**Jasper County Board of Commissioners**

**October 7, 2019**

**Regular Meeting Minutes**

**6:00 P.M.**

Comm. Pennamon called the meeting to order at 6:00 p.m.

Commissioners Present: Chairman, Carl Pennamon, Vice-Chairman, Bruce Henry, Don Jernigan, Gerald Stunkel, and Doug Luke.

Staff Present: Mike Benton, County Manager, Administrative Specialist, Sheila Belcher, Finance Director, Dennis Pate, and County Attorney, David Ozburn.

**Pledge of Allegiance:**

**Invocation:**

Commissioner Bruce Henry

**Agenda Approval:**

Comm. Jernigan made motion approve the agenda with the modification (table item 8 until next month), Comm. Henry seconded; passed unanimously.

**Consent Agenda:**

**Approval of Minutes:**

Comm. Henry made motion to approve the Minutes of September 9, 2019. Comm. Stunkel seconded; passed unanimously.

**Check Register:**

Comm. Luke made motion to approve the check register which included Check #’s 56215-56509 for payment, Commissioner Jernigan seconded; passed unanimously.

Public Hearing:

1. **A public hearing will be held for an addition to the Jasper County Ordinance for a Nuisance Party/Nuisance Party Location. –** Commissioner Jernigan motioned to go into public hearing #1 at 6:06 pm, Commissioner Henry seconded the motion, passed unanimously.

Shane Sealy spoke about the ordinance which had been heard by the Planning and Zoning Board on August 1st. They recommended approval 5-0 with a few stipulations. The stipulations were remove some words and make the new ordinance the existing ordinance. They changes sections to divisions. The Zoning board asked to remove the word ‘and’ on the second line under division 1. It’s now formatted to look like the original ordinance in Municode.

The floor was opened for those who opposed and for those who support the ordinance. There were no comments.

Questions from the board. Commissioner Jernigan questioned if there are safe guards in place for the people who are intoxicated and have to leave the party. Sheriff Pope said that it would be on a case by case basis, but with common sense. Commissioner Pennamon stated that the ordinance would need to be presented to the City of Monticello and City of Shady Dale once adopted for their consideration. Chairman Pennamon said that he spoke with the City Manager Tim Young about the ordinance.

Commissioner Henry motioned to close the Nuisance Party Public hearing at 6:13 pm, Commissioner Stunkel seconded the motion, passed unanimously.

1. A **public hearing will be held on the Annual Update of the Capital Improvements Element and Short Term Work Program for FY 2019.**

Commissioner Luke motioned to enter Public Hearing #2 at 6:13 pm, Commissioner Stunkel seconded the motion, passed unanimously.

Mike Benton stated that there are four documents in the agenda packet to support the CIE.

The floor was opened for those who oppose and support. There were not public comments.

Questions for the Board: Commissioner Luke stated that he appreciated how the board worked together to come up with the final numbers.

Commissioner Pennamon stated that it creates problems with the previous fee structure since there were funds that could not be used. There is more need in other departments.

Commissioner Luke stated that this is also needed in order to stay grant eligible.

Commissioner Luke motioned to close public hearing on CIE update at 6:16 pm, Commissioner Jernigan seconded the motion, passed unanimously.

Commissioner’s Items:

**Commissioner Jernigan**- Stated that he received calls and the residents are looking forward to getting the stripping project started.

**Commissioner Henry-** Dykes Road, residents calling with mixed reviews, some are complaining about the dust others are happy that work is being done. Kudos to Public works for a job well done.

**Commissioner Pennamon-** Campbell Crossroad complaints and needs immediate attention Fullerton-Phillips need signage at the intersection of Goolsby Road. Requesting triple surface on Concord Church Road from Hwy 16 to the church.

**Commissioner Stunkel-** Attended ACCG Legislative conference, there is a big push for online tax collection. DCA has money for courthouse updates for courthouses such as ours. They have a person on staff to do the grant writing.

**Commissioner Luke-** Residents on Herds Creek wants to have the road triple surface. Limb cutting on Ellis Road (Liberty Church) looks good. Shoulder clippings that have been done looks great. The residents on Rainbow Dr. are happy with the work that is being done. Glad that people are starting to see that we are making progress and becoming more efficient. Requested that we get an end of the year update from Preston Campbell.

Presentations/Delegations: None

**Regular Agenda:**

**Old Business:**

**Item 1: Oconee Community Service Board Appointment**

Commissioner Luke motioned to reappoint Roberta Anderson to serve as Jasper County’s representative on the Oconee Community Service Board for a 3-year term (July 1, 2019-June 30, 2022). Commissioner Henry seconded the motion passed unanimously.

**Item 2: Central Georgia Region 5 Emergency Medical Services Council Appointment**

Mr. Griffin Attaberry withdrew his consideration**.**

Commissioner Jernigan motioned to reappoint Chief Chris Finch to serve on the Region 5 EMS Council for a three year term (2019-2022). Commissioner Stunkel seconded the motion, passed unanimously.

