

**BOARD OF COUNTY COMMISSIONERS
 JASPER COUNTY, GEORGIA
 REGULAR MEETING AGENDA
 ****COMMISSIONERS MEETING ROOM GROUND FLOOR****
 MONTICELLO, GEORGIA
 July 12, 2021
 6:00 p.m.**

***** The meeting will be live streamed Via Facebook on the Jasper County Georgia Facebook Page.
 ***See Revised Continued Precautions in Response to Covid-19 at bottom of Page 2.
 *** Citizen Access will be available with limited Seating. *****

I. Call to Order (6:00 p.m.)				
NAME	PRESENT	ABSENT	LATE	ARRIVED
DISTRICT 1 – SHEILA G. JONES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 2 – BRUCE HENRY, CHAIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 3 – DON JERNIGAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 4 – GERALD STUNKEL – VICE-CHAIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 5 - STEVEN LEDFORD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. Pledge of Allegiance –

III. Invocation – District 3

IV. Approval of Agenda

V. Consent Agenda –

1. Approval of Minutes:
 - May 10, 2021 – Work Session Minutes
 - May 17, 2021 Called Meeting Minutes
 - May 24, 2021 - Work Session Minutes
 - June 7, 2021 – Regular Meeting Minutes
 - June 21, 2021 – Public Hearing Minutes 10:00 A.M.
 - June 21, 2021 - Public Hearing and Called Meeting 6:00 P.M.
 - June 28, 2021 – Called Meeting Minutes
2. Check Register – Check #'s **61736 - 62033**

VI. Public Hearing

Public Hearings are conducted to allow public comments on specific advertised issues such as rezoning, ordinances, policy development and other legislative actions to be considered by the County Commissioners. Following the public hearing, the Board of Commissioners will take action on each item presented below.

VII. Presentations/Delegations

Presentation/Delegations allows scheduled speakers to address the Commission for not more than ten (10) minutes on specific topics or for recognition of citizens, county employees or other events by the Commissioners.

VIII. Citizens Comments

The Citizens Comments section of the Agenda allows citizens who sign up to address the Commission

for not more than three (3) minutes on specific topics. The County Attorney will keep time. Please be courteous of the 3 minute time limit. Comments noted from citizens via the Jasper County FB Page.

IX. County Commissioner Items

X. Regular Agenda

Business Items:

1. Jasper County Water and Sewer Authority Board Appointment
2. Jasper County Recreation Board Appointments
3. Alcohol License Transfer – Bear Creek Marina
4. FY 2021 Committed Fund Balance - Recreation Department Fundraising
5. FY 2022 Budget Amendment – Recreation Department Fundraising Expenditures
6. 2022 LMIG Planning
7. Schedule Work Sessions and Called Meetings

XI. County Attorney Items

XII. County Manager Update

XIII. Executive Session

Consultation with County attorney to discuss pending or potential litigation as provided by O.C.G.A. §50-14-2(1); Discussion of the future acquisition of real estate as provided by O.C.G.A. §50-14-3(4); and discussion on employment, compensation, or periodic evaluation of county employees as provided in O.C.G.A. § 50-14-3(6)

TO BE HELD

XIV. Adjournment

******Details for Meeting Attendance******

- **All persons will be temperature checked at the door.**
- **Temperature readings of 100.4 or higher will not be allowed to enter the building.**
 - **Masks will be provided and recommended to be worn, but not required.**
 - **Seating will be Limited.**

Consent Agenda – Item 1:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: July 12, 2021

Subject: Approval of Minutes

Summary:

Minutes have been completed for the Jasper County Board of Commissioners:

- May 10, 2021 – Work Session Minutes
- May 17, 2021 Called Meeting Minutes
- May 24, 2021 - Work Session Minutes
- June 7, 2021 – Regular Meeting Minutes
- June 21, 2021 – Public Hearing Minutes 10:00 A.M.
- June 21, 2021 - Public Hearing and Called Meeting 6:00 P.M.
- June 28, 2021 – Called Meeting Minutes

Background:

Cost: \$0

Recommended Motion:

Approve minutes for:

- May 10, 2021 – Work Session Minutes
- May 17, 2021 Called Meeting Minutes
- May 24, 2021 - Work Session Minutes
- June 7, 2021 – Regular Meeting Minutes
- June 21, 2021 – Public Hearing Minutes 10:00 A.M.
- June 21, 2021 - Public Hearing and Called Meeting 6:00 P.M.
- June 28, 2021 – Called Meeting Minutes

Jasper County Board of Commissioners

May 10, 2021

Work Session Minutes

6:00 P.M.

Commissioner Henry called the meeting to order at 6:00 p.m.

Commissioners Present: Chairman, Bruce Henry; Vice-Chairman, Gerald Stunkel; Sheila Jones; Don Jernigan; and Steven Ledford.

Staff Present: Mike Benton, County, Manager Sharon Robinson, County Clerk, and Dennis Pate, Finance Director.

Work Session:

1. FY 2020 Audit Presentation- Mark Hardison

Mr. Hardison presented the FY 2020 Audit to the Board of Commissioners. He stated that the audit has a Clean Opinion unmodified Report. The CAFR is available on the county website.

2. FY 2022 Budget Book Presentation

Mr. Mike Benton Presented the updated Budget worksheet. At this point the proposed budget (operating only) is \$11,882,579. A few corrections were made. The Board of Commissioners have an increase which comes from the increase for the audit. The increase for the Elections comes from updated equipment.

The Superior Court's Court Reporter estimates \$28689 was the biggest increase. Mr. Pate stated that in FY 2020 Superior Court ended up spending almost \$50,000. Commissioner Henry stated that he thinks we need to allow the \$10,000 increase for the reporters. Commissioner Stunkel stated that even with allowing the increase we will probably have to do a budget amendment.

Chairman Henry requested that Kelly Fox attend the May 17th called meeting.

Mr. Benton stated that he and the Finance Director plans to meet with the Magistrate Judge. The Magistrate Judge plans to attend next week's called meeting.

Mr. Pated stated that the premiums are going up for ACCG and it is correlated to the claims, which we have an increase in.

Commissioner Stunkel stated that we heard from our auditor that we needed software. He stated that the Finance Manager needs some additional help from someone that has an accounting background. Mr. Pate stated that he and Mr. Benton had discussed at one point some high level help on a contract basis. Commissioner Stunkel suggested that staff find another place for the Finance Department other than the back corner.

Mr. Walsh (Public Works Director) stated that right now his biggest challenge right now is equipment. He stated that they need a road tractor and a brush cutter.

Mr. Benton stated that the cost that the Health Department is asking for regarding janitorial services is the amount that they are actually paying.

