

**BOARD OF COUNTY COMMISSIONERS
JASPER COUNTY, GEORGIA
CALLED MEETING AGENDA**

*****COMMISSIONERS MEETING ROOM GROUND FLOOR*****

MONTICELLO, GEORGIA

May 17, 2021

6:00 p.m.

***** The meeting will be live streamed Via Facebook on the Jasper County Georgia Facebook Page.**

*****See Revised Continued Precautions in Response to Covid-19 at bottom of Page 2.**

***** Citizen Access will be available with limited Seating. *****

I. Call to Order (6:00 p.m.)				
NAME	PRESENT	ABSENT	LATE	ARRIVED
DISTRICT 1 – SHEILA G. JONES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 2 – BRUCE HENRY, CHAIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 3 – DON JERNIGAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 4 – GERALD STUNKEL – VICE-CHAIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 5 - STEVEN LEDFORD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. Pledge of Allegiance –

III. Invocation – District 3

IV. Approval of Agenda

V. Consent Agenda –

VI. Public Hearing

Public Hearings are conducted to allow public comments on specific advertised issues such as rezoning, ordinances, policy development and other legislative actions to be considered by the County Commissioners. Following the public hearing, the Board of Commissioners will take action on each item presented below.

A Public Hearing will be held for an update on the 2018 Comprehensive Plan Amendment – Short Term Work Program

VII. Presentations/Delegations

Presentation/Delegations allows scheduled speakers to address the Commission for not more than ten (10) minutes on specific topics or for recognition of citizens, county employees or other events by the Commissioners.

VIII. Citizens Comments

The Citizens Comments section of the Agenda allows citizens who sign up to address the Commission for not more than three (3) minutes on specific topics. The County Attorney will keep time. Please be courteous of the 3 minute time limit. Comments noted from citizens via the Jasper County FB Page.

IX. County Commissioner Items

X. Regular Agenda

Business Items:

1. 2018 Comprehensive Plan Amendment – Short Term Work Program
2. FY 2022 Employee Health Insurance Program
3. Tax Assessor's Office Vehicle
4. FY 2022 Budget Discussion
5. Schedule Work Sessions and Called Meetings

XI. County Attorney Items

XII. County Manager Update

XIII. Executive Session

Consultation with County attorney to discuss pending or potential litigation as provided by O.C.G.A. §50-14-2(1); Discussion of the future acquisition of real estate as provided by O.C.G.A. §50-14-3(4); and discussion on employment, compensation, or periodic evaluation of county employees as provided in O.C.G.A. § 50-14-3(6)

To Be Held

XIV. Adjournment

******Details for Meeting Attendance******

- All persons will be temperature checked at the door.
- Temperature readings of 100.4 or higher will not be allowed to enter the building.
 - Masks will be provided and recommended to be worn, but not required.
 - Seating will be Limited.

Business Item 1:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: May 17, 2021

Subject: 2018 Comprehensive Plan Amendment – Short Term Work Program

Summary:

The State of Georgia requires all Counties and Municipalities to update their Joint Comprehensive Plan every five years.

The State of Georgia requires all Counties that participate in the Impact Fee Program update its Capital Improvements Element and Short Term Work Program every year.

The State of Georgia allows Counties the option of amending its Comprehensive Plan with updates from the Capital Improvements Element and /or Short Term Work Program prior to the required five year update if desired.

Background:

Cost:

None

Recommended Motion:

Approve Resolution #2021.05.14 adopting the 2018 Comprehensive Plan Amendment – Short Term Work Program as presented.

Jasper County – Monticello – Shady Dale Joint Comprehensive Plan

2018 Update [Amended xx]



6. Community Work Programs

The following section contains Short Term Work Programs for each jurisdiction. The Short Term Work Program (STWP), to be updated every five years, lists priority activities that the community intends to pursue during that five-year period. The Report of Plan Accomplishments, following each STWP, reports the status of each community's previous STWP.