**Item 3: FY 2019 Additional Year End Budget Amendments**

Mr. Pate presented two budget amendments to the board for consideration. He stated that the changes for 2019.10.07A would be funded through increased revenues through the GEMA grant and EMS collections.

Commissioner Jernigan, motioned to approve FY2019 fiscal year end budget amendment # 2019.10.07A.

 Commissioner Stunkel seconded the motion, passed unanimously.

Mr. Pate presented budget amendment #2019.10.07B – Other Sources and Uses Department, we will raise that budget through funding increases through Alcohol Excise Tax and Local Option Sales Tax.

Commissioner Luke, motioned to approve FY2019 fiscal year end budget amendment #2019.10.07B. Commissioner Stunkel seconded the motion, passed unanimously.

**Item 4: 2020 LMIG Application Resurfacing Options**

Engineer, Robert Jordan reviewed options to complete the North end of Post Road. He stated that he, Mike and Preston met with the GDOT representatives to look at different options. The least expensive would call for conservative patching and going to Hwy 142. Crack sealing would be done then a two inch overlay. There is no widening involved with this option.

The second option is same type of repair that has been done previously on Post Road. The base would be completely reconstructed and would be very effective.

The third option is patch, crack seal, and widening before overlay. It’s more costly because a two foot milling would have to be done on both sides since the whole road would not be ground up.

Option 1 – 4.2 Miles, Patch and Overlay, Maintain 20’ Width - $933,722 ($220,000/mile)

Option 2 – 4.2 Miles, FDR and Overlay, Widen to 22’ - $1,291,885 ($307,000/mile)

Option 3 – 4.2 Miles, Patch and Overlay, Widen to 24’ - $1,400,162 ($333,000/mile)

(Option 3 width is 24’ due to minimum 2 ft. milling process)

Commissioner Pennamon said that our wishes is that we could complete the 4.2 miles but we do not need to deviate from the work that has already been done and keep the road the same width. His opinion is that we go back and have Mr. Jordan look at the 2.5 miles and see where we go from there. We may have to extend some to next year.

Commissioner Henry stated that he agrees that we need to go with option 2 as far as the work. The mileage needs to fall within our LMIG for 2020.

Commissioner Luke stated that it looks like we can get into the 3 plus mile range. He questioned how far we will get with that. Mr. Jordan stated that it would get us approximately up near Pitts Chapel. Commissioner Luke stated that one of the scariest parts of that road is the curve between Shiloh and Pitts Chapel Road.

Commissioner Stunkel questioned whether we have left over LMIG funds to put towards the completion of this project beyond $798,091. He also asked if we have a healthy addition to Fund Balance coming.

Commissioner Luke said that he wants to get as far as we can with the finances we have. The snippet in the summary needs to be put in the paper so that we can show the cost to pave roads. He asked what kind of money we have to work with. $126,081 is the amount.

Commissioner Stunkel asked what our projected Fund Balance is for this year.

Mike Benton stated that they are still working on numbers. He stated we do need to assign other road projects to match the GDOT requirements.

Commissioner Luke stated that he would suggest triple surfacing Broughton and spend any extra money on Post Road so that we can finish it. We could use our in house resources for Broughton.

Commissioner Jernigan motioned to table Item #4 to go to Item #5 and come back to Item# 4 after actions are made for Item #5. Commissioner Stunkel seconded the motion, passed unanimously.

Commissioner Pennamon, stated that he had asked Mike Benton to contact GDOT to see if they had any available funds similar to when they gave us Shepherd Road. Mike stated that we should have some answers/guidance by the next meeting.

Commissioner Jernigan motioned to authorize staff along with engineer to research the cost and distance using Option #2 within our budget. Commissioner Luke seconded the motion, passed unanimously.

**Item 5: Broughton Road Resurfacing Options-**

Commissioner Stunkel motioned to move forward with Option #2 and use leftover funds from the 2019 LMIG funds and notify the contractor on October 8th. Commissioner Jernigan seconded the motion, passed unanimously.

 Option 2

Traffic Control $ 8,175.00

12.5 mm SP topping at 1.5” $ 23,677.50

Open Graded Crack Relief Interlayer SP at 80#/syd $ 00.00

Patching – 25mm SP at 4” $ 3,865.00

Solid Traffic Stripe 5” white $ 252.00

Solid Traffic Stripe 5” yellow $ 252.00

Total $ 36,221.50

New Business:

**Item 1: Jasper County Library Board of Trustees Appointment:**

Mr. Benton stated that there are two vacancies on the Jasper County Library Board of Trustees and we have two interested persons. The Library board sent letters on behalf of Ms. Watson and Mr. Hayes.

Ms. Watson stated that she has been a librarian for many years and want to do anything she can to help.

