

**BOARD OF COUNTY COMMISSIONERS
 JASPER COUNTY, GEORGIA
 REGULAR MEETING AGENDA
 **** SMALL COURTROOM, SECOND FLOOR****
 MONTICELLO, GEORGIA
 March 4, 2024
 6:00 p.m.**

***** The meeting will be live streamed Via Facebook on the Jasper County Georgia Facebook Page.**

1. Call to Order (6:00 p.m.)				
NAME	PRESENT	ABSENT	LATE	ARRIVED
DISTRICT 1 – SHEILA G. JONES	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 2 – BRUCE HENRY, CHAIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 3 – DON JERNIGAN	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 4 – ASHER GRAY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
DISTRICT 5 - STEVEN LEDFORD, VICE-CHAIR	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. Pledge of Allegiance –

III. Invocation – District 4

IV. Approval of Agenda

V. Consent Agenda –

1. Approval of Minutes:
 - Regular Meeting Minutes- February 5, 2024
2. Check Register – Check #'s **70346-70573**

VI. Public Hearings with Business Action

Public Hearings are conducted to allow public comments on specific advertised issues such as rezoning, ordinances, policy development and other legislative actions to be considered by the County Commissioners. Following the public hearing. The Board of Commissioners will act on each item presented below.

VII. Presentations/Delegations

(10) minutes on specific topics or for recognition of citizens, county employees or other events by the Commissioners.

VIII. Citizens Comments

for not more than three (3) minutes on specific topics. The County Attorney will keep time. Please be courteous of the 3-minute time limit. Comments noted from citizens via the Jasper County FB Page.

IX. County Commissioner Items & Updates

X. Regular Agenda

Business Items:

1. Appointment to Board of Assessors
2. Appointment to Planning and Zoning Board

3. Appointment to Planning and Zoning Appeals Board
4. Appointment to Recreation Board
5. Appointment to Public Facilities Authority Board
6. Appointment of Voting Delegate for Consideration of Three Statewide Georgia Opioid Settlement Advisory Commission Members and Regional Advisory Council Members.
7. Discuss Comments from the February 26, 2024 Public Hearing on Landfill Operations
8. Bear Creek Marina Alcohol License Renewal
9. Downtown Monticello Traffic Pattern
10. ACCG Georgia County Internship Program Grant Agreement
11. Human Resources and County Boards Report
12. Schedule Work Sessions and Called Meetings as Needed

XI. County Attorney Items

XII. County Manager Update

XIII. Executive Session

Consultation with County attorney to discuss pending or potential litigation as provided by O.C.G.A. §50-14-2(1); Discussion of the future acquisition of real estate as provided by O.C.G.A. §50-14-3(4); and discussion on employment, compensation, or periodic evaluation of county employees as provided in O.C.G.A. § 50-14-3(6)

XIV. Adjournment

Consent Agenda – Item 1:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: March 4, 2024

Subject: Approval of Minutes

Summary:

Minutes have been completed for the Jasper County Board of Commissioners:

- Regular Meeting Minutes- February 5, 2024

Background:

Cost: \$0

Recommended Motion:

Approve minutes for:

- Regular Meeting Minutes- February 5, 2024

Jasper County Board of Commissioners
February 5, 2024
Regular Meeting Minutes
6:00 P.M.

Chairman Bruce Henry called the meeting to order at 6 p.m.

Commissioners Present: Bruce Henry, Chairman; Steven Ledford, Vice Chair; Don Jernigan; Sheila Jones and Asher Gray

Staff: Mike Benton, County Manager, Sheila Belcher via Facebook live, Clerk- Administrative Services Director, Larissa Ruark, Chief Accounting Officer, Doug Attaway- Planning and Zoning Director,

Pledge of Allegiance:

Invocation: Commissioner Don Jernigan, District 3

Agenda Approval: Commissioner Ledford motioned to approve the agenda as presented. Commissioner Jernigan seconded the motion, passed unanimously.

Consent Agenda:

Commissioner Ledford motioned to approve the following minutes

- Regular Meeting Minutes January 8, 2024
- Called Meeting Minutes- January 12, 2024
- Work Session Minutes- January 26, 2024

Commissioner Gray seconded the motion, passed unanimously.

Commissioner Jernigan motioned to approve Check #s **70142-70345**. Commissioner Gray seconded the motion, passed unanimously.

Public Hearings:

Citizen Comments:

- **Mary Patrick-** Spoke about short-term rentals. Ask about lot sizes
- **Cathy Benson-**Gave handouts. Spoke about a 2008 Oconee County case
- **Jim Belcher-** Restricting who comes into the county.
- **John Henderson-** Thanks for taking on zoning.
- **Gary Wiggins-** Spoke about the Turtle Cove incidents that the Board discussed previously.