Jasper County Community Work Program

SHORT-TERM WORK PROGRAM: 2018-2022 [Amended xx]

(*entries with an asterisk represent carryover items from the previous STWP)

Task	Project Description	Timeframe	Responsible Party	Cost Estimate	Funding Source
1	Perform water and sewer facility upgrades and replacements, and provide extensions to planned developments, including City of Monticello Priority Infill Areas.	2019-2022	Water & Sewer Authorities	\$5M	CDBG, GEFA, USDA, Local
2*	Provide private curbside collection of solid waste	2018-2022	Board of Commissioners (BOC)	\$776,000/yr	User Fees
3*	Create and distribute educational materials/host educational session(s) regarding recycling and waste reduction	2018-2022	BOC, Landfill	\$500/yr	Local/State
4*	Perform feasibility study for establishment of additional recycling facilities	2019-2022	BOC	--	County staff time
5*	Construct new recreation multi-purpose facility	2019-2022	BOC, Recreation Department	\$1.3M	SPLOST, Grants
6*	Implement recreation improvement projects based on Jasper County Recreation Plan	2019-2022	BOC, Recreation Department	Project Dependent	SPLOST, DNR, DCA
7	Complete renovations and addition to Sheriff's Administrative Office space	2019-2022	BOC	\$1.8-\$2.5M	SPLOST, Grants, Local
8*	Implement the Vehicle Rotation Plan for structured replacement of Sheriff's patrol vehicles	2019-2022	Sheriff's Office	Varies with lease, cash purchase program	SPLOST, Local
9*	Replace generator – Jail, Sheriff's Office, 911 Center, Public Works (PW) Fuel Pumps	2019-2022	Sheriff's Office/PW	\$70,000	SPLOST, Local
10*	Renovate and add addition to OAC building to better serve Jasper County senior citizens	2019-2022	BOC, Jasper County Senior Center	\$750,000	CDBG (Awarded October, 2017)
11*	Pave, triple surface, or patch roads, as identified annually by the BOC (to include utilization of outside contractors as well as County PW staff)	2018-2022	PW	\$1M/yr	LMIG, SPLOST, County budget, Salaried PW staff time
12	Purchase roads and bridges reclamation and renovation equipment – milling, sealing, asphalt distributor	2019-2022	BOC, PW	To be determined	SPLOST, Local
13	Develop EMS Equipment Replacement Plan to include replacement of ambulances and refurbished box remounts	2018-2022	BOC, Fire Department	\$90,000/yr	SPLOST, Local

Task	Project Description	Timeframe	Responsible Party	Cost Estimate	Funding Source
14	Acquire four (4) additional tender trucks to replace aged equipment at Stations 1, 2, 5, and 7	2019-2022	BOC, Fire Department	\$720,000	Grants, Local
15	Implement enhancements to Fire/EMS stations to replace outdated equipment (e.g. ventilators, heart monitors); create a unified exterior appearance to the stations and provide for training (burn building & training room) with the expansion of Station 3	2018-2022	BOC, Fire Department	\$50,000/yr	Local, Grants, SPLOST
16	Implement Disaster Preparedness Plan that addresses Continuity of Operations and Operational Redundancy	2019-2022	BOC	--	Salaried County staff time
17	Develop IGA's with Municipal Governments for improvements and efficiencies	2019-2022	BOC, City of Monticello, City of Shady Dale	--	Salaried County & City staff time
18	Create additional industrial parks, as needed, to support economic development efforts Expand Minneta Crossing Industrial Park with additional 226 acres	2019-2022	DAJC	\$1.4M	DAJC Industrial Revenue Bond, State/Federal funds
19*	Create inventory and seek available funding for the rehabilitation substandard housing	2019-2022	BOC, Planning & Zoning Department	\$5M	CDBG, HUD, USDA-Rural Development
20	Develop a countywide greenways/trails plan	2019-2022	Recreation Authority	To be determined	County Budget
21	Create a plan for strategic property acquisition and development, potentially via a Land Bank Authority	2019-2022	BOC, City of Monticello, DDA, DAJC	--	Salaried County & City staff time
22*	Conduct a needs assessment and market study to identify whether there is both a need and a market for mid to high-end senior development; if viable, coordinate with City of Monticello to create a plan for the development process	2020-2022	County, City of Monticello	\$45,000	Salaried County & City staff time; County & City Budgets
23	Develop a strategic plan to work with neighborhood groups (including HOAs) to monitor, improve, support, and maintain existing neighborhoods	2019-2022	BOC, Planning & Zoning Department, City of Monticello, City of Shady Dale, local HOAs/neighborhood groups	--	Salaried County & City staff time