There is \$30,000 for a 911 audit that we have not received the bill yet. Mr. Benton stated that it is not settled. It is possible that the 911 Authority is able to pay their own bill.

Mr. Benton stated that there is a meeting scheduled between himself, HR Director, Recreation Director, Jail Captain, Finance Director and Public Works Director.

Commissioner Jernigan stated that he thinks there should be an increase for all employees across the board.

Chairman Henry ask if there is maintenance plan for any new vehicles.

Commissioner Stunkel asked for the complete Fund Balance so that he can come up with a proposal. He also ask to take out the tandem axle dump truck, ½ ton, and boom truck.

3. Other Topics for Discussion as Needed.
None

The Work Session was adjourned at 8:15 p.m.

Bruce Henry, Chairman

Sharon S. Robinson, Clerk

Jasper County Board of Commissioners
May 17, 2021
Called Meeting Minutes
6:00 P.M.

Chairman Henry called the meeting to order at 6:00 p.m.

Commissioners Present: Bruce Henry, Chairman, Gerald Stunkel, Vice-Chairman, Don Jernigan, Sheila Jones and Steven Ledford

Staff Present: Mike Benton, County Manager, Sharon Robinson, Administrative Services Director, and David Ozburn, County Attorney.

Pledge of Allegiance:

Invocation: District 3- Commissioner Don Jernigan

Agenda Approval: Commissioner Stunkel motioned to approve the motion. Commissioner Ledford seconded the motion, passed unanimously.

Consent Agenda:

Public Hearing: Commissioner Ledford motioned to go into Public Hearing at 6:03 p.m. Commissioner Jones seconded the motion, passed unanimously.

A public hearing will be held for an update on the 2018 Comprehensive Plan Amendment- Short Term Work Program.

Mr. Mike Benton stated the State of Georgia to update their Joint Comprehensive Plan every five years. The State also requires counties that participate in the impact fee program to complete an annual Capital Improvement Element-Short Term Work Program. Updates are allowed during the five year program. We have an update for the Short Term work program. The grant writer is suggesting that we add the Food Bank to the Comprehensive Plan.

In Favor- None

Opposed- Mary Patrick- Ms. Patrick stood before the board and stated that she does not think it is a good idea to put taxpayer dollars into private organizations.

Commissioner Jernigan motioned to close the Public Hearing at 6:07 p.m. Commissioner Stunkel seconded the motion, passed unanimously.

Presentations/Delegations- Postponed

Citizens Comments:

Mary Patrick- Ms. Patrick stated that she has been disappointed with the Magistrate Judge's use of funds. She stated that she hopes that the board does not award the Magistrate with a budget increase. She also asked that the board think about the homeowners when giving increases to departments.

Bill Daugherty- Mr. Daugherty state that he has heard rumors about information that was requested and was refused. Chairman Henry stated that the situation that Mr. Daugherty is referring to was with the City of Monticello.

County Commissioner's Items:

Commissioner Ledford- None

Commissioner Stunkel- None

Commissioner Jernigan- None

Commissioner Jones- None

Chairman Henry-

Regular Agenda:

Item 1: 2018 Comprehensive Plan Amendment- Short Term Work - Commissioner Stunkel motioned to approve Resolution #2021.05.14 adopting the 2018 Comprehensive Plan Amendment- Short Term Work Program as presented. Commissioner Jones seconded the motion, passed unanimously.

Item 2: FY 2022 Employee Health Insurance Program: Mr. Kelly Fox (Apollon Wealth Benefits) stood before the board to present the option for health insurance for county benefits. He stated that everything is staying the same, there is no change in cost or coverage. He stated that we had some unexpected claims as usual mostly linked to COVID. He stated that we are \$120,826 deficit in the loss fund. The because of how we are structured the county does not have to pay anything. HRA spending went up because of COVID as well.

Commissioner Jernigan motioned to approve the FY 2022 Employee Health, Basic Life, Dental, and Vision insurance renewal rates as presented. Commissioner Stunkel seconded the motion, passed unanimously.

Item 3: Tax Assessor's Office Vehicle: Ms. Lynn Bentley stood before the board to present options to replace the Tax Assessor vehicle which a tree fell on. She stated that the Assessor's office has had an increase in unexpected revenue.

Commissioner Stunkel motioned to get quotes to replace the Tax Assessor's vehicle with a new Subaru not to exceed \$32,000 to be funded with Fund Balance and insurance proceeds. Commissioner Ledford seconded the motion, passed unanimously.

Item 4: FY 2022 Budget Discussion: Mr. Benton presented the updated budget information. As of right now the proposed budget is \$11,870,068 before any compensation increases and new positions.

Mr. Benton stated that an option for a space for the new potential Finance person is the area where Probation is currently located.

The Magistrate Judge stood before the board to give explanation to his budget request. Some of the adjustments are just corrections. He stated his increase request is for his assistant's salary. He stated that this is because he has not requested an increase for her in the last four years. He explained the capacity in which the Judge Johnson works. Judge addressed Commissioner Stunkel requesting that he come directly to him for any issues that he may have instead of the local press outlet.

In regards to salary increase decision, Commissioner Stunkel stated that HR Director & Department head should be involved in the decision for the rate of increase. The HR Director and the County Manager should be involved in deciding the increase rates for the Department Heads.

Commissioner Stunkel requested the updated version of the budget so that they can earmark items that may be able to be reduced.

Commissioner Stunkel motioned to move balance of FY 2021 CARES Act money in the amount of \$590,535 to the Capital Fund 351. Commissioner Ledford seconded the motion, passed unanimously.

Commissioner Stunkel instructed staff to remove the large van for the Senior Center.

Commissioner Stunkel motioned to purchase all items on the revised Capital Expenditures list:

- Four Patrol vehicles- \$170,000
- New ambulance - \$180,000
- Two Tinder Tankers- \$520,000
- Road Tractor- \$120,000
- Boom Tractor- \$165,000
- Dump Trailer- \$7,000
- Three Quarter Ton pick-up truck- \$26,000
- Half to pick-up truck- \$25,000
- Transport Van for Meals on Wheels- \$15,000
- Vision Screener- \$7980

For a total of \$1,235,980 to come from Fund 351 Capital Fund and for each item to be quoted and brought back for individual approval to purchase. Commissioner Ledford seconded the motion, passed unanimously.

Item 5: Schedule Work Sessions and Called Meetings: The board agreed to the previously scheduled Work Session to be held on Monday, May 24th.

County Attorney Items: None

County Manager Items:

Executive Session: Commissioner Ledford motioned to go into Executive Session at 8:00 p.m. to discuss potential litigation. Commissioner Stunkel seconded the motion, passed unanimously.

