

**BOARD OF COUNTY COMMISSIONERS  
 JASPER COUNTY, GEORGIA  
 REGULAR MEETING AGENDA  
 \*\*\*\*SMALL COURTROOM, SECOND FLOOR\*\*\*\*  
 MONTICELLO, GEORGIA  
 March 7, 2022  
 6:00 p.m.**

**\*\*\* The meeting will be live streamed Via Facebook on the Jasper County Georgia Facebook Page.  
 \*\*\*See Revised Continued Precautions in Response to Covid-19 at bottom of Page 2.  
 \*\*\* Citizen Access will be available with limited Seating. \*\*\***

<b>I. Call to Order (6:00 p.m.)</b>				
NAME	PRESENT	ABSENT	LATE	ARRIVED
DISTRICT 1 – SHEILA G. JONES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 2 – BRUCE HENRY, CHAIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 3 – DON JERNIGAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 4 – GERALD STUNKEL – VICE-CHAIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 5 - STEVEN LEDFORD	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**II. Pledge of Allegiance –**

**III. Invocation – District 4**

**IV. Approval of Agenda**

**V. Consent Agenda –**

1. Approval of Minutes:

- February 7, 2022 – Regular Meeting Minutes

2. Check Register – Check #'s **63736 - 63950**

**VI. Public Hearing**

*Public Hearings are conducted to allow public comments on specific advertised issues such as rezoning, ordinances, policy development and other legislative actions to be considered by the County Commissioners. Following the public hearing, the Board of Commissioners will take action on each item presented below.*

**1. Text amendment to add Deer Processing to the permitted use table as a permitted use in Commercial (C-2) zoning and as a special use permit in agriculture (AG) zoning. 1<sup>st</sup> Reading**

**VII. Presentations/Delegations**

*Presentation/Delegations allows scheduled speakers to address the Commission for not more than ten (10) minutes on specific topics or for recognition of citizens, county employees or other events by the Commissioners.*

**VIII. Citizens Comments**

*The Citizens Comments section of the Agenda allows citizens who sign up to address the Commission for not more than three (3) minutes on specific topics. The County Attorney will keep time. Please be courteous of the 3 minute time limit. Comments noted from citizens via the Jasper County FB Page.*

**IX. County Commissioner Items**

**X. Regular Agenda**

**Business Items:**

1. Board of Tax Assessor Board Appointment
2. 911 Authority Board Appointment
3. Renewal of Alcohol License – Bear Creek Marina
4. Joint Development Authority of Jasper, Newton, Walton and Morgan Counties – Information & Update
5. Human Resources and County Boards Report
6. County Road Abandonment Policy
7. Landfill Operations and Management
8. County Roads Resurfacing – Miss Sarah Rd
9. County Roads Resurfacing – Remaining 2021 Chip Seal Road Projects
10. Schedule Work Sessions and Called Meetings

**XI. County Attorney Items**

**XII. County Manager Update**

**XIII. Executive Session**

Consultation with County attorney to discuss pending or potential litigation as provided by O.C.G.A. §50-14-2(1); Discussion of the future acquisition of real estate as provided by O.C.G.A. §50-14-3(4); and discussion on employment, compensation, or periodic evaluation of county employees as provided in O.C.G.A. § 50-14-3(6)

***TO BE HELD***

**XIV. Adjournment**

**\*\*\*\*Details for Meeting Attendance\*\*\*\***

- **All persons will be temperature checked at the door.**
- **Temperature readings of 100.4 or higher will not be allowed to enter the building.**
  - **Masks are recommended to be worn, but not required.**
  - **Seating will be Limited.**

**Consent Agenda – Item 1:**

**Agenda Request – Jasper County BOC**

**Department:** Board of Commissioners

**Date:** March 7, 2022

**Subject:** Approval of Minutes

**Summary:**

Minutes have been completed for the Jasper County Board of Commissioners:

- February 7, 2022 – Regular Meeting Minutes

**Background:**

**Cost:** \$0

**Recommended Motion:**

**Approve minutes for:**

- February 7, 2022 – Regular Meeting Minutes

**Jasper County Board of Commissioners**  
**February 7, 2022**  
**Regular Meeting Minutes**  
**6:00 P.M.**

Chairman Henry called the meeting to order at 6:00 p.m.

Commissioners Present: Bruce Henry, Chairman, Gerald Stunkel, Vice-Chairman, Don Jernigan, Sheila Jones and Steven Ledford.

Staff Present: Sharon Robinson, County Clerk, Dennis Pate, Finance Director, Mike Benton, County Manager, and David Ozburn, County Attorney.

**Pledge of Allegiance:**

**Invocation:** Commissioner Jernigan, District 3

**Agenda Approval:** Commissioner Jernigan motioned to remove item #9 from the agenda. Commissioner Ledford seconded the motion, passed unanimously.

Commissioner Stunkel approve the agenda as presented. Commissioner Ledford seconded the motion, passed unanimously.

**Consent Agenda:**

Commissioner Ledford motioned to approve the:

- December 20, 2021- Called Meeting Minutes
- January 3, 2022- Regular Meeting Minutes
- January 13, 2022- Called Meeting Minutes
- January 24, 2022- Called Meeting Minutes

Commissioner Jones seconded the motion, passed unanimously.

Commissioner Jones motioned to approve Check #s 63491-63735. Commissioner Jernigan seconded the motion, passed unanimously.

**Public Hearings:** None

**Presentations/Delegations:** None

**Citizens Comments:**

**Mary Patrick- Monticello-** Ms. Patrick Stood before the board and stated that she is glad they remove item#9. She thought that we just paid our County Attorney to go through our development ordinances and now we have services for over \$7,000 plus an hourly rate which is not listed. She asked since the vendor is from out of state will we have to pay travel as well. She stated that we have someone in this county that can give you all the information you need to know about the codes. Peggy Billerman knows the code inside and out. Seven thousand dollars is a waste of our money. She stated that she has not been able to see how much the attorney charged to go through the ordinances before. She also stated that if you do not enforce your codes they don't mean a thing.

**Jane Hooper- Monticello-** Ms. Hooper stated that she is concerned about the new recreation complex that they are talking about building. She stated that she is overwhelmed by the magnitude of the recreation complex that is being discussed. She stated that over the last 15 years she have been to many recreation departments and have not seen any of this magnitude. She stated that you also find out over the years how much money and many people it takes to run a complex of this size. You have to have tournaments almost every weekend just to maintain the ballfields. She stated that she would like to see the commissioners take baby steps on this complex. We need to get with some other counties and see what it takes to maintain this facility. She stated that in fact we

have a hard time keeping a director. She questioned how much experience the guy that we just hired has. She stated that she is not sure that Jasper County can maintain a facility of this magnitude.

**Ann McMichael- Highway 83-** Ms. McMichael stated that she had some things that she wanted to discuss but she thinks she can just discuss them with her commissioner (Commissioner Jones) at a later time.

**County Commissioner's Items:**  
**Commissioner Ledford-**

**Commissioner Stunkel-** Commissioner Stunkel asked for an update on Ms. Sarah Road and Blue Herring Road.

County Manager Mike Benton stated that he do not have an update at this time but he hopes to have one but he hopes to have something by the March meeting.

**Commissioner Jernigan-** Commissioner Jernigan asked for an update on our road plan. We have 2 years where we have not been able to do anything. We need a plan to move forward.

County Manager Mike Benton stated that we are about 60 days out from Chip Seal weather. We went over equipment and personnel. He stated that he was encouraged by some of the information they went over. The majority of the equipment has been repaired. There is still one piece of equipment that has not been repaired. We have a new mechanic in house that have some better experience. We are going to start the season with renting a broom. If we see that the rental is not the way to go we will come back with a request to purchase. The chip distributor is the only thing lacking now and Mr. Walsh has assured him that it will be fixed within 30 days. As for the road selection we will pick up where we left off. We have the first half of the season identified.

**Commissioner Jones-** None  
**Chairman Henry-** None

**Regular Agenda:**

**Business Items:**

**Item 1: Family Connection- Request for BOC to serve as Fiscal Agent for FY 2022-2023:** Ms. Targie Folds stood before the board to request that Jasper County Board of Commissioners continue the role as Fiscal Agent for Jasper County Family Connection.

Commissioner Ledford motioned to authorize Chairman Henry to sign the Fiscal Agent Designation and Acceptance Agreement for Family Connection for FY 2022- 2023. Commissioner Stunkel seconded the motion, passed unanimously.

**Item 2: 911 Authority Board Appointment:** Crystal Smallwood stood before the board to explain why she would be a good fit on the 911 Authority Board. She stated that she had a connection when 911 opened as a volunteer. She stated that she have now resigned as a dispatcher and she's been involved with other local boards. She stated that she is interested in serving because she does not recall a 911 operator being a part of the board. She feels like this will give the operators a voice.