Business Items:

Item 1:911 Authority Board Appointment: Jasper County 911 Authority Board has a vacancy that need to be filled due to a resignation. The term will expire on March 1, 2025. The open position has been advertised.

The following people have expressed interest in serving on the Board:

- Ronnie Payne
- William Smith

Commissioner Jernigan motioned to appoint Ronnie Payne to the Jasper County 911 Authority Board. Commissioner Ledford seconded the motion, passed 4-1 (Commissioner Gray opposes)

Item 2: Recreation Board Appointment – The board agreed to table the appointment until the next meeting.

Item 3: Fiscal Agent Designation for Family Connection Collaborative- FY2024-2025- Jasper County Family Connection collaborative serves as the local decision making body, bringing community partners and evaluate plans that address the serious challenges facing Georgia’s children and families.

Request that Jasper County Board of Commissioners continue to be fiscal agent for Jasper County Family Connection for the 2024-2025 fiscal year beginning July 1, 2024. Budget amount for year will continue at \$52,500.

Commissioner Jernigan motioned to authorize Chairman Henry to sign the Fiscal Agent Designation and Acceptance Agreement for Family Connection FY 24-25. Commissioner Jones seconded the motion, passed 4-1 (Commissioner Gray opposed).

Item 4: 2024 Turtle Cove POA’s Alcohol License- Turtle Cove POA, Application number 2023-A-006 located at 222 Clubhouse Drive Monticello, GA 31064. Name of applicant: Philip Daly Myers III – Pouring license for distilled spirits, beer, and wine. – Renewal

Commissioner Jernigan motioned to approve Turtle Cove pouring license application. Commissioner Gray seconded for discussion, passed 3-2 (Gray & Ledford opposed).

Item 5: FY 2023 Audit Acceptance- Larissa Ruark presented that the audit has been completed and submitted.

Item 6: 2024 2nd Qtr. Financial Report- Larissa Ruark presented the 2nd Quarter Financial Report.

Item 7: FY 2025 Budget Calendar- Larissa Ruark presented the FY 2025 Budget calendar to the Board.

Item 8: Murder Creek Church Rd Resurfacing- Murder Creek Church Rd connects Marben Farm Rd to Charlie Elliott Wildlife Center. Murder Creek Church Rd needs major resurfacing.

Applicable Murder Creek Church Rd section lengths

From Marben Farm Rd to end of pavement section of Murder Creek Church Rd	.8 miles
From Marben Farm Rd to the start of the Charlie Elliott Dam	1.0 miles
From Marben Farm Rd including the Charlie Elliott dam	1.2 miles

Commissioner Ledford motioned that we request funding from DNR & GDOT to fund 1.2 miles of Marben Farm Road. Commissioner Gray seconded the motion, passed unanimously.

Item 9: Moratorium Extension on Short Term Rentals- Commissioner Ledford motioned to approve the Short-term rental moratorium until May 20, 2024. Commissioner Jernigan seconded the motion, passed unanimously.

Item 10: Zoning and Development Ordinances Recommendations – Commissioner Gray motioned to keep the two zonings, agricultural and residential, 5 acres on both, 3 acres for conservation subdivisions, agricultural 300 ft road frontage, residential 200 ft road frontage, minimum heated square ft for agricultural is 1200 sq ft, 1500 sq for agricultural subdivision. Commissioner Ledford seconded the motion, passed unanimously.

Item 11: Landfill Operations Options- Chairman Henry discussed current landfill operations. He stated that there will be a Public Hearing on February 26 to discuss the operations.

Item 12: Schedule Work Sessions and Called Meetings as Needed
A called meeting is scheduled for February 26th.

County Attorney Items: None

County Manager Update: Mr. Benton gave updates on permits, 4-way stop at Henderson Mill Road, new hires

Executive Session: Commissioner Jernigan motioned to go into Executive Session at 7.39 p.m. for Real Estate. Commissioner Ledford seconded the motion, passed unanimously.

Commissioner Jernigan motioned to exit Executive Session at 8:00 p.m. for Real Estate. Commissioner Ledford seconded the motion, passed unanimously.

Adjourn: Commissioner Jernigan motioned to adjourn the meeting at 8:00 p.m.. Commissioner Ledford seconded the motion, passed unanimously.