Commissioner Stunkel motioned to exit Executive Session at 8:25 p.m. Commissioner Ledford seconded the motion, passed unanimously.

Adjourn:

Commissioner Stunkel motioned to adjourn the meeting at 8:25 p.m. Commissioner Jernigan seconded the motion, passed unanimously.

Bruce Henry, Chairman

Sharon Robinson, Clerk

Jasper County Board of Commissioners

May 24, 2021

Work Session Minutes

6:00 P.M.

Commissioner Henry called the meeting to order at 6:00 p.m.

Commissioners Present: Chairman, Bruce Henry; Vice-Chairman, Gerald Stunkel; Sheila Jones; Don Jernigan; and Steven Ledford.

Staff Present: Mike Benton, County Manager and Sharon Robinson, County Clerk.

Work Session:

1. FY 2022 Budget Discussion

Mr. Benton stated that during the last meeting were \$377,653 from having a balanced budget. The projected revenue for the TAVT is \$885k which is under what we will collect this year. A column named adjustment considerations was added.

Commissioner Ledford asked if the budget was not used due to COVID or was there other reasons. Mr. Benton stated that the department has some unused budget prior to COVID as well.

The power cost adjustments allow for a decrease in the budget of Government buildings serviced by the city.

The Indigent Transportation cost was \$14,000 per year. The hospital is asking for \$1,000 increase. They have not use the allotted amount for FY 2021. Commissioner Henry and Commissioner Stunkel state that we should keep it as \$14,000.

The Library did not ask for an increase.

Mr. Benton ask the Board to consider the \$154.74 as the new rate for the curbside service. Commissioner Stunkel stated that he thinks the amount should be \$15 per month which comes to \$180 per year in order to manage our total area of waste in the county.

Commissioner Henry stated that he is not a fan of that. He feels that if we need funds to cover the Landfill we should raise the landfill fees.

2. Other Topics for Discussion as Needed.

Bruce Henry, Chairman

Sharon S. Robinson, Clerk

Jasper County Board of Commissioners
June 7, 2021
Called Meeting Minutes
6:00 P.M.

Chairman Henry called the meeting to order at 6:00 p.m.

Commissioners Present: Bruce Henry, Chairman, Gerald Stunkel, Vice-Chairman, Don Jernigan via phone, Sheila Jones and Steven Ledford

Staff Present: Mike Benton, County Manager, Sharon Robinson, Administrative Services Director, and David Ozburn, County Attorney.

Pledge of Allegiance:

Invocation: District 5- Commissioner Steven Ledford

Agenda Approval: Commissioner Jernigan requested that items #1 &2 be removed from the agenda in order to have the interested parties to complete an application similar to the Public Facilities Authority's initial process. Commissioner Jernigan motioned to approve the agenda with Items 1 & 2 until next month. Commissioner Ledford seconded the motion, passed unanimously.

Consent Agenda:

Commissioner Stunkel motioned to approve the minutes for:

- April 26, 2021 – Work Session
- May 3, 2021 Regular Meeting Minutes
- May 27, 2021 Called Meeting Minutes

Commissioner Jones seconded the motion, passed unanimously.

Commissioner Jernigan motioned to approve Check Register Check #s- 61440-61735. Commissioner Stunkel seconded the motion, passed unanimously.

Public Hearing: None

Presentations/Delegations- None

Citizens Comments:

Juanita Thomas- Ms. Davis stated that she is with Dynamic Community Services. She made the board aware of some events that they have sponsored as well as some future events called Healing Our Community.

Ken McMichael- Mr. McMichael stood before the board (2437 Goolsby Road). He stated that he served on the Water Authority for 17 years. He stated that he would like to withdraw his resignation from the Jasper County Water and Sewer Authority based on new information that came to his attention.

Wanda Cummings- Ms. Cummings (349 West Greene Street) stated that she came in support of Ms. Cleo, the new appointee to the JCWSA. She asked that the BOC schedule a meeting with the Water Authority to get a better understanding of what is going on.

County Commissioner's Items:

Commissioner Ledford- None

Commissioner Stunkel- None

Commissioner Jernigan- None

Commissioner Jones- None

Chairman Henry- Chairman Henry stated that the historical documents will be place in the Courthouse on July 7th at noon.

Regular Agenda:

Item 1: Recreation Department Board Appointments: Tabled until July Meeting.

Item 2: Jasper County Water and Sewer Authority Board Appointments: Tabled until July Meeting.

Item 3: Memorandum of Understanding- Chamber of Commerce: Mr. Dennis Pate stood before the board to present the Memorandum of Understanding with the Monticello-Jasper County Chamber of Commerce. This agreement will allow for funds to be disbursed to the Chamber Commerce from the Hotel-Motel Tax. It's a 5% tax which the Chamber of Commerce will get 50%.

Commissioner Stunkel motioned to approve the Chairman to execute the Memorandum of Understanding between the Jasper County Board of Commissioners and the Monticello, Jasper County Chamber of Commerce for the administration & use of the Hotel Motel tax collected in unincorporated Jasper County. Commissioner Jernigan seconded the motion, passed unanimously.

Item 4: Senior Center Food Contract: Ms. Tracy Norton (Senior Center Director) stood before the board to present the new Food vendor suggestion. She stated that she is requesting to change to GA Foods in Covington. The price of food has increase which caused an increase in our food cost.

Commissioner Jernigan motioned to approve GA Food Contract and authorize Chairman Henry to sign. Commissioner Jones seconded the motion, passed unanimously.

Item 5: GDOT ROW Easement- Waters Street: Mr. Mike Benton stated that GDOT has plans to replace Waters Bridge on Hwy 212 West. As part of that process, GDOT is requesting an easement on a parcel that the county owns.

Commissioner Ledford motioned to authorize Chairman Henry to sign the GDOT "Option for Right Away" for County Road #189- Waters Street, GDOT PI 0013603, Parcel 26. Commissioner Stunkel seconded the motion, passed unanimously.

Item 6: General Fund Bank Account- American Rescue Plan Act Funds: Mr. Dennis Pate stood before the board to present the request to open a new bank account. The account will be to receive the funds from the American Rescue Plan Act. Jasper County expects to receive \$2,761,874.00. We will receive those funds in two deposit.

Commissioner Stunkel motioned to authorize Chairman Henry to sign the new account agreement and resolution with Ameris Bank. Commissioner Jernigan seconded the motion, passed unanimously.

Item 7: Ocmulgee Circuit Public Defender's Office- Georgia Indigent Defense Services Agreement: Mr. Pate stood before the board to present the annual contract for the indigent defense fund. The budget is set by the Ocmulgee District.