Commissioner Henry asked if Ms. Smallwood was currently a 911 operator.

She stated that she is not.

Commissioner Ledford motioned to appoint Crystal Smallwood to Jasper County 911 Authority Board with the term ending 2-01-2026. Commissioner Stunkel seconded the motion, passed unanimously.

**Item 3: Jasper County Water & Sewer Authority Board- Formal Resolution Requesting Legislation to Reduce Board Size:** Chairman Henry stated that in last October we started moving forward with having a 5 panel board for the Water Authority. He stated that in order to do that we have a resolution that has to be signed and sent to Representative Holmes to go through legislation.

Commissioner Stunkel motioned to adopt and sign resolution formally requesting Jasper County's local delegation propose and sponsor local legislation in the General Assembly reducing the number of board members of the Jasper County Water and Sewerage Authority from its current nine board members to five board members. Commissioner Ledford seconded the motion; passed unanimously.

**Item 4: Jasper County Water and Sewer Authority- Temporary Board Appointment:** Chairman Henry stated that since we have lowered the number to 5 we still have to have a quorum. Mark Walton is interested in the temporary appointment.

Mr. Mark Walton stood before the board. He stated that he moved here in 2003. Starting in 2006 he was appointed to the Water Authority and served until about 2013. He has served on and off since that time. He stated that now he has been asked by board members to serve in the temporary capacity for which he would be glad to serve.

Commissioner Stunkel motioned to appoint Mark Walton to Jasper County Water and Sewer Authority Board as a Temporary Board Member. Commissioner Jernigan seconded the motion; passed unanimously.

**Item 5: Clerk of Superior Court-Request ARP Funds for Scanning and Indexing Records 1960-1979:** Clerk of Courts LeAnn Airington stood before the board.

Chairman Henry stated that he was hoping that they would receive bids for the project.

Ms. Airington stated that she understood what he was saying however, the company that she initially requested the quotes from, she have a relationship with already. She stated that she already knew that they would be the cheaper option. She stated that she did not know that she was supposed to get bids so she just got quotes from another company that ended up being over \$20K more. She stated that she feels this project is necessary for the county to have this done.

Chairman Henry stated that usually if you put something out for a bid you will get the vendor's best price.

Commissioner Jernigan stated that he would like to see at least three bids.

Commissioner Stunkel stated that he have the email address of another company that contacted him recently that he could share with Ms. Airington.

Commissioner Ledford motioned to table this topic until bids can be received. Commissioner Jernigan seconded the motion; passed unanimously.

**Item 6: New Local Option Sales Tax Certificate of Distribution- Planning and Discussion:** The New Local Option Sales Tax Certification of Distribution has to happen between the county and the two cities after every Census. We have to notify the stated that we have started negotiations by July 1. Once the negotiations start we have 60 days to complete the negotiations. If we cannot come to an agreement then we will have to go to remediation.

**Item 7: New Bank Account-Sheriff's Office- Federal Asset Forfeitures:** Larissa Ruark stood before the board to request board approval to open a new bank account at Bank of Monticello for Federal Asset Forfeitures. The Jasper County Sheriff's Office is new participant of the US Department of Justice Asset

Forfeiture Equitable Sharing Program. The program requires the sheriff to have a separate bank account for deposit of all Federal forfeited assets.

Commissioner Ledford motioned to approve the Sheriff department opening a bank account at Bank of Monticello for Federal Asset Forfeitures. Commissioner Jernigan seconded the motion; passed unanimously.

**Item 8: Construction Manager at Risk Recommendation- Sheriff's Office and Jail Project:** Chairman Henry stated that he, Commissioner Stunkel, and Mike Benton met with PPI. They had three different contractors to come in and present to them. There was a lot of discussion. They came up the consensus of Barnsley Construction Group to provide the Construction Manager at Risk Services.

Commissioner Stunkel motioned to approve Barnsley Construction Group to provide Construction Manager at Risk services, as stated, for the Jasper County Sheriff's Office and Jail Project and authorize Chairman to sign forthcoming AIA document after county legal review. Commissioner Jernigan seconded the motion; passed unanimously.

**Item 9: Revision to County Code of Ordinances- SAFEBuilt Proposal: Removed**

**Item 10: FY 2022 2<sup>nd</sup> Quarter Financial Report:** The new Chief Accounting Officer Larissa Ruark stood before the board to present the 2<sup>nd</sup> Quarter Financial Report.

	Budget	Actual
TOTAL GENERAL FUND REVENUE	\$ 11,870,614	\$ 9,092,691
TOTAL GENERAL FUND EXPENDITURES	\$ 12,038,246	\$ 5,525,840

**Item 13: Schedule Work Sessions and Called Meetings as Needed:** A Work Session will be possibly scheduled for February 24<sup>th</sup> or 28<sup>th</sup> for Recreation Planning and Safebuilt proposal. Mr. Benton stated that we are working on the budget calendar.

**County Attorney Items: None**

**County Manager Update:** We have received 42 applications for the Planning and Zoning Director position. Most of them are not in the state. We narrowed it down to six to interview.

**Executive Session:**

Commissioner Ledford motioned to go into Executive Session for personnel at 6:45 p.m. Commissioner Stunkel seconded the motion, passed unanimously.

Commissioner Ledford motioned to exit Executive Session at 7:43 p.m. Commissioner Jones seconded the motion, passed unanimously.

**Adjourn:**

Commissioner Stunkel motioned to adjourn the meeting at 7:43 p.m. Commissioner Ledford seconded the motion, passed unanimously.

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Bruce Henry, Chairman

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Sharon Robinson, Clerk

**Consent Agenda – Item 2:**

**Agenda Request – Jasper County BOC**

**Department:** Board of Commissioners

**Date:** March 7, 2022

**Subject:** Approval of Check Register

**Summary:**

A check register will be generated by the finance department on meeting day for signature and approval to process the checks.

**Background:**

Cost: \$0

**Recommended Motion:**

Approve processing of check #'s **63736 - 63950**



**Item 1: Public Hearing – 1st READING**

**Agenda Request – Jasper County BOC**

**Department:** Planning and Zoning

**Date:** March 7, 2022

**Subject:** Add Deer Processing to the Permitted Use Table

**Summary:**

1. Text amendment to add deer processing to the permitted use table as a permitted use in Commercial (C-2) zoning and as a special use permit in agriculture (AG) zoning.

TEXT AMENDMENT APPLICATION  
JASPER COUNTY ZONING ORDINANCE

RECEIVED 12-7-21 2021 TA 002  
LOCATION OF TRACK 1900 Hwy 212 West TAX MAP 03306903A  
ACRES 2 CURRENT ZONING AG  
APPLICANT Melanie Neal OWNER \_\_\_\_\_  
ADDRESS 1900 Hwy 212 W ADDRESS Monticello GA 31064  
PHONE 678-689-8877 PHONE \_\_\_\_\_

THE FOLLOWING DOCUMENTS MUST BE ATTACHED BEFORE APPLICATION CAN BE ACCEPTED:

1. A PLAT OF PROPERTY SHOWING ITS LOCATION, AREA, EXISTING STRUCTURES, AND CURRENT ZONING DISTRICT OF THE PROPERTY AND ALL ABUTTING PROPERTIES.
2. A DEED WITH LEGAL DESCRIPTION SHOWING TITLE OF THE PROPERTY.
3. WRITTEN DESCRIPTION OF YOUR REQUEST.
4. FILING FEE OF \$500 PAYABLE TO JASPER COUNTY ZONING OFFICE.
5. A "DISCLOSURE OF CAMPAIGN CONTRIBUTIONS AND GIFTS" FORM.
6. IF PROPERTY OWNER AND APPLICANT ARE NOT THE SAME, AN AGENT AUTHORIZATION FORM.

I HEREBY AUTHORIZE THE JASPER COUNTY PLANNING AND ZONING COMMISSION AND STAFF TO INSPECT THE ABOVE-DESCRIBED PROPERTY. IN SIGNING THIS APPLICATION, I HEREBY STATE ALL INFORMATION GIVEN BY ME IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I AGREE TO ABIDE BY ALL LAWS AND ORDINANCES REGULATING USE OF PROPERTY IN JASPER COUNTY.

SIGNATURE OF APPLICANT Melanie Neal DATE 12-7-2021

PUBLIC HEARING BEFORE JASPER COUNTY BOARD OF COMMISSIONERS 2-7-22

RECOMMENDATION \_\_\_\_\_ CHAIRMAN/DATE \_\_\_\_\_

APPROVED \_\_\_\_\_ DENIED \_\_\_\_\_ CONDITIONS? \_\_\_\_\_

NOTES:

We will be adding 2 acres from 1988 Hwy 212 West (Daughters house) that will make our property 7 acres

# AUTHORIZATION OF PROPERTY OWNER

## APPLICATION FOR TEXT AMENDMENT

I SWEAR THAT I AM THE OWNER OF THE PROPERTY THAT IS THE SUBJECT OF THE ATTACHED APPLICATION,  
NUMBER \_\_\_\_\_, SHOWN AS PARCEL \_\_\_\_\_ ON JASPER COUNTY TAX MAP \_\_\_\_\_.