Task	Project Description	Timeframe	Responsible Party	Cost Estimate	Funding Source
24	Become a designated Broadband Ready Community/establish Broadband Ready Community Site(s)	2019-2022	BOC, City of Monticello, City of Shady Dale, COC, DAJC, DDA, DCA, NEGRC, Four County Development Authority	To be determined	County & City Budgets, State/Federal funds
25*	Pursue Georgia Initiative for Community Housing (GICH) program designation to assist in residential area improvement and/or provide public housing	2019-2022	BOC, City of Monticello, DAJC, COC, NEGRC	\$1M	County & City Budgets
26	Host a housing fair with available resources from various organizations, realtors, banks, etc	2019-2022	County, City of Monticello, Housing Authority, DCA	--	Salaried Housing Authority staff time
27	Develop a one-page informational sheet to clearly delineate where court attendees should park. One-pager can be mailed out with all court summons	2019-2020	Jasper County Clerk of Courts	--	Salaried County staff time
28	Conduct a walk audit of the entire downtown Monticello area to identify and prioritize areas for improvement	2020	DDA, DCA, GDOT, NEGRC, County, City of Monticello	--	DCA, NEGRC, Salaried County & City staff time
29*	Review and, if needed, update zoning and development ordinances to ensure consistency with Jasper's conservation subdivision standards, the Georgia Stormwater Management Manual (2016), and other development regulations and standards intended to protect natural resources	2019-2022	Planning & Zoning Department	--	Salaried County staff time
30	Improve and expand the Health Department building	2019-2022	County, NEGRC	\$1.0-\$1.5M	County Budget, State/Federal funds
31	Seek USDA funding for local projects including Community Development, Broadband, and Housing	2019-2022	County, NEGRC	Varies by project	County Budget
32	Develop a county Community Resource Center (including Food Bank)	2021-2022	County, Food Bank	\$1M	County Budget, Private Funds, & Grants

RESOLUTION - #2021.05.14

WHEREAS, the 1989 Georgia General Assembly enacted House Bill 215, the Georgia Planning Act, requiring all local governments to prepare a comprehensive plan in accordance with the Minimum Planning Standards and Procedures promulgated by the Georgia Department of Community Affairs; and

WHEREAS, the 2018 Comprehensive Plan Amendment for Jasper County, Georgia, was prepared in accordance with the Minimum Planning Standards and Procedures; and

NOW THEREFORE, BE IT RESOLVED by the Jasper County Board of Commissioners that the 2018 Comprehensive Plan Amendment for Jasper County, Georgia will be submitted to the Georgia Department Community Affairs and the Northeast Georgia Regional Commission.

Adopted this 14th day of May, 2021

Jasper County Board of Commissioners

Bruce Henry, Chairman

Mike Benton, County Manager

Business Item 2:

Agenda Request – Jasper County BOC

Department: Tax Assessor

Date: May 17, 2021

Subject: Tax Assessor's Office Vehicle

Summary:

The 2007 Ford Explorer assigned to the Jasper County Tax Assessor's Office was damaged beyond repair by a fallen tree during a storm on Wednesday, May 12, 2021.

County Insurance coverage is with ACCG.

Frontier Adjusters inspected the vehicle on Thursday, May 13 and is preparing an insurance coverage adjustment amount.

The Tax Assessor's Office vehicle needs to be replaced.