Bruce Henry, Chairman

Sheila Belcher, Clerk

Consent Agenda – Item 2:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: March 4, 2024

Subject: Approval of Check Register

Summary:

A check register will be generated by the finance department on meeting day for signature and approval to process the checks.

Background:

Cost: \$0

Recommended Motion:

Approve processing of check #'s **70346-70573**

Business Item 1:

Agenda Request – Jasper County BOC

Department: Tax Assessor

Date: March 4, 2024

Subject: Appointment to Board of Assessors

Summary:

The term for Position 4, currently held by Larry Smith is expiring on April 17, 2024.

Background:

Larry Smith was first appointed to the Board in 2009. This would be his sixth term serving. He has expressed interest in continuing to serve.

Cost: Meetings and education are budgeted

Recommended Motion: Board Discretion

Larry E. Smith



JASPER COUNTY BOARD OF ASSESSORS

The Jasper County Board of Assessors is a volunteer board, comprised of five individuals who are appointed by the Jasper County Board of Commissioners to three-year terms. In order to serve on the Board of Assessors, applicants must meet the following requirements:

- Live in Jasper County
- Be at least 21 years of age
- Be a High School graduate or possess a GED
- Attend a 40-hour (5 days) training class within 6 months of appointment
- Attend 2 more 40-hour training classes
- After these 3 pre-requisite classes are met, 20 hours of continuing education are required each year or 40 hours every other year
- The training is provided by the Department of Revenue and is held in various locations throughout the state. Overnight stays are usually necessary.
- Attend Board meetings which are held once a month. Meetings are currently held at 5pm on the 3rd Monday of the month. Payment for each meeting and day of training is \$100.

I have read the requirements, and acknowledge by signature that I meet the requirements to serve on the Jasper County Board of Assessors.

Handwritten signature of Larry E. Smith in black ink, written over a horizontal line.

Signature

Handwritten date "2-19-2024" in black ink, written over a horizontal line.

Date

APPLICATION FOR APPOINTMENT
JASPER COUNTY BOARD OF ASSESSORS

The Jasper County Board of Assessors is a volunteer board, comprised of five individuals who are appointed by the Jasper County Board of Commissioners to three-year terms.

The persons appointed to this board will need to meet all of the noted requirements.

Please take a few minutes to complete the application and return it with a resume, if available, to Sheila Belcher, County Clerk, at sbelcher@jaspercountyga.org 126 W. Greene St. Ste. 18, Monticello, GA 31064.

If you have any questions, please call (706) 468-4900.

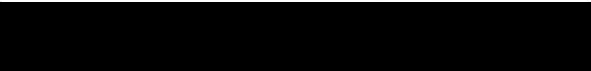
NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

NAME Larry E. Smith

ADDRESS 

PHONE (home)

(cell) 

Email address 

Larry E. Smith

Signature

2-19-24

Date

APPLICATION FOR APPOINTMENT

1. How long have you been a resident of Jasper County?

73 years

2. Why are you interested in serving on the Jasper County Board of Assessors?

I & continue to be of service to the citizens of Jasper County.

3. What qualifications and experience do you possess that should be considered for appointment to the Jasper County Board of Assessors?

BS and Master Degree from the U. of Georgia.

Have been on the board for 15 years and have taken and passed all required classes - some twice. Have been on the board since 2009.

4. List your most recent employment experiences to include name of company and position.

School Counselor with Baldwin County Sch. of Ed.

Currently bailiff for Jasper County Superior Court and probate court.

5. Are you currently serving on a commission/board/authority or in an elected capacity with any government?

Currently serving on the Jasper County Board of Tax Assessors

6. Are you willing to attend all of the scheduled meeting and required trainings?

Yes. Have been attending meetings and required training for last 15 years.

7. What is your vision of the county's future related to the Jasper County Board of Assessors?

By going by State law providing the citizens of Jasper County fair and equal evaluations.

8. Would there be any possible conflict of interest between your employment or your family and you serving on the Jasper County Board of Assessors?

Has not been and will not be any.

9. Are you in any way related to a County Elected Official or County employee? If so, please describe.

No

10. Describe your current community involvement.

Was on Jasper County Fire Dept for 26 years.

member Monticello Methodist Church and some club.

member Jasper County Historical Society.

11. Have you, since the age of 18, ever been convicted of a felony? Yes No

If YES, please briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case. Jasper County will not deny appointment to any applicant solely because the person has been convicted of a crime. The County, however, may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to the duties of the position applied.