I AUTHORIZE THE PERSON NAMED BELOW TO ACT AS APPLICANT IN THE PURSUIT OF A VARIANCE OF  
THIS PROPERTY.

NAME OF APPLICANT Melanie Neal

ADDRESS 1900 Hwy 212 West  
Monticello GA 31064

TELEPHONE 678-409-6920

NAME OF PROPERTY OWNER Melanie Neal

ADDRESS 1900 Hwy 212 West

Melanie Neal

SIGNATURE OF OWNER

PERSONALLY APPEARED BEFORE ME

7 Dec 21

WHO SWEARS THAT THE INFORMATION CONTAINED IN THIS AUTHORIZATION IS TRUE AND CORRECT TO  
THE BEST OF HIS OR HER KNOWLEDGE AND BELIEF.

Beverly Hardeman

NOTARY REPUBLIC

7 Dec 21

DATE



## DISCLOSURE OF CAMPAIGN CONTRIBUTIONS

REFERENCE: APPLICATION NUMBER 20 21-TA-002 FILED 12-7-21

20\_\_\_\_ FOR A TEXT AMENDMENT:

To add deer processing to the permitted use table  
as a permitted use in Commercial (C-2) Zoning and also  
as a special use permit in Agricultural zoning

WITHIN THE TWO YEARS PRECEDING THE ABOVE FILING DATE, THE APPLICANT HAS MADE CAMPAIGN CONTRIBUTIONS TOTALING \$250.00 OR MORE TO EACH MEMBER OF THE JASPER COUNTY BOARD OF COMMISSIONERS WHO WILL CONSIDER THE APPLICATION AND IS LISTED BELOW. (LIST (1) THE NAME AND OFFICIAL POSITION OF THE LOCAL GOVERNMENT OFFICIAL AND (2) THE DOLLAR AMOUNT, DESCRIPTION, AND DATE OF EACH SUCH CAMPAIGN CONTRIBUTION).

NA \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

I HEREBY DEPOSE AND SAY THAT ALL STATEMENTS HEREIN ARE TRUE, CORRECT AND COMPLETE TO THE BEST OF MY KNOWLEDGE AND BELIEF.

SWORN TO AND SUBSCRIBED BEFORE ME THIS

7 DAY OF Dec YEAR 21

Mueli Reed

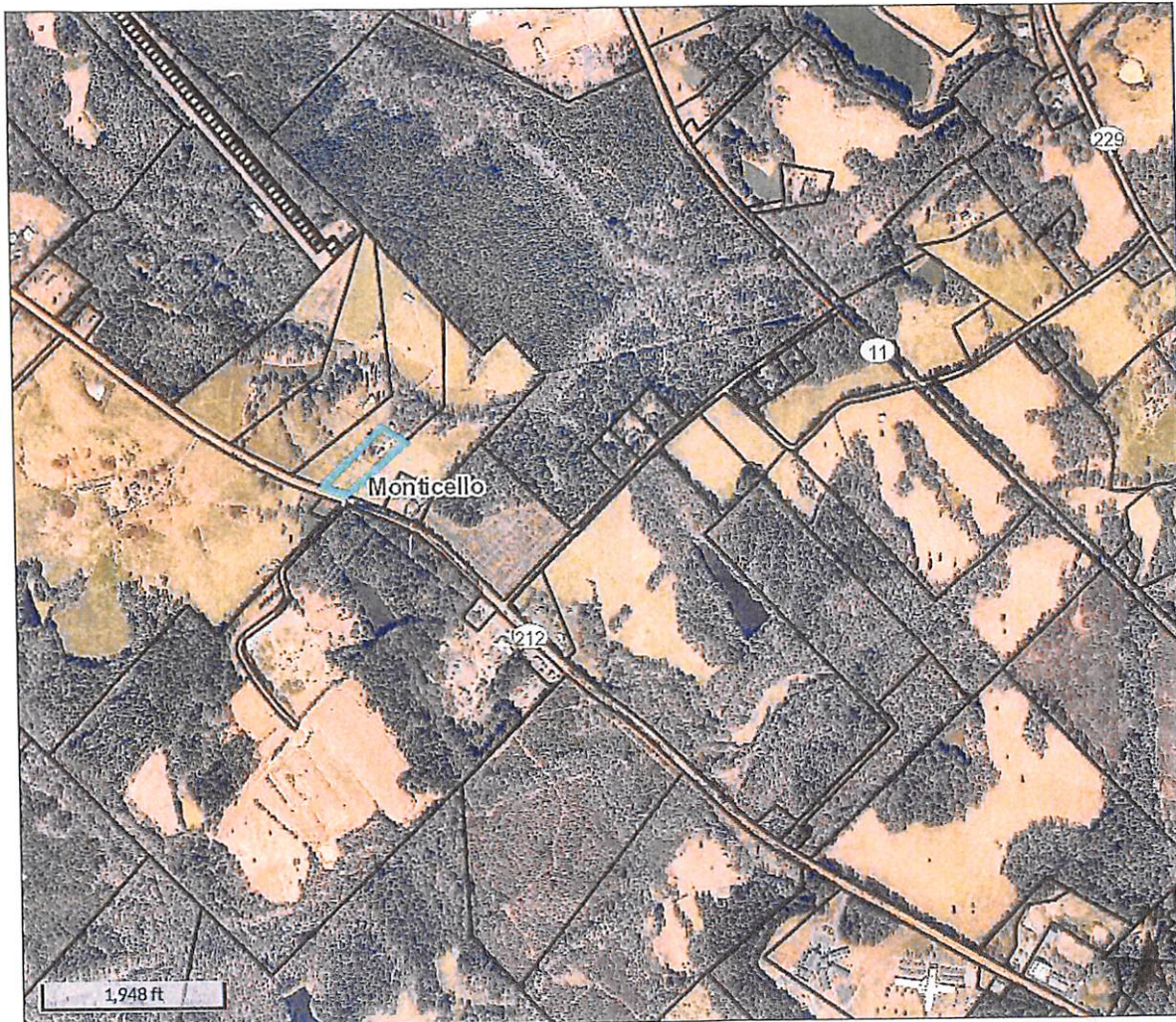
SIGNATURE OF APPLICANT

Beverly Hardean

NOTARY PUBLIC







Overview



Legend

- Parcels
- Roads

Parcel ID	033 069 03A	Owner	NEAL MELANIEL.	Last 2 Sales			
Class Code	Agricultural		1900 HWY 212 W.	Date	Price	Reason	Qual
Taxing District	UNINCORPORATED		MONTICELLO, GA 31064	2/28/2019	0	QC	U
Acres	5	Physical Address	1900 HWY 212 W	2/19/2019	0	QC	U
		Assessed Value	Value \$124140				

(Note: Not to be used on legal documents)

Date created: 12/7/2021  
 Last Data Uploaded: 12/7/2021 1:50:22 AM

Developed by  Schneider  
 GEOSPATIAL



eFiled & eRecorded  
 DATE: 11/30/2018  
 TIME: 10:13 AM  
 PLAT BOOK: 00011  
 PAGE: 00893  
 RECORDING FEE: 8.00  
 PARTICIPANT ID: 3412495247  
 CLERK: Lynda Gassess  
 Jasper County, GA

FOR CLERK'S OFFICE USE

**SUBJECT PROPERTY INFORMATION:**  
 CURRENT OWNER: ASHLEY L. RAY & JAMES H. RAY, II  
 DEED RECORD: D.B. 956, p. 278  
 PLAT RECORD: P.B. 11, p. 116A  
 TAX RECORD: PARCEL 033 069 003

THIS PLAT CLOSURE ACCURACY IS 1 FOOT IN 463,872 FT.

FIELD DATA WAS COLLECTED USING A JAVAD TRIUMPH-LS DUAL-FREQUENCY RTK GLOBAL POSITIONING SYSTEM RECEIVER REFERENCING THE eGPS STATEWIDE NETWORK AND HAVING A RELATIVE POSITIONAL ACCURACY OF LESS THAN 0.04 FEET.

THE FIELD SURVEY WAS COMPLETED IN NOVEMBER 2018.

THE PROPERTY SHOWN HEREON IS NOT LOCATED WITHIN A FLOODPLAIN AS DETERMINED FROM THE FEDERAL EMERGENCY MANAGEMENT AGENCY MAP PANEL 12159C 0330C FOR JASPER COUNTY, GEORGIA DATED 06-18-2010.