Commissioner Luke motioned to appoint Margaret Watson to the Jasper County Library Board of Trustees for a six-year term (July 1, 2019-June 30, 2025) Commissioner Jernigan seconded the motion, passed unanimously.

Mr. Hayes stated that he serves on the School Governance Committee and they are passionate about increasing literacy in the community. He is not interested in changing anything but insuring the survival of a necessary institution.

Commissioner Jernigan, motioned to appoint J. Ross Hayes to the Jasper County Library Board of Trustees for a six-year term (October 1, 2019- June 30, 2025). Commissioner Henry seconded the motion, passed unanimously.

 **Item 2: Jasper County Water and Sewer Authority Board Appointments:**

 Mr. Benton noted there are three vacancies on the Water Authority Board. There is one interested person to fill a vacancy.

Ms. Cummings stated that she has been a property owner in the county for 21 years, and recently became a citizen. She stated that she wants to do anything she can to make the town and county the best it can be.

Commissioner Luke stated that Ms. Cummings would be great asset to bridge the gap of communication. He has received some concerns lately with people trying to get questions answered.

Commissioner Luke, motioned to appoint Ms. Wanda Cummings to serve on the Jasper County Water and Sewer Authority Board to serve a five-year term, October 1, 2019 to September 30, 2024 and continue to advertise for the remaining vacancies. Commissioner Stunkel seconded the motion, passed unanimously.

**Item 3: 2005 SPLOST Recreation Allocation Final Purchases Approval**

Roger Minter, Recreation Director, stated that there is $2,277.06 left in the 2005 SPLOST that is allocated to Recreation. There are some items needed at the Rec,

* Edger and Sod Cutter
* Infield Nail Drag
* Temporary Fence
* Temp Fence Ground Sleeves
* Snapper 21” Mower (with bagger)

The remaining $236.44 will be funded from the FY 2020 Recreation budget.

Commissioner Henry motioned to authorize the Recreation Department to spend amount of $2,513.50 using the remaining 2005 SPLOST and Recreation budget. Commissioner Jernigan seconded the motion, passed unanimously.

**Item 4: Nuisance Party/Nuisance Party Location Ordinance Adoption**

Commissioner Jernigan motioned to adopt the Nuisance Party/ Nuisance Party Location Ordinance as presented and submit it to the City of Monticello and City of Shady Dale for consideration. Commissioner Henry seconded the motion, passed unanimously.

**Item 5: Annual Update of the Capital Improvements Element and Short Term Work Program for FY 2019 Approval to Submit to NEGRC**

Commissioner Luke motioned to approve resolution # 2019.10.07 authorizing the Draft Update of the Annual Capital Improvements Element and Short Term Work Program for FY 2019 be submitted to the Northeast Georgia Regional Commission for review and then forwarded to the DCA for State review. Commissioner Stunkel seconded the motion, passed unanimously.

**Item 6: Jasper County Pre-Disaster Mitigation Plan** – **Approval to Contract with Northeast Georgia Regional Commission for the required update**

Mr. Benton stated that the plan is updated every five years. Every county has to update their plan. It is time for Jasper County to update our plan. There is a FEMA grant that helps with the cost. Our cost is not to exceed $3,000.

Commissioner Jernigan motioned to authorize the Chairman to sign a letter to the Northeast Georgia Regional Planning Commission requesting assistance with updating Jasper County’s Pre-Disaster Mitigation Plan. Commissioner Henry seconded the motion, passed unanimously.

**Item 7: FY 2019 4th Quarter Financial Report**

Mr. Pate discussed budgeted amounts vs. actuals. Budget amendments were made in September. (A copy of the report will be attached and made a part of the official minutes).

Commissioner Stunkel asked about Line 20.

Mr. Pate stated that much of that is grants, interest, rents, capital lease, and insurance claims.

**Item 8: Monthly Human Resources Report**

This item was tabled until next month.

**County Attorney Items:**

Attorney Ozburn suggested that a copy of the Nuisance Ordinance be attached to the minutes and online.

**County Manager Items**:

CDBG- DCA comes out on 10/28 at the new Health Department. Mark Beatty will hold a public hearing on the county’s behalf at 2pm at the Board of Commissioners boardroom. We got the Dump truck for Public works.

**Citizens Comments:**

J. Ross Hays- stated that the commissioners are doing a good job, suggested to Stunkel to interrupt sometimes because he has great ideas.

**Executive Session:**

Commissioner Jernigan motioned to go into Executive session at 7:20 pm. Commissioner Luke seconded the motion, passed unanimously.

Commissioner Henry motioned to come out of Executive Session at 8:20 pm. Commissioner Stunkel seconded the motion, passed unanimously.

Adjourn:

Commissioner Henry motioned to adjourn the meeting at 8:20 pm. Commissioner Stunkel seconded the motion, passed unanimously.

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Carl Pennamon, Chairman

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Sheila Belcher, Administrative Specialist