Commissioner Jernigan motioned to approve Chairman Henry to t execute the Georgia Indigent Defense Services Agreement for the period of July 1, 2021 to June 30, 2022 with an annual cost of \$51,743.94 paid in monthly installments of \$4,312.00. Commissioner Jones seconded the motion, passed unanimously.

Item 8: Human Resources Report: Ms. Sharon Robinson presented the Human Resources Report for April 2021-June 2021.

Current Open Positions

Operator I (2)
Assistant Recreation Director
Senior Accountant
EMT (1)
Paramedics (3)
911 Dispatchers

New Hires

Public Works – 2
Fire Rescue – 2 (part-time)
BOC – 1
Jail – 2
Recreation – 2 (Part-time, Concessions)
Superior Court - 1

Terminations/Resignations

Public Works – 1
Sheriff – 2 (part-time)
Jail - 1
Fire Rescue – 1
Recreation – 1

Total Employees = 167

Full-time = 119

Part-time = 48

She also presented the County Board Report

Upcoming Board Appointments Needed:

Jasper County Library Board: 2 terms expiring June 2021

Jasper County Water & Sewer Authority: 3 Vacancies, 1 term replacement to March 2026

Jasper County DFCS Board: 1 vacancy

911 Authority Board: 1 term expiring July 2021

Commissioner Jernigan motion to approve the HR Director to advertise the board openings. Commissioner Ledford seconded the motion, passed unanimously.

Item 9: FY 2021 3rd Quarter Financial Report: Mr. Pate stood before the board to present the 3rd Quarter Financial Report.

- Actual Revenue \$11,683,832
- Actual Expenses \$9,176,492

We have met our expected revenue through March. The expense amount is trending at 77% which is in line with where we need to be. He stated that there is a lot of budget amendment work to do for Public Works because of the new shop building. We have budget amendments for the Sheriff's Office as well.

He presented the Special Revenue Funds:

- Impact Fees- \$526,287
- Capital Improvement Cash Account- \$1,692,000 (minus 1,235,000 –approved at May meeting). Balance 456,000
- 2018 SPLOST- \$3,360,000 actual collections (2,363,000 after paying City of Monticello and Shady Dale)

Item 10: FY 2022 Budget Consensus: Mr. Benton stated that we have received the final digest values from the Tax Assessor.

2021 Countywide Digest Summary - \$511,590,570 the new digest is \$507,284,533-

2021 General Fund Rollback Millage Rate – 13.826 – new final 13.820

Proposed FY 2022 Department Budget - \$11,941,973

Jasper County Board of Commissioners Meeting Minutes June 7, 2021 – Called Meeting

Projected FY 2022 Revenue - \$11,906,585- new 11,870,624
2021 Hospital Digest Summary - \$511,590,570
2021 Hospital Rollback Millage Rate - .772- new rate .771

Commissioner Jernigan motioned to advertise 2021 Countywide Digest, 2021 Hospital Digest, 2021 Countywide M&O Millage Rate, 2021 Hospital Millage Rate and FY 2022 Countywide Department Budget. Commissioner Jones seconded the motion, passed unanimously.

Item 11: Schedule Work Sessions and Called Meetings: Commissioner Jones motioned to have Called Meetings on June 21st and June 28th at 6:00 p.m. along with the Public Hearings. Commissioner Jernigan seconded the motion, passed unanimously.

County Attorney Items: None, but would like an Executive Session for potential litigation.

County Manager Items: Mr. Benton stated that since the board approved some of our capital needs the brush cutting tractor has been delivered to our Public Works department.

Chairman Henry asked about the staff that is being trained on the new equipment. He also stated that he would not mind if the trained staff take a day off during the week in order to have the equipment run 5 days a week to catch up.

Mr. Benton stated that is hard to source a Road Tractor. He also stated that the Senior Center Director is working hard to find her vehicle.

Executive Session: Commissioner Ledford motioned to go into Executive Session to discuss potential litigation at 6:54 p.m. to discuss potential litigation. Commissioner Jones seconded the motion, passed unanimously.

Commissioner Stunkel motioned to exit Executive Session at 8:05 p.m. Commissioner Ledford seconded the motion, passed unanimously.

Adjourn:

Commissioner Stunkel motioned to adjourn the meeting at 8:05 p.m. Commissioner Ledford seconded the motion, passed unanimously.

Bruce Henry, Chairman

Sharon Robinson, Clerk

Jasper County Board of Commissioners
June 21, 2021
Public Hearing Minutes
10:00 A.M.

Comm. Henry called the meeting to order at 10:00 a.m.

Public Hearing: FY 2022 Budget and 2021 Millage Rate

Commissioner Henry stated the current as well as proposed budgets for all departments.

Proposed FY 2022 General Fund Budget- \$11,941,973
Proposed 2022 County Wide M&O Millage Rate- Rollback Rate of 13.820
Proposed 2022 Jasper Memorial Hospital Millage Rate- .771

Public Comments- Mr. Bill Daugherty questioned the increase in the courts budgets.

Comm. Henry declared the public hearing closed at 6:07 p.m.

Bruce Henry, Chairman

Clerk, Sharon Robinson

Jasper County Board of Commissioners
June 21, 2021
Called Meeting Minutes
6:00 P.M.

Chairman Henry called the meeting to order at 6:00 p.m.

Commissioners Present: Bruce Henry, Chairman, Gerald Stunkel, Vice-Chairman, Don Jernigan, Sheila Jones and Steven Ledford

Staff Present: Mike Benton, County Manager, Sharon Robinson, Administrative Services Director, and David Ozburn, County Attorney.

Pledge of Allegiance:

Invocation: District 1- Commissioner Sheila Jones

Agenda Approval: Commissioner Jernigan motioned to approve the motion. Commissioner Ledford seconded the motion, passed unanimously.

Consent Agenda: None

Public Hearing: Commissioner Ledford motioned to go into Public Hearing at 6:02 p.m. Commissioner Jernigan seconded the motion, passed unanimously.

Proposed FY 2022 General Fund Budget- \$11,941,973

Proposed 2022 County Wide M&O Millage Rate- Rollback Rate of 13.820

Proposed 2022 Jasper Memorial Hospital Millage Rate- .771

Public Comments- Mary Patrick- Ms. Patrick stood before the board and stated she wanted to talk about the 911 budget. She states that it has been the same for the past few years. She stated that they need more than money for the audit. She listed off items that need attention at the 911 center. She listed chairs being worn out, plumbing issues, security concerns, and smoke detectors are needed.

Commissioner Jernigan motioned to close the Public Hearing at 6:12 p.m. Commissioner Jones seconded the motion, passed unanimously.