EASEMENTS OR RIGHTS-OF-WAY MAY EXIST WHICH ARE NOT SHOWN HEREON AND MAY BE RECORDED OR UNRECORDED.

THE HORIZONTAL REFERENCE IS GEORGIA STATE PLANE, WEST ZONE, NAD83(2011) IN US SURVEY FEET.

THE VERTICAL DATUM IS NAVD83 IN FEET.

PROPERTY DIVISION SURVEY FOR  
**MELANIE NEAL**  
 LAND LOTS 39 & 40, DISTRICT 16  
 GEORGIA MILITIA DISTRICT 295  
 JASPER COUNTY, GEORGIA

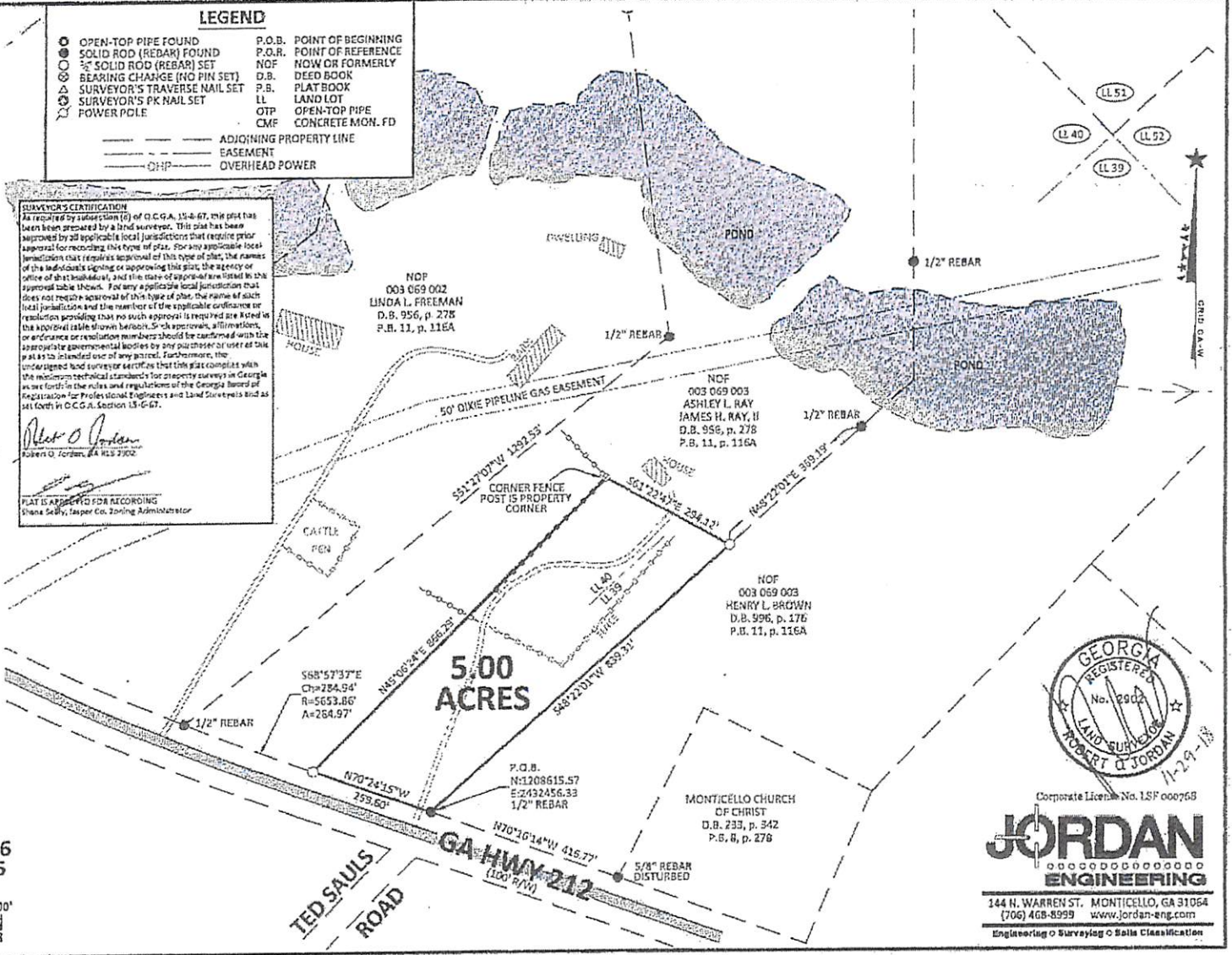
0' 200' 400' 600'  
 SCALE 1" = 200'  
 NOVEMBER 29, 2018

LEGEND			
○	OPEN-TOP PIPE FOUND	P.O.B.	POINT OF BEGINNING
●	SOLID ROD (REBAR) FOUND	P.O.R.	POINT OF REFERENCE
○	5" SOLID ROD (REBAR) SET	N.O.F.	NOW OR FORMERLY
△	BEARING CHANGE (NO PIN SET)	D.B.	DEED BOOK
△	SURVEYOR'S TRAVERSE NAIL SET	P.B.	PLAT BOOK
△	SURVEYOR'S PK NAIL SET	LL	LAND LOT
○	POWER POLE	OTP	OPEN-TOP PIPE
○		CMF	CONCRETE MON. FD
---	ADJOINING PROPERTY LINE		
---	EASEMENT		
---	OHP		OVERHEAD POWER

**SURVEYOR'S CERTIFICATION**  
 As required by subsection (f) of O.C.G.A. 47-6-67, this plat has been prepared by a land surveyor. This plat has been approved by all applicable local jurisdictions that require prior approval for recording this type of plat. For any applicable local jurisdiction that requires approval of this type of plat, the names of the individuals signing or approving this plat, the agency or office of that individual, and the date of approval are listed in the approval table shown below. For any applicable local jurisdiction that does not require approval of this type of plat, the name of such local jurisdiction and the number of the applicable ordinance or resolution providing that no such approval is required are listed in the approval table shown below. Such approvals, affirmations, or endorsements or resolution numbers should be conformal with the appropriate governmental bodies by any purchaser or user of this plat as intended use of any parcel. Furthermore, the undersigned land surveyor certifies that this plat complies with the minimum technical standards for property surveys in Georgia as set forth in the rules and regulations of the Georgia Board of Registration for Professional Engineers and Land Surveyors and as set forth in O.C.G.A. Section 47-6-67.

*Robert Q. Jordan*  
 Robert Q. Jordan, GA #132902

PLAT IS APPROVED FOR RECORDING  
 Shana Seely, Jasper Co. Zoning Administrator



Corporate License No. 15F 000768  
**JORDAN**  
 ENGINEERING  
 144 N. WARREN ST. MONTICELLO, GA 31064  
 (706) 468-8999 www.jordan-eng.com  
 Engineering & Surveying & Soils Classification

**Business Item 1:**

**Agenda Request – Jasper County BOC**

**Department:** Assessors

**Date:** March 7, 2022

**Subject:** Board of Tax Assessor Board Appointment

**Summary:**

The term for Position 5, currently held by Londa Champion expires on April 17, 2022.

Staff has advertised the vacancy and Londa Champion has submitted her application for reappointment.

**Background:**

Londa Champion has served in this position since 2010. She is currently the Chairman of the Board and has served as such for many years.

**Cost:**

None

**Recommended Motion:**

Reappoint Londa Champion to Position 5, term expiring April 17, 2025.

# JASPER COUNTY BOARD OF COMMISSIONERS

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126 W. Greene St. Ste. 18, Monticello, GA 31064

706-468-4900

[www.jaspercountyga.org](http://www.jaspercountyga.org)



## APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Londa Champion


NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_  
\_\_\_\_\_

TELEPHONE (home) \_\_\_\_\_

(Cell) \_\_\_\_\_

Email address \_\_\_\_\_

 Londa Champion  
Signature

2/28/2022

\_\_\_\_\_  
Date

**\*This application should be submitted to the Jasper County Board of Commissioners,  
email: [srobinson@jaspercountyga.org](mailto:srobinson@jaspercountyga.org)  
US Mail: Jasper County Board of Commissioners, ATTN: Sharon S. Robinson  
(use address above) Any additional information may be included on a separate page.**

**NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.**



Applicant Name: \_\_\_\_\_

Date: \_\_\_\_\_

I would like to apply for appointment to the following Board, Committee, or Authority:

Board of Tax Assessors

How long have you been a resident of Jasper County?

32 yrs

Which Jasper County district do you live in?

\_\_\_\_ (1)    \* \_\_\_\_ (2)    \_\_\_\_ (3)    \_\_\_\_ (4)    \_\_\_\_ (5)

What qualifications, experience, and certifications do you possess that should be considered for the Board, Committee, or Authority you are seeking appointment on?

I have served on the BOA for 12 yrs. The county has fully invested in my education and training. The BOA has trusted me with serving as their Chairman for the last 6 years.

