

**BOARD OF COUNTY COMMISSIONERS
 JASPER COUNTY, GEORGIA
 REGULAR MEETING AGENDA
 ****COMMISSIONER'S METING ROOM, GROUND FLOOR****
 MONTICELLO, GEORGIA
 February 7, 2022
 6:00 p.m.**

***** The meeting will be live streamed Via Facebook on the Jasper County Georgia Facebook Page.
 ***See Revised Continued Precautions in Response to Covid-19 at bottom of Page 2.
 *** Citizen Access will be available with limited Seating. *****

I. Call to Order (6:00 p.m.)				
NAME	PRESENT	ABSENT	LATE	ARRIVED
DISTRICT 1 – SHEILA G. JONES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 2 – BRUCE HENRY, CHAIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 3 – DON JERNIGAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 4 – GERALD STUNKEL – VICE-CHAIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 5 - STEVEN LEDFORD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. Pledge of Allegiance –

III. Invocation – District 3

IV. Approval of Agenda

V. Consent Agenda –

1. Approval of Minutes:
 - December 20, 2021 – Called Meeting Minutes
 - January 3, 2022 – Regular Meeting Minutes
 - January 13, 2022 – Called Meeting Minutes
 - January 24, 2022 – Called Meeting Minutes

2. Check Register – Check #'s **63491 - 63735**

VI. Public Hearing

Public Hearings are conducted to allow public comments on specific advertised issues such as rezoning, ordinances, policy development and other legislative actions to be considered by the County Commissioners. Following the public hearing, the Board of Commissioners will take action on each item presented below.

VII. Presentations/Delegations

Presentation/Delegations allows scheduled speakers to address the Commission for not more than ten (10) minutes on specific topics or for recognition of citizens, county employees or other events by the Commissioners.

VIII. Citizens Comments

The Citizens Comments section of the Agenda allows citizens who sign up to address the Commission for not more than three (3) minutes on specific topics. The County Attorney will keep time. Please be courteous of the 3 minute time limit. Comments noted from citizens via the Jasper County FB Page.

IX. County Commissioner Items

X. Regular Agenda

Business Items:

1. Family Connection – Request for BOC to serve as Fiscal Agent for FY 2022-2023
2. 911 Authority Board Appointment
3. Jasper County Water & Sewer Authority Board - Formal Resolution Requesting Legislation to Reduce Board Size
4. Jasper County Water and Sewer Authority - Temporary Board Appointment
5. Clerk of Superior Court – Request ARP Funds for Scanning and Indexing Records –1960 - 1979
6. New Local Option Sales Tax Certificate of Distribution – Planning and Discussion
7. New Bank Account – Sheriff’s Office – Federal Asset Forfeitures
8. Construction Manager at Risk Recommendation – Sheriff’s Office and Jail Project
9. Revision to County Code of Ordinances – SAFEbuilt Proposal
10. FY 2022 2nd Quarter Financial Report
11. Schedule Work Sessions and Called Meetings

XI. County Attorney Items

XII. County Manager Update

XIII. Executive Session

Consultation with County attorney to discuss pending or potential litigation as provided by O.C.G.A. §50-14-2(1); Discussion of the future acquisition of real estate as provided by O.C.G.A. §50-14-3(4); and discussion on employment, compensation, or periodic evaluation of county employees as provided in O.C.G.A. § 50-14-3(6)

TO BE HELD

XIV. Adjournment

******Details for Meeting Attendance******

- **All persons will be temperature checked at the door.**
- **Temperature readings of 100.4 or higher will not be allowed to enter the building.**
- **Masks are recommended to be worn, but not required.**
 - **Seating will be Limited.**

Consent Agenda – Item 1:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: February 7, 2022

Subject: Approval of Minutes

Summary:

Minutes have been completed for the Jasper County Board of Commissioners:

- December 20, 2021 – Called Meeting Minutes
- January 3, 2022 – Regular Meeting Minutes
- January 13, 2022 – Called Meeting Minutes
- January 24, 2022 – Called Meeting Minutes

Background:

Cost: \$0

Recommended Motion:

Approve minutes for:

- December 20, 2021 – Called Meeting Minutes
- January 3, 2022 – Regular Meeting Minutes
- January 13, 2022 – Called Meeting Minutes
- January 24, 2022 – Called Meeting Minutes

Jasper County Board of Commissioners
December 20, 2021
Called Meeting Minutes
6:00 P.M.

Chairman Henry called the meeting to order at 6:00 p.m.

Commissioners Present: Bruce Henry, Chairman, Gerald Stunkel, Vice-Chairman, Don Jernigan, Sheila Jones and Steven Ledford.

Staff Present: Sharon Robinson, County Clerk, Dennis Pate, Finance Director, Mike Benton, County Manager, and David Ozburn, County Attorney.

Pledge of Allegiance:

Invocation: Commissioner Gerald Stunkel

Agenda Approval: Commissioner Jernigan motioned to approve the agenda. Commissioner Jones seconded the motion, passed unanimously.

Consent Agenda: None

Public Hearing:

Presentations/Delegations- None

Citizens Comments:

Gail Harrell (Monticello)- Ms. Harrell stood before the board to wish them a Merry Christmas and Happy New Year. She stated that she is looking forward to continuing her work with the commissioners once she takes office on January 4th.

County Commissioner's Items:

Commissioner Ledford- Commissioner Ledford stated that he received a call about litter again. He asked Sheriff Pope if he knew when they would start back with the litter pick-up with the inmates.

Sheriff Pope stated that they have picked up some roads recently with a small crew. He stated that the issue seems to be that it is reoccurring. As soon as they pick up a few weeks later it looks like it hasn't been done. He stated that if they are notified they can pick it up sooner rather than later.

Commissioner Stunkel- Commissioner Stunkel stated that Rivian is coming to Georgia in Stanton Springs. He hopes to have some details about what the tax pilot will look like for the next 25-30 years

Commissioner Jernigan-Commissioner Jernigan stated that we are 2 years behind on Chip seal.

Commissioner Jones- None

Chairman Henry- Chairman Henry wished everyone a Merry Christmas.

Regular Agenda:

Item 1: Moratorium on Accepting Subdivision Preliminary Plats: Chairman Henry stated that there was a Planning and Zoning Meeting last week and there were questions about plats that had been presented. He stated that there were questions about what needs to be updated, the difference between conventional subdivisions and conservation subdivisions, and several other things that needs to be reviewed. He stated that he is asking for a

moratorium against any new subdivision plats until we have had a chance to have a Work Session and go over some of the ordinances that are required, development standards, and the yield plan.

Commissioner Jernigan ask how long did he think it would take. Chairman Henry stated that 90 days should be more than enough time.

Commissioner Stunkel motioned to enact a 90 day moratorium on accepting new subdivision plats. Commissioner Jernigan seconded the motion, passed unanimously.

Item 2: Redistricting Map Approval: Chairman Henry stated that we are now up to version four on the redistricting map. On version four the changes are primarily base off the original version one and we made a few additional changes between districts 1, 2, and 4. We have to get this passed by the board. The school board is willing to accept the decision of the Board of Commissioners. The map will go to the reinforcement office to be certified, it will come back to us, after that it will go to the legislators in January.

Commissioner Ledford motioned to adopt version four of the redistricting map. Commissioner Stunkel seconded the motion, passed unanimously.

Item 3: Homestead Valuation Freeze: Lynn Bentley passed out the proposed legislation with highlight of the optional items for the county. She stated the base year would be 2023. The referendum would be in November of 2022. She stated that she would rather not do a 3% raise every year. The other thing is to decide how much land the board would like to include in the freeze. She stated that she put 12 acres. Five acres or less would include subdivisions. Conservation requires 12 acres. Conservation is land owners a big discount on their land value. This will give them a big exemption on their home value as well. The people who are under 12 but over 5 acres will not get a homestead value on their home value. She stated that the only thing that is left is for the board to decide what they would like to do. She stated that if the board wanted to do a complete freeze with a contiguous 12 acres of land the information can be submitted to Susan for legislation. The other thing is there will have to be a second one of these for the school. The county will have to do another one for the hospital mill rate as well. She stated that Susan Holmes was clear that in order for this to be added for legislation, she have to have the information by February 1st.

Chairman Henry asked if 3% is a ceiling.

Ms. Bentley stated that the way they worded it is that it is based on the Consumer Price Index “Shall adjust the base year assessed value annually by the lesser of 3% or the percentage change in the Consumer Price Index from all urban consumers as reported by the United States Department of Labor Bureau and Labor Statistics.”

She said that you can state it however you want.

Commissioner Jernigan stated that they reason we are considering this is because we are experiencing a big boom. He said that the boom is going to stop at some point. He ask how long would it take to reverse this if we needed to.

Ms. Bentley discussed the difference in the types of changes.
Inflationary- Neighborhood goes up 10% due to the market
Real- Screen porch is added

Inflationary changes are what is used to compute the rollback rate. Sixty-three percent of our residential structures have homestead.

Commissioner Stunkel stated that we are looking at doing the freeze at the wrong time.

Item 4: Employee Retirement Plan Review: Mr. David Bell (Regional Client Manager) stood before the board to address them. He discussed Defined Benefits Plans. Defined benefits Plan (Pension Plan) a benefit that is defined by terms of a plan. There is a deferred compensation plan which all employees are able to participate in as soon as they are hired. The pension plan comes with a 3% contribution from each employee which begins on the January 1st following 2 years of service. There is a four year vesting schedule. The benefit received is a multiplier of less than 1% time years of service.

Commissioner Jernigan asked if participants could contribute more than 3%.

Mr. Bell stated that it is a set amount. The county covers right at 6%. Mr. Bell discussed some plans that are offered in surrounding counties (Monroe, Jones, Butts, Walton, and Upson Counties).

Mr. Bell stated that in order to fully fund an effective 401A 457 plan there really needs to be at least 12% contribution. That can be some from the employer and some from the employee. Some counties are 14%-16% with the combination of contribution. He stated that ACCG will administer any plan that the Board decides to put in place.

Mr. Bell went over the proposed Benefit Plan. He stated that doing future services only doubles the price of your plan. There is an additional cost for additional cost studies.

Sheriff Pope thank the board for taking the time to discuss this matter. He stated that he thinks the 401A would give more incentive to be loyal and stay in Jasper County.

Lynn Bentley asked about the insurance options. She asked if other counties offer options where you can stay on the insurance if you retire at 60.

Mr. Bell stated that some counties offer that but it is not his area. Increasing the vesting schedule by a couple years will not move the needle much on the cost of the claim.

Commissioner Stunkel ask the Deputies that were in the audience what were their thoughts and wants.

The deputies in the audience spoke about their thoughts about the retirement plan.

Chairman Henry asked if the 3% pre-tax.

Mr. Bell stated that there is a mandatory 3% mandatory contribution. The interest that is earned is taxable. The 457 plan is pretax.

Sheriff Pope stated that he would suggest making any new plan retroactive to give retention value.

Commissioner Stunkel asked what is the small fee associated with the proposal.

Mr. Bell stated that it cost less than \$500 per cost study.

Commissioner Stunkel stated that he thinks we need to look at a couple different options and see what they would do and what they would cost max benefit in options for these guys.

Commissioner Jernigan stated that if it's on \$500 it's not a lot of money to spend to try to come up with the best option for all employees.

Mr. Bell clarified that the cost studies are associated with the defined benefit plan as opposed to the 401a & 457.

Chairman Henry asked if with the 401a and 457 we just plug in the numbers we want to use with those plans.

Mr. Bell stated that the cost would be based on what you decided in terms of matching contributions and base contributions by the county. Defined benefit plan is more of an actuarial figure based on what kind of plan you want to design.

Item 5: Schedule Work Sessions and Called Meetings as Needed: Chairman Henry suggested that we do not have any more called meetings or work sessions until after the New Year.

County Attorney Items: None

County Manager Update:

Executive Session:

Commissioner Stunkel motioned to go into Executive Session for litigation and discussion for employment at 7:53 p.m. Commissioner Ledford seconded the motion, passed unanimously.

Commissioner Stunkel motioned to exit Executive Session at 8:33 p.m. Commissioner Jernigan seconded the motion, passed unanimously.

Adjourn:

Commissioner Stunkel motioned to adjourn the meeting at 8:33 p.m. Commissioner Jernigan seconded the motion, passed unanimously.

Bruce Henry, Chairman

Sharon Robinson, Clerk

Jasper County Board of Commissioners
January 3, 2022
Regular Meeting Minutes
6:00 P.M.

Chairman Henry called the meeting to order at 6:00 p.m.

Commissioners Present: Bruce Henry, Chairman, Gerald Stunkel, Vice-Chairman, Don Jernigan, Sheila Jones and Steven Ledford.

Staff Present: Sharon Robinson, County Clerk, Dennis Pate, Finance Director, Mike Benton, County Manager, and David Ozburn, County Attorney.

Pledge of Allegiance:

Invocation: Rev. Jimmy Horton, Springfield Baptist Church

Agenda Approval: Commissioner Jernigan motioned to approve the agenda as presented. Commissioner Stunkel seconded the motion, passed unanimously.

Consent Agenda:

Commissioner Jones motioned to approve the December 6, 2021, Regular Meeting Minutes. Commissioner Ledford seconded the motion, passed unanimously.

Commissioner Ledford motioned to approve the December 17, 2021, Work Session Minutes. Commissioner Stunkel seconded the motion, passed unanimously.

Commissioner Jernigan motioned to approve Check #s 63264-63490. Commissioner Jones seconded the motion, passed unanimously.

Public Hearings: Commissioner Jernigan motioned to go into Public Hearing. Commissioner Stunkel seconded the motion, passed unanimously.

1. A public hearing will be held to remove the use of Mining/Quarry from the Table of Permitted Uses (Sec 119-269).

Shane Sealy stood before the board to present the application 2021-4-002 for the removal of mining/quarry from the table of permitted use. The topic went before the P&Z board December 16, 2021. They recommend approval 5-0.

Mary Patrick stood before the board. She stated that she is against having Quarries in the code. She stated that it will ruin our roads. Anyone who lives near there will be subjected to noise all day long, there will be dust that will be bad for people's health. She stated that values of property will also go down.

Kenneth Tillman, Hillsboro. He stated that he thinks most of the people down there will be against the rock quarry. We can buy our rocks like we've been doing. He thinks that's the cheapest thing for everyone involved.