Presentations/Delegations-

Citizens Comments:

County Commissioner's Items:

Commissioner Ledford- None

Commissioner Stunkel- None

Commissioner Jernigan- None

Commissioner Jones- None

Chairman Henry- None

Regular Agenda:

Item 1: Review Proposed FY 2022 General Fund Budget - Chairman Henry stated that the budget has been set at \$11,941,973.

Item 2: Review Proposed FY 2022 Enterprise Fund Budgets: The Enterprise Fund Budgets have been set at

- Landfill- \$278,780
- Curbside – \$797,142

Item 3: Review Proposed FY 2022 Special Revenue Fund Budgets: Some of these budgets include:

- Law Enforcement Confiscation Fund
- Jail Fund
- Law Library Fund
- Drug Education Fund
- Victim Assistance Fund
- Hotel Motel Tax Fund

The auditor suggested this year that these funds need budgets. The budgets are small revenue funds. The first few are primarily funded by Superior Court and Probate Court.

Item 4: Review Proposed FY 2022 BOC County Wide M&O Millage and Jasper Memorial Hospital Millage Rates: The rollback of 13.820 has been advertised. This causes no tax increase.

Item 5: Review Proposed 2022 Solid Waste Curbside Fee: Mr. Benton stated that Advanced Disposal will have a price increase that takes place January 2022.

Commissioner Jernigan ask about curbside being audited. Mr. Benton made Commissioner Jernigan and the board aware that there is a monthly list that is sent to Advanced Disposal with updated numbers monthly. Mr. Benton also stated that there is one year left on the contract.

Chairman Henry suggested that we obtain pricing from other companies as well. Commissioner Jernigan motioned to table this topic until the next meeting. Commissioner Jones seconded the motion, passed 4-1, Chairman Henry opposed.

Item 6: Review Proposed 2022 Fire Protection Special District Fee: Mr. Benton stated the residents within 1000 feet of the Jasper County Water Authority hydrants are the residents who pas this fee. The fee is \$28.63. Mr. Benton stated that there are 1740 parcels in that district right now. There is a MOU between the Water Authority and the Board of Commissioners to make payments on a USDA Loan. The payment is \$42,500. Chairman.

Commissioner Stunkel questioned if the rate needs to be changed.

Commissioner Jernigan motioned to table this topic until a future meeting. Commissioner Ledford seconded the motion, passed unanimously.

Item 7: Schedule Work Sessions and Called Meetings: A called meeting was scheduled for June 28th.

County Attorney Items: None

County Manager Items:

Executive Session: Commissioner Stunkel motioned to go into Executive Session at 6:39 p.m. to discuss potential litigation. Commissioner Ledford seconded the motion, passed unanimously.

Commissioner Ledford motioned to exit Executive Session at 7:40 p.m. Commissioner Stunkel seconded the motion, passed unanimously.

Adjourn:

Commissioner Stunkel motioned to adjourn the meeting at 7:40 p.m. Commissioner Ledford seconded the motion, passed unanimously.

Bruce Henry, Chairman

Sharon Robinson, Clerk

Jasper County Board of Commissioners
June 28, 2021
Called Meeting Minutes
6:00 P.M.

Chairman Henry called the meeting to order at 6:00 p.m.

Commissioners Present: Bruce Henry, Chairman, Gerald Stunkel, Vice-Chairman, Don Jernigan, Sheila Jones and Steven Ledford (via phone).

Staff Present: Mike Benton, County Manager, Sharon Robinson, Administrative Services Director, and David Ozburn, County Attorney.

Pledge of Allegiance:

Invocation: District 2- Chairman Bruce Henry

Agenda Approval: Commissioner Stunkel motioned to approve the motion. Commissioner Jones seconded the motion, passed unanimously.

Consent Agenda: None

Public Hearing:

Presentations/Delegations-

Citizens Comments:

County Commissioner's Items:

Commissioner Ledford- None

Commissioner Stunkel- None

Commissioner Jernigan- None

Commissioner Jones- None

Chairman Henry- None

Regular Agenda:

Item 1: Adopt FY 2022 General Fund Budget: Chairman Henry stated that the board has come up with a final budget of \$11,941,973.00 for FY 2022.

Commissioner Stunkel motioned to adopt Resolution #2011.06.28A setting the Jasper County BOC FY 2022 General Fund Budget in the amount of \$11,941,973.00 as presented. Commissioner Jernigan seconded the motion, passed unanimously.

Item 2: Adopt FY 2022 Landfill Budget: Commissioner Jernigan motioned to adopt Resolution # 2021.06.28B setting the Jasper County BOC FY 2022 Landfill Fund Budget in the amount of \$278,780.00 as presented. Commissioner Stunkel seconded the motion, passed unanimously.

Item 3: Adopt FY 2022 Curbside Fund Budget: Commissioner Stunkel motioned to adopt Resolution #2021.06.28C setting the Jasper County BOC FY 2022 Solid Waste Curbside Fund Budget in the amount of \$797,142.00 as presented. Commissioner Jones seconded the motion, passed unanimously.

Item 4: Adopt FY 2022 Special Revenue Fund Budgets: Chairman Henry gave a breakdown of the Special Revenue Funds:

Fund # 215 Law Enforcement Confiscation Fund	\$12,000
Fund # 200 Jail Fund	\$ 6,000
Fund # 225 Drug Education Fund	\$10,000
Fund # 220 Law Library Fund	\$ 5,000
Fund # 270 Victims Assistance Fund	\$ 7,000
Fund # 275 Hotel Motel Tax Fund	\$ 3,000

Commissioner Jernigan motioned to adopt Resolution #2021.06.28D setting the Jasper County BOC FY 2022 Special Revenue Fund Budgets as presented. Commissioner Stunkel seconded the motion, passed unanimously.

Item 5: Adopt Jasper County Wide M&O Millage Rate for 2021 Tax Billing: Commissioner Jernigan motioned to adopt Resolution #2021.06.28E authorizing the Jasper County Tax Commissioner to levy a Jasper County Wide M&O Millage Rate of 13.820 for the 2021 Tax Billing. Commissioner Jones seconded the motion, passed unanimously.

Item 6: Adopt Jasper Memorial Hospital Millage Rate for 2021 Tax Billing: Commissioner Jones motioned to adopt Resolution #2021.06.28F authorizing the Jasper County Tax Commissioner to levy a Hospital Millage Rate of .771 for the 2021 Tax Billing. Commissioner Stunkel seconded the motion, passed unanimously.

Item 7: Adopt Jasper County Board of Education Millage Rate for 2021 Tax Billing: Commissioner Jones motioned to adopt Resolution #2021.06.08G authorizing the Jasper County Tax Commissioner to levy a Jasper County Board of Education Millage Rate of 16.838 for the 2021 Tax Billing. Commissioner Stunkel seconded the motion, passed unanimously.

