	COURTHOUSE SECURITY	\$ 118,828	\$ 96,234	81.0%	19.0%
53	03550	FIRE RESCUE	\$ 1,111,356	\$ 865,948	77.9%	22.1%
54	03700	CORONER	\$ 25,470	\$ 14,466	56.8%	43.2%
55	03900	ANIMAL CONTROL	\$ 133,053	\$ 101,912	76.6%	23.4%
56	03920	EMERGENCY MANAGEMENT	\$ 12,566	\$ 10,369	82.5%	17.5%
57		TOTAL PUBLIC SAFETY	\$ 4,555,426	\$ 3,427,772	75.2%	24.8%
400		PUBLIC WORKS-ROADS AND BRIDGES	\$ 1,793,883	\$ 1,573,343	87.7%	12.3%
600		CULTURE/RECREATION-				
59	06100	RECREATION-	\$ 248,981	\$ 204,007	81.9%	18.1%
60	06200	SENIOR CENTER	\$ 239,183	\$ 200,648	83.9%	16.1%
61		TOTAL CULTURE/RECREATION	\$ 488,165	\$ 404,655	82.9%	17.1%
700		HOUSING DEVELOPMENT-				
62	07100	COUNTY EXTENSION SERVICE	\$ 47,655	\$ 38,051	79.8%	20.2%
63	07410	PLANNING AND ZONING	\$ 183,605	\$ 154,078	83.9%	16.1%
64		TOTAL HOUSING AND DEVELOPMENT	\$ 231,260	\$ 192,129	83.1%	16.9%

JASPER COUNTY BOARD OF COMMISSIONERS
 FY2019 10 MONTHS REVIEW
 FINANCIAL REPORT
 APRIL 30, 2019

DEPT #	GENERAL FUND - EXPENDITURES	FY 2019 BUDGET	FY 2019 ACTUAL	%	EXPENDED	%	UNENCUMBERED
900	APPROPRIATIONS/CONTINGENCY-						
65	572030 DEPT OF FAMILY AND CHILDRENS SERVICES	\$ 10,375	\$ 10,375	100.0%	100.0%		0.0%
66	572060 CONSERVATION	\$ 3,000	\$ 3,000	100.0%	100.0%		0.0%
67	572070 JC BOARD OF EDUCATION	\$ 32,500	\$ 26,121	80.4%	80.4%		19.6%
68	572080 PUTNAM-JASPER SUPPORT SERVICES	\$ 5,760	\$ 4,800	83.3%	83.3%		16.7%
69	572100 UNCLE REMUS LIBRARY	\$ 101,085	\$ 84,238	83.3%	83.3%		16.7%
70	572101 UNCLE REMUS LIBRARY - 2% LOST	\$ 11,900	\$ 9,903	83.2%	83.2%		16.8%
71	572111 GA FORESTRY	\$ 15,876	\$ 15,876	100.0%	100.0%		0.0%
72	572180 FAMILY CONNECTION	\$ 58,500	\$ 32,110	54.9%	54.9%		45.1%
73	572190 CHAMBER OF COMMERCE	\$ 38,400	\$ 32,000	83.3%	83.3%		16.7%
74	572200 FOUR COUNTY DEV AUTHORITY	\$ -	\$ -				
75	573000 JCSWA	\$ 42,900	\$ 42,900	100.0%	100.0%		0.0%
76	579000 CONTINGENCY & PAYROLL CONTINGENCY	\$ -	\$ -				
77	579200 911 AUTH PAYROLL CONTINGENCY	\$ -	\$ -				
78	TOTAL APPROPRIATIONS/CONTINGENCY	\$ 320,296	\$ 261,322	81.6%	81.6%		18.4%
950	COMPONENT UNITS-						
79	611200 JASPER COUNTY HEALTH DEPARTMENT	\$ 54,967	\$ 45,806	83.3%	83.3%		16.7%
80	611300 ECONOMIC DEVELOPMENT AUTHORITY	\$ 107,513	\$ 89,594	83.3%	83.3%		16.7%
81	611400 E911 JOINT COUNTY AUTHORITY	\$ 362,715	\$ 294,538	81.2%	81.2%		18.8%
82	612500 TRANSFER TO SENIOR CENTER	\$ -	\$ -				
83	612540 TRANSFER TO LANDFILL	\$ 148,585	\$ 123,821	83.3%	83.3%		16.7%
84	618000 TRANSFER FROM CURBSIDE	\$ (14,102)	\$ (11,752)	83.3%	83.3%		16.7%
85	TOTAL COMPONENT UNITS	\$ 659,678	\$ 542,007	82.2%	82.2%		17.8%