David Shephard, Goolsby Road, thanked the Commissioners for addressing the rock quarry.

2. A public hearing will be held to remove the use of Adult Entertainment Business from the Table of Permitted Uses (Sec 119-269).

Shane Sealy stood before the board to present application 2021-ORD-003 for removal of Adult Entertainment Business on the permitted use table. Section 119-269. The P&Z Board heard this on December 16, 2021 and recommended approval 5-0.

Mary Patrick stood in favor of removing the Adult Entertainment. She stated that someone stated that they are against having Adult Entertainment. There is no reason to ever have Adult Entertainment in Jasper County, it causes crime, drugs and other issues that we don't want in our county.

3. A public hearing will be held for a preliminary plat for Lakeview Subdivision Phase 2 (application number 2021-Prelim-002) on Lloyd Street off of Jackson Lake Road.

Shane Sealy stood before the board to present application 2021-PRELIM-002 for Lakeview Subdivision Phase 2. This is phase 2 of an existing subdivision. It has proposed 10 lots average of an acre. It uses the Yield plan. This was heard by the P&Z board and recommended approval 5-0.

Mary Patrick stated that she is not opposed to the plat. She stated that she brought up a question in the Planning and Zoning Board meeting but her question was never answered. She stated Our code states that all cul-de-sacs have to have 60ft radius. She stated that from what she can remember the cul-de-sac only had a 46 ft.

Shane Sealy stated that the code calls for 42.5 ft radius (section 105-221).

Mary stated that "we have various things in our code and yall know that"

4. A public hearing will be held for a preliminary plat for Waters Edge Subdivision Phase 2 (application number 2021-Prelim-001) on Lawson Drive off of Long Piney Road.

Shane Sealy stood before the board to present the application for Waters Edge Subdivision Phase 2. This will be the back side of the subdivision. This phase includes a 55 lots with avg 1.2 acres. This was heard by the P&Z board on December 16th. The recommended denial 3-2.

Lance Harper (Mansfield) stood before the board in favor of the Phase 2. He stated that the preliminary plat was submitted and approved back in 2004. The construction plans were submitted and approved in 2005. Phase one was built shortly after. The recession hit in 2008 halting construction. Now the developer wants to finish Phase 2. The current preliminary is very similar to the original preliminary plat. The only exception is we tried to bring things up to current code where possible. Green space was added, kept the same number of lots, the lots are larger than the minimum required. Since the last meeting the cul-de-sacs have been increased to 50ft radius for the edge of pavement and 60ft right-of-way. He stated that it has been brought up about the two exits. We could not do that because we are land locked.

Stan Studdard (Monticello) stood in opposition to Phase 2. He stated that he don't lock his doors. And he hopes that the BOC will go along with the P&Z board.

Mark Watson (Mansfield)- He stated that he has one lot that separates him from the subdivision. He stated that he was in the discussion when they first started the subdivision. Somehow the lots in Phase 1 was broken down to much smaller lots. His concern is lack of egress.

Rhonda Pope (Long Piney Road)- stated that there has not been any curbing or sidewalks added to Waters Edge while it was required for the subdivision down the street. She stated that nothing has changed and nothing will change. There is not internet service.

Tim Prosser (Long Piney Road)- stated that traffic is one of his biggest concerns. The road already stays in disrepair. He thinks allowing Phase 2 is a bad idea.

Presentations/Delegations-

Monticello-Jasper County Chamber of Commerce Update – Mandi Tanner

Mandi Tanner stood before the board to give an update from the Chamber and Visitor Center. She stated that in 2021 we had our largest number of Cornerstone Members to date along with our largest memberships to date. The memberships range from family memberships to utility memberships. We have an average of 15 people per day visiting the tourism center. They hand out a lot of state maps because a lot of people lose cell service once they hit Jasper County. There were six people recently wanted to visit for My Cousin Vinny. Market on the Square runs from May to September. We averaged 25 vendors each week. We have a Jasper County Cookbook that launched in December 2021 they are available at the visitor's center. We had some filming opportunities in 2021, the Today Show did some filming for an Ancestry.com segment, Seven Little Johnstons filmed during Deer Festival, and we were chosen for the Netflix film which will launch in Summer 2022. Netflix poured a lot of unexpected funds into our community. All businesses on and off the square were reimbursed with either rent or inconvenience fees among other things. Deer Festival 2021 was in the middle of all the filming. We had our largest amount of vendors to date. Businesses and Vendors had record breaking days. We have been doing the shop small Saturdays for the past few years. These have been very successful and will continue doing this in 2022. We received the most nominations for citizen of the year ever this year. The nominees will be featured each week in the Monticello News leading up to the Annual Dinner which is March 3rd. The theme for the dinner this year is "Our Future is so Bright We have to Wear Shades" We have partnered with Chamber member STTV who plans to come to Monticello to do 60 second commercial opportunities for our local businesses that they can use on their websites and QR codes on business cards.

Jasper County Water Authority Update – Ron Burch

Ron Burch, Chairman of Jasper County Water Authority stood before the board stated that soon they will be replacing 1500 ft of water main on Jackson Lake Road just below Lakeview Marina. A study was done earlier to see what is needed to better service our customers. The study identified three items that were needed, elevated water storage tank that will help with the water pressure; drill a minimum of two wells to provide our own water supply, and need to add several mile of water main into areas of the county that are not currently serviced but are in our service area. There is a work session planned for tomorrow night to discuss the study. They have applied to CHEFA who told them they need to do an archeological expedition before they can continue their paperwork. He stated that they are looking into whether the CARES act can provide them with an funds. In 2021 the JCWSA paid off two loans that they had. They are in the process of refinancing their USDA loan.

Citizens Comments:

Mary Patrick- stated that she would like to encourage them with the moratorium on subdivisions. She stated that she thinks it's ridiculous that some of the things that have already been passed is not up on Municode. The 125 Road Frontage was passed a year ago and it's not on Municode. If you have to go to court the judge looks at Municode not what you passed. It's really important and yall are in charge of and make sure it's done. The more we go through these codes, we have conflicting things throughout the code. She stated we definitely need to do something about the yield plan because the Yield Plan is doing everything to get around the two acre lot size as well as road frontage and everthing else. We need to do away with the Yield Plan and just require the greenspace and the have two acre lot. She stated that she do know with Rivian there have been a lot of comments from people who live near there that are not happy, people who are going to make money of course will be happy. Shane Short with the JDA has said that the counties need to fix their zoning so that growth only happens where they want it to happen and how they want to happen. So she hopes that when someone comes forward to change it the board will have the will to stand firm for what we want in this county.

Stan Studdard- Monticello, He stated that he hopes to keep the county rural. He hopes that people will use local contractors and not mega builders. Why not have lakefront communities if we trade out our trees.

Matthew Colburn-Monticello, stated that he lives on Jackson Lake. He stated that Miss Sarah Road has not been paved since the early 80s. They have issues with people coming in from Rolling Woods Cove spinning tires out, wrecking vehicles. There are potholes on the street that are 16 inches deep. He stated he would like to see the road resurfaced and possibly cut off from Rolling Wood Estates.

Doug Dockery- Monticello- Stated that his Aunt and Uncle has lived on Miss Sarah for a long time and the road has not been resurfaced since 1982. He stated that the road can be cut off and still allow utility access.

Larry Brown- Hillsboro- He stated that he has lived in 5 counties around Metro Atlanta. He stated that is taxes are more here and he gets less services. He stated “yall said yall were going to raise the thing 20% but yall said the taxes were not going to go up.”

Chairman Henry stated that the taxes is based on the millage rate. We would drop the millage rate to keep the taxes from going up. We use the rollback rate to keep the taxes from going up.

Kelly Colburn-Monticello- There are two potholes a few feet into the turn onto Miss Sarah. People turn around and have knocked over mailboxes a few different times. She would really like to see someone come out and see their road and think about shutting it down.

Karen Williams- Long Piney Road- The traffic is heavy already. She can't walk with her grandchildren on the road.

Sandy Dockery- Miss Sarah Road- She stated that she came to support her neighbors. The road needs to be resurfaced. It's uncomfortable for her aunt to even ride on the road. Her car has been damaged from driving on the street.

County Commissioner's Items:

Commissioner Ledford- Commissioner Ledford stated that he received a call about litter again. He asked Sheriff Pope if he knew when they would start back with the litter pick-up with the inmates.

Sheriff Pope stated that they have picked up some roads recently with a small crew. He stated that the issue seems to be that it is reoccurring. As soon as they pick up a few weeks later it looks like it hasn't been done. He stated that if they are notified they can pick it up sooner rather than later.

Commissioner Stunkel- Commissioner Stunkel stated that he received serval calls and emails about Miss Sarah Road. He stated that he spoke with Sheriff Pope about his thoughts on condemning the end of the road. He stated that Sheriff Pope is in favor of doing that to separate the two areas.

Commissioner Jernigan-Commissioner Jernigan stated that we need to do a better job on maintaining roads. We haven't been able to do anything in the last couple of years because of equipment problems and due to shortages. Without the tax revenue it's hard to hire people, it's hard to buy equipment and it's hard to keep equipment fixed. We know what needs to be done, it costs money to do it, but we try to keep the taxes as low as possible because we want everybody to be happy. We want to have a nice place to live, everyone likes a rural county, and we can't have one without the other. So bear with us we are doing the best we can do with what we have.

Commissioner Jones- None

Chairman Henry- None

Regular Agenda:

Appointments

1. **Appointment of Chairman-** Commissioner Stunkel nominated Bruce Henry as the Chair of the Board of Commissioners. Commissioner Jernigan seconded the motion, passed unanimously.
2. **Appointment of Vice-Chairman-** Commissioner Jernigan nominated Gerald Stunkel as Vice-Chair. Commissioner Ledford seconded the motion, passed unanimously.
3. **Appointment of County Attorney-** Commissioner Jernigan nominated David Ozburn as County Attorney. Commissioner Stunkel seconded the motion, passed unanimously.
4. **Appointment of County Clerk-** Commissioner Jernigan motion to nominate Sharon Robinson as County Clerk. Commissioner Jones seconded the motion, passed unanimously.

Business Items:

Item 1: Jasper County Recreation Board Appointment: Ms. Catherine Kendall stood before the board to express why she would be a good fit for the board. She stated that she loves to bring activities and fund raisers to help families who want their kids to participate but are not able to afford it. This will allow more kids to

Commissioner Ledford motioned to appoint Catherine Kendall to the Recreation Board for a 3-year term ending January 31, 2025. Commissioner Stunkel seconded the motion, passed unanimously.

Item 2: Removal of Mining/Quarry from the Table of Permitted Uses: Commissioner Jernigan motioned to remove Mining/Quarry from the Table of Permitted Uses. Commissioner Stunkel seconded the motion, passed unanimously.

Item 3: Removal of Adult Entertainment Business from the Table of Permitted Uses: Commissioner Jernigan motioned to remove Adult Entertainment from the table to Permitted Uses. Commissioner Jones seconded the motion, passed unanimously.

Item 4: Six Months Moratorium on Accepting Subdivision Preliminary Plats: Chairman Henry stated that in the last meeting a 90-day moratorium was put in place. It was suggested that the moratorium be extended to six months.

Commissioner Stunkel motioned to approve placing a six-month moratorium on Subdivision Preliminary Plats. Commissioner Jernigan seconded the motion. Passed unanimously.

Item 5: Preliminary Plat for Lakeview Estates Subdivision Phase 2: Commissioner Jernigan motioned to approve preliminary plat for Lakeview Estates Subdivision Phase 2 located on Lloyd Street off Jackson Lake Road. Commissioner Ledford seconded the motion, passed unanimously.

Item 6: Preliminary Plat Waters Edge Subdivision Phase 2: Chairman Henry stated that some of the reason people are opposed to Phase 2 are the roads and internet service. These are not things that we can affect whether approve or deny. The preliminary plat was approved in 2004.

Shane Sealy stated that if a preliminary plat isn't constructed in 2 years it's null and void.

Attorney Ozburn stated that he is not clear if they were platted together. Once a plan is approved and investments are made according to the plans sometimes you have rights that are vested based on that. He stated there is probably not grandfathering in the strict sense of the word. Sometimes you have other rights that gets vested. He stated that he would have to go back and look at the records of when the original platting was done.

Commissioner Jernigan ask if we denied the request what would our legal stance be.

Attorney Ozburn stated that he cannot give a prediction. There is always risk. He stated that if it is the board direction to have him go back through the records he would be happy to do that.

Commissioner Jernigan withdrew his motion for approval and motioned to table the item until the February meeting to receive more guidance from Attorney Ozburn. Commissioner Jones seconded the motion, passed 4-1- Chairman Henry opposing.

Item 7: Set Qualifying Fees for 2022 Elections: We have some elections coming up in 2022. The County Commissioners and School Board. The fees are adopted are:

- County Commissioner-\$216.00
- Board of Education - \$ 108.00

Commissioner Jernigan motioned to table this topic until the February meeting. Commissioner Jones seconded the motion, passed unanimously.

Item 8: Funding Request- Clerk of the Courts- Scan and Index Records 1960-1979: Commissioner Jernigan motioned to table this item until the Superior Court Clerk can attend and get additional bids. Commissioner Ledford seconded the motion, passed unanimously.

Item 9: Senior Center Budget Request- New PT Position Transportation Driver/Janitor: Ms. Brenda Jacobs stood before the board to request funding for a part-time position. The individual is currently participating in the Workforce Initiative and Opportunity Act (WIOA). His tenure through the program is coming to an end. They have tried to find other sources of funding for him to stay. He plays a very important part to insure the delivery of the Senior Center Services run smoothly. She stated that she is requesting additional funds for the current fiscal year's budget \$8,396.70.

Chairman Henry ask if they had the funds in the budget to cover the \$8,396.70. Ms. Jacobs stated that they do not have it in their budget. Chairman Henry asked when it ran out.

Ms. Jacobs stated that he has 48 hours remaining.

Commissioner Ledford motioned to approve the Budget Amendment to cover 6 months for new part-time Transportation/Janitor position at the Senior Center. Commissioner Jones seconded the motion, passed unanimously.

Item 10: Homestead Valuation Freeze: Chairman Henry stated that we discussed this freeze at the last meeting. He ask if anyone has any interest in moving forward or not.