Feb. 13, 2024

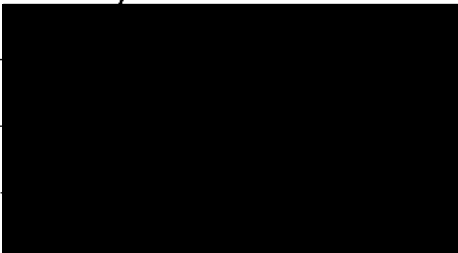
To Whom It May Concern,

I am requesting that I be reappointed to the Jasper County Board of Tax Assessors.

I was first appointed to the Board in 2009 and have taken and passed all required classes, taking some more than once. I continue to take the required yearly hours to keep my certification current. We have a Board that works well together and I would like to continue serving the citizens of Jasper County.
Thank you for your consideration.

Larry E. Smith

Larry E. Smith



Business Item 2:

Agenda Request – Jasper County BOC

Department: Planning and Zoning

Date: March 4, 2024

Subject: Appointment to Planning and Zoning Board

Summary:

Planning and Zoning has 2 terms expiring on March 1, 2024 the Planning and Zoning Board.

Staff has advertised the positions.

The Board of Commissioners needs to appoint citizens to fill the expiring terms of Julie Bennett and Ron Burch. Staff received applications from the following:

- Julie Bennett
- Mary Patrick
- Bobby Jacobs

Background:

The Planning and Zoning Board is a 5 member board with 3-year terms.

Cost:

Recommended Motion: Board Discretion

JASPER COUNTY BOARD OF COMMISSIONERS



126 W. Greene St. Ste. 18, Monticello, GA 31064

706-468-4900

www.jaspercountyga.org

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: Julie Bennett

Home Phone: _____

Address: _____

Work Phone: _____

Cell Phone: _____

Occupation: AT&T | Tech Business

E-mail: _____

Management

I would like to apply for appointment to the following Board, Committee, or Authority:

Jasper County Planning and Zoning

How long have you been a resident of Jasper County? Landowner since 2008 and Resident since 2011 (12 1/2 years)

Which Jasper County district do you live in?

 (1) (2) X (3) (4) (5)

What qualifications, experience, and certifications do you possess that should be considered for the Board, Committee, or Authority you are seeking appointment on?

I have been a member of the P&Z board for 9 years and have worked to support our community and the county P&Z office. I attended the Citizen Planner workshop through the Carl Vinson Institute of Government to learn about making local land use decisions. I love this county and will listen to the community as well as align with the Comprehensive land use plan.

Are you currently serving on another Board, Committee, Authority or elected position?

 X Yes NO If Yes, please list.

Jasper County 911 Authority

Have you, since the age of 18, ever been convicted of a felony? Yes X No

If YES, please use the space below to briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case. Jasper County will not deny employment to any applicant solely because the person has been convicted of a crime. The County, however, may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to the duties of the position applied.

Would there be any possible conflict of interest between your employment or your family, and your serving on the Board, Committee, or Authority you are seeking appointment on?

Yes NO If Yes, please explain.

What is your vision for the county's future in relation to the Board, Committee, or Authority you are seeking appointment on?

~~Continue to serve on the P&Z Board to help ensure we plan for smart growth to maintain the rural character of our county. Use the Joint Comprehensive Plan 2023 - 2028 as a guardrail when evaluating planning and zoning requests.~~

Explain your understanding of the duties of this Board, Committee, or Authority:

~~The Planning & zoning board reviews and proposes amendments to the Jasper County zoning matters. Is a recommendation board that evaluates planning and zoning requests, makes decisions to support or not support the request. Decisions are shared with County Commissioners for approval or denial. Supports the Joint Comprehensive Plan on county land use that was completed in 2023.~~

Briefly explain why you seek appointment to this Board, Committee, or Authority:

~~I want to continue to support our county as an active member of the Planning and Zoning board. I am a good listener, always seek to understand both sides of an issue and make sound decisions in support of our county.~~

Are you in any way related to a County Elected Official or County Employee? If so, please describe.

~~No I am not related to a County Elected official or County employee~~

If appointed, I agree to serve and participate in required and or voluntary training. Yes No

Julie Bennett

Signature

February 25, 2024

Application Date

***This application should be submitted to the Jasper County Board of Commissioners, Attn: Sheila Belcher, County Clerk. Any additional information may be included on a separate page.**

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

JASPER COUNTY BOARD OF COMMISSIONERS



126 W. Greene St. Ste. 18, Monticello, GA 31064

706-468-4900

www.jaspercountyga.org

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: MARY PATRICK

Home Phone: [REDACTED]

Address: [REDACTED]

Work Phone: [REDACTED]

Occupation: CPA

Cell Phone: —

Occupation: CPA

E-mail: [REDACTED]

I would like to apply for appointment to the following Board, Committee, or Authority:

PLANNING & ZONING

How long have you been a resident of Jasper County?