Are you currently serving on another Board, Committee, Authority or elected position?

\_\_\_\_ Yes    \* \_\_\_\_ NO    If Yes, please list.

Would there be any possible conflict of interest between your employment, your family, or your serving on the Board, Committee, or Authority you are seeking appointment on?

\_\_\_\_ Yes    \* \_\_\_\_ NO    If Yes, please explain.

**What is your vision for the county's future in relation to the Board, Committee, or Authority you are seeking appointment on?**

Since my original appointment in the BOA, i have strived to build a better relationship between the property owners and the appraiser's office and the BOA. I have spent hours on the phone with property owners being a liason between the two or being the friendly ear that they need.

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**Explain your understanding of the duties of this Board, Committee, or Authority:**

My duty as an appointed member of the Board of Assessor, is to oversee the valuation of all real and personal property in the county. It is our duty to follow the guidelines set forth by the Dept. Of Revenue, so that proper valuations can be returned for taxation.

**Briefly explain why you seek appointment to this Board, Committee, or Authority:**

I wish to seek re-appointment to the BOA because over the past 12 yrs, i have been able to serve my community in a capacity that helped bridge a gap between the property owner and the Assessor's Office. Because of the education that i have obtained, I have been able to help other property owners understand the valuation of their property.

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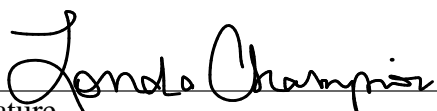
**Are you in any way related to a County Elected Official or County Employee? If so, please describe.**

Larissa Ruark, who works in the Finance Dept., is my sister-in-law.

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If appointed, I agree to serve and participate in required and or voluntary training. \*  Yes  No

  
Signature

2/28/2022  
Application Date

**STATE OF GEORGIA**

**COUNTY OF JASPER**

**RESOLUTION**

**WHEREAS**, The Jasper County Board of Assessors consists of five (5) member positions as established by the Jasper County Board of Commissioners on January 4, 2005 pursuant to O.C.G.A. § 48-5-290; and

**WHEREAS**, the Jasper County Board of Commissioners has previously made appointments to each of the five (5) member positions; and

**WHEREAS**, the initial term of office for Position 5 of the Board of Assessors expires on April 17, 2022 and,

**WHEREAS**, The Board of Commissioners desires by this resolution to make an appointment in order to fill the expiring term of Position 5;

**NOW, THEREFORE, BE IT RESOLVED** that the Jasper County Board of Commissioners does herewith appoint the following individual as a member of the Board of Assessors with the effective appointment date and term of office stated:

**Position 5, Londa Champion**, whose term of office shall be **April 18, 2022 through April 17, 2025**.

The Clerk of Superior Court is requested to enter this Resolution upon the record of the Superior Court of Jasper County and provide a certificate reciting the Resolution and stating that the individual appointed by this action of the Board of Commissioners has taken the oath as required by law.

**RESOLVED** this the 7<sup>th</sup> day of March, 2022.

**JASPER COUNTY BOARD OF COMMISSIONERS**

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Bruce Henry, Chairman

**ATTEST:**

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Mike Benton, County Manager

**Business Item 2:**

**Agenda Request – Jasper County BOC**

**Department:** 911 Joint Authority

**Date:** February 7, 2022

**Subject:** 911 Authority Board Appointment

**Summary:**

The Jasper County Joint E-911 Authority is comprised of 11 members. Four of the members are appointed by the Jasper County BOC. Jasper County has one vacancy that needs to be filled.

Staff has advertised the one vacancy and one citizen has expressed interest:

Amanda Proctor

**Background:**

The BYLAWS of Jasper County Joint E-911 Authority states that the governing board shall consist of eleven members, three (3) serve by position for Jasper County, (County Manager, Sheriff, and Fire Chief), four (4) citizens appointed by Jasper County, three (3) appointed by the City of Monticello, and one (1) appointed by the City of Shady Dale; to serve 4-year terms.

**Cost:**

**Recommended Motion:**

Appoint Amanda Proctor to Jasper County 911 Authority Board with the term ending 3-31-2026.

# JASPER COUNTY BOARD OF COMMISSIONERS

126 W. Greene St. Ste. 18, Monticello, GA 31064

706-468-4900

[www.jaspercountyga.org](http://www.jaspercountyga.org)



## APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

NAME Amanda Proctor

ADDRESS [REDACTED]

Monticello, GA 31064

TELEPHONE (home) \_\_\_\_\_

(Cell) [REDACTED]

Email address [REDACTED]

Amanda Proctor

Signature

2-15-22

Date

**\*This application should be submitted to the Jasper County Board of Commissioners, email: [srobinson@jaspercountyga.org](mailto:srobinson@jaspercountyga.org)**

**US Mail: Jasper County Board of Commissioners, ATTN: Sharon S. Robinson (use address above) Any additional information may be included on a separate page.**

**NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.**

Applicant Name: Amanda Proctor

Date: 2-15-22

I would like to apply for appointment to the following Board, Committee, or Authority:

911 Joint Authority

How long have you been a resident of Jasper County?

43 years life long resident

Which Jasper County district do you live in?

X (1)    \_\_\_ (2)    \_\_\_ (3)    \_\_\_ (4)    \_\_\_ (5)

What qualifications, experience, and certifications do you possess that should be considered for the Board, Committee, or Authority you are seeking appointment on?

I currently am employed as the 911/E911 Director for Morgan County GA. I have ~~over~~ worked in public safety for the past 15 years and understand the unique challenges faced by public safety and more specifically telecommunications.

Are you currently serving on another Board, Committee, Authority or elected position?

\_\_\_ Yes    X NO    If Yes, please list.

Would there be any possible conflict of interest between your employment, your family, or your serving on the Board, Committee, or Authority you are seeking appointment on?

\_\_\_ Yes    X NO    If Yes, please explain.

What is your vision for the county's future in relation to the Board, Committee, or Authority you are seeking appointment on?

My vision for Jasper County 911 is to prepare for the coming of Next Generation 911 and have the proper equipment that works accordingly to aid Telecommunicators in doing their job proficiently.

Explain your understanding of the duties of this Board, Committee, or Authority:

This authority serves to guide the 911 department and aid in procuring the necessary equipment for the 911 center to operate.

Briefly explain why you seek appointment to this Board, Committee, or Authority:

With recent turn over and changes within the department I feel I can bring a perspective from someone who understands public safety and can aid in moving forward in a positive direction.

Are you in any way related to a County Elected Official or County Employee? If so, please describe.

No

If appointed, I agree to serve and participate in required and or voluntary training.  Yes  No

Amanda Proctor  
Signature

February 15, 2022  
Application Date

**Business Item 3:**

**Agenda Request – Jasper County BOC**

**Department:** Planning and Zoning

**Date:** March 7, 2022

**Subject:** Renewal of Alcohol License – Bear Creek Marina

**Summary:**

Board of Commissioners will consider approval of the following application.

- **Bear Creek Marina, Application number 2022-A-007** located at 60 Bear Creek Marina Road Mansfield, Ga 30055. Name of applicant: Don Wright – Renewal of Pouring license for distilled spirits, beer, and wine.

**Background:**

**Cost:**

N/A

**Recommended Motion:**

Board's Discretion



**JASPER COUNTY  
ALCOHOLIC BEVERAGE LICENSE  
APPLICATION**

**JASPER COUNTY PLANNING AND ZONNG**  
126 W. Greene Street Monticello, Ga 31064  
706-468-4905

1. BUSINESS NAME Bear Creek Marina PHONE 706-614-0828
2. CORPORATION NAME 60 BCMB LLC
3. BUSINESS LOCATION 60 Bear Creek Marina Drive Mansfield GA 30055  
(Street Address)
4. MAILING ADDRESS [REDACTED]
5. APPLICANT'S FULL NAME Donald Wright
6. SOCIAL SECURITY # [REDACTED] DATE OF BIRTH [REDACTED] SEX M
7. DRIVER'S LICENSE # [REDACTED] STATE GA GA SALES TAX #
8. HOME ADDRESS [REDACTED] ZIP [REDACTED]
9. HAVE YOU EVER BEEN ARRESTED? YES x NO  IF YES, DATE AND OFFENSE 2011 DUI reduced to reckless driving.

CONSENT AUTHORIZATION: I hereby authorize any agent of Jasper County to receive any criminal history Record information pertaining to me which may be in the files of any state or local criminal justice agency in Ga.