Commissioner Ledford stated that he don't think doing this now would be in the best interest of citizens at this time.

Item 11: Recreation Department- Capital Expenditures: Michael Fleming stood before the board to request funds equipment. He stated that we currently have a 5-man sled that we constantly have to have someone to weld it. He is asking to possibly use impact fee funds to purchase new sleds. When looking at football equipment we are looking at having the parents to sign waivers that stating that they will have to pay for any equipment that is not returned at the end of the season. We are looking at 115 shoulder pads for estimated cost of \$4,600. We need about 95 helmets (\$8,055). Looking at dugouts 6x20x10 we are looking at trying to expand them to 10x20x10 and get rid of the cinder blocks. We would also need to get more benches. The Lean to Bleacher coverings to give shade and protection for the parents. We need dirt to be able to turn up the fields to let them dry quicker. Also to be able to level out the fields in some areas.

Commissioner Ledford ask if Mr. Fleming had received any bids for the field maintenance side of his request.

Mr. Fleming stated that he did not get any bids.

Commissioner Ledford motioned to approve the blocking sled and shoulder pads for the Recreation Department (\$19,122) to be paid with Impact Fees. Commissioner Stunkel seconded the motion, passed 4 to 1 (Commissioner Jones, opposed).

Chairman stated that we will need bids for the other upgrades.

Item 12: Recreation Department Site Plan- Precision Planning Preliminary Design Services: Paul Hoover of Precision Planning stood before the board. He stated that he is here to answer any questions about the preliminary design services for the development of a site master plan for the Jasper County Recreation Complex including a multipurpose facility.

Commissioner Stunkel asked if there is enough land at the site to fit in all of the things that are on the list.

Mr. Hoover stated that we will have to be innovative with the positioning of some of the ball fields. He stated that they will be doing some studies to see how they can fit four soccer fields, three softball fields, three baseball fields, one 100-yard football field, two practice football fields, batting cages, walking trails, and look at how to improve the entrance exit to the complex. For the multipurpose building:

- 2 full length basketball courts with bleacher seating and half-court options
- Locker rooms/restrooms
- Concession/catering area
- 6 classrooms
- Offices
- Large and small storage areas- climate controlled
- Exterior access restrooms
- Outdoor basketball courts

He stated that there is a big wish list and they are going to do everything they can to work through the challenges.

Chairman Henry asked how long it will take to put all of this together.

Mr. Hoover stated that based on the scope they estimate it will be about an 8 week duration. They will have to do more preliminary meetings and more site studies. They have walked some of the property but not all.

Commissioner Stunkel motioned to approve the Precision Planning Preliminary Design Services as presented. Commissioner Jernigan seconded the motion, passed unanimously.

Item 13: Schedule Work Sessions and Called Meetings as Needed: A called meeting was scheduled for January 15, 2022 for Redistricting. The Commissioners agreed to a Work Session on January 24, 2022 at 6:00 p.m. to discuss Preliminary Plans.

County Attorney Items: None

County Manager Update: Building permits for 2021-

- New Construction- 217 (150 in 2020)
- Total Permits 720 (551 in 2020)

Executive Session:

Commissioner Stunkel motioned to go into Executive Session for personnel at 7:42 p.m. Commissioner Ledford seconded the motion, passed unanimously.

Commissioner Stunkel motioned to exit Executive Session at 8:35 p.m. Commissioner Ledford seconded the motion, passed unanimously.

Adjourn:

Commissioner Stunkel motioned to adjourn the meeting at 8:35 p.m. Commissioner Ledford seconded the motion, passed unanimously.

Bruce Henry, Chairman

Sharon Robinson, Clerk

Jasper County Board of Commissioners
January 13, 2022
Regular Meeting Minutes
6:00 P.M.

Chairman Henry called the meeting to order at 6:00 p.m.

Commissioners Present: Bruce Henry, Chairman, Gerald Stunkel, Vice-Chairman (via Zoom), Don Jernigan (via Zoom), Sheila Jones and Steven Ledford.

Staff Present: Sharon Robinson, County Clerk, Dennis Pate, Finance Director, Mike Benton, County Manager, and David Ozburn, County Attorney.

Pledge of Allegiance:

Invocation: Commissioner Jones, District 1

Agenda Approval: Commissioner Jones motioned to add the Registrar for an update on reapportionment. Commissioner Ledford motioned to approve the agenda with the amendment, passed unanimously.

Consent Agenda: None

Public Hearings:

Presentations/Delegations-

Citizens Comments:

County Commissioner's Items:

Commissioner Ledford-

Commissioner Stunkel-

Commissioner Jernigan-

Commissioner Jones- None

Chairman Henry- None

Regular Agenda:

Business Items:

Item 1: Adopt Final Redistricting Map- Legislative Reapportionment Office Draft: Commissioner Ledford motioned to adopt the redistricting map. Commissioner Jones seconded the motion, passed unanimously.

Item 2: Planning and Zoning Services- Third Party Provider: Chairman Henry stated that as of next Tuesday will no longer have a Planning and Zoning Director. We are trying to go through while we have the moratorium to get Planning and Zoning updated. There is a company (Safe Built) that the city uses, a third party Planning and Zoning provider. He stated that he does not know if we want to get help from them or do it in-house.

Mike Benton stated that we already have a called meeting scheduled for January 24th. Part of that is to start discussing the ordinances. If we were to approve using them, they would need a scope of services.

Commissioner Stunkel suggested that we request a quote to review our code in regards to zoning for subdivisions and identify the inconsistencies for us. He stated that we can ask them for a quote to be our partner for the next 60 days as well.

Chairman Henry stated that he thinks that where we need to focus the most right now, subdivisions, housing, setbacks, and outbuildings.

Commissioner Ledford stated that it will be more than what is on Municode because we have voted on things that is not on Municode.

Commissioner Jernigan ask if we should add home occupation license. He thinks some are muddy.

Chairman Henry stated that he thinks we need to focus on subdivisions since we have a moratorium out there.

Commissioner Stunkel motioned to get quotes from Safe Built for subdivisions and building codes and 60-day partnership. Commissioner Ledford seconded the motion, passed unanimously.

Item 3: Reapportionment- Carol Norris stood before board and stated that we are now in districts 114 & 118. We were in district 129. We will stay whole as far as the Senate is concerned (district 25) and for US House (district 10). She stated that she have no idea who the people are that sent her the information. She discussed a map with changes with the Board Members that were physically in the building.

Commissioner Stunkel state that the Southern half of the county will end up with Clint Crowe who is the incumbent.

County Attorney Items: None
County Manager Update: None

Executive Session: None

Adjourn:

Commissioner Stunkel motioned to adjourn the meeting at 6:20 p.m. Commissioner Ledford seconded the motion, passed unanimously.

Bruce Henry, Chairman

Sharon Robinson, Clerk

Jasper County Board of Commissioners
January 24, 2022
Called Meeting Minutes
6:00 P.M.

Chairman Henry called the meeting to order at 6:00 p.m.

Commissioners Present: Bruce Henry, Chairman, Gerald Stunkel, Vice-Chairman, Don Jernigan, Sheila Jones and Steven Ledford.

Staff Present: Mike Benton, County Manager, and David Ozburn, County Attorney.

Pledge of Allegiance:

Invocation: Chairman Henry, District 2

Agenda Approval: Commissioner Ledford motioned to approve the agenda as presented. Commissioner Jones seconded the motion, passed unanimously.

Consent Agenda: None

Public Hearings: None

Presentations/Delegations- None

Citizens Comments:

Stan Studdard- Long Piney Road- Mr. Studdard stated that they were told at the last meeting that this would be put off until February. He stated that he had a guy that was going to try to find out how much of Long Piney has a prescriptive easement and how much of it has got dedicated right-of-way. He stated that a lot of the property owners own to the center of the road. He stated that they were told that they need to tell the board something other than traffic and stuff. He looked where it was platted in 2004, revised in 2007. In 2007 all the ordinances were in place. There are several ordinances that this neighborhood is in violation of. He stated he just wanted to make that known. He stated that they had told the P&Z Board about it and apparently they thought it wasn't a good idea. He stated that he hopes the board will consider the consequences when they vote on this because if it is approved the county is liable. If we go to court we might win. There won't be any citizens that blame you for trying to stand up for what is right for the citizens of the county. If you go to court and you lose that's what you pay insurance for. At that point it will be on the developer for building something that is not safe.

Mark Watson- Mr. Watson stated that he wants this to be something that is consistent. If you deny the Water's Edge Subdivision you are doing nothing wrong. You are abiding by the code. The preliminary plat for the second phase of this development was never approved. He ask that they abide by the current zoning codes and the nature of the county.

Justin Owen- Highway 11 North- Mr. Owen stated that he is the Chair of the Zoning Board. Older developments that sits undeveloped for a period of time, he would suggest having time limit added to our ordinance. Somewhere it says after a period of time if the property is rezoned or if the preliminary plat approval would be null and void if not developed in a certain period of time. Rezoning is where you control your growth. There is very little residential zoning left in the county. He stated that a lot of what needs to be addressed or what he hear are zoning enforcement issues. The rules are there they just need to be enforced.

Tim Prosser- Long Piney Road- Mr. Prosser stated that he would like to second what the people before him said about Waters Edge Phase 2. He thinks any approval should be current zoning. He thinks the developer should be responsible for repairing Long Piney Road where it is already damaged.

County Commissioner's Items:

Commissioner Ledford- None

Commissioner Stunkel- None

Commissioner Jernigan- None

Commissioner Jones- None

Chairman Henry- None

Regular Agenda:

Business Items:

Item 1: City of Monticello Special Municipal Election- IGA- Jasper County BOC and Monticello City Council: Chairman Henry stated that we have an IGA where the city can hold their elections in the courthouse. It is the same IGA each time the city has an election. Any cost associated with the election goes to the city.

Commissioner Stunkel motioned to approve Chairman Henry signing the IGA for the City of Monticello election. Commissioner Ledford seconded the motion, passed unanimously.

Item 2: Request for Approval- Preliminary Plat for Waters Edge Subdivision Phase 2- Application #2021-Prelim-001: Commissioner Jernigan motioned to approve the Preliminary Plat for Waters Edge Subdivision Phase 2. Commissioner Ledford seconded the motion.

Commissioner Stunkel stated that he would like to clear up a couple points. The fact that we tabled the item was so that our attorney could give us additional information of whether or not it was the following month or a special called meeting there is not restriction for that. It's not a matter of liking a vote for or against, it's a matter of what is the right thing to do. What are the rights of the residents, what are the rights of the developer? He stated that he spent a considerable amount of time researching this and going through and there have been lots of comparisons between Waters Edge and Lakeview. There is no comparisons, they are like apples and oranges. Lakeview is off a primary road. Waters Edge is off a secondary road. Both were approved in 2004. He stated that he questions the wisdom of the Board of Commissioners at that time to approve Waters Edge the way they did because of the state of Long Piney Road. He stated that regardless of the vote tonight he will be pushing for attention to Long Piney Road especially since there are two subdivisions off that road. He stated that previous board have not given proper attention to that road. Saying vote no and let's try for a lawsuit is one thing that you can try, however it would still cost the county money. The likelihood is that we would eventually lose.

The board voted unanimously to approve the motion.

Item 3: Subdivision Ordinances Discussion, Review and Update: Chairman Henry stated that we currently have a moratorium on subdivisions until we work out some of the details. There is a list of things that we are working on. We already moved all residential to two acre lots, we require curb and gutter, they are all conventional subdivisions (30% greenspace prior to the curb and gutter). There is a yield plan that is in place that skirts around the lot size. We need to look closer at it and either adjust it or completely do away with it so that it can't override what we are trying to accomplish.

Mr. Benton stated that there are 119 chapters in our code. He included two in the packet 105 & 119. A representative from Safebuilt is watching via the Facebook Live. He is working on a proposal.

Chairman Henry stated that as we go through we need to take out anything that refers to conventional subdivision throughout the code.

Attorney Ozburn stated that it may be useful to explain the two options that are in the code. It's a conservation subdivision in comparison to a standard subdivision and that's where the yield plan comes in. The idea behind the conservation subdivision was not to have fewer lots and fewer homes it was to increase the density of the

same number of lots and homes into a smaller area to have the same acreage with more greenspace left over afterwards. The yield plan is supposed to be the calculation of if it is a conventional subdivision how many lots would there be. Under the conservation ordinances it made provisions for smaller lot sizes and smaller frontage requirements to allow a higher density of that same number of lots and homes. In that same space you would have more leftover space that would be greenspace. If your goal is to only have one type of subdivision available, take the things you like in a conservation subdivision and apply them to the regular subdivision and have just a subdivision.

Mr. Benton stated that he has been looking at other counties. He stated that we do have holes in our ordinances. Most counties that have a conservation subdivision have a minimum lot size tied to the yield plan. In our code there is not minimum size in the conservation subdivision as far as acreage.

Attorney Ozburn stated that a conservation subdivision only makes sense in relation to a conventional subdivision. If you want every subdivision to work the same way you can get rid of that distinction.

Commissioner Stunkel posed the question of once the property owner owns it you really can prevent them from cutting it down unless there is a homeowners association.

Commissioner Ledford stated that in a conservation subdivision they have to have an HOA and the conventional does not.

The board decided to allow feedback from people in the audience.

Brian Cagle- Highway 212- Mr. Cagle stated that developers are not going to go in and cut all the timber unless it is a sewer subdivision. You can't mask grave a septic tank. The people who sell it before it sold to the developer. If you have two acres and green space you will most likely have more than 2 acres for each lot

Bill Nash- Chickadee Court- If you blanketly say you have to have 30% greenspace some developers may try to put the greenspace all together. He thinks that is the reason for the conservation subdivision so that the space is spread throughout each lot. He stated that if you have to have a septic tank you have to take down trees so that it does not grow into the septic tank. If you don't make part of the requirements a dedicated greenspace (a no disturbance greenspace, individual homeowners will clear out that space.

Robert Jordan- Monticello- Mr. Jordan stated that one piece of information that might help. The basic idea behind the ordinance was to take your existing subdivisions, require the developer to give greenspace in exchange you give them the same number of lots. At the time the idea that was to satisfy the "Takings Clause" of the U.S. Constitution. That how we got to where we are now.

