**Jasper County Board of Commissioners**

**September 9, 2019**

**Regular Meeting Minutes**

**6:00 P.M.**

Comm. Pennamon called the meeting to order at 6:00 p.m.

Commissioners Present: Chairman, Carl Pennamon, Vice-Chairman, Bruce Henry, Don Jernigan, Gerald Stunkel, and Doug Luke (arrived at 6:23 pm).

Staff Present: Mike Benton, County Manager, Clerk, Sharon Robinson, Finance Director, Dennis Pate, and County Attorney, David Ozburn.

**Pledge of Allegiance:**

**Invocation:**

Rev. Preston Campbell, Maddox Chapel Missionary Baptist Church

Agenda Approval:

Comm. Henry made motion approve the agenda as presented, Comm. Stunkel seconded; passed unanimously.

**Consent Agenda:**

**Approval of Minutes:**

Comm. Jernigan made motion to approve the Minutes of August 5, 2019. Comm. Stunkel seconded; passed unanimously.

**Check Register:**

Comm. Henry made motion to approve the check register which included Check #’s 55938 - 56214 for payment, Commissioner Jernigan seconded; passed unanimously.

Public Hearing:

**None**

Commissioner’s Items:

**Jernigan- None**

**Henry**- Stated that he found out that Broughton Road is being redone by Morgan County 2/10 mile of the road is in Jasper County. He asked if the county manager could contact Morgan County about price to finish the 2/10 mile which is Jasper County. Commissioner Pennamon suggested that this be added to the agenda so that a motion can be made.

* Comm. Henry made motion to have County Manager contact Morgan County to get pricing on last .210 of a mile on Broughton Road in Jasper County. Stunkel seconded; passed unanimously.

**Stunkel** – **None**

**Pennamon**- County was awarded the $750,000 grant for the purchase of the new Health Department, Award Ceremony will be October 16th in Lagrange. The county has a $480,000 DOT grant to stripe 63 miles of paved road and get new signage. The dirt is piled to clip shoulders to paint the outer edge of the road.

**Luke** – **None**

Presentations/Delegations: None

**Regular Agenda:**

**Old Business: None**

New Business:

**Jasper County Recreation Board Appointments:**

Mr. Benton noted we have four positions that have become vacant and four people interested in those positions.

Commissioner Henry motioned to appoint Chrissy Mason, Johnathan Green and Valarie Bennett to serve on the Recreation Board for a 3-year term ending July 2022. Commissioner Jernigan seconded, passed unanimously.

Commissioner Henry motioned to re-appoint Ed Jernigan to serve on the Recreation Board for a 3-year term ending July 2022. Commissioner Stunkel seconded, Commissioners Henry Pennamon, and Stunkel voted in favor. Commissioner Jernigan abstained.

**2019 ACCG Legislative Leadership Conference Delegate Appointment:**

Commissioner Jernigan made motion to appoint Commissioner Stunkel as the Jasper County Delegate to the 2019 ACCG Legislative Leadership Conference on October 3, 2019. Commissioner Henry seconded the motion, with discussion. Commissioners Jernigan, Pennamon, and Henry voted in favor of the motion. Commissioner Stunkel abstained from the vote. Motion passed.

Comm. Stunkel noted he would like to get ideas from the board in order to vote on behalf of the board as a whole.

Mr. Benton noted that his concern would be the Fees on Property tax. We need to be able to add curbside to property tax bill.

Comm. Henry noted concerns about bridge improvement.

Comm. Pennamon noted concerns about (LOST) local option sales tax. Legislature should come up with a formula of how funds should be divided between the city and the county. Also, Public Safety, the county will have to help fund the Peace Officer’s Annuity. He suggested Commissioners email Commissioner Stunkel with opinions.

Comm. Henry suggested to present the package to the Tax Commissioner and the Tax Assessor to see what their thoughts are about the ACCG Legislative Advocacy agenda items.

**Complete Count Committee Chairman and Vice Chairman Appointments:**

Mr. Benton noted The Northeast Georgia Regional Commission is conducting a Complete Count Committee Information Session on Friday, October 11, 2019 at the NEGRC Headquarters in Athens, GA. The County needs to appoint a Chair and Vice-Chair for Jasper County’s Complete Count Committee.

Mr. Benton noted that there may need to be a minimal budget for the committee.

Commissioner Henry made motion to appoint Carole Norris as Chair and Sharon Robinson as Vice Chair of Jasper County’s Complete Count Committee. Commissioner Jernigan seconded, passed unanimously.

**Development Authority of Walton County OneGeorgia Authority Equity Application Support Letter:**

Mr. Benton noted The Development Authority of Walton County is asking for Jasper County’s support for its OneGeorgia Equity application that will assist in the project to extend the Piedmont Parkway through the Piedmont Regional Industrial Park located in Walton County. The OneGeorgia Authority is a State of Georgia Public Authority that assists in rural economic development.

Commissioner Luke made motion toauthorize Chairman to execute the Support Letter as presented which states Jasper County supports the OneGeorgia Equity application submitted by the Development Authority of Walton County for its Piedmont Extension Project. Commissioner Stunkel seconded, passed unanimously.

**FY 2019 Audit Engagement Approval:**

Dennis Pate, Finance Director noted that we are seeking the board’s approval to have the Chairman to sign for Clifton, Lipford, Hardison, & Parker to conduct the 2019 audit.

Commissioner Luke questioned what the final cost was.

Mr. Pate noted he does not have the invoice in front of him.