Background:

Cost:

Recommended Motion:

Board Discretion

Business Item 3:

Agenda Request – Jasper County BOC

Department: Employee Health Insurance Program

Date: May 17, 2021

Subject: FY 2022 Employee Health Insurance Program

Summary:







Kelly Fox, Employee Health Insurance Administrator, will present the FY 2022 Employee Health, Basic Life, Dental and Vision insurance renewal rates.

Background:

Cost:

Recommended Motion:

Board Discretion

Jasper BOC	2018	2018	2019	2020	2021
2021 RENEWAL COMPARISON	Renewal Offer	2018 Plan	Current	Recommendation	Recommendation
Broker: Kelly Fox					
	 GA NPOS 16 Copay OPT 69	 AMERICAN BENEFIT ADMINISTRATORS Cigna PPO	 AMERICAN BENEFIT ADMINISTRATORS RBP	 AMERICAN BENEFIT ADMINISTRATORS RBP	 AMERICAN BENEFIT ADMINISTRATORS RBP
COVERAGE					
Deductible (Actual/Emp Resp.)	\$5,000/\$1,500	\$5,000/\$1,500	\$5,000/\$1,500	\$5,000/\$1,500	\$5,000/\$1,500
Co-insurance (Actual/Emp Resp.)	60%/0%	70%/0%	70%/0%	70%/0%	70%/0%
Out of Pocket (Actual/Emp Resp.)	\$6,500/\$1,500	\$6,500/\$1,500	\$6,500/\$1,500	\$8,150/\$1,500	\$8,150/\$1,500
Primary/Specialist Co-Pay	\$40/\$65	\$40/\$65	\$40/\$65	\$25/\$50	\$25/\$50
Emergency Room	\$350	\$350 / DED/COINS	\$350 / DED / COINS	\$350 / DED / COINS	\$350 / DED / COINS
Prescription Card	\$10/\$250 DED/ \$40/\$70/25%	\$10/\$40/\$70 Tier 4 Rx: DED then 70%	\$15/\$40/\$70 Tier 4 Rx: DED then 70%	\$15/\$40/\$70 Tier 4 Rx: DED then 70%	\$15/\$40/\$70 Tier 4 Rx: DED then 70%
MONTHLY MEDICAL COST:					
Monthly Medical Rate: Renewal /Current		98 Insured	93 Insured	101 Insured	99 Insured/ 4 Medicare
Employee (63)\(63)	\$663.67	\$575.98	\$589.96	\$571.33	\$571.33
Employee/Spouse (15)/(11)	\$1,322.36	\$1,142.02	\$1,172.08	\$1,136.84	\$1,136.84
Employee/Child(ren) (15)/(17)	\$1,225.50	\$1,029.57	\$1,055.46	\$1,023.35	\$1,023.35
Family (8)/(8)	\$1,874.57	\$1,558.47	\$1,609.16	\$1,560.73	\$1,560.73
Total Monthly Premium	\$97,742.92	\$76,993.93	\$77,664.72	\$80,917.48	\$78,381.82
Total Monthly Cost to County	\$83,677.64	\$64,085.65	\$63,746.86	\$68,260.96	\$66,562.10
Total Annual Cost to County	\$1,004,131.68	\$769,027.80	\$764,962.32	\$819,131.52	\$798,745.20
Annual Savings VS Current	\$466,577.64 Increase	\$231,473.76 Increase	\$4,065.48	\$27,959.28	\$20,386.32
HRA Expense (Based 12 Month History)	\$43,000	\$43,000	\$36,137.98/\$16,800.18 YTD	\$23,500 /\$16,564.63	\$16,546.63 /\$40,175.82
Estimated Total Annual Expense to County	\$1,047,131.68	\$812,027.80	\$801,100.30	\$842,631.52 Increase In Insureds (8)	\$838,921.02 Increase In Insureds (2)
Projected Annual Savings	\$68,420.05 Wellness Credit	NA	NA	NA	NA
Increase Over Current Budget	\$436,203.67	\$231,473.76	(\$10,927.50)	(\$21,259.28)	(\$3,710.50)
Total Annual Expense	\$978,711.63	\$812,027.80	\$801,100.30	\$842,631.52	\$838,921.02
Medicare Expense					\$14,270.40 ICHRA
Projected Loss Fund Reserves			\$0.00	\$0.00	See Attached Claims Reserves Report
Total Annual Increase	\$436,203.67	\$231,473.76	(\$10,927.50)	(0.03%) \$41,531.22	\$10,559.90
Annual Basic Life Expense \$25,000 Per Employee			\$9,135.84	\$9,135.84	\$9,135.84
Total Annual Exp Including Basic Life			\$810,236.14	\$851,767.36	\$862,327.26
Current Pay Period Deduction	<u>Emp: \$15.00 Emp/Sp: \$133.92 Emp/Ch:\$82.81 Family: \$203.67</u>		<u>Broker Compensation: 6%</u>	<u>Broker Compensation: 6%</u>	<u>Broker Compensation: 6%</u>