Justin Owens- The yield plan idea is to prevent huge growth in the county. It's not a dangerous thing necessarily. The developer is going to strategically pick the greenspace. The ultimate goal is the control the growth here.

Mark Watson- The thing that he would be against with the yield plan is you do get smaller lot sizes. You may get more greenspace. What's that going to do to your house sizes? Smaller lot sizes mean bigger houses and less land for the homeowner to do something with. Whatever you come up with there needs to be some enforcement. There needs to be a time limit.

Robert Jordan stated that if you plot is 2 acres lot you could leave the conservation subdivision ordinance in place. It has some good things about it. Just make rezone things to rural residential which is a minimum 3 acre minimum. The yield plan itself is not something to be concerned about in his opinion.

Brian Cagle -stated that if you have a 125 ft road frontage I don't see how that will get down to 1.2.

Justin Owen- stated that curb and gutter may not always be the best idea. It really does not go along with the keeping things looking rural. It forms a lot of street water and trash to central locations whereas without it would just go in ditches and stuff like that. It sounds good and looks good but may not be what is always best. It is more for small lot subdivisions.

Bill Nash- stated he agrees with Mr. Owen the curb and gutter and rural character aren't necessarily compatible. No one would provide a conservation subdivision if there is not incentive for the greenspace.

Brian Cagle – stated that it really doesn't cost that much more to add curb and gutter. There is so much maintenance without the curb and gutter by the time you weigh it all out it's about the same.

Commissioner Ledford stated that he does not think it should go below 1.5.

Mike Benton stated that most counties have a separate minimum lot size for conservation subdivisions.

County Manager Update: We have the P&Z Director position open. We are recruiting heavily. We have about 23 applications, 3 worth looking at.

Commissioner Ledford asked the county Manager to have the City of Newborn Water Authority to the water providers.

Executive Session: None

Adjourn:

Commissioner Ledford motioned to adjourn the meeting at 7:07 p.m. Commissioner Stunkel seconded the motion, passed unanimously.

Bruce Henry, Chairman

Sharon Robinson, Clerk

Consent Agenda – Item 2:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: February 7, 2022

Subject: Approval of Check Register

Summary:

A check register will be generated by the finance department on meeting day for signature and approval to process the checks.

Background:

Cost: \$0

Recommended Motion:

Approve processing of check #'s **63491 - 63735**

Business Item 1:

Agenda Request – Jasper County BOC

Department: Jasper County Family Connection

Date: February 7, 2022

Subject: Family Connection – Request for BOC to serve as Fiscal Agent for FY 2022-2023

Summary:

Request that Jasper County Board of Commissioners continue to be fiscal agent for Jasper County Family Connection for Fiscal year 2022 – 2023.

Background:

Jasper County Family Connection collaborative serves as the local decision making body, bringing community partners and evaluate plans that address the serious challenges facing Georgia’s Children and families.

Cost: None

Recommended Motion:

Authorize Chairman Henry to sign the Fiscal Agent Designation and Acceptance Agreement for Family Connection for FY 2022 – 2023.

Fiscal Agent Designation and Acceptance Agreement

COUNTY: JASPER

The Jasper County Board of Commissioners agrees to serve legal name of agency or board as the Fiscal Agent for the Jasper County Family Connection name of Georgia Family Connection collaborative for the period of July 1, 2022 through June 30, 2023.

The Fiscal Agent certifies they 1) understand this is a 12 month commitment, 2) understand expenses are reimbursable on a quarterly basis, 3) agree to receive all financial correspondence and payments relating to the funds, and make all records available for any required financial audit, 4) have appropriate accounting and financial systems to document costs incurred and claims made and 5) agree the local Family Connection collaborative board is the body responsible for all decisions associated with budgeting of these funds, but will ensure such decisions shall be in compliance with the Fiscal Agent's own policies and procedures.

Mail signed agreement with signed IRS W-9 form to:

FY 2022 Fiscal Agent Information
Georgia Family Connection Partnership
235 Peachtree Street
Suite 1600
Atlanta, GA 30303-1422

Family Connection Collaborative Chairperson:

(Signature in ink)

(Print Name in Block Letters)