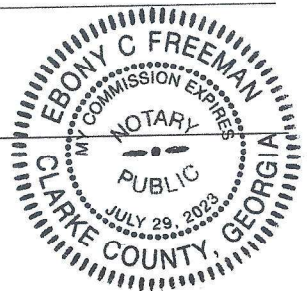
10. TYPE OF LICENSE: (  ) NEW ( ) RENEWAL ( ) TRANSFER BEER x WINE x
11. THIS LICENSE IS FOR: RETAIL  POURING WHOLESALE LIQUOR  ALL
12. TYPE OF ESTABLISHMENT: Restaurant  Service Station  Lounge  Package Shop   
Private Club  Grocery Store  Convenience Store  Other:

ACCEPTANCE OF PAYMENT BY THE COUNTY DOES NOT CONSTITUTE FINAL APPROVAL OF THE LICENSE APPLICATION. THIS APPLICATION IS SUBJECT TO ALL NECESSARY APPROVALS. SAID LICENSE FEE SHALL BE REFUNDED IN THE EVENT THAT FINAL APPROVAL IS NOT GRANTED.

2/15/2022  
Date applied for

[Signature]  
Signature of Applicant

[Signature]  
NOTARY





SEAL

1. WHAT IS THE SEATING CAPACITY FOR THE BUSINESS LOCATION?

~~288~~ 340

2. WHAT PERCENTAGE OF THE BUSINESS' ANNUAL GROSS INCOME FOR THE PREVIOUS YEAR WAS FOR SALES OF FOOD TO BE CONSUMED ON PREMISES?

30%

3. IS THERE ANY PART OF THE BUSINESS OTHER THAN THE DINING AREA WHERE PATRONS ARE ALLOWED TO CONGREGATE? IF SO, PLEASE DESCRIBE SUCH AREA(S) IN DETAIL. OUTSIDE DECK COVERED + UNCOVERED

4. DOES THE LICENSE, PARTNER, CORPORATION OR OWNER HAVE ANY OWNERSHIP INTERESTS IN ANY OTHER LICENSED ALCOHOLIC BEVERAGE BUSINESS IN THE STATE OF GEORGIA? IF SO, GIVE NAME, BUSINESS NAME, AND BUSINESS LOCATION.

NO

\*\*\*\*\*

NOTE: Before signing this application, check all answers and explanations to see that you have answered All questions fully and correctly. This application is to be executed under oath and subject to the penalties for false swearing, and it includes all attached sheets submitted herewith. Licensee understands that any license issued pursuant to this application is conditioned upon the truth of the answers and statements made herein and that any false answers and statements herein shall constitute cause for the suspension or revocation of any license issued pursuant to this application.

STATE OF GEORGIA  
JASPER COUNTY

I, Don Wright (applicant), do solemnly swear subject to criminal penalties for false swearing, that the statements and answers made by me to the foregoing questions in this application are true and no false or fraudulent statement or answer is made herein to procure the granting of such license.

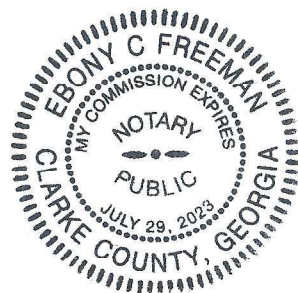
*Don Wright*  
Applicant's signature

2/15/2022  
Date

I hereby certify that Donald J. Wright signed his/her name to the foregoing application after Stating to me that he/she knew and understood all statements and answers therein, and, under oath actually administered by me, has sworn that said statements and answers are true.

This 15<sup>th</sup> day of February, 2022.

*Ely C. J.*  
Notary Public



**Business Item 4:**

**Agenda Request – Jasper County BOC**

**Department:** Board of Commissioners

**Date:** March 7, 2022

**Subject:** Joint Development Authority of Jasper, Newton, Walton and Morgan Counties –  
Information and Update

**Summary:** Information and Update to be Provided

**Background:**

**Cost:**

**Recommended Motion:**

**Business Item 5:**

**Agenda Request – Jasper County BOC**

**Department:** Human Resources

**Date:** March 7, 2022

**Subject:** Human Resources and County Boards Report

**Summary:**

Staff will present a Human Resource Report and upcoming Board Appointments needed.

**Background:**

Staff has been requested to provide A Human Resource Report along with upcoming expired Board appointments to the Board of Commissioners. Reports will be provided in the months of March, June, September, and December going forward.

**Cost:**

None

**Recommended Motion:**

None Required



## Jasper County Human Resources Report

Period Covered: December 2021– February 2022

### Current Open Positions

**Operator I**

**EMT**

**Paramedics**

**911 Dispatchers**

**Kennel Attendant – Part-time**

**Scale House Attendant/Landfill – Part-time**

### New Hires/Transfers

**Senior Center – 1 (part-time)**

**Finance - 1**

**Superior Court - 1**

**Jail – 1**

### Transfers:

**1 – From Recreation to Public Works**

### Terminations/Resignations

**Public Works – 2**

**Planning and Zoning – 1**

**Jail – 1**

**Sheriff - 2**

### Total Employees = 168

**Full-time = 127**

**Part-time = 41**



## **Jasper County Boards Report**

**Period Covered: December 2021 – March 2022**

### **Upcoming Board Appointments Needed:**

**Jasper County Library Board: 1**

**Jasper County DFCS Board: 1**

**Economic Development Authority Board: 4**

**Board of Appeals – 2**

**Public Facilities Authority - 4**

## **Business Item 6:**

### **Agenda Request – Jasper County BOC**

**Department:** Roads and Bridges

**Date:** March 7, 2022

**Subject:** County Road Abandonment Policy

#### **Summary:**

Staff has received requests to close/abandon certain roads in the county.

Staff has prepared a draft of a Jasper County Road Abandonment Policy for BOC review/approval.

#### **Background:**

The Official Code of Georgia allows counties to abandon county roads under certain circumstances.

O.C.G.A 32-7-2 allows county road abandonment when it is determined that a section of the county road system has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest.

#### **Cost:**

#### **Recommended Motion:**

Approve the Jasper County Road Abandonment Policy as Presented.

## **ABANDONMENT OF PUBLIC ROADS AND RIGHT-OF-WAYS.**

### Road Abandonment Policy.

Any person or organization wishing to close an existing public street, road, or highway to public traffic, or to vacate a public easement granted to the county, may submit a Road Abandonment Request form for consideration by the Board of Commissioners in accordance with state law and under the following provisions.

- 1) Filing of the Road Abandonment Request form.
- 2) A processing fee of \$500.00 payable to The Board of Commissioners.
- 3) Signatures by all of the owners of property adjoining the road and by all of the owners of property who use the road as their only means of ingress/egress to their property.
- 4) The signatures shall be accompanied with a statement that the property owners release and indemnify the county from any duty to maintain the road.

The county staff shall schedule two (2) public hearings before the Board of Commissioners for the purpose of determining whether the road or portion of the road that is proposed to be closed has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it. Notice of the date, time, and purpose of the public hearings shall be given to property owners located on the road and shall be published in the newspaper once a week for a period of two weeks.

The County Manager will request an impact statement from Fire Rescue, Sheriff's Department, Public Works, and the Board of Education.

The County Manager shall prepare a report prior to each Public Hearing. To the extent that the county staff has knowledge of such, the report will consider the following factors:

- 1) Source of Title: Does Jasper County own fee simple title to the road/street or merely an easement for use by public for road purposes?
- 2) Present Use of Road, Street or Alley: Is the present use for the general public; limited use by a small group; or for the location of public utilities?
- 3) Past History: What use has been made of the road/street in the last seven (7) years?
- 4) Potential Need in the Future: Is the road or street in a growth area, or have transportation studies identified the road as a potential connector or corridor that would improve the transportation network?
- 5) Cost Involved in Abandoning Road/Street: Are there cost considerations, including legal costs that would make the abandonment prohibitive?
- 6) Availability of Other Means of Travel: Would abandonment cause an inconvenience to the general public, adjoining land owners or neighborhoods, delivery of emergency, utility, or other public services?

After the two (2) public hearings on such issue, the Board of Commissioners may declare that section of the county road system abandoned if the Commissioners find that it has ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest. (O.C.G.A 32-7-2).



If the request is approved:

- 1) The Board of Commissioners may declare the requested road or portion of road abandoned, and shall certify the action by record in its minutes. Thereafter, that section of road shall no longer be part of the county road system and the rights of the public in and to the section of road as a public road shall cease.
- 2) It shall be the responsibility of the requester to physically close the roadway, and, the County may require the property owners to place an appropriate sign alongside or at the end of the road.
- 3) If the abandoned road is a prescriptive public road, the County may execute quitclaim deeds to the property owners along the road at their request. If the abandoned road was a deeded public road, the County may dispose of the property in accordance with the provisions of Official Code of Georgia Annotated S 32-7-4.
- 4) No request for abandonment may be made, or considered, if any portion of the property sought to be abandoned has been the subject of an abandonment request filed, or considered by the Jasper County Board of Commissioners, within the immediate preceding two years.

The failure to follow any of the above provisions shall not affect the validity of a road abandonment that otherwise complies with the requirements of Georgia law.