Item 8: Adopt Solid Waste Curbside Fee for 2021 Tax Billing: Chairman Henry stated that the current tax billing for curbside is \$151.31.

Commissioner Jones motioned to keep the curbside tax billing at \$151.31 for the 2021 Tax Billing. Commissioner Stunkel seconded the motion, passed unanimously.

Item 9: Adopt Fire Protection Special District Fee for 2021 Tax Billing: Commissioner Stunkel motioned to approve the Fire Protection Special District Fee of \$28.63 for the 2021 Tax Billing for all parcels located within the Fire Protection Special District. Commissioner Jernigan seconded the motion, passed unanimously.

Item 10: Schedule Work Sessions and Called Meetings: No meetings need at this time.

County Attorney Items: None

County Manager Items: Mr. Benton gave an update on the 911 Center. He met with the interim director. The director pointed out some plumbing issues that have been rectified. There is now a contractor to repair the back door. The smoke detectors have been ordered and will be installed this week.

Executive Session: Commissioner Stunkel motioned to go into Executive Session at 6:16 p.m. to discuss potential litigation. Commissioner Jernigan seconded the motion, passed unanimously.

Commissioner Stunkel motioned to exit Executive Session at 6:50 p.m. Commissioner Jones seconded the motion, passed unanimously.

Adjourn:

Commissioner Stunkel motioned to adjourn the meeting at 6:50 p.m. Commissioner Ledford seconded the motion, passed unanimously.

Bruce Henry, Chairman

Sharon Robinson, Clerk

Consent Agenda – Item 2:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: July 12, 2021

Subject: Approval of Check Register

Summary:

A check register will be generated by the finance department on meeting day for signature and approval to process the checks.

Background:

Cost: \$0

Recommended Motion:

Approve processing of check #'s **61736 - 62033**

Business Item - 1:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: July 12, 2021

Subject: Jasper County Water and Sewer Authority Board Appointments

Jasper County Water and Sewer Authority is in need of 4 citizen volunteers to fill 2 vacant positions, 1 expiring term (Elvis Singleton's term expired May 2021), and 1 term replacement due to the resignation of Ken McMichael whose term will expire March 2026.

Staff has advertised the positions and the following individual has expressed interest:

- Frances Campbell

Background:

The Jasper County Water and Sewer Authority is a 9-member Board, appointed by the Board of Commissioners to serve 5-year terms. The terms begin at appointment and expire at the 5 year mark.

Cost:

None

Recommended Motion:

Appoint Frances Campbell to serve on the Jasper County Water and Sewer Authority Board to serve a 5-year term, July 2021 to July, 2026.

April 5, 2021

I Frances Cleo Campbell would like to serve on the Jasper County Water and Sewer Authority.

Kind Regards,

Frances C. Campbell

A handwritten signature in blue ink that reads "Frances Campbell". The signature is written in a cursive style with a large, decorative initial "F".

Business – Item 2:

Agenda Request – Jasper County BOC

Department: Recreation

Date: July 12, 2021

Subject: Recreation Department Board Appointments

Summary:

Jasper County Recreation Board has several vacancies that need to be filled. 2 term replacements, and 3 terms expiring. The expiring terms are 3-year terms and will expire July 2021 (1) and August 2021 (2). The open positions have been advertised.

The following people have expressed interest in serving on the Board:

LaToya Johnson
Isaac Nesler
Justin Haizlip
Phillip Capes
Valerie Dale Pennamon

Background:

The Jasper County Recreation Board is a nine (9) member board

Terms expiring include:

Ashley Clegg (July 2021) and Shaye Ellison (August 2021); Billy Stanley has resigned his position, his term expires August 2021 also.

Ed Jernigan has resigned his position; need a term replacement to fill his position that expires July 2022.

Rachelle Stanionis has resigned her position; need a term replacement to fill her position that expires July 2023.

Cost: None

Recommended Motion:

- Need 1 appointment to replace unexpired term to July 2022
- Need 1 appointment to replace unexpired term to July 2023
- Need 1 appointment to fill expired term July 2021 – July 2024
- Need 2 appointments to fill expired term August 2021 – August 2024

Sharon Robinson

From: LaToya Johnson <johnsonlatoya033@gmail.com>
Sent: Monday, June 21, 2021 6:51 PM
To: Sharon Robinson
Subject: Board

Mrs. Robinson,
I would like to seek an appointment to the Recreation Board.
Thank you!

..

Sharon Robinson

From: Isaac Nesler <isaacroynesler@gmail.com>
Sent: Wednesday, May 19, 2021 11:34 AM
To: Sharon Robinson
Subject: Jasper County Rec Board

Follow Up Flag: Follow up
Flag Status: Flagged

Hello,

My name is Isaac Nesler and I was emailing to let you know that I am interested in the Rec Board position.

If you have any questions please feel free to message, email or call. My phone number is (706) 819-0085.

Thanks for your time and consideration,

Isaac Nesler

Sharon Robinson

From: Justin Haizlip <justinhaizlipav@gmail.com>
Sent: Friday, May 14, 2021 3:10 PM
To: Sharon Robinson
Subject: Rec Board Opening

Good afternoon Mrs Robinson. I was told there may be some openings on the rec board and was also told to contact you about it. I would greatly appreciate any direction or help you could give. Thank you ma'am.

Justin Haizlip

Get [Outlook for iOS](#)

Sharon Robinson

From: Phillip Capes <pcapes01@yahoo.com>
Sent: Monday, April 12, 2021 2:21 PM
To: Sharon Robinson
Subject: Rec board

Hi,

My name is Phillip Capes I live in Jasper county along with my wife and three boys who play ball at the Jasper County Rec department. I appreciate the work that goes into insuring that our kids have a fun, and safe environment to play recreational sports. I would like to be more involve and offer my support by inquiring on how to become part of the board that makes decisions and supports the rec department?

Thanks,
Phillip Capes

Sharon Robinson

From: Valerie Pennamon <vlifes2short23@yahoo.com>
Sent: Tuesday, May 25, 2021 4:56 PM
To: Sharon Robinson
Subject: Recreation board

Good afternoon Mrs. Robinson,

I hope this email finds you well. I am sending you this email in regards to interest in joining the Jasper County Recreation Board. I am a life long resident of Jasper County where I attended school and graduated. During my years of school and thereafter I have participated in various sports such as basketball, softball, and track. I also have experience in full body strength training at Gold's Gym where I gave group and individual sessions upon request. I am qualified for this position because I have the skills as well as the experience. Should you need any further information please feel free to contact me via phone and/or email. Thank you and I look forward to hearing from you.