Date: _____

~~~~~  
**Family Connection Coordinator:**

\_\_\_\_\_  
(Signature in ink)

\_\_\_\_\_  
(Print Name in Block Letters)

Date: \_\_\_\_\_

**Fiscal Agent:**

Fiscal Agent's fiscal year end date  
(month and day): \_\_\_\_\_

\_\_\_\_\_  
(Signature of agency representative legally responsible to enter into contract. Signature in ink)

\_\_\_\_\_  
(Print Name in Block Letters)

Title: \_\_\_\_\_  
(Print Title in Block Letters)

Date: \_\_\_\_\_



**Business Item 2:**

**Agenda Request – Jasper County BOC**

**Department:** 911 Joint Authority

**Date:** February 7, 2022

**Subject:** 911 Authority Board Appointment

**Summary:**

The Jasper County Joint E-911 Authority is comprised of 11 members. Five of the members are appointed by the Jasper County BOC. (The County Manager serves on this board by position, and the BOC appoints four citizens). Jasper County has one vacancy that needs to be filled.

Staff has advertised the one vacancy and one citizen has expressed interest:

Crystal Smallwood

**Background:**

The BYLAWS of Jasper County Joint E-911 Authority states that the governing board shall consist of eleven members, five appointed by Jasper County, three appointed by the City of Monticello, and one appointed by the City of Shady Dale; to serve 4-year terms. In addition, the Sheriff of Jasper County and the Director of Emergency Medical Services in Jasper County shall serve as members.

**Cost:**

**Recommended Motion:**

Appoint Crystal Smallwood to Jasper County 911 Authority Board with the term ending 2-01-2026.

Applicant Name: Crystal Smallwood

Date: 2/1/2022

I would like to apply for appointment to the following Board, Committee, or Authority:

911 Joint Authority

How long have you been a resident of Jasper County?

28 years

Which Jasper County district do you live in?

     (1)         (2)         (3)      ✓   (4)         (5)

What qualifications, experience, and certifications do you possess that should be considered for the Board, Committee, or Authority you are seeking appointment on?

19 years public safety (911 Operator)

4 years board member for Cattlemen's Association

2 years (term) Ga Cattle Womens president

21 years bookkeeper experience

12 years working with volunteer board at Farm Bureau

Are you currently serving on another Board, Committee, Authority or elected position?

     Yes      ✓   NO    If Yes, please list.

\_\_\_\_\_  
\_\_\_\_\_

Would there be any possible conflict of interest between your employment, your family, or your serving on the Board, Committee, or Authority you are seeking appointment on?

     Yes      ✓   NO    If Yes, please explain.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What is your vision for the county's future in relation to the Board, Committee, or Authority you are seeking appointment on?

My vision for the 911 Authority Board is to maintain adequate records and make a positive impact on the 911 center. In the past, board members do not even know what happens in a 911 center.

Explain your understanding of the duties of this Board, Committee, or Authority:

I understand the board sets policies and budgets to staff and operate the 911 center in a professional manner.

Briefly explain why you seek appointment to this Board, Committee, or Authority:

As a past 911 operator, I feel the center is somewhat neglected or ignored. The staff is typically overworked and cannot attend meetings. I feel I could be a positive voice.

Are you in any way related to a County Elected Official or County Employee? If so, please describe.

No

If appointed, I agree to serve and participate in required and or voluntary training.  Yes  No

John Smaller  
Signature

2/1/22  
Application Date

Crystal D. Smallwood

2561 Calvin Rd

Monticello, GA 31064

706-318-7040

February 1, 2022

To whom it may concern:

Please accept this letter as intent to serve on the 911 Joint Authority Board. I have been a residence of this county for 28 years and I understand the importance of community involvement and the importance of local boards. As a prior 911 operator, I feel I am qualified to serve on the board and to make decisions best for Jasper County.

My prior board involvement includes: 2017-2019 Georgia Cattle Women Association president, 2016-2019 Piedmont Cattlemen's board member, and the 2014-2017 Jasper County FFA Alumni treasurer. Although it appears the Ag industry is my passion, which it is; I have been involved in other organizations that are just important.

I have 21 years' experience as a bookkeeper and 19 years' experience in public safety. I feel I can be an asset to the board in several ways. Mainly, the knowledge of how a 911 center should operate as well as financial statements, monthly meetings, etc.

Thank you for your consideration



Crystal D. Smallwood

### **Business Item 3:**

#### **Agenda Request – Jasper County BOC**

**Department:** Jasper County Water and Sewer Authority

**Date:** February 7, 2022

**Subject:** Jasper County Water & Sewer Authority Board - Formal Resolution Requesting  
Legislation to Reduce Board Size

#### **Summary:**

Jasper County's local legislative delegation would like a written resolution in addition to the passed motion from a previous meeting of the Board.

#### **Background:**

The Jasper County Water and Sewerage Authority is a legislatively-created authority. The number of members of its board is set in its enabling legislation, so local legislation by the General Assembly is required to change the number of board members. The current number of board member positions sits at nine. The Board of Commissioners previously passed a motion requesting the local state legislative delegation sponsor legislation changing the number of board members to five. The local delegation is seeking a unanimously approved written resolution for this request prior to it being enacted.

**Cost:** None

**Recommended Motion:** Motion to adopt and sign resolution formally requesting Jasper County's local delegation propose and sponsor local legislation in the General Assembly reducing the number of board members of the Jasper County Water and Sewerage Authority from its current nine board members to five board members.

**Business Item 4:**

**Agenda Request – Jasper County BOC**

**Department:** Jasper County Water and Sewer Authority Board

**Date:** February 7, 2022

**Subject:** Jasper County Water and Sewer Authority - Temporary Board Appointment

**Summary:**

JCWSA is seeking to appoint Board Members for temporary appointments.

Mark Walton is asking to be appointed to the JCWSA Board for a temporary board position.

The temporary appointments will cease when the legislation amendment becomes final.

**Background:**

The BOC is requesting the State of Georgia General Assembly to enact legislation to amend the number of board members from nine to five.

**Cost:**

None

**Recommended Motion:**

Board Discretion



Applicant Name: MARK WALTON

Date: 2-3-2022

I would like to apply for appointment to the following Board, Committee, or Authority:

JASPER COUNTY WATER & SEWER AUTHORITY

How long have you been a resident of Jasper County?

NINETEEN YEARS

Which Jasper County district do you live in?

\_\_\_\_ (1)    \_\_\_\_ (2)    \_\_\_\_ (3)     (4)    \_\_\_\_ (5)

What qualifications, experience, and certifications do you possess that should be considered for the Board, Committee, or Authority you are seeking appointment on?

PROFESSIONAL ENGINEER REGISTERED IN GEORGIA.

I HAVE SERVED THE J.C.W.S.A. IN VARIOUS CAPACITIES

SINCE 2005.

Are you currently serving on another Board, Committee, Authority or elected position?

\_\_\_\_ Yes     NO    If Yes, please list.

Would there be any possible conflict of interest between your employment, your family, or your serving on the Board, Committee, or Authority you are seeking appointment on?

Yes    \_\_\_\_ NO    If Yes, please explain.

THERE COULD BE IF MY COMPANY WAS CONTRACTED TO

DO WORK BY ONE OF OUR DEVELOPERS. I WOULD IMMEDIATELY

DISCLOSURE & RECUSE MYSELF.

What is your vision for the county's future in relation to the Board, Committee, or Authority you are seeking appointment on?

I BELIEVE PUBLIC WATER & FIRE PROTECTION ARE CRITICAL FOR QUALITY GROWTH, IN THE RIGHT AREAS, WITHIN JASPER COUNTY.

Explain your understanding of the duties of this Board, Committee, or Authority:

PROVIDE SAFE RELIABLE WATER & FIRE PROTECTION FOR THE CITIZENS & INDUSTRY IN JASPER COUNTY.

Briefly explain why you seek appointment to this Board, Committee, or Authority:

I WAS REQUESTED TO SERVE ON THE JCWSA.

Are you in any way related to a County Elected Official or County Employee? If so, please describe.

NOT THAT I AM AWARE OF.

If appointed, I agree to serve and participate in required and or voluntary training.  Yes  No

  
Signature

2/3/2022  
Application Date



**Business Item - 5:**

**Agenda Request – Jasper County BOC**

**Department:** Clerk of Superior Court

**Date:** February 7, 2022

**Subject:** Clerk of Superior Court Scan/Index of Records 1960-1979 Project

**Summary:**

The Clerk of Superior Court’s office would like to get the entire span of 1960-1979, as far as deeds, scanned and indexed so that they can be put on the gscca.org website. We would also like to have all of Jasper County’s plats indexed as well. All of the images are on the website, but you can only look them up by page number, not by name. We would like them indexed so that they could also be found by name. This will make it possible for the public to do a 60-year search completely online. Our ultimate goal is to get all the deeds and liens in our office scanned and indexed. As of right now, if there is some sort of natural disaster or if the courthouse is compromised structurally, with fire or flooding, these records would more than likely be destroyed.

The Clerk of Superior Court’s office is requesting the use of American Rescue Plan (ARP) funds for this project.

The Clerk has obtained 2 quotes:

|                           |          |
|---------------------------|----------|
| Kofile -                  | \$64,350 |
| Eagle Business Services - | \$78,936 |

The Clerk recommends approval of Kofile as the vendor to perform services.

**Background:**

Having these records indexed will help to safeguard more of our county’s records and history. It will also cut down on foot traffic in the courthouse. Therefore, county employees and citizens will have less exposure to COVID-19 and other viruses.

**Cost:** \$64,350

**Recommended Motion:**

To approve the quote from Kofile in the amount of \$64,350 and the use of America Rescue Plan funds to scan and index all deeds from 1960-1979 and to index all plats.



November 1, 2021

Honorable LeAnn Airington  
Jasper County Superior Court Clerk  
126 W. Green Street, Suite 110  
Monticello, Georgia 31064

Dear Hon. LeAnn Airington,

This proposal addresses the full service, historical indexing of Jasper County Clerk of Superior Court. Kofile Technologies, Inc. (Kofile) is uniquely qualified to complete Jasper County's records management and modernization goals.

All pricing is good for 90 days from the date of this proposal. The pricing herein does not include any applicable sales taxes—which are the responsibility of the County.

## DO IT ONCE, DO IT RIGHT, DO IT FOREVER

Kofile's services are not 'as-is' or 'scan it & forget it.' Kofile's basis for success is decades of experience, realistic solutions, and professional analysis. Many of our projects involve re-work for collections already imaged or indexed by low-bid vendors. Kofile invests in the best hardware and software. Technicians are trained to handle fragile documents. Images are the highest quality and are free of distortion and loss of information due to capture.

Kofile performs Full Service Indexing for many counties across the country that use a competing vendor's system. Jasper County has used Kofile Land Records Management System on a daily basis since 2004.

Kofile will provide consistently keyed index fields to improve retrieval. Jasper County is assured of the following key differentiators with Kofile's indexing services:

- ▶ *Kofile blind re-keys each field to maintain a 99.25% accuracy rate in accordance to GSCCCA standards.*
- ▶ *Ouremployees are key assets—our Data Entry Manager have over 30 years of experience.*
- ▶ *Kofile indexes at our Norcross, GA, facility, ensuring data confidentiality and security.*
- ▶ *Kofile does not use third-parties to key—thus, minimizing errors and threats to data integrity.*

## Scope of Services

Data integrity is essential. Kofile's goal is to provide consistently keyed fields. Kofile's proprietary indexing software and keying procedures provides proven 99.25% accuracy. This will improve document retrieval and build a dependable, searchable database for Jasper County's staff and patrons.

Prior to indexing, Kofile conducts a comprehensive assessment of the County's historical indexing volume and will establish the expectations revolving around GSCCCA standards and an acceptable turn-around time. This assessment ensures accurate and consistent indexing data is returned from Kofile for import into the Kofile Premier System.

6300 CEDAR SPRINGS ROAD, DALLAS, TEXAS 75235  
3000 NORTHWOODS PARKWAY, STE 200, NORCROSS, GA 30071  
P: 214/ 351.4800 F: 214/ 442.6669 WWW.KOFILE.US

*Huong Le*

Huong has over four years of experience in working with land records, historical records, and court case management. She oversees indexing, verification, transmission of daily work, hiring and training of all new staff. She is committed to providing excellent customer service through the delivery of quality products and services. She is GSCCCA certified since 2013.

**PROJECT PRICE QUOTE**

Without a signed Agreement, prices are good for 90 days. Upon approval, pricing remains firm for the contract term. Billing will not exceed the P.O. amount without written permission from the County. The quote herein does not include any applicable sales tax.

Indexing data and images will be submitted to the GSCCCA for review to be available on the GSCCCA website. The indexing data and images will also be loaded onto the Jasper County Server for search and retrieval.

| JASPER COUNTY CLERK OF SUPERIOR COURT, GA INDEXING OF LAND RECORDS                |                    |                     |                        |                 |
|-----------------------------------------------------------------------------------|--------------------|---------------------|------------------------|-----------------|
| LEVEL OF SERVICE                                                                  | DOCUMENT FORMAT    | UNIT PRICE          | QUANTITY               | ESTIMATED PRICE |
| Archival Imaging & Indexing of Land Records Years 1970-1979                       | Typescript (Typed) | \$2.25 per document | 17,100 documents       | \$38,475.00     |
| Archival Imaging & Indexing of Land Records Years 1960-1969                       | Typescript (Typed) | \$2.25 per document | 5,000 documents        | \$11,250.00     |
| Archival Indexing of Plat Records 1-10                                            | Typescript (Typed) | \$2.25 per document | 6,500 documents        | \$14,625.00     |
| <b>**Billing will occur on the final number of documents imaged and indexed**</b> |                    |                     | Estimated Total Price: | \$64,350.00     |

**Invoicing Option:** Final total price can be paid in multiple Fiscal Years up to 4 Fiscal Years at \$16,087.50 per year.

**INDEXING OF REAL PROPERTY RECORDS**

*Signature of Authorized Official:*

*Title:*

*Date:*

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_



**IMAGING SERVICES BUDGETARY PROPOSAL  
FOR:**

**HONORABLE LEANN AIRINGTON  
JASPER COUNTY SUPERIOR COURT CLERK  
126 W. GREEN STREET, SUITE 110  
MONTICELLO, GEORGIA 31064**

---

**Eagle Business Services**

Prepared by:  
Ron Lickteig

Date:  
December 8, 2021



**Eagle Business Services**  
Servicing the Future



## Eagle Business Services

Servicing the Future

December 8, 2021

Honorable LeAnn Airington  
Jasper County Superior Court Clerk  
126 W. Green Street, Suite 110  
Monticello, Georgia 31064

Dear Ms. Airington,

On behalf of Eagle Business Services (EBS), I am eager to present Jasper County Superior Court with our Budgetary Proposal for Imaging Service pertaining to records management and modernization by Jasper County Superior Court. EBS is a privately-held, woman-owned Business Enterprise headquartered in the State of Missouri. I will act as the primary point of contact for all proposal related correspondence, including any communication needed between EBS staff and Jasper County as well as any requests for clarification. My contact information is as follows:

