**Jasper County Board of Commissioners**

**July 6, 2020**

**Regular Meeting Minutes**

**6:00 P.M.**

Comm. Henry called the meeting to order at 6:00 p.m.

Commissioners Present: Bruce Henry Chairman, Gerald Stunkel, Vice-Chairman, Carl Pennamon, Don Jernigan, and Doug Luke.

Staff Present: Mike Benton, County Manager, Sharon Robinson, Administrative Services Director, and David Ozburn, County Attorney.

**Pledge of Allegiance:**

**Invocation:** District 1- Commissioner Carl Pennamon

**Agenda Approval:**

Commissioner Pennamon motioned to approve the agenda. Commissioner Jernigan seconded the motion, passed unanimously.

**Consent Agenda**

**Approval of Minutes:**

Commissioner Jernigan made the motion to approve the Minutes of May 18, 2020 as presented. Commissioner Stunkel seconded; passed unanimously.

Commissioner Jernigan made the motion to approve the Minutes of June 1, 2020 as presented. Commissioner Stunkel seconded; passed unanimously.

Commissioner Jernigan made the motion to approve the Minutes of June 8, 2020 as presented. Commissioner Stunkel seconded; passed unanimously.

Commissioner Jernigan made the motion to approve the Minutes of June 15, 2020 as presented. Commissioner Stunkel seconded; passed unanimously.

**Check Register:**

Commissioner Luke made motion to approve the check register which included Check #’s 58659-58928 for payment, Commissioner Jernigan seconded; passed unanimously.

Contracts:

**NEGRC Area on Aging FY 2021 Contract – Senior Center** – Senior Center Director Tracy Norton stated that this contract has not come in yet. Commissioner Stunkel motioned to table until the contract is available for review. Commissioner Pennamon seconded the motion, passed unanimously.

**DHS Coordinated Transportation FY 2021 Contract – Senior Center –** Chairman Henry stated that this is the annual contract to provide aging transportation services through NEGA Regional Commission- Area Agency on Aging (AAA) and DHS Coordinated Transportation. Attorney Ozburn stated that he had looked over the contract and it looked fine. Commissioner Pennamon motioned to approve the contract as presented. Commissioner Stunkel seconded the motion, passed unanimously.

**Georgia Indigent Defense Services Agreement –** Chairman Henry stated that this is an annual contract. Attorney Ozburn stated that he reviewed this contract as well with no questions. Commissioner Pennamon motioned to approve the agreement as presented. Commissioner Stunkel seconded the motion, passed unanimously.

**Public Hearing:**

Commissioner Luke motioned to open the Public Hearing at 6:07 p.m. Commissioner Stunkel seconded the motion, passed unanimously.

Shane Sealy stated that in the current Jasper County Ordinance the Conservation Subdivision has conflicting information. In Article IV it states for all major subdivisions of land for residential purposes in this district, conservation design is required leaving large amounts of land as green space. This is stated under all zoning in Agricultural and Residential Districts. In Article VI. Conversation Subdivisions Sec. 105-160 it states the Conservation subdivision option is available as a use by right in all residential zoning districts. The biggest addition is replacing the at least 40 percent of the gross tract area to 20 percent of the total gross tract area as shown in Article VI. Sec. 105-162-b-1.These amendments and additions will resolve the conflicting information in the ordinance. The Planning and Zoning Board recommended approval 4-0.

Commissioner Luke motioned to close the Public Hearing at 6:11 p.m. Commissioner Jernigan seconded the motion, passed unanimously.

**Commissioner’s Items:**

**Commissioner Luke-** Commissioner Luke asked that we look into taking cards as payment for EMS Collections because it has come to his attention that we are not able to take those payments currently. He stated that many people are using their flexible spending cards to make payments. He also asked for an update on the Pitts Chapel Bridge. County Manager Mike Benton gave an update that we are waiting for an IGA

**Commissioner Jernigan**- Commissioner Jernigan requested updates on New Hope Church Road, Fullerton Phillips Road, Public Works Equipment, and the Courthouse Phone System. Mr. Benton gave an update that the Public Works Director has been out to speak with the resident. Mr. Benton stated that he has a report for the equipment.

Presentations/Delegations: FY 2019 Audit Presentation- Mr. Mark Hardison presented the FY 2019 audit to the Board of Commissioners. He stated that the audit has a clean opinion. (The CAFR is available on the county website).

Regular Agenda:

**Item 1: Planning and Zoning Appeals Board Appointment:** P&Z Director stated that he only had one applicant for the Board of Appeals. This person was not able to attend the meeting due to previously scheduled engagements. Commissioner Jernigan motioned to table the P&Z appeals board appointment until a later date. Commission Pennamon seconded the motion, passed unanimously.

