

**Jasper County Board of Commissioners**  
**June 7, 2021**  
**Called Meeting Minutes**  
**6:00 P.M.**

Chairman Henry called the meeting to order at 6:00 p.m.

Commissioners Present: Bruce Henry, Chairman, Gerald Stunkel, Vice-Chairman, Don Jernigan via phone, Sheila Jones and Steven Ledford

Staff Present: Mike Benton, County Manager, Sharon Robinson, Administrative Services Director, and David Ozburn, County Attorney.

**Pledge of Allegiance:**

**Invocation:** District 5- Commissioner Steven Ledford

**Agenda Approval:** Commissioner Jernigan requested that items #1 &2 be removed from the agenda in order to have the interested parties to complete an application similar to the Public Facilities Authority's initial process. Commissioner Jernigan motioned to approve the agenda with Items 1 & 2 until next month. Commissioner Ledford seconded the motion, passed unanimously.

**Consent Agenda:**

Commissioner Stunkel motioned to approve the minutes for:

- April 26, 2021 – Work Session
- May 3, 2021 Regular Meeting Minutes
- May 27, 2021 Called Meeting Minutes

Commissioner Jones seconded the motion, passed unanimously.

Commissioner Jernigan motioned to approve Check Register Check #s- 61440-61735. Commissioner Stunkel seconded the motion, passed unanimously.

**Public Hearing:** None

**Presentations/Delegations-** None

**Citizens Comments:**

**Juanita Thomas-** Ms. Davis stated that she is with Dynamic Community Services. She made the board aware of some events that they have sponsored as well as some future events called Healing Our Community.

**Ken McMichael-** Mr. McMichael stood before the board (2437 Goolsby Road). He stated that he served on the Water Authority for 17 years. He stated that he would like to withdraw his resignation from the Jasper County Water and Sewer Authority based on new information that came to his attention.

**Wanda Cummings-** Ms. Cummings (349 West Greene Street) stated that she came in support of Ms. Cleo, the new appointee to the JCWSA. She asked that the BOC schedule a meeting with the Water Authority to get a better understanding of what is going on.

**County Commissioner's Items:**

**Commissioner Ledford-** None

**Commissioner Stunkel-** None

**Commissioner Jernigan**- None

**Commissioner Jones**- None

**Chairman Henry**- Chairman Henry stated that the historical documents will be place in the Courthouse on July 7<sup>th</sup> at noon.

**Regular Agenda:**

**Item 1: Recreation Department Board Appointments:** Tabled until July Meeting.

**Item 2: Jasper County Water and Sewer Authority Board Appointments:** Tabled until July Meeting.

**Item 3: Memorandum of Understanding- Chamber of Commerce:** Mr. Dennis Pate stood before the board to present the Memorandum of Understanding with the Monticello-Jasper County Chamber of Commerce. This agreement will allow for funds to be disbursed to the Chamber Commerce from the Hotel-Motel Tax. It's a 5% tax which the Chamber of Commerce will get 50%.

Commissioner Stunkel motioned to approve the Chairman to execute the Memorandum of Understanding between the Jasper County Board of Commissioners and the Monticello, Jasper County Chamber of Commerce for the administration & use of the Hotel Motel tax collected in unincorporated Jasper County. Commissioner Jernigan seconded the motion, passed unanimously.

**Item 4: Senior Center Food Contract:** Ms. Tracy Norton (Senior Center Director) stood before the board to present the new Food vendor suggestion. She stated that she is requesting to change to GA Foods in Covington. The price of food has increase which caused an increase in our food cost.

Commissioner Jernigan motioned to approve GA Food Contract and authorize Chairman Henry to sign. Commissioner Jones seconded the motion, passed unanimously.

**Item 5: GDOT ROW Easement- Waters Street:** Mr. Mike Benton stated that GDOT has plans to replace Waters Bridge on Hwy 212 West. As part of that process, GDOT is requesting an easement on a parcel that the county owns.

Commissioner Ledford motioned to authorize Chairman Henry to sign the GDOT "Option for Right Away" for County Road #189- Waters Street, GDOT PI 0013603, Parcel 26. Commissioner Stunkel seconded the motion, passed unanimously.

**Item 6: General Fund Bank Account- American Rescue Plan Act Funds:** Mr. Dennis Pate stood before the board to present the request to open a new bank account. The account will be to receive the funds from the American Rescue Plan Act. Jasper County expects to receive \$2,761,874.00. We will receive those funds in two deposit.

Commissioner Stunkel motioned to authorize Chairman Henry to sign the new account agreement and resolution with Ameris Bank. Commissioner Jernigan seconded the motion, passed unanimously.