48 YEARS

Which Jasper County district do you live in?

— (1) — (2) — (3) (4) — (5)

* PLEASE NOTE THERE ARE NO DIST 4 REPRESENTATIVES ON THE CURRENT P&Z BOARD.
What qualifications, experience, and certifications do you possess that should be considered for the Board, Committee, or Authority you are seeking appointment on?

I HAVE KEPT UP WITH ALL ZONING REGS & CODES & ATTENDED ALMOST EVERY P&Z MEETINGS SINCE 2000. I AM WELL VERSED

IN OUR ZONING LAWS. I ALSO WORKED ON THE COMPREHENSIVE PLAN COMMITTEE WHICH HELPED SHAPE THE NEW LANDUSE MAPS.

Are you currently serving on another Board, Committee, Authority or elected position?

(Yes) — NO If Yes, please list.

PLANNING & ZONING VARIANCE BOARD - TERM UP MARCH 2024

Have you, since the age of 18, ever been convicted of a felony? — Yes (No)

If YES, please use the space below to briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case. Jasper County will not deny employment to any applicant solely because the person has been convicted of a crime. The County, however, may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to the duties of the position applied.

Would there be any possible conflict of interest between your employment or your family, and your serving on the Board, Committee, or Authority you are seeking appointment on?

Yes NO If Yes, please explain.

What is your vision for the county's future in relation to the Board, Committee, or Authority you are seeking appointment on?

MY VISION IS TO HAVE THE ZONING CODES FOLLOWED BY ALL APPLICANTS COMING BEFORE THE BOARD. THE P&Z BOARD SHOULD HAVE THE SAME VISION AS THE NEEDS & WANTS OF THE COUNTY RESIDENTS.

Explain your understanding of the duties of this Board, Committee, or Authority:

THE P&Z BOARDS HEARS CASES APPLYING FOR ZONING CHANGES. HOWEVER, THE P&Z BOARD SHOULD ALSO DO MORE PLANNING & BRINGING OUR CODES UP TO DATE TO REFLECT THE FUTURE NEEDS OF THE COUNTY.


Briefly explain why you seek appointment to this Board, Committee, or Authority:

I FEEL I HAVE MUCH KNOWLEDGE OF THE ZONING CODES & OF THE COUNTY ITSELF AFTER LIVING HERE 48 YEARS.

Are you in any way related to a County Elected Official or County Employee? If so, please describe.

No

If appointed, I agree to serve and participate in required and or voluntary training. Yes No


Signature

02/20/2024
Application Date

*This application should be submitted to the Jasper County Board of Commissioners, Attn: Sheila Belcher, County Clerk. Any additional information may be included on a separate page.

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JASPER COUNTY BOARD OF COMMISSIONERS



126 W. Greene St. Ste. 18, Monticello, GA 31064

706-468-4900

www.jaspercountyga.org

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: Bobby Jacobs, Jr.

Home Phone: [Redacted]

Address: [Redacted]

Work Phone: [Redacted]

Occupation: Self Employed

Cell Phone: [Redacted]

E-mail: [Redacted]

I would like to apply for appointment to the following Board, Committee, or Authority:

Planning and Zoning

How long have you been a resident of Jasper County?

18 years

Which Jasper County district do you live in?

(1) (2) (3) (4) (5)

What qualifications, experience, and certifications do you possess that should be considered for the Board, Committee, or Authority you are seeking appointment on?

- 1 Mayor Pro-Tem - City of Monticello
2 Councilman - City of Monticello
3 Councilman at Large - City of Hampton
4 Magistrate Judge Jasper County
5 Member of P/2 Appealsboard City of Monticello

Are you currently serving on another Board, Committee, Authority or elected position? Yes NO If Yes, please list.

Have you, since the age of 18, ever been convicted of a felony? Yes No

If YES, please use the space below to briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case. Jasper County will not deny employment to any applicant solely because the person has been convicted of a crime. The County, however, may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to the duties of the position applied.

N/A

Would there be any possible conflict of interest between your employment or your family, and your serving on the Board, Committee, or Authority you are seeking appointment on?

 Yes NO If Yes, please explain.

What is your vision for the county's future in relation to the Board, Committee, or Authority you are seeking appointment on?

with

I am a Conservative by nature with that being said I believe growth in a controlled and well thought out structure in place can be good for everyone. out of controlled growth is bad for everyone who lives here.

Explain your understanding of the duties