2021 - 2022 Renewal

Basic Life Insurance

Current	Renewal
.26 Per Thousand	No Change

Dental

	Current	Renewal
Employee	\$28.76	\$28.76
Emp/Spouse	\$57.53	\$57.53
Emp/Child(ren)	\$73.35	\$73.35
Family	\$102.11	\$102.11

Vision

	Current	Renewal
Employee	\$9.05	\$9.05
Emp/Spouse	\$18.11	\$18.11
Emp/Child(ren)	\$17.20	\$17.20
Family	\$27.04	\$27.04

Transamerica Voluntary Benefits - No Change

Business Item 4:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: May 17, 2021

Subject: FY 2022 Budget Discussion

Summary:

FY 2022 Budget Discussion

Background:

Cost:

Recommended Motion:

Board Discretion

GENERAL FUND		FY 2021 APPROVED BUDGET	FY 2022 PROPOSED BUDGET	FY 2022 INC/DEC	% VAR	COMMENTS	BOC REVIEW
1110	BOC	235,991	238,749	2,758	1.2%	\$5k FY21 Audit Inc \$32k-\$37k	REVIEWED
1300	EXECUTIVE	202,083	201,999	(84)	0.0%		
1400	ELECTIONS	28,962	30,779	1,817	5.9%	\$3500 New Equip Warnty; \$2000 Add Supplies	REVIEWED
1401	REGISTRAR	66,495	65,541	(954)	-1.5%		
1510	FINANCIAL ADMINISTRATION	129,232	131,305	2,073	1.6%	\$4229 Emp Health Ins Coverage Change	PENDING
1540	HR	105,715	113,557	7,842	6.9%	\$3900 Emp Health Ins. \$2K-Training cost	REVIEWED
1545	TAX COMMISSIONER	252,757	251,208	(1,549)	-0.6%		
1550	TAX ASSESSOR	315,553	313,585	(1,968)	-0.6%		
1565	GOVERNMENT BUILDINGS	165,266	178,088	12,822	7.2%	\$10,500-Fiber Internet; VOIP decrease Pending	PENDING
2150	SUPERIOR COURT	374,757	405,030	30,273	7.5%	\$11k-Emp Health Ins Cov Cng,;\$10K Court reporter estimate; \$4K Charlie Elliott	REVIEWED
2200	DISTRICT ATTORNEY	53,037	56,054	3,017	5.4%	VA fines not coming in	REVIEWED
2400	MAGISTRATE COURT	127,528	139,413	11,885	8.5%	\$8597 Personnel services/ Supplies	PENDING
2450	PROBATE COURT	191,501	200,063	8,562	4.3%	\$4212 Emp Ins/Ret; \$2500-Solicitor Fees	REVIEWED
2600	JUVENILE COURT	5,000	5,000	0	0.0%	NO INCREASE	REVIEWED
3100	COURTS OTHER COSTS	106,958	120,366	13,408	11.1%	\$8200 COC/OJC; \$8256-Indigent Fees	PENDING
3300	SHERIFF	2,444,645	2,515,646	71,001	2.8%	\$52,000-FUEL INC.	REVIEWED
3326	JAIL	1,000,343	1,002,979	2,636	0.3%		REVIEWED
3360	COURTHOUSE SECURITY	115,611	110,298	(5,313)	-4.8%		
3550	FIRE RESCUE	1,204,170	1,301,952	97,782	7.5%	\$100,052-PERSONAL SERVICES INC.	REVIEWED