**Item 7: Ocmulgee Circuit Public Defender's Office- Georgia Indigent Defense Services Agreement:** Mr. Pate stood before the board to present the annual contract for the indigent defense fund. The budget is set by the Ocmulgee District.

Commissioner Jernigan motioned to approve Chairman Henry to t execute the Georgia Indigent Defense Services Agreement for the period of July 1, 2021 to June 30, 2022 with an annual cost of \$51,743.94 paid in monthly installments of \$4,312.00. Commissioner Jones seconded the motion, passed unanimously.

**Item 8: Human Resources Report:** Ms. Sharon Robinson presented the Human Resources Report for April 2021-June 2021.

**Current Open Positions**

Operator I (2)  
Assistant Recreation Director  
Senior Accountant  
EMT (1)  
Paramedics (3)  
911 Dispatchers

**New Hires**

Public Works – 2  
Fire Rescue – 2 (part-time)  
BOC – 1  
Jail – 2  
Recreation – 2 (Part-time, Concessions)  
Superior Court - 1

**Terminations/Resignations**

Public Works – 1  
Sheriff – 2 (part-time)  
Jail - 1  
Fire Rescue – 1  
Recreation – 1

**Total Employees = 167**

**Full-time = 119**

**Part-time = 48**

She also presented the County Board Report

Upcoming Board Appointments Needed:

**Jasper County Library Board: 2 terms expiring June 2021**

**Jasper County Water & Sewer Authority: 3 Vacancies, 1 term replacement to March 2026**

**Jasper County DFCS Board: 1 vacancy**

**911 Authority Board: 1 term expiring July 2021**

Commissioner Jernigan motion to approve the HR Director to advertise the board openings. Commissioner Ledford seconded the motion, passed unanimously.

**Item 9: FY 2021 3<sup>rd</sup> Quarter Financial Report:** Mr. Pate stood before the board to present the 3<sup>rd</sup> Quarter Financial Report.

- Actual Revenue \$11,683,832
- Actual Expenses \$9,176,492

We have met our expected revenue through March. The expense amount is trending at 77% which is in line with where we need to be. He stated that there is a lot of budget amendment work to do for Public Works because of the new shop building. We have budget amendments for the Sheriff’s Office as well.

He presented the Special Revenue Funds:

- Impact Fees- \$526,287
- Capital Improvement Cash Account- \$1,692,000 (minus 1,235,000 –approved at May meeting). Balance 456,000
- 2018 SPLOST- \$3,360,000 actual collections (2,363,000 after paying City of Monticello and Shady Dale)

**Item 10: FY 2022 Budget Consensus:** Mr. Benton stated that we have received the final digest values from the Tax Assessor.

2021 Countywide Digest Summary - \$511,590,570 the new digest is \$507,284,533-  
2021 General Fund Rollback Millage Rate – 13.826 – new final 13.820  
Proposed FY 2022 Department Budget - \$11,941,973

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Projected FY 2022 Revenue - \$11,906,585- new 11,870,624  
2021 Hospital Digest Summary - \$511,590,570  
2021 Hospital Rollback Millage Rate - .772- new rate .771

Commissioner Jernigan motioned to advertise 2021 Countywide Digest, 2021 Hospital Digest, 2021 Countywide M&O Millage Rate, 2021 Hospital Millage Rate and FY 2022 Countywide Department Budget. Commissioner Jones seconded the motion, passed unanimously.

**Item 11: Schedule Work Sessions and Called Meetings:** Commissioner Jones motioned to have Called Meetings on June 21<sup>st</sup> and June 28<sup>th</sup> at 6:00 p.m. along with the Public Hearings. Commissioner Jernigan seconded the motion, passed unanimously.

**County Attorney Items:** None, but would like an Executive Session for potential litigation.

**County Manager Items:** Mr. Benton stated that since the board approved some of our capital needs the brush cutting tractor has been delivered to our Public Works department.

Chairman Henry asked about the staff that is being trained on the new equipment. He also stated that he would not mind if the trained staff take a day off during the week in order to have the equipment run 5 days a week to catch up.

Mr. Benton stated that is hard to source a Road Tractor. He also stated that the Senior Center Director is working hard to find her vehicle.

**Executive Session:** Commissioner Ledford motioned to go into Executive Session to discuss potential litigation at 6:54 p.m. to discuss potential litigation. Commissioner Jones seconded the motion, passed unanimously.

Commissioner Stunkel motioned to exit Executive Session at 8:05 p.m. Commissioner Ledford seconded the motion, passed unanimously.

**Adjourn:**

Commissioner Stunkel motioned to adjourn the meeting at 8:05 p.m. Commissioner Ledford seconded the motion, passed unanimously.

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Bruce Henry, Chairman

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Sharon Robinson, Clerk