# JASPER COUNTY BOARD OF COMMISSIONERS

126 W. Greene Street, Suite 18

Monticello, GA 31064

Tel: 706-468-4900

Fax: 706-468-4942

## Road Abandonment Request

Date of Request: \_\_\_\_\_

Road Name: \_\_\_\_\_

Requester/Authorized Agent: \_\_\_\_\_

Requester's Physical Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Contact Number(s): \_\_\_\_\_

Road length in Miles: \_\_\_\_\_  Paved  Unpaved

**\*\*For recording purposes, please provide Survey Plat of Road\*\***

Reason for Requested Abandonment: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Number of homeowners to be affected by Abandonment: \_\_\_\_\_ \*Have they been notified of proposal?

Number of businesses to be affected by Abandonment: \_\_\_\_\_ \*Have they been notified of proposal? \_  
\*Please provide proof of notification

### OFFICE USE ONLY:

Payment Received: \$500.00 Date \_\_\_\_\_ Receipt # \_\_\_\_\_

Was evidence provided to indicate that all or most of the affected home or business owners have been notified of proposed abandonment?  Yes  No

County Manager Notes: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

County Manager Signature: \_\_\_\_\_

Date: \_\_\_\_\_

# O.C.G.A. § 32-7-1

Current through the 2021 Regular Session of the General Assembly.

- [GA - Official Code of Georgia Annotated](#)
- [TITLE 32. HIGHWAYS, BRIDGES, AND FERRIES](#)
- [CHAPTER 7. ABANDONMENT, DISPOSAL, OR LEASING OF PROPERTY NOT NEEDED FOR PUBLIC ROAD PURPOSES](#)

## **§ 32-7-1. Authority of department, counties, and municipalities to substitute for, relocate, or abandon public roads**

Whenever deemed in the public interest, the department or a county or a municipality may substitute for, relocate, or abandon any public road that is under its respective jurisdiction, provided that a county or municipality shall first obtain the approval of the department if any expenditure of federal or state funds is required.

### **History**

Code 1933, § 95A-618, enacted by Ga. L. 1973, p. 947, § 1.

# O.C.G.A. § 32-7-2

Current through the 2021 Regular Session of the General Assembly.

- [GA - Official Code of Georgia Annotated](#)
- [TITLE 32. HIGHWAYS, BRIDGES, AND FERRIES](#)
- [CHAPTER 7. ABANDONMENT, DISPOSAL, OR LEASING OF PROPERTY NOT NEEDED FOR PUBLIC ROAD PURPOSES](#)

## § 32-7-2. Procedure for abandonment

(a)

(1) Before abandoning any public road on the state highway system, the department shall confer with the governing authority of the counties or municipalities concerned and give due consideration to their wishes in such abandonment; but in case of disagreement the judgment of the department shall prevail.

(2) When it is determined that a section of the state highway system has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it and after having conferred with the counties and municipalities, the department, by certification signed by the commissioner and accompanied by a plat or sketch, may declare that section of the state highway system abandoned. Thereafter, that section of road shall no longer be a part of the state highway system and the rights of the public in and to the section of road as a public road shall cease.

(3) Prior to certifying the abandonment of a road or section thereof, the department shall give notice of its intentions to the counties or municipalities through which such road passes.

(4) If such county or municipality, by proper resolution, indicates its willingness and desire to take over the road that is proposed to be abandoned and to maintain such road, the certificate of abandonment shall so state; and thereafter the abandoned road shall form part of the county road or municipal street system of the particular county or municipality. Whenever the department abandons a road and a county or a municipality takes over the road, the department shall convey, by quitclaim deed executed by the commissioner, such road to the county or municipality. If the appropriate county or municipality is unwilling to take over the road and maintain it, the property may be disposed of by the department as provided in Code Section 32-7-4, provided that, if the county or municipality has not indicated its desire to take over the road within 30 days after receiving notice, it shall be conclusively presumed that the county or municipality is unwilling to take over the road; and provided, further, that before the department disposes of the abandoned road it shall give 15 days' notice to the county or municipality, during which time such county or municipality may reconsider its decision and take over the road.

(b)

(1) When it is determined that a section of the county road system has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the county road system is otherwise in the best public interest, the county, by certification recorded in its minutes, accompanied by a plat or sketch, and, after notice to

property owners located thereon, after notice of such determination is published in the newspaper in which the sheriff's advertisements for the county are published once a week for a period of two weeks, and after a public hearing on such issue, may declare that section of the county road system abandoned. Thereafter, that section of road shall no longer be part of the county road system and the rights of the public in and to the section of road as a public road shall cease.

(2) Prior to certifying the abandonment of a road or section thereof, the county shall give notice of its intention to the municipality into which or through which any part of such road passes.

(3) If such municipality, by proper resolution, indicates its willingness and desire to take over the road that is proposed to be abandoned and to maintain such road, the certification of abandonment shall so state; and thereafter that part of the abandoned road within the municipality shall form part of the municipal street system of the particular municipality.

Whenever a county abandons a road and a municipality takes over the road, the county, by quitclaim deed executed by the chairman or presiding officer, shall convey such road to the municipality. If such municipality is unwilling to take over the road and maintain it, the property may be disposed of by the county as provided for in Code Section 32-7-4, provided that, if the municipality has not indicated its desire to take over the road within 30 days after receiving notice, it shall be conclusively presumed the municipality is unwilling to take over the road; and provided, further, that before the county disposes of the abandoned road it shall give 15 days' notice to the municipality during which time such municipality may reconsider its decision and take over the road.

(c) When it is determined that a section of the municipal street system has for any reason ceased to be used by the public to the extent that no substantial public purpose is served by it or that its removal from the municipal street system is otherwise in the best public interest, the municipality, by certification recorded in its minutes, accompanied by a plat or sketch, and after notice to property owners located thereon, may declare that section of the municipal street system abandoned. Thereafter, that section of road shall no longer be a part of the municipal street system and the rights of the public in and to that section of street as a public road shall cease. The property may be disposed of by the municipality as provided in Code Section 32-7-4.

## **History**

Code 1933, § 95A-619, enacted by Ga. L. 1973, p. 947, § 1; Ga. L. 1974, p. 1422, § 16; Ga. L. 1994, p. 294, § 1; Ga. L. 2010, p. 399, § 1/SB 354.



# O.C.G.A. § 32-7-3

Current through the 2021 Regular Session of the General Assembly.

- [GA - Official Code of Georgia Annotated](#)
- [TITLE 32. HIGHWAYS, BRIDGES, AND FERRIES](#)
- [CHAPTER 7. ABANDONMENT, DISPOSAL, OR LEASING OF PROPERTY NOT NEEDED FOR PUBLIC ROAD PURPOSES](#)

## **§ 32-7-3. Authority of department, counties, and municipalities to dispose of property no longer needed for public road purposes**

Whenever any property has been acquired in any manner by the department, a county, or a municipality for public road purposes and thereafter the department, county, or municipality determines that all or any part of the property or any interest therein is no longer needed for such purposes because of changed conditions, the department or the county or municipality is authorized to dispose of such property or such interest therein in accordance with Code Section 32-7-4. Any disposition of property acquired for utility relocation, as provided for in Code Section 32-6-172, or on which utilities are located shall not be subject to Code Section 32-7-4; and no provision of this title shall be construed to prevent the department from conveying to the federal government land or interests in land acquired for federal parkways in Georgia, as provided in Article 2 of Chapter 3 of this title.

## **History**

Code 1933, § 95A-620, enacted by Ga. L. 1973, p. 947, § 1.

# O.C.G.A. § 32-7-4

Current through the 2021 Regular Session of the General Assembly.

- [GA - Official Code of Georgia Annotated](#)
- [TITLE 32. HIGHWAYS, BRIDGES, AND FERRIES](#)
- [CHAPTER 7. ABANDONMENT, DISPOSAL, OR LEASING OF PROPERTY NOT NEEDED FOR PUBLIC ROAD PURPOSES](#)

## § 32-7-4. Procedure for disposition of property

(a)

(1) In disposing of property, as authorized under Code Section 32-7-3, the department, a county, or a municipality, provided that such department, county, or municipality has held title to the property for no more than 30 years, shall notify the owner of such property at the time of its acquisition or, if the tract from which the department, a county, or a municipality acquired its property has been subsequently sold, shall notify the owner of abutting land holding title through the owner from whom the department, a county, or a municipality acquired its property. In the event that all or a portion of the property subject to disposition is a roadway located in a subdivision with a duly formed property owner's association, the notice for that roadway portion of the property within such subdivision may be provided to the association in lieu of the individual owners of abutting land. The notice shall be in writing delivered to the appropriate owner or association or by publication if the owner's or association's address is unknown; and the owner or the association, as applicable, shall have the right to acquire, as provided in this subsection, the property with respect to which the notice is given. Publication, if necessary, shall be in a newspaper of general circulation in the county where the property is located. If, after a search of the available public records, the address of any interested party cannot be found, a record of the facts and reciting the steps taken to establish the address of any such person shall be placed in the department, county, or municipal records and shall be accepted in lieu of service of notice by mailing the same to the last known address of such person. After properly completing and documenting the search, the department, county, or municipality may dispose of the property in accordance with the provisions of subsection (b) of this Code section.