 Commissioner Pennamon asked that Mr. Pate email the final total to the commissioners once he has that information.

Commissioner Jernigan made motion to approve Chairman Pennamon to execute the audit engagement letter from Clifton, Lipford, Hardison, & Parker for auditing services for Jasper County Board of Commissioners’ Fiscal Year beginning July 1, 2018 and ending June 30, 2019. Commissioner Henry seconded the motion, passed unanimously.

Commissioner Henry questioned if there be any benefit to looking at bidding out this process.

Mr. Benton noted that we have to put out an RFP in January if we would like to bid out as it’s too late for FY2019 audit.

Commissioner Pennamon noted to put it on December or January Agenda. Sheriff is having a surplus sale.

**FY 2019 Year End Budget Amendments:**

Mr. Pate presented budget Amendments for approval by the board.

County Extension - # 2019.09.09 A - $18.00 (Fund Balance)

District Attorney - # 2019.09.09 B - $12.00 (Fund Balance)

Executive - # 2019.09.09 C - $120.00 (Fund Balance)

Government Buildings - # 2019.09.09 D - $3,143.00 (Fund Balance)

Jail and Courthouse Security - # 2019.09.09 E - $57,500.00 - (offset by available Sheriff Budget)

Juvenile Court - # 2019.09.09 F - $771.00 (offset by available Superior Court Budget)

Magistrate Court - # 2019.09.09 G - $8,540.00 (Fund Balance)

Planning and Zoning - # 2019.09.09 H - $4,700.00 (offset by increased P&Z Revenue) A repair to the F-250 truck (engine repair)

Registrar - # 2019.09.09 I - $824.00 (offset by available elections Budget)

Tax Commissioner - # 2019.09.09 J - $1,244.00 (Fund Balance)

Senior Center:

* # 2019.09.09 K - $9,752.34 (reduction in transportation revenue)
* # 2019.09.09 L - $134.00
* # 2019.09.09 M - $2,496.77
* # 2019.09.09 N - $1,490.47 (Net to Fund Balance for Senior Center)

Mr. Pate noted the net amount to come out of Fund Balance is $14,567.47

Attorney Ozburn offered to reach out Magistrate Judge to get itemized statements.

Commissioner Luke made motion to approve FY2019 fiscal year end budget amendments #’s 2019.09.09 A- N as presented with the net amount of $14,567.47 to come out of fund balance. Commissioner Henry seconded, passed unanimously.

**Public Works Dump Truck Bid Award:**

Mr. Bentonnoted we now have all but one position filled for Public Works.We have three dump trucks that are running. One single and two tandem. He noted that he received the following bids for three new tandem dump trucks and one used tandem dump truck.

Rush Truck New 2019 International Model HV613 SBA $131,546.70 Available Now

 Warranty 60 Months, 300,000 Miles Included

Rush Truck New 2020 International Model HV607 SBA $111,759.53 120 Days

 Extended Warranty 5 Years/200,000 Miles Add $7540.00

 Total $119,299.53

Peach State New 2020 Western Star Model 4700SF $137,492.00 September 27, 2019

 Extended Warranty 5 Years/300,000 Miles Add $3300.00

 $140,792.00

Nextran Used 2016 Mack Model GU813 $128,000.00 Available Now

 Additional Warranty until September 2021 Add $7675.00

 Total $135,675.00

Mr. Benton noted that this would be funded with 2012 SPLOST. We currently have $371,000 available in the 2012 SPLOST.

Commissioner Luke made motion to accept the bid from Peach State for the 2020 Western Star 4700SF with the extended warranty of 300,000 miles for the grand total of $140,792.00 which could be delivered by September 27, 2019; to be funded with 2012 SPLOST. Commissioner Stunkel seconded the motion, passed unanimously.

**Impact Fees Program and 20149 CIE Update:**

Commissioner Pennamon reviewed a list of the suggested percentages for the impact fee schedule from each commissioner. The reason we wanted to visit this was because the library was receiving 34% which it could not use.

Commissioners discussed adding Roads and Bridges in to the percentages.

Comm. Henry questioned if we can add categories.

The board agreed to give the percentages as follows: Library 3%, Parks 20%, Fire 19%, Jail 17%, Sheriff 22%, E911 18%, Admin 2%. There will not be an added column for Roads and Bridges at this time.

Mike Benton noted that DCA wants specifically named projects. Short-term work program shows 5 year list of projects. Number 10 can come off. Items 19 & 25 in reference to housing are the same and should be combined.

Pennamon suggested that we leave #10 concerning the Senior Center on the list and just redefine it, and edit #30 in reference to the Health Department.

Commissioner Pennamon suggested that if there are any additional additions or change suggestions, submit them to Mike and he will submit them to the full board.

**County Attorney Items:**

None

**County Manager Items**:

Mr. Benton gave update on pre-construction meeting he attended with Commissioner Luke on Gregory Bridge Project.

Comm. Luke talked about the preconstruction meeting with DOT. Construction will begin January 6. The road closure will be posted around December. They will have 120 days to complete the project otherwise they will be fined $1,000 per day.

Mr. Benton noted GDOT striping project, with striping and signage, has begun. There are two more roads to go. We have to pick up excess dirt.

**Citizens Comments:**

Mandie Tanner- Thanks for a Can-Do attitude for the Trisha Yearwood event.

Executive Session:

None

Adjourn:

Comm. Luke made motion to adjourn at 7:41 p.m., Comm. Henry seconded; passed unanimously.

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Carl Pennamon, Chairman

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Sharon Robinson, Clerk