Kindest regards,
Valerie D. Pennamon
vlifes2short23@yahoo.com
(770)402-9482

Business- Item 3:

Agenda Request – Jasper County BOC

Department: Planning and Zoning

Date: July 12, 2021

Subject: Alcohol License Transfer – Bear Creek Marina

Summary:

Don Wright has applied for a transfer of pouring license for distilled spirits, beer and wine at Bear Creek Marina located at 60 Bear Creek Marina Road for the remainder of 2021. The transfer would take place at the time of the sale of the business and property. The proposed sale is for the late August timeframe. The original application was 2021-A-007 and this new application for the transfer is 2021-A-010. Mr. Wright intends to come before the board for retail sales of beer and wine in August.

Background:

Bear Creek Marina was approved for a pouring license for distilled spirits, beer and wine on December 3, 2020 for 2021 for John Herman (2021-A-007). Don Wright is purchasing Bear Creek Marina and wants to transfer the alcohol license.

Recommended Motion:

Motion to approve the transfer of Alcohol License (pouring license for distilled spirits, beer and wine) for Bear Creek Marina contingent upon the final sale of the business and property to Don Wright.

**JASPER COUNTY
ALCOHOLIC BEVERAGE LICENSE
APPLICATION**

JASPER COUNTY PLANNING AND ZONING
126 W. Greene Street Monticello, Ga 31064
706-468-4905

1. BUSINESS NAME Bear Creek Marina and Resturaunt PHONE 706-614-0828
2. CORPORATION NAME 60 BCMB LLC
3. BUSINESS LOCATION 60 Bear Creek Marina Dr, Mansfield, GA 30055
(Street Address)
4. MAILING ADDRESS 60 Bear Creek Marina Dr, Mansfield, GA 30055
5. APPLICANT'S FULL NAME Don Wright
6. SOCIAL SECURITY # _____ DATE OF BIRTH 03/02/0957 SEX Male
7. DRIVER'S LICENSE # _____ STATE GA GA SALES TAX # _____
8. HOME ADDRESS 1171 Laurel Pointe, Watkinsville, GA ZIP 30677
9. HAVE YOU EVER BEEN ARRESTED? YES NO YES, DATE AND OFFENSE SEE ATTACHED POL RECORD TO RECKLESS DRIVING 2011

CONSENT AUTHORIZATION: I hereby authorize any agent of Jasper County to receive any criminal history Record information pertaining to me which may be in the files of any state or local criminal justice agency in Ga.

10. TYPE OF LICENSE: () NEW () RENEWAL () TRANSFER BEER _____ WINE _____
11. THIS LICENSE IS FOR: RETAIL POURING _____ WHOLESALE LIQUOR _____ ALL _____
12. TYPE OF ESTABLISHMENT: Restaurant Service Station _____ Lounge _____ Package Shop _____
Private Club _____ Grocery Store _____ Convenience Store _____ Other: _____

ACCEPTANCE OF PAYMENT BY THE COUNTY DOES NOT CONSTITUTE FINAL APPROVAL OF THE LICENSE APPLICATION. THIS APPLICATION IS SUBJECT TO ALL NECESSARY APPROVALS. SAID LICENSE FEE SHALL BE REFUNDED IN THE EVENT THAT FINAL APPROVAL IS NOT GRANTED.

4/27/2021
Date applied for

Don Wright
Signature of Applicant



Kaleigh Paul
NOTARY 7/8/2021

1. WHAT IS THE SEATING CAPACITY FOR THE BUSINESS LOCATION?

340

2. WHAT PERCENTAGE OF THE BUSINESS' ANNUAL GROSS INCOME FOR THE PREVIOUS YEAR WAS FOR SALES OF FOOD TO BE CONSUMED ON PREMISES?

33.3%

3. IS THERE ANY PART OF THE BUSINESS OTHER THAN THE DINING AREA WHERE PATRONS ARE ALLOWED TO CONGREGATE? IF SO, PLEASE DESCRIBE SUCH AREA(S) IN DETAIL. BACK DECK WHICH IS FENCED IN

4. DOES THE LICENSE, PARTNER, CORPORATION OR OWNER HAVE ANY OWNERSHIP INTERESTS IN ANY OTHER LICENSED ALCOHOLIC BEVERAGE BUSINESS IN THE STATE OF GEORGIA? IF SO, GIVE NAME, BUSINESS NAME, AND BUSINESS LOCATION.

NO

NOTE: Before signing this application, check all answers and explanations to see that you have answered All questions fully and correctly. This application is to be executed under oath and subject to the penalties for false swearing, and it includes all attached sheets submitted herewith. Licensee understands that any license issued pursuant to this application is conditioned upon the truth of the answers and statements made herein and that any false answers and statements herein shall constitute cause for the suspension or revocation of any license issued pursuant to this application.

STATE OF GEORGIA
JASPER COUNTY

I, Don WAIGHT (applicant), do solemnly swear subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application are true and no false or fraudulent statement or answer is made herein to procure the granting of such license.

Don Waight
Applicant's signature

4/27/2021
Date

I hereby certify that Don WAIGHT signed his/her name to the foregoing application after Stating to me that he/she knew and understood all statements and answers therein, and, under oath actually administered by me, has sworn that said statements and answers are true.

This 24 day of April, 2021.

[Signature]
Notary Public



Unit 12, LLC- Owners of Bear Creek Marina
60 Bear Creek Marina Road
Mansfield, GA 30055

Shane Sealy
Planning and Zoning Director
Jasper County, GA

Topic: County Liquor License Transfer

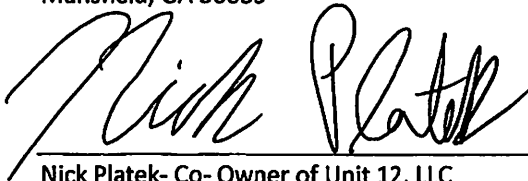
Dear Shane,

I am writing to let you know that Bear Creek Marina owned by Unit 12, LLC is under contract to sell to Don Wright from Athens, GA. We are authorizing the county to transfer the current 2021 liquor license to Don Wright upon the completion of the sale of Bear Creek Marina. The closing of the sale is targeted for the late August timeframe. Unit 12, LLC will no longer be involved with the ownership or operation of Bear Creek Marina upon completion of the sale.

Thank You Jasper County for being great partners while we owned the Marina!

Best Regards,

Nick Platek- Unit 12, LLC Co-Owner
60 Bear Creek Marina Road
Mansfield, GA 30055



Nick Platek- Co- Owner of Unit 12, LLC

Cc: John Herman Co-Owner of Unit 12, LLC



Business Item – 4:

Agenda Request – Jasper County BOC

Department: Recreation

Date: July 12, 2021

Subject: FY 2021 Committed Fund Balance – Recreation Department Funding

Summary:

Request to commit fundraiser fund balance from fiscal years 2018, 2019, 2020, & 2021 in the amount of \$10,833.46.