3700	CORONER	25,895	25,895	0	0.0%		
3900	ANIMAL CONTROL	155,386	154,593	(793)	-0.5%		
3920	EMERGENCY MANAGEMENT	14,863	14,463	(400)	-2.8%		
4200	ROADS AND BRIDGES	1,952,581	2,036,766	84,185	4.1%	\$82,611-Rock Inc.	REVIEWED
6100	RECREATION	261,115	261,418	303	0.1%		
6200	SENIOR CENTER	240,132	247,668	7,536	3.0%	FOOD, REVENUE OFF SETS	REVIEWED
7100	COUNTY EXTENSION	63,246	66,887	3,641	5.4%	\$3600 UGA CONTRACT Inc.	REVIEWED
7410	PLANNING AND ZONING	236,970	257,321	20,351	7.9%	\$14,700-Inspect; Funded by \$39k Add Rev	REVIEWED
SUBTOTAL - DEPARTMENTS		10,075,792	10,446,623	370,831	3.5%		
AGENCIES/COMPONENT UNITS		952,552	995,777	43,225	4.3%	\$2550(25% x \$10,200 Janitorial); \$30k 911 audit Pending; \$9717-Landfill	PENDING
DEBT SERVICE		336,804	429,296	92,492	21.5%	\$78k-Gradall; \$14-Sheriff Vehicles	REVIEWED
SUBTOTAL - AGENCIES & DEBT SERVICE		1,289,356	1,425,072	135,716	9.5%		
GRAND TOTAL GENERAL FUND		11,365,148	11,871,696	506,547	4.3%		

FY 2022 PROJECTED REVENUE
GRAND TOTAL - GENERAL FUND
DIFFERENCE

11,711,001
11,871,696
(160,695)

DEPARTMENT	CAPITAL EXPENDITURES	FY 2022 Department Request	Comments FY 2022
	CAPITAL OUTLAYS		
SHERIFF	4 PATROL VEHICLES	170,000	FY21 \$168k approved lease/purchase - budgeted to debt tab
FIRE RESCUE	NEW AMBULANCE	180,000	
FIRE RESCUE	NEW TENDER (TANKER)	260,000	Updated 5-3-21
PUBLIC WORKS	ROAD TRACTOR	120,000	
PUBLIC WORKS	BOOM TRACTOR MOWER	165,000	Updated 5-10-21
PUBLIC WORKS	DUMP TRAILER (6'x12' double axle 3' sides)	7,000	
PUBLIC WORKS	3/4 TON SINGLE CAB PICKUP TRUCK (2WD V8 Gas Engine)	26,000	
PUBLIC WORKS	1/2 TON SINGLE CAB PICKUP TRUCK (4WD V6 Gas Engine)	25,000	Updated 5-10-21
SENIOR CENTER	Transport Van - Meals on Wheels	15,000	
SENIOR CENTER	Transport Van - high roof / sliding passenger door	35,000	
HEALTH DEPARTMENT	VISION SCREENER	7,980	Updated 5-3-21
	CAPITAL OUTLAYS	1,010,980	
SUBTOTAL:	CAPITAL EXPENDITURES	1,010,980	

Business Item 5:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: May 17, 2021

Subject: Schedule Work Sessions and Called Meetings

Summary:

Work Sessions and Called Meetings scheduled as needed.

Background:

Cost:

Recommended Motion:

Board Discretion