**Item 2: Planning and Zoning Board Appointment:** P&Z Director Shane Sealy stated that he has three applicants for the one vacancy due to the expiring term of Ms. Francis Campbell. Ms. Campbell has expressed that she would like to serve again along with interest from citizens Chris Blakely and Greg Kerbow. Mr. Chris Blakely stood before the board and stated he moved here a few years ago and is a general contractor. He stated that he has a lot of knowledge about code and feels that we need some work in our development department. Mr. Greg Kerbow stood before the board to introduce himself. He stated that he is a home builder and has lived in the county for a while. He feels like he has an opportunity to give back to the community. Ms. Francis Campbell stated that she grew up in Jasper County.

Commissioner Pennamon motioned to re-appoint Francis Campbell for a 3-year term. Commissioner Luke seconded the motion, passed unanimously.

**Item 3: Senior Center Food Contract- Trio Food**: Senior Center Director Tracy Norton stood before the board. She stated that this is a new contract and a new vendor. She stated that the members suggested a change in vendors. Attorney Ozburn state that he has reviewed the contract and don’t have any reservations. Ms. Norton stated that this is the largest company that replied to the RFP and the best quality. She stated that this has been a yearlong process to select the vendor. Commissioner Luke motioned to approve the Trio Food Contract to be authorized and signed by Chairman for FY2021 services. Commissioner Stunkel seconded the motion, passed unanimously.

**Item 4: Adopt Solid Waste Curbside Fee for 2020 Tax Billing:** Chairman Henry stated that a few years ago the rate was knocked down to $150 per year. It cost us $147.36 and administrative cost to us is $3.95 for a total of $151.31 per unit. Commissioner Luke motioned to adopt an annual fee of 151.31 for Solid Waste Curbside Service per County Ordinance per cart for every livable residential structure for 2020 tax billing. Commissioner Stunkel seconded the motion, passed unanimously.

**Item 5: Adopt Fire Protection Special District Fee for 2020 Tax Billing:** Chairman Henry stated that this fee is collected for parcels located with the Fire Protection Special District being served by fire hydrants owned by Jasper County Water and Sewer Authority. Mr. Benton stated that the rate has not changed in several years. Commissioner Pennamon motioned to adopt Fire Protection Special District Fee of $28.63 for the 2020 tax billing for all parcels located within the Fire Protection Special District. Commissioner Luke seconded the motion, passed unanimously.

**Item 6: Adopt BOC M&O Millage Rate and Hospital Millage for 2020 Tax Billing:** – Chairman Henry stated that we will need to set the millage rate for the Board of Commissioners and for the Hospital. Attorney Ozburn requested that the motion include the resolution number Commissioner Luke motioned to adopt Resolution 2020.07.06A authorizing Jasper County Tax Commissioner to levy a Jasper County Wide M&O Millage rate of 14.533 and Jasper Memorial Hospital Millage Rate at the rollback rate of .811. Commissioner Jernigan seconded the motion, passed unanimously.

**Item 7: Adopt FY2021 General Fund, Enterprise Funds and Special Revenue Funds Budgets:** Chairman Henry stated that the board will need to adopt the FY 2021 General Fund, Enterprise Funds and Special Revenue Fund budgets. Commissioner Pennamon motioned to adopt Resolution 2020.07.06B calling for a FY 2021 General Fund Budget with Expenditures of $11,389,629 and adopt FY 2021 Enterprise Budgets, and FY 2021 Special Revenue Fund Budgets as presented. Commissioner Jernigan seconded the motion, passed unanimously.

**Item 8: Code Enforcement- City of Monticello:** Chairman Henry stated that he and Mr. Benton met with Magistrate Judge Lam along with the City. The city has proposed some dates to meet. The Board of Commissioners as a whole agreed to meet with City of Monticello, Monday, July 20th at 6:30 p.m. at City Hall.

**County Attorney Items:** None

**County Manager Items**: Mr. Benton stated that the exterior Courthouse project is almost done. He stated that the Board of Education is having their final meeting on Wednesday to set their final millage rate. The Board of Commissioners will have to have a called meeting to adopt that final rate. The board agreed to meet on July 13th.

**Citizens Comments:** None

**Executive Session:** Commissioner Jernigan motioned to go into Executive Session to discuss personnel at 7:18 p.m. Commissioner Stunkel seconded the motion, passed unanimously

Commissioner Pennamon motioned to come out of Executive Session at 8:10 p.m. Commissioner Luke seconded the motion, passed unanimously.

Adjourn:

Commissioner Pennamon motioned to adjourn the meeting at 8:10 p.m. Commissioner Jernigan seconded the motion, passed unanimously.

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Bruce Henry, Chairman

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Sharon Robinson, Clerk