Ron Lickteig  
Managing Director  
Eagle Business Services  
28058 Horn St  
Warsaw, MO 65355  
Mobile: (816)719-9124  
Email: [ron.lickteig@eaglebusinesssvcs.com](mailto:ron.lickteig@eaglebusinesssvcs.com)

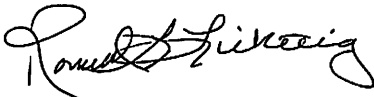
EBS makes the following certifications assurances regarding this proposal:

- EBS certifies that all information contained in this proposal is, to the Respondent's best of knowledge, wholly accurate and complete.
- EBS certifies that any false or misleading information in this proposal could lead to disqualification at the discretion of the Jasper County.
- EBS does not discriminate against in its employment practices in regards to any race, color, religion, age (except as provided by law), sex, sexual orientation, marital status, political affiliation, national origin, or handicap.
- As the Managing Director I am authorized via Power of Attorney to negotiate on behalf of Eagle Business Services and shall be responsible for the management of any contract that should develop from the procurement process in regards to the Jasper County. As the Managing Director, my signature has the authority to bind the contract that may result from negotiations with Jasper County to provide document images in an electronic format.

The EBS team is eager to present our proposal and to be considered as a vendor for the referenced project. Our objective is to supply Jasper County with a thorough solution to providing document images in an

electronic format specifically pertaining to the County's archived images. We are confident that our presented solution will exceed 100% of Jasper County's expectations.

Sincerely,

A handwritten signature in black ink, appearing to read "Ron Lickteig". The signature is written in a cursive style with a large initial "R" and a long, sweeping tail.

Ron Lickteig  
Managing Director

## Pricing

EBS will perform the following services in the process of the document capture project:

- EBS will deploy the required resources, hardware, software and personnel, for successful completion of the document capture engagement.
- EBS is prepared to deploy and begin production within only three weeks of contract signing.
- EBS will place its trained personnel on-site for all imaging services. All on-site EBS employees shall adhere to Jasper County building policies and procedures.
- EBS will organize, index, and electronically image into a PDF (or similar file format) the civil and criminal court records.
- EBS will create an inventory of all documents to be imaged and then place the selected documents in logical batches for scanning.
- The batches will then be placed in the scan ready queue.
- The document batches will be scanned utilizing either IBML and/or Kodak high speed document scanners. These scanners utilize the Automatic Threshold Processing (ATP) technology that will perform task such as de-speckle, de-skew, background drop out and edge detection on-the-fly.
- The documents will be scanned at 300 dpi in bi-tonal (black and white).
- The output format will be in searchable .PDF file format to be utilized at the discretion of Jasper County.
- At the end of the scanning task the batches will be moved to a QA queue. A QA operator will inspect the images to determine:
  - The images are within specifications for clarity and resolution.
  - Assure that there are no double or miss-fed or upside-down documents.
- Any discrepancies discovered during this process will be routed to a resolution queue. Here a discrepancy resolution operator will resolve the discrepancy and return it to the original batch. These image discrepancies include but are not limited to ensuring that the scanned document are de-skewed, de-speckled, blank pages and black borders removed, hole punch images removed and background color drop out (where possible).
- At the end of processing, a QA step will occur to assure that all files input to the system are accounted for as image output. Additionally, EBS will maintain a manual accounting of all files scanned.



EBS is committed to offering the highest quality on-site conversion services. The following budgetary pricing table summarizes the investment to provide Prep, Imaging Services, and Indexing Services.

| Item                                                        | Image quantity | Unit Price | Item Total  |
|-------------------------------------------------------------|----------------|------------|-------------|
| Archival Imaging & Indexing of Land Records Years 1970-1979 | 17,100         | \$2.76     | \$47,196.00 |
| Archival Imaging & Indexing of Land Records Years 1960-1969 | 5,000          | \$2.76     | \$13,800.00 |
| Archival Indexing of Plat Records 1-10                      | 6,500          | \$2.76     | \$17,940.00 |
| Grand Total                                                 |                |            | \$78,936.00 |



**Business Item 6:**

**Agenda Request – Jasper County BOC**

**Department:** Board of Commissioners

**Date:** February 7, 2022

**Subject:** New Local Option Sales Tax Certificate of Distribution – Planning and Discussion

**Summary:**

Current LOST Distribution:

Jasper County Board of Commissioners 67%

Monticello City Council 30%

Shady Dale City Council 3%

**Background:**

The Local Option Sales Tax Law requires counties and qualified cities receiving general purpose LOST revenue to renegotiate distribution agreements within two years of each decennial census and submit the new distribution certificate to be received by the Department of Revenue no later than December 30, 2022.

Renegotiating LOST Distribution Agreement Schedule

|                                    |                                                                                                                                                     |
|------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|
| July1, 2022                        | Written Notification to the State Revenue Commissioner by the BOC that renegotiation is underway.                                                   |
| 60 Days After Renegotiations Start | If agreement on a renegotiated distribution certificate is not reached, the parties must submit the dispute to nonbinding arbitration or mediation. |
| December 30, 2022                  | New distribution certificate must be received by the DOR.                                                                                           |

**Cost:**

**Recommended Motion:**

Board Discretion

**Business Item 7:**

**Agenda Request – Jasper County BOC**

**Department:** Sheriff Department

**Date:** February 7, 2022

**Subject:** New Bank Account – Sheriff’s Office – Federal Asset Forfeitures

**Summary:**

Board approval is requested for the Sheriff Department to facilitate opening a bank Account at Bank of Monticello for Federal Asset Forfeitures.

**Background:**

The Jasper County Sheriff’s Office is new participant of the US Department of Justice Asset Forfeiture Equitable Sharing Program. The program requires the sheriff to have a separate bank account for deposit of all Federal forfeited assets.

**Cost:**

None

**Recommended Motion(s):**

Motion to approve the Sheriff department opening a bank account at Bank of Monticello for Federal Asset Forfeitures.

**Business Item 8:**

**Agenda Request – Jasper County BOC**

**Department:** Sheriff’s Office and Jail Operation

**Date:** February 7, 2022

**Subject:** Construction Manager at Risk Recommendation – Sheriff’s Office and Jail Project

**Summary:**

Jasper County BOC desires to engage Construction Manager At Risk Services for its Jasper County Sheriff’s Office and Jail Additions and Renovations Project.

**Barnsley Construction Group Proposal:**

Pre-Construction Fee: Included with General Conditions Fee

General Conditions: \$479,637

Construction Fee: 3.95% of Construction Cost

**Background:**

The Jasper County Selection Committee interviewed three CMAR applicants, viewed their in person presentations and reviewed their proposals and recommends Barnsley Construction Group to provide Construction Manager at Risk Services.

**Cost:**

Final cost based on Barnsley Construction Group’s proposal and final construction cost.

**Recommended Motion:**

Approve Barnsley Construction Group to provide Construction Manager at Risk services, as stated, for the Jasper County Sheriff’s Office and Jail Project and authorize Chairman to sign forthcoming AIA document after county legal review.



January 31, 2022

Mr. Mike Benton, County Manager  
Jasper County Board of Commissioners  
126 W. Greene Street, Suite 18  
Monticello, GA 31064  
[mbenton@jaspercountyga.org](mailto:mbenton@jaspercountyga.org)

**Re: Jasper County Jail Additions and Renovations  
Construction Manager at Risk (CMAR) Procurement Summary**

Dear Mr. Benton,

Precision Planning, Inc. (PPI) offers this summary of the CMAR Procurement process and Selection Committee recommendation of a CMAR in support of the February 7, 2022 Jasper County Board of Commissioners Meeting agenda item.

A Request for Proposals for CMAR services was posted on the Georgia Procurement Registry on December 3, 2021, with a deadline of January 7, 2022 for submittal of proposals to Jasper County. A Selection Committee made up of the following members was established for purposes of reviewing proposals and making a recommendation of award to the Board of Commissioners:

|                                          |                                            |
|------------------------------------------|--------------------------------------------|
| Donnie Pope, Sheriff                     | Mike Benton, County Manager                |
| Bruce Henry, Commission Chairman         | Captain Edward Walker, Sheriff's Office    |
| Gerald Stunkel, Commission Vice Chairman | Tracy Little, Sheriff's Office Maintenance |

Six (6) proposals were received from CMAR candidates on January 7, 2022. PPI called past client references and received comments on all submitting firms and provided that information to the Selection Committee.

On January 14, 2022, the Selection Committee met, along with Liz Hudson and Lance Davis of PPI, to review and score proposals based on the following criteria: Similar Experience (30 pts.); CMAR Experience (15 pts.); Team Qualifications (25 pts.); Approach/Mgt. (10 pts.); Fees (20 pts.). At the conclusion of this meeting, three firms were short-listed and invited to make presentations to the committee and offer a Best and Final Offer (BFO) of fees:

- Allstate Construction Group
- Barnsley Construction Group
- Dublin Construction Company

On January 27, 2022, the short-listed firms made presentations to the Selection Committee and introduced their proposed team members. Each interview lasted 40 minutes, and committee members were able to ask questions and request clarifications. The committee then met to compare and contrast the qualifications of each firm. At the conclusion of the meeting, each committee member cast a vote for the CMAR firm they believed most qualified to provide construction of the Jasper County Jail Additions and Renovations and to serve in the best interest of Jasper County.

Mr. Mike Benton, County Manager  
Jasper County Board of Commissioners  
January 31, 2022  
Page 2

It is the final recommendation of the Selection Committee that Jasper County enter into a contract for Construction Manager at Risk for the Jasper County Jail Additions and Renovations Project with **Barnsley Construction Group** of Tyrone, Georgia. Their proposal document is attached for your information.

Thank you for allowing PPI to participate in this process, and feel free to contact me anytime if any clarifications are needed.

Sincerely,

A handwritten signature in blue ink that reads "Elizabeth A. Hudson". The signature is fluid and cursive, with a long horizontal stroke at the end.

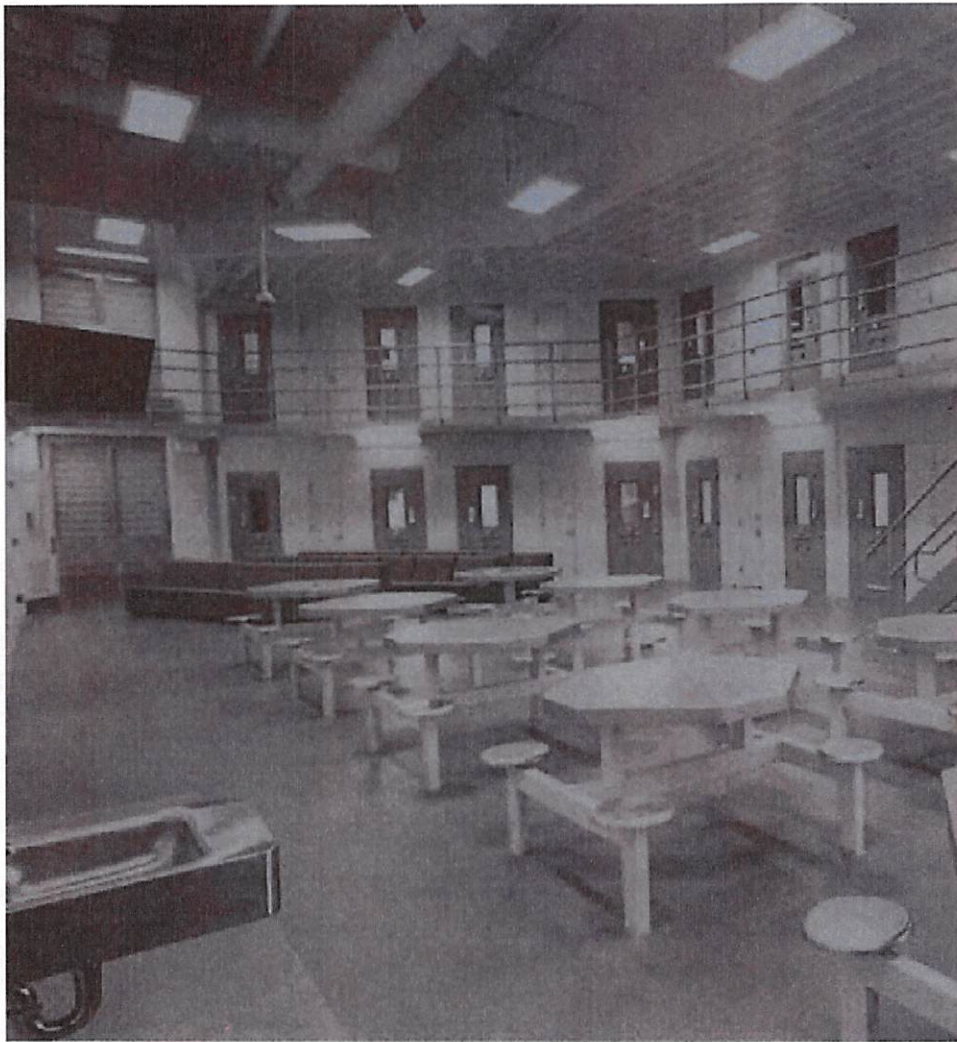
Elizabeth A. Hudson, RA  
Executive Vice President, LEED® AP

Attachments: Barnsley Construction Group Proposal

LH/kb

g:\document\21\21-168 jasper county jail\cmar procurement\jail project cmar procurement 1-31-22.docx





**\$900+M**

**CMAR Team  
Experience**

CONSTRUCTION MANAGEMENT AT RISK SERVICES

# **JAIL ADDITION & RENOVATIONS**

## JASPER COUNTY



**Principal Level  
Involvement.**

**Relationship  
Focused.**

**Experienced  
Justice Center  
Construction.**

**CMAR  
Expertise.**

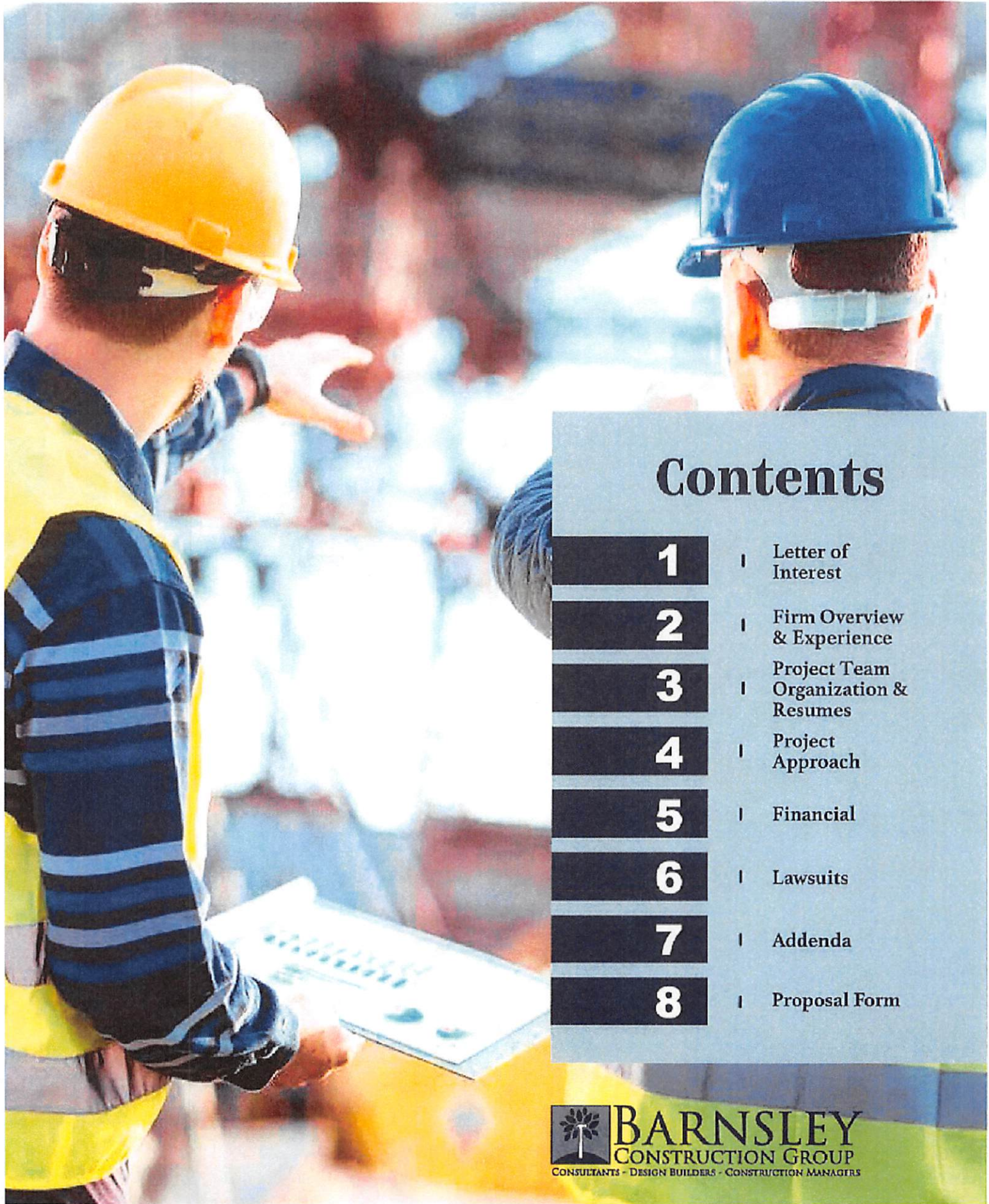


**\$1B+**  
Construction  
Budgets  
Completed



Projects  
Completed in  
**22**  
Georgia  
Counties





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**2**

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**3**

| Project Team Organization & Resumes

**4**

| Project Approach

**5**

| Financial

**6**

| Lawsuits

**7**

| Addenda

**8**

| Proposal Form



**BARNSELY**  
CONSTRUCTION GROUP

CONSULTANTS - DESIGN BUILDERS - CONSTRUCTION MANAGERS

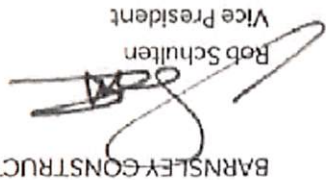




# Your Partner in Design & Construction!

## Relationship Focused. Trusted Experts. Quality Results.

396 Senoia Road, Suite 102  
Tyone, Georgia 30290

**BARNESLEY CONSTRUCTION GROUP**  
  
Rob Schullen  
Vice President

Sincerely,

We have put together a project team led by Steve Langdon. He will direct the team using his 20 years of experience in local government construction. The preconstruction phase of the project will be the responsibility of Tyler Isgett. Tyler has 14 years of experience. Tyler and Steve have worked in tandem on municipal projects since 2007. As you read the following pages we hope we you will see how our team is perfectly tailored for your project. Barnesley Construction Group is committing to the requirements specified in this request for proposal. Should you have any questions or require further information please reach out directly. We look forward to being a part of the Jasper County's team on this exciting project.

Our team members have extensive experience with the central Georgia construction market and believe that a better solution to project delivery exists when a team oriented and values driven approach is taken. The team members proposed bring over 95 years of experience in CMAR, detention centers, jails and municipal construction experience.

Our team has constructed more than 20 Criminal Justice projects totalling over 10,000 modular steel cells. In addition to our experience, we understand the need to involve the local subcontractor and labor market in the project. We commit to using local vendors for all trades and materials that are available in the local market. We understand the trust you put in us when you select our team and look forward to providing you an unmatched experience.

Our team members have extensive experience with the central Georgia construction market and believe that a better solution to project delivery exists when a team oriented and values driven approach is taken. The team members proposed bring over 95 years of experience in CMAR, detention centers, jails and municipal construction experience.

### Construction Management at Risk Jasper County Jail Addition & Renovation

Selection Committee Members:

Mr. Mike Benton  
County Manager  
Jasper County  
Board of Commissioners  
126 W. Greene Street, Suite 18  
Monticello, GA 31064

January 7, 2022



**Jasper County Jail Additions and Renovations (The Project) Proposal Form:**

Proposing Firm: Barnsley Construction Group

Signature: \_\_\_\_\_

Name: Rob Schulten

Title: Vice President

Date: 01/27/2022

9. **CMAR Fees:** Amount established by and agreed to by both parties, which is the full amount of compensation due to the CMAR as gross profit and for any and all expenses of the Project not included and identified as the Cost of the Work, provided that the CMAR performs all requirements of the Contract Documents within the time limits established.

A. Pre-Construction Fee: \$ Included (lump sum)

B. General Conditions: \$ 479,637 (lump sum –see attached Exhibit "A")

C. Construction Fee: 3.95 % (percent of construction cost)

**10. Addendum Acknowledgement**

| Number        | Date              | Number | Date  |
|---------------|-------------------|--------|-------|
| <u>No. 01</u> | <u>12/17/2021</u> | _____  | _____ |