(2) (A) When an entire parcel acquired by the department, a county, or a municipality, or any interest therein, is being disposed of, it may be acquired under the right created in paragraph (1) of this subsection at such price as may be agreed upon, but in no event less than the price paid for its acquisition. When only remnants or portions of the original acquisition are being disposed of, they may be acquired for a price no less than 15 percent under the market value thereof at the time the department, county, or municipality decides the property is no longer needed. The department shall use a real estate appraiser with knowledge of the local real estate market who is licensed in Georgia to establish the fair market value of the property prior to listing such property.

(B) The provisions of subparagraph (A) of this paragraph notwithstanding, if the value of the property is \$75,000.00 or less as determined by department estimate, the department, county, or municipality may negotiate the sale.

(3) If the right of acquisition is not exercised within 30 days after due notice, the department, county, or municipality may proceed to sell such property as provided in subsection (b) of this Code section.

(4) When the department, county, or municipality in good faith and with reasonable diligence attempted to ascertain the identity of persons entitled to notice under this Code section and mailed such notice to the last known address of record of those persons or otherwise complied with the notification requirements of this Code section, the failure to in fact notify those persons entitled thereto shall not invalidate any subsequent disposition of property pursuant to this Code section.

(b) (1) (A) Unless a sale of the property is made pursuant to paragraph (2) or (3) of this subsection, such sale shall be made to the bidder submitting the highest of the sealed bids received after public advertisement for such bids for two weeks. If the highest of the sealed bids received is less than but within 15 percent of the established market value, the department may accept that bid and convey the property in accordance with the provisions of subsection (c) of this Code section. The department or the county or municipality shall have the right to reject any and all bids, in its discretion, to readvertise, or to abandon the sale.

(B) Such public advertisement shall be inserted once a week in such newspapers or other publication, or both, as will ensure adequate publicity, the first insertion to be at least two weeks prior to the opening of bids, the second to follow one week after the first publication. Such advertisement shall include but not be limited to the following items:

(i) A description sufficient to enable the public to identify the property;

(ii) The time and place for submission and opening of sealed bids;

(iii) The right of the department or the county or municipality to reject any one or all of the bids;

(iv) All the conditions of sale; and

(v) Such further information as the department or the county or municipality may deem advisable as in the public interest.

(2) (A) Such sale of property may be made by the department or a county or municipality by listing the property through a real estate broker licensed under Chapter 40 of Title 43 who has a place of business located in the state. Property shall be listed for a period of at least 30 days. The department shall use a real estate appraiser with knowledge of the local real estate market who is licensed in Georgia to establish the fair market value of the property prior to listing such property. If the highest offer received to purchase is less than the appraised value but within 15 percent of such value, the department, county, or municipality may accept such offer and convey the property in accordance with the provisions of subsection (c) of this Code section. All sales shall be approved by the commissioner on behalf of the department or shall be approved by the governing authority of the county or municipality at a regular meeting that shall be open to the public, and public comments shall be allowed at such meeting regarding such sale.

(B) Commencing at the time of the listing of the property as provided in subparagraph (A) of this paragraph, the department, county, or municipality shall provide for a notice to be inserted once a week for two weeks in the legal organ of the county indicating the names of real estate brokers listing the property for the political subdivision. The department, county, or municipality may advertise in newspapers, on the Internet, or in magazines relating to the sale of real estate or similar publications.



(C) The department, county, or municipality shall have the right to reject any and all offers, in its discretion, and to sell such property pursuant to the provisions of paragraph (1) of this subsection.

(3) (A) Such sale of property may be made by the department, a county, or a municipality to the highest bidder at a public auction conducted by an auctioneer licensed under Chapter 6 of Title 43. If the highest offer received to purchase is less than the appraised value but within 15 percent of such value, the department, county, or municipality may accept such offer and convey the property in accordance with the provisions of subsection (c) of this Code section.

(B) The department, county, or municipality shall provide for a notice to be inserted once a week for the two weeks immediately preceding the auction in the legal organ of the county including, at a minimum, the following items:

(i) A description sufficient to enable the public to identify the property;

(ii) The time and place of the public auction;

(iii) The right of the department or the county or municipality to reject any one or all of the bids;

(iv) All the conditions of sale; and

(v) Such further information as the department or the county or municipality may deem advisable as in the public interest.

The department, county, or municipality may advertise in magazines relating to the sale of real estate or similar publications.

(C) The department, county, or municipality shall have the right to reject any and all offers, in its discretion, and to sell such property pursuant to the provisions of paragraph (1) or (2) of this subsection.

(c) Any conveyance of property shall require the approval of the department, county, or municipality, by approval of the commissioner on behalf of the department and, in the case of a county or municipality, by resolution, to be recorded in the minutes of its meeting. If the department or the county or municipality approves a sale of property, the commissioner, chairperson, or presiding officer may execute a quitclaim deed conveying such property to the purchaser. All proceeds arising from such sales shall be paid into and constitute a part of the funds of the seller.

## **History**

Code 1933, § 95A-621, enacted by Ga. L. 1973, p. 947, § 1; Ga. L. 1974, p. 1422, § 16A; Ga. L. 1995, p. 1195, § 1; Ga. L. 2008, p. 726, § 1/SB 444; Ga. L. 2009, p. 8, § 32/SB 46; Ga. L. 2015, p. 1072, § 3/SB 169; Ga. L. 2015, p. 1358, § 1/HB 477; Ga. L. 2018, p. 372, § 6/SB 445.

**Business Item 7:**

**Agenda Request – Jasper County BOC**

**Department:** Landfill

**Date:** March 7, 2022

**Subject:** Landfill Operations and Management

**Summary:**

Discussion Needed:

Landfill Weekly Operating Schedule

Temporary Management Plan

Longterm Management Plan

April Spring Cleaning Tipping Fees

**Background:**

Jasper County BOC operates a C&D Landfill.

Landfill Technologies, Inc., management contractor, is no longer providing management services.

The landfill is currently open Thursday, Friday and Saturday.

EPD requires a certified landfill operator on site when the landfill is open for business

**Cost:**

**Recommended Motion:**

Board Discretion

**Business Item 8:**

**Agenda Request – Jasper County BOC**

**Department:** Roads and Bridges

**Date:** March 7, 2022

**Subject:** County Roads Resurfacing – Miss Sarah Rd

**Summary:**

Staff was asked to put together an improvement plan for Miss Sarah Rd.

Improvements to Ms. Sarah Rd. based on the following:

500' road section beginning at SR 212 West to be resurfaced with commercial asphalt

Potential abandonment section not to be improved

200' road section off Blue Heron to be improved with County Patching Machine Operation

500' Road Section Beginning at SR 212 West

Commercial Asphalt Estimate        \$15,000

**Background:**

The potential abandonment project should be completed prior to resurfacing and machine patching to accurately mark the abandoned section.

**Cost:**

Commercial asphalt estimate   \$15,000

**Recommended Motion:**

Board Discretion

**Business Item 9:**

**Agenda Request – Jasper County BOC**

**Department:** Roads and Bridges

**Date:** March 7, 2022

**Subject:** County Roads Resurfacing – Remaining 2021 Chip Seal Road Projects

**Summary:**

Staff was asked to provide cost comparison between County Crew Chip Seal and Commercial Resurfacing for remaining 2021 chip seal road projects. Costs are estimated.

<u>Road</u>	<u>County Chip Seal</u>	<u>Commercial Estimate</u>
Purple Martin	\$35,102	\$64,000
Oriole Circle	\$36,675	\$48,000
Ernest Gibson	\$121,044	\$171,000
Shoreline Dr	\$31,714	\$72,000
Partridge Ct	\$22,188	\$25,000

**Background:**

Remaining 2021 Chip Seal Road Projects:

<u>Road</u>	<u>Length</u>	<u>Width</u>
Purple Martin	.3 tenths	18'
Oriole Circle	.2 tenths	20'
Ernest Gibson	1.2 miles	12'
Shoreline Dr	.4 tenths	15'
Partridge Ct	.1 tenth	19'

**Cost:**

**Recommended Motion:**

Board Discretion

**Business Item 10:**

**Agenda Request – Jasper County BOC**

**Department:** Board of Commissioners

**Date:** March 7, 2022

**Subject:** Schedule Work Session and Called Meetings

**Summary:**

Schedule Work Sessions and Called Meetings as Needed

**Background:**

**Cost:**

**Recommended Motion:**