Background:

The Recreation department has unspent fundraiser revenue for fiscal years 2018, 2019, 2020, 2021 in the amount of \$10,833.46. Management is requesting the Board of Commissioners approve committing the funds to be spent on fundraiser expenses during the FY2022 Budget year.

Recommended Motion:

Motion to approve committing \$10,833.46 from general fund balance for Recreation fundraiser expenses.

Recreation Department Fundraiser

Fiscal Year	Revenue	Expense	Budget Excess/Deficit
FY2018	\$ 27,531.82	\$ 19,866.81	\$ 7,665.01
FY2019	\$ 19,142.40	\$ 19,880.92	\$ (738.52)
FY2020	\$ 6,965.00	\$ 4,639.00	\$ 2,326.00
			\$ 9,252.49
			Roll to Fund Balance
FY2021	\$ 14,110.00	\$ 12,529.03	\$ 1,580.97
			\$ 1,580.97
			Pending Year end Budget Amendment
	\$ 67,749.22	\$ 56,915.76	\$ 10,833.46
		\$ 10,833.46	

Expense is \$8800.04 amendment by R Blissit Plus Coke \$11,066.77

Business Item – 5:

Agenda Request – Jasper County BOC

Department: Recreation

Date: July 12, 2021

Subject: FY 2022 Budget Amendment – Recreation Department Fundraising Expenditures

Summary:

Management is requesting the Board of Commissioners approval for the chairman to execute a FY2022 budget amendment for Recreation fundraiser activity in the amount of \$10,833.46.

Background:

The Recreation department has unspent fundraiser revenue for fiscal years 2018, 2019, 2020, 2021 in the total amount of \$10,833.46. The Recreation department would like to use the funds for projects to be completed during the FY2022 budget year.

Recommended Motion:

Motion to a authorize Chairman to sign Budget Amendment #2021.07.12 in the amount of \$10,833.46 for Recreation fundraiser activity for FY2022.

BUDGET AMENDMENT - #2021.07.12
FOR FISCAL YEAR 2022

Commission approved a budget for fiscal year 2022 for Jasper County Government earlier in the year; and

WHEREAS, the budget is a dynamic rather than static revenue and spending plan which requires adjustment from time to time as circumstances change; and

WHEREAS, these adjustments maintain a balanced budget for all funds;

NOW, THEREFORE, BE IT RESOLVED THAT the commission approves allocation of the Recreation Department budget by the following:

<u>GL ACCOUNT- RECREATION</u>	<u>Debit</u>	<u>Credit</u>
100-600-06100-00057-536000 Fundraiser Activity		\$10,833.46

Adopted this _____ of _____ 2021.
Day Month

BOC Chair

Finance Manager

Business Item – 6:

Agenda Request – Jasper County BOC

Department: Roads and Bridges

Date: July 12, 2021

Subject: 2022 LMIG Planning

Summary:

Staff intends to begin assessing roads for project consideration for 2022 LMIG funding.

Assessments include:

Physical Observation

Utilization of Traffic Counters

Updating Jasper County’s Road Ranking System

Road Considerations include:

Primary Roads

Minor Roads

Local Roads

Resurfacing Types Include:

FDR Pavement Type

Overlay Pavement Type

Other Resurfacing Systems

Commercial Large Patching

Crack Sealing

Staff will present findings, options and recommendations as directed by the BOC.

Background:

GDOT 2022 LMIG Grant Amount	\$585,310.96
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Required 30% Local Match	<u>\$175,593.29</u>
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Total Project Minimum	\$760,904.25
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GDOT 2022 LMIG Application Due Date	February 1, 2022
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Cost:

Recommended Motion:

Board Discussion



Russell R. McMurry, P.E.,
Commissioner
One Georgia Center
600 West Peachtree Street, NW
Atlanta, GA 30308
(404) 631-1000 Main Office

June 28, 2021

Bruce Henry, Chairman
Jasper County
126 W. Greene Street, Suite 18
Monticello, Georgia 31064

RE: Fiscal Year 2022 Local Maintenance & Improvement Grant (LMIG) Program (Correction)

Dear Chairman Henry:

Please disregard the June 23, 2021, Fiscal Year 2022 LMIG grant letter you received. The formula amount was incorrect. The corrected formula amount is below.

The Department will begin accepting applications for the Fiscal Year 2022 LMIG Program in July 2021. Grants will be processed electronically through our **GRANTS (LMIG) Application System**. To begin your FY 2022 LMIG Application, please visit the Department's website at www.dot.ga.gov/PS/Local/LMIG. This site provides a link to the LMIG Application, the LMIG Application Tutorial (Manual), and to the General Guidelines and Rules and other pertinent reports. The project list will be entered directly into the LMIG Application System. Please contact your District State Aid Coordinator, Matt Sammons, at 478-553-3383 for assistance with the online application process.

For an application to be processed, the following requirements must be met:

- A local government must be in Department of Audits and Accounts (DOAA) and Department of Community Affairs (DCA) audit compliance.
- A signed cover letter must be attached and include a completion status of the last three fiscal years' LMIG Grants.
- A signature page must include both the local government seal and the notary seal. The application website provides a blank signature page for you to download, complete and upload as an attachment.
- A local government must provide their District State Aid Coordinator with a Statement of Financial Expenditures form and invoices for Fiscal Year 2019 projects and all other prior years unless previously approved to combine funding for Fiscal Years 2019, 2020, and 2021. The forms can be attached in the LMIG Application System if they have not already been provided to your District State Aid Coordinator.

All electronic LMIG applications must be received no later than February 1, 2022. Failure to submit applications by the deadline might result in a forfeiture of funds.

Your correct formula amount for the Fiscal Year 2022 Program is **\$585,310.96** and your local match is **30%**. Each local government is required to match this formula amount in accordance with Code Section 48-8-244(d).

If you have any questions regarding the LMIG Program, please contact the Local Grants Office in Atlanta at (404) 347-0240. Thank you for your attention and cooperation in this matter.

Sincerely,

Bill Wright

Bill Wright

Local Grants Administrator

cc: Mr. Corbett Reynolds; Mr. Jamie Boswell; Hon. Susan Holmes; Hon. Burt Jones; Matt Sammons

Business Item 7:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: July 12, 2021

Subject: Schedule Work Sessions and Called Meetings

Summary:

Work Sessions and Called Meetings scheduled as needed.

Background:

Cost:

Recommended Motion:

Board Discretion