| _____         | _____             | _____  | _____ |
| _____         | _____             | _____  | _____ |

**NOTARY**

Notary#: \_\_\_\_\_

Name: Elizabeth Daniels

Expiration: 1/25/24

Signature: \_\_\_\_\_

Attachment: \_\_\_\_\_



Seal

Exhibit A – Jasper County Jail Additions and Renovations (The Project) Maximum Allowable General Conditions

**EXHIBIT A**

**Jasper County Jail Additions and Renovations (The Project) Maximum Allowable General Conditions**

| ITEM                                   |    | DURATION                 | UNIT COST         | TOTAL COST    |
|----------------------------------------|----|--------------------------|-------------------|---------------|
| Project Director                       |    | Month                    | \$ -              | \$ -          |
| Superintendent                         | 12 | Month                    | \$ 16,466.00      | \$ 197,592.00 |
| Assistant Superintendent               |    | Month                    | \$ -              | \$ -          |
| Senior Project Manager                 | 13 | Month                    | \$ 4,200.00       | \$ 54,600.00  |
| Project Manager/Project Engineer       | 13 | Month                    | \$ 7,800.00       | \$ 101,400.00 |
| Field Engineering                      |    | Month                    | \$ -              | \$ -          |
| MEP/BIM Coordination                   |    | Month                    | \$ -              | \$ -          |
| In-House Accounting                    | 12 | Month                    | \$ 325.00         | \$ 3,900.00   |
| On Site Safety Engineer                | 0  | Month                    | \$ -              | \$ -          |
| Safety Materials Program               | 12 | Month                    | \$ 100.00         | \$ 1,200.00   |
| Field Office Rental, Setup and Removal | 12 | Month                    | \$ 750.00         | \$ 9,000.00   |
| Storage Trailer Rental                 | 0  | Month                    | \$ -              | \$ -          |
| Temporary Toilets                      | 12 | Month                    | \$ 100.00         | \$ 1,200.00   |
| Job Signs                              | 1  | LUMP SUM                 | \$ 250.00         | \$ 250.00     |
| Copier, Fax Machine                    | 1  | LUMP SUM                 | \$ 250.00         | \$ 250.00     |
| Telephone and Internet Costs and Setup | 12 | Month                    | \$ 65.00          | \$ 780.00     |
| Ice, Cups, Water                       | 12 | Month                    | \$ 10.00          | \$ 120.00     |
| Office Supplies                        | 1  | Month                    | \$ 25.00          | \$ 25.00      |
| Office Furniture                       |    | LUMP SUM                 | \$ -              | \$ -          |
| Jobsite Computers and Technology       | 1  | LUMP SUM                 | \$ 5,000.00       | \$ 5,000.00   |
| Postage and Couriers                   | 12 | Month                    | \$ 10.00          | \$ 120.00     |
| Progress Photographs                   |    | Month                    | \$ -              | \$ -          |
| Final Photographs                      | 1  | LUMP SUM                 | \$ 1,000.00       | \$ 1,000.00   |
| Plan Printing and Copying              | 1  | LUMP SUM                 | \$ 1,000.00       | \$ 1,000.00   |
| Cellphones and Radios                  | 1  | Month                    | Included in Rates |               |
| Supervision Vehicles                   | 1  | Month                    | Included in Rates |               |
| Project Management Vehicles and Travel | 12 | Month                    | \$ 2,000.00       | \$ 24,000.00  |
| Gas, Oil and Maintenance               |    | Month                    | \$ 500.00         | \$ -          |
| Builder's Risk Insurance               | 1  | LUMP SUM (based on \$6M) | \$ 4,500.00       | \$ 4,500.00   |
| General Liability & Umbrella Insurance | 1  | LUMP SUM (based on \$6M) | \$ 50,000.00      | \$ 50,000.00  |
| Payment and Performance Bond           | 1  | LUMP SUM (based on \$6M) | \$ 23,700.00      | \$ 23,700.00  |

**Total General Conditions Cost      \$                      479,637.00**

*Note: No direct CMAR labor may be billed as Cost of Work without prior written approval by the Owner.*

**Business Item 9:**

**Agenda Request – Jasper County BOC**

**Department:** Planning and Zoning

**Date:** February 7, 2022

**Subject:** Revision to County Code of Ordinances – SAFEbuilt Proposal

**Summary:**

Jasper County BOC is considering contracting professional services to assist with revision to the subdivision and development standards as contained in the Jasper County Code of Ordinances.

Calvin, Giordano & Associates, Inc is a subsidiary company of SAFEbuilt.

The scope of the proposal is primarily associated with reviewing, evaluating and making recommendation regarding Code Sections 105 and 119.

**Background:**

The Jasper County BOC has placed a moratorium on receiving subdivision preliminary plats until July 5, 2022 in order to have time to review and revise county code sections as needed regulating subdivision and development standards.

**Cost:**

\$7020.00

**Recommended Motion:**

Board Discretion



Building Code Services  
Civil Engineering / Roadway  
& Highway Design  
Coastal Engineering  
Code Enforcement  
Construction Engineering &  
Inspection (CEI)  
Construction Services  
Data Technologies &  
Development  
Electrical Engineering  
Engineering  
Environmental Services  
Facilities Management  
Geographic Information  
Systems (GIS)  
Governmental Services  
Indoor Air Quality  
Landscape Architecture  
Planning  
Project Management  
Redevelopment  
& Urban Design  
Surveying & Mapping  
Traffic Engineering  
Transportation Planning  
Water / Utilities Engineering  
Website Development

1800 Eller Drive  
Suite 600  
Fort Lauderdale, FL  
33316  
954.921.7781 phone  
954.921.8807 fax

[www.cgasolutions.com](http://www.cgasolutions.com)

February 2, 2022

Mr. Mike Benton

County Manager

Jasper County Board of Commissioners

126 West Greene Street, Suite 18

Monticello, GA 31064

**RE: Jasper County Georgia Subdivision Code Analysis**

CGA Proposal No. 22-5937

Dear Mr. Benton,

We are pleased to submit this proposal for Professional Services on the above referenced project.

**I. Professional Planning Services**

- A.** Evaluate Sections 105 and 119 as it relates to subdivision regulations and criteria including site plans, yield plans, minimum lot sizes, open space requirements, conservation, minimum improvements, duration and sunseting of zoning, site plan, yield plan and plat approvals in order to recommend revisions necessary to maintain or create a subdivision plat with a net 2 acre minimum lot or a lot size determined by the County Commission.
- B.** Coordinate discussions (may be remote) with the County Manager, Planning & Zoning staff and County Attorney to prioritize the scope of review to best meet the concerns and goals of the County and to subsequently review the findings and recommendations for updating of the code.
- C.** Assist County Manager and Planning & Zoning staff in presenting findings and recommendations to the Planning & Zoning Board.

- D. If needed, update findings and recommendations as directed and assist the County Manager in presenting recommendations for code updates to the County Commission for adoption. This will include strike through and underlining of proposed code revisions in WORD format.
- E. Jasper County shall provide CGA with a working document of the subject code sections, preferably in WORD format, in which CGA shall edit with strikethrough and underlined revisions.
- F. Meeting attendance for the Planning & Zoning Board and County Commission is anticipated to be remote/virtual unless otherwise directed. If in person meeting attendance is required, it will be subject to additional hours in fee beyond what is proposed in this proposal.

#### **ADDITIONAL FEES**

The following services are NOT included in this proposal and will be considered Additional Services, which will be addressed in a separate contractual agreement. The services include but are not limited to:

- Permit application or negotiation with permitting authorities other than those specifically listed herein.
- Professional services required due to conditions different from those itemized under the Scope of Services or due to events beyond the control of Calvin, Giordano & Associates, Inc.

#### **REIMBURSABLE EXPENSES**

Calvin, Giordano & Associates, Inc. and its consultants will be reimbursed for the printing of drawings and specifications, deliveries, Federal Express services, required travel time and travel expenses, long distance telephone calls, fax transmittals, postage, fees paid for securing approval of authorities having jurisdiction over the project, renderings, models and mock-ups required by CLIENT, as required. Reimbursable expenses and sub-consultant invoices will be billed directly to the CLIENT at a multiplier of 1.25.

#### **MEETING ATTENDANCE**

Due to the difficulties of predicting the number or duration of meetings, no meetings other than those listed above, are included in the Schedule of Fees shown below. Preparation for and meeting attendance, as necessary, will be provided on a time and materials basis and will be billed at the standard hourly rates in accordance with the attached Hourly Rate Schedule.

## SCHEDULE OF FEES

Calvin, Giordano & Associates, Inc. will perform the Scope of Services for a lump sum fee as shown in the proposed Schedule of Fees:

| <b>PROPOSED SCHEDULE OF FEES</b>                               |                                                          |
|----------------------------------------------------------------|----------------------------------------------------------|
| <b>I</b>                                                       | <b>Professional Planning Services</b> <b>\$7,020.00</b>  |
|                                                                | Other Planning Work Activity                             |
|                                                                | Code review and update recommendations <b>\$7,020.00</b> |
| <b>II</b>                                                      | <b>Meetings not included in scope</b> <b>Hourly</b>      |
| <b>TOTAL Lump Sum (Plus Hourly Services) <b>\$7,020.00</b></b> |                                                          |

## TERMS OF THE AGREEMENT

- Calvin, Giordano & Associates, Inc. and the CLIENT agree by their signatures on this document that each party will not hire or attempt to hire any staff from the other party while under contract together.
- CLIENT agrees to indemnify, hold harmless and, at Calvin, Giordano & Associates, Inc.'s option, defend or pay for an attorney selected by Calvin, Giordano & Associates, Inc., to defend Calvin, Giordano & Associates, Inc., its officers, agents, servants, and employees against any and all claims, losses, liabilities, and expenditures of any kind, including attorney fees, any appellate attorney costs, court costs, and expenses, caused by, arising from, or related to any acts, omissions or negligence of CLIENT or its consultants.
- CLIENT agrees to limit Calvin, Giordano, & Associates, Inc.'s liability for any and all claims that CLIENT may assert on its own behalf or on behalf of another, including but not limited to claims for breach of contract or breach of warranty, to the amount of fees paid to Calvin, Giordano & Associates, Inc., pursuant to this Agreement.
- Drawings, specifications, and other documents and electronic data furnished by Calvin, Giordano & Associates, Inc. in connection with this project are instruments of service. All original instruments of service shall be retained by Calvin, Giordano & Associates, Inc. and will remain their property, with all common law, statutory and other reserved rights, including copyright, in those instruments. This information provided in the instruments of service is proprietary and will not be shared with others without prior written consent. The CLIENT may request reproducible copies, and all original documents upon payment of all outstanding invoices, and expenses.

- In the event of termination in accordance with this Agreement or termination not the fault of Calvin, Giordano & Associates, Inc., Calvin, Giordano & Associates, Inc. shall be compensated for services properly performed prior to receipt of notice of termination, together with Reimbursable Expenses then due.
- Invoices for work accomplished to date will be submitted monthly and are payable within thirty (30) days. The CLIENT will pay invoices upon receipt and understands interest charges of 1.5% per month will be applied to any unpaid balance past thirty (30) days. Calvin, Giordano & Associates, Inc. may elect to stop work until payment is received. If work is stopped for thirty (30) days or more, Calvin, Giordano & Associates, Inc. may request compensation for start-up costs when work resumes.
- PURSUANT TO SECTION 558.0035, FLORIDA STATUTES, AN INDIVIDUAL EMPLOYEE OR AGENT OF CALVIN, GIORDANO & ASSOCIATES, INC. MAY NOT BE HELD INDIVIDUALLY LIABLE IN NEGLIGENCE FOR ANY CLAIMS, DAMAGES, LOSSES, OR DISPUTES ARISING OUT OF OR SUBJECT TO THE CONTRACT.
- The CLIENT or their representative shall be available to meet with Calvin, Giordano & Associates, Inc. and provide decisions in a timely manner throughout the course of the project. The CLIENT will provide all plans and other pertinent information, which are necessary for Calvin, Giordano & Associates, Inc. to provide complete professional services as outlined in this contract.
- The terms of Agreement shall be valid for the Client's acceptance for a period of thirty (30) days from the date of execution by Calvin, Giordano & Associates, Inc. after which time this contract offer becomes null and void if not accepted formally (evidenced by receipt of an executed copy of this document). All rates and fees quoted in this document shall be effective for a period of six (6) months, after which time they may be renegotiated with the CLIENT.

## **MISCELLANEOUS PROVISIONS**

- CLIENT and Calvin, Giordano & Associates, Inc., respectively, bind themselves, their partners, successors, assigns, and legal representatives to the other party to this Agreement and to the partners, successors, assigns, and legal representatives of such other party with respect to all covenants of this Agreement. Neither CLIENT nor Calvin, Giordano & Associates, Inc. shall assign this Agreement without written consent of the other.
- This Agreement represents the entire and integrated agreement between the CLIENT and Calvin, Giordano & Associates, Inc. and supersedes all prior negotiations, representations or agreements, either written or oral. This Agreement may be amended only by written instrument signed by both Calvin, Giordano & Associates, Inc. and the CLIENT.
- Unless otherwise provided, this Agreement shall be governed by the law of the place where the project is located.

## **TERMINATION OF THE AGREEMENT**

- This Agreement may be terminated by either party upon not less than seven (7) days written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination. Failure of CLIENT to make payments to Calvin, Giordano & Associates, Inc., in accordance with this Agreement, shall be considered substantial nonperformance and cause for termination.
- In the event of termination in accordance with this Agreement or termination not the fault of Calvin, Giordano & Associates, Inc., Calvin, Giordano & Associates, Inc. shall be compensated for services properly performed prior to receipt of notice of termination, together with Reimbursable Expenses then due.

We appreciate the opportunity to submit this proposal. Calvin, Giordano & Associates, Inc. is prepared with the necessary manpower to proceed with the proposed scope of services upon receipt of the executed authorization. Our personnel are committed to completing the project in a timely manner. Please indicate your acceptance of this proposal by signing below and returning one executed copy of the contract to this office. We look forward to working with you in making this project a success.

Sincerely,

**CALVIN, GIORDANO & ASSOCIATES, INC.**

*Chris Giordano*

Chris Giordano  
President



Cost of these services are \$7,020.00 plus hourly as noted in fee breakdown.

**ACCEPTANCE OF CONTRACT**

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**CALVIN, GIORDANO & ASSOCIATES, INC.**

By: Chris Giordano Date: 2/3/22  
Name: Chris Giordano  
Title: President

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Name: Mr. Bruce Henry  
Title: BOC Chairman

**Business Item 10:**

**Agenda Request – Jasper County BOC**

Department: Finance

Date: February 7, 2022

Subject: FY 2022 2nd Quarter Financial Report

**Summary:**

Staff will present a Financial Report for 2<sup>nd</sup> Quarter FY2022.

**Background:**

**Cost:**

None

**Recommended Motion:**

None Required

JASPER COUNTY BOARD OF COMMISSIONERS

FY2022 2ND QUARTER

FINANCIAL REPORT

JUNE 30, 2022

| LINE # | DEPT # | GENERAL FUND -<br>EXPENDITURES | FY 2022<br>BUDGET | FY 2022<br>ACTUAL | %<br>EXPENDED | %<br>UNENCUMBERED |
|--------|--------|--------------------------------|-------------------|-------------------|---------------|-------------------|
|        | 100    | GENERAL GOVERNMENT-            |                   |                   |               |                   |
| 45     | 01110  | BOARD OF COMMISSIONERS         | \$ 263,749        | \$ 138,165        | 52.4%         | 47.6%             |
| 46     | 01300  | EXECUTIVE                      | \$ 205,750        | \$ 99,001         | 48.1%         | 51.9%             |
| 47     | 01400  | ELECTIONS                      | \$ 30,779         | \$ 11,344         | 36.9%         | 63.1%             |
| 48     | 01401  | REGISTRAR                      | \$ 69,137         | \$ 27,978         | 40.5%         | 59.5%             |
| 49     | 01510  | FINANCIAL ADMINISTRATION       | \$ 199,523        | \$ 65,197         | 32.7%         | 67.3%             |
| 50     | 01540  | HUMAN RESOURCES                | \$ 104,650        | \$ 31,650         | 30.2%         | 69.8%             |
| 51     | 01545  | TAX COMMISSIONER               | \$ 253,836        | \$ 111,508        | 43.9%         | 56.1%             |
| 52     | 01150  | TAX ASSESSOR                   | \$ 318,824        | \$ 143,807        | 45.1%         | 54.9%             |
| 53     | 01565  | GOV'T BUILDINGS                | \$ 166,088        | \$ 87,564         | 52.7%         | 47.3%             |
| 54     | 80000  | DEBT SERVICE                   | \$ 429,296        | \$ 220,088        | 51.3%         | 48.7%             |
| 55     |        | TOTAL GENERAL GOVERNMENT       | \$ 2,041,632      | \$ 936,303        | 45.9%         | 54.1%             |
|        | 200    | JUDICIAL-                      |                   |                   |               |                   |
| 56     | 02150  | SUPERIOR COURT                 | \$ 409,023        | \$ 175,294        | 42.9%         | 57.1%             |
| 57     | 02200  | DISTRICT ATTORNEY              | \$ 57,036         | \$ 24,974         | 43.8%         | 56.2%             |
| 58     | 02400  | MAGISTRATE COURT               | \$ 138,836        | \$ 67,368         | 48.5%         | 51.5%             |
| 59     | 02450  | PROBATE COURT                  | \$ 202,262        | \$ 81,435         | 40.3%         | 59.7%             |
| 60     | 02600  | JUVENILE COURT                 | \$ 5,000          | \$ 1,613          | 32.3%         | 67.7%             |
| 61     | 03100  | COURTS: OTHER COSTS            | \$ 117,866        | \$ 58,688         | 49.8%         | 50.2%             |
| 62     |        | TOTAL JUDICIAL                 | \$ 930,023        | \$ 409,372        | 44.0%         | 56.0%             |
|        | 300    | PUBLIC SAFETY-                 |                   |                   |               |                   |
| 63     | 03300  | SHERIFF                        | \$ 2,536,643      | \$ 1,049,636      | 41.4%         | 58.6%             |
| 64     | 03326  | JAIL                           | \$ 1,015,987      | \$ 467,931        | 46.1%         | 53.9%             |
| 65     | 03360  | COURTHOUSE SECURITY            | \$ 113,563        | \$ 36,613         | 32.2%         | 67.8%             |
| 66     | 03550  | FIRE RESCUE                    | \$ 1,296,952      | \$ 649,443        | 50.1%         | 49.9%             |
| 67     | 03700  | CORONER                        | \$ 25,895         | \$ 11,673         | 45.1%         | 54.9%             |
| 68     | 03900  | ANIMAL CONTROL                 | \$ 157,474        | \$ 64,906         | 41.2%         | 58.8%             |
| 69     | 03920  | EMERGENCY MANAGEMENT           | \$ 14,463         | \$ 9,664          | 66.8%         | 33.2%             |
| 70     |        | TOTAL PUBLIC SAFETY            | \$ 5,160,977      | \$ 2,289,865      | 44.4%         | 55.6%             |
| 71     | 400    | PUBLIC WORKS-ROADS AND BRIDGES | \$ 2,007,719      | \$ 931,722        | 46.4%         | 53.6%             |
|        | 600    | CULTURE/RECREATION-            |                   |                   |               |                   |
| 72     | 06100  | RECREATION-                    | \$ 292,575        | \$ 136,856        | 46.8%         | 53.2%             |
| 73     | 06200  | SENIOR CENTER                  | \$ 254,633        | \$ 138,732        | 54.5%         | 45.5%             |
| 74     |        | TOTAL CULTURE/RECREATION       | \$ 547,208        | \$ 275,588        | 50.4%         | 49.6%             |
|        | 700    | HOUSING DEVELOPMENT-           |                   |                   |               |                   |
| 75     | 07100  | COUNTY EXTENSION SERVICE       | \$ 66,887         | \$ 12,029         | 18.0%         | 82.0%             |
| 76     | 07410  | PLANNING AND ZONING            | \$ 261,023        | \$ 143,639        | 55.0%         | 45.0%             |
| 77     |        | TOTAL HOUSING AND DEVELOPMENT  | \$ 327,910        | \$ 155,668        | 47.5%         | 52.5%             |

JASPER COUNTY BOARD OF COMMISSIONERS

FY2022 2ND QUARTER

FINANCIAL REPORT

JUNE 30, 2022

|        |                             |                                       | FY 2022<br>BUDGET | FY 2022<br>ACTUAL | %<br>EXPENDED | %<br>UNENCUMBERED |
|--------|-----------------------------|---------------------------------------|-------------------|-------------------|---------------|-------------------|
| 100    | GENERAL FUND -              |                                       |                   |                   |               |                   |
| DEPT # | EXPENDITURES                |                                       |                   |                   |               |                   |
| 900    | APPROPRIATIONS/CONTINGENCY- |                                       |                   |                   |               |                   |
| 78     | 572015                      | JASPER MEMORIAL HOSPITAL              | \$ 14,000         | \$ 2,813          | 20.1%         | 79.9%             |
| 79     | 572030                      | DEPT OF FAMILY AND CHILDRENS SERVICES | \$ 10,375         | \$ 5,188          | 50.0%         | 50.0%             |
| 80     | 572060                      | CONSERVATION                          | \$ 3,000          | \$ 750            | 25.0%         | 75.0%             |
| 81     | 572070                      | JC BOARD OF EDUCATION                 | \$ 32,500         | \$ 16,921         | 52.1%         | 47.9%             |
| 82     | 572080                      | PUTNAM-JASPER SUPPORT SERVICES        | \$ 5,760          | \$ 2,880          | 50.0%         | 50.0%             |
| 83     | 572100                      | AZALEA REGIONAL LIBRARY               | \$ 96,943         | \$ 48,471         | 50.0%         | 50.0%             |
| 84     | 572101                      | AZALEA REGIONAL LIBRARY - 2% LOST     | \$ 17,500         | \$ 8,962          | 51.2%         | 48.8%             |
| 85     | 572110                      | GA FORESTRY                           | \$ 15,876         | \$ 15,876         | 100.0%        | 0.0%              |
|        | 572175                      | PUBLIC FACILITY AUTHORITY             | \$ 10,000         | \$ 2,600          | 26.0%         | 74.0%             |
| 86     | 572179                      | FAMILY CONNECTION                     | \$ 8,500          | \$ 4,250          | 50.0%         | 50.0%             |
| 87     | 572180                      | FAMILY CONNECTION                     | \$ 48,000         | \$ 17,000         | 35.4%         | 64.6%             |
| 88     | 572190                      | CHAMBER OF COMMERCE                   | \$ 44,000         | \$ 22,000         | 50.0%         | 50.0%             |
| 89     | 572200                      | FOUR COUNTY DEV AUTHORITY             | \$ -              | \$ -              |               |                   |
| 90     | 573000                      | JCSWA                                 | \$ 42,900         | \$ 42,900         | 100.0%        | 0.0%              |
| 91     | 579000                      | CONTINGENCY & PAYROLL CONTINGENCY     | \$ -              | \$ -              |               |                   |
| 92     | 579200                      | 911 AUTH PAYROLL CONTINGENCY          | \$ -              | \$ -              |               |                   |
| 93     |                             | TOTAL APPROPRIATIONS/CONTINGENCY      | \$ 349,354        | \$ 190,611        | 54.6%         | 45.4%             |
| 950    | COMPONENT UNITS-            |                                       |                   |                   |               |                   |
| 94     | 611200                      | JASPER COUNTY HEALTH DEPARTMENT       | \$ 57,517         | \$ 28,758         | 50.0%         | 50.0%             |
| 95     | 611300                      | ECONOMIC DEVELOPMENT AUTHORITY        | \$ 107,513        | \$ 53,756         | 50.0%         | 50.0%             |
| 96     | 611400                      | E911 JOINT COUNTY AUTHORITY           | \$ 362,715        | \$ 181,358        | 50.0%         | 50.0%             |
| 97     | 612500                      | TRANSFER TO SENIOR CENTER             | \$ -              | \$ -              |               |                   |
| 98     | 612540                      | TRANSFER TO LANDFILL                  | \$ 159,780        | \$ 79,890         | 50.0%         | 50.0%             |
| 99     | 618000                      | TRANSFER FROM CURBSIDE                | \$ (14,102)       | \$ (7,051)        | 50.0%         | 50.0%             |
| 100    |                             | TOTAL COMPONENT UNITS                 | \$ 673,423        | \$ 336,711        | 50.0%         | 50.0%             |
| 101    | 600010                      | CAPITAL TRANSFER                      | \$ -              | \$ -              |               |                   |

JASPER COUNTY BOARD OF COMMISSIONERS

FY2022 2ND QUARTER

FINANCIAL REPORT

JUNE 30, 2022

| FUND # |                                  | FY 2022 BUDGET | FY 2022 ACTUAL | % COLLECTED | % REMAINING |
|--------|----------------------------------|----------------|----------------|-------------|-------------|
| 100    | GENERAL FUND - REVENUE           |                |                |             |             |
| 1      | ADVALOREM PROPERTY TAX           | \$ 6,361,190   | \$ 5,779,775   | 90.9%       | 9.1%        |
| 2      | VEHICLE & MOBILE HOME TAX        | \$ 1,028,091   | \$ 600,719     | 58.4%       | 41.6%       |
| 3      | PRIOR YEARS TAX                  | \$ 291,000     | \$ 118,492     | 40.7%       | 59.3%       |
| 4      | FOREST LAND PROTECTION GRANT     | \$ 470,778     | \$ -           | 0.0%        | 100.0%      |
| 5      | LOCAL OPTION SALES TAX           | \$ 875,000     | \$ 553,978     | 63.3%       | 36.7%       |
| 6      | INSURANCE PREMIUM TAX            | \$ 828,000     | \$ 836,414     | 101.0%      | -1.0%       |
| 7      | TAX COMMISSIONER COMMISSION      | \$ 235,000     | \$ 203,761     | 86.7%       | 13.3%       |
| 8      | TIMBER TAX                       | \$ 50,000      | \$ 17,658      | 35.3%       | 64.7%       |
| 9      | RAILROAD TAX                     | \$ 33,000      | \$ -           | 0.0%        | 100.0%      |
| 10     | REAL ESTATE TRANSFER TAX         | \$ 64,000      | \$ 35,573      | 55.6%       | 44.4%       |
| 11     | INTANGIBLE TAX                   | \$ 190,000     | \$ 119,329     | 62.8%       | 37.2%       |
| 12     | ALCOHOL EXCISE TAX               | \$ 65,000      | \$ 37,386      | 57.5%       | 42.5%       |
| 13     | BUSINESS LICENSE TAX             | \$ 25,000      | \$ -           | 0.0%        | 100.0%      |
| 14     | ENERGY EXCISE TAX                | \$ 4,500       | \$ 6,600       | 146.7%      | -46.7%      |
| 15     | SPECIAL DIGEST - STANTON SPRINGS | \$ -           | \$ -           |             |             |
| 16     | OTHER TAXES                      | \$ 750         | \$ 1,644       | 219.1%      | -119.1%     |
| 17     | PENALTIES & INTEREST             | \$ 117,000     | \$ 45,907      | 39.2%       | 60.8%       |
| 18     | EMS                              | \$ 340,000     | \$ 205,914     | 60.6%       | 39.4%       |
| 19     | PROBATE COURT                    | \$ 165,000     | \$ 92,552      | 56.1%       | 43.9%       |
| 20     | SUPERIOR COURT                   | \$ 190,000     | \$ 96,008      | 50.5%       | 49.5%       |
| 21     | SHERIFF                          | \$ 39,000      | \$ -           | 0.0%        | 100.0%      |
| 22     | JAIL                             | \$ 8,500       | \$ 9,161       | 107.8%      | -7.8%       |
| 23     | RECREATION                       | \$ 48,000      | \$ 26,942      | 56.1%       | 43.9%       |
| 24     | PLANNING & ZONING                | \$ 177,400     | \$ 144,459     | 81.4%       | 18.6%       |
| 25     | EMA                              | \$ 7,355       | \$ -           | 0.0%        | 100.0%      |
| 26     | ANIMAL CONTROL                   | \$ 5,550       | \$ 1,112       | 20.0%       | 80.0%       |
| 27     | FIRE DISTRICT - JCWSA            | \$ 48,000      | \$ 39,777      | 82.9%       | 17.1%       |
| 28     | CARES GRANT                      | \$ -           | \$ -           |             |             |
| 29     | FOREST WILDLIFE GRANT            | \$ 30,000      | \$ -           | 0.0%        | 100.0%      |
| 30     | INTEREST                         | \$ 14,000      | \$ 2,093       | 15.0%       | 85.0%       |
| 31     | FAMILY CONNECTION GRANT          | \$ -           | \$ 8,000       |             |             |
| 32     | OTHER REVENUE                    | \$ -           | \$ 41,463      |             |             |
| 33     | SENIOR CENTER                    | \$ 159,500     | \$ 67,974      | 42.6%       | 57.4%       |
| 34     | TOTAL GENERAL FUND REVENUE       | \$ 11,870,614  | \$ 9,092,691   | 76.6%       | 23.4%       |

| DEPT # |                                 | FY 2022 BUDGET | FY 2022 ACTUAL | % EXPENDED | % UNENCUMBERED |
|--------|---------------------------------|----------------|----------------|------------|----------------|
| 100    | GENERAL FUND - EXPENDITURES     |                |                |            |                |
| 35     | 100 GENERAL GOVERNMENT          | \$ 2,041,632   | \$ 936,303     | 45.9%      | 54.1%          |
| 36     | 200 JUDICIAL                    | \$ 930,023     | \$ 409,372     | 44.0%      | 56.0%          |
| 37     | 300 PUBLIC SAFETY               | \$ 5,160,977   | \$ 2,289,865   | 44.4%      | 55.6%          |
| 38     | 400 PUBLIC WORKS                | \$ 2,007,719   | \$ 931,722     | 46.4%      | 53.6%          |
| 39     | 600 CULTURE/RECREATION          | \$ 547,208     | \$ 275,588     | 50.4%      | 49.6%          |
| 40     | 700 HOUSING & DEVELOPMENT       | \$ 327,910     | \$ 155,668     | 47.5%      | 52.5%          |
| 41     | 900 APPROPRIATIONS              | \$ 349,354     | \$ 190,611     | 54.6%      | 45.4%          |
| 42     | 950 COMPONENT UNITS             | \$ 673,423     | \$ 336,711     | 50.0%      | 50.0%          |
| 43     | 900 CAPITAL TRANSFER            | \$ -           | \$ -           |            |                |
| 44     | TOTAL GENERAL FUND EXPENDITURES | \$ 12,038,246  | \$ 5,525,840   | 45.9%      | 54.1%          |

**Business Item 11:**

**Agenda Request – Jasper County BOC**

**Department:** Board of Commissioners

**Date:** February 7, 2022

**Subject:** Schedule Work Sessions and Called Meetings

**Summary:**

Schedule Work Sessions and Called Meetings as Needed

**Background:**

**Cost:**

**Recommended Motion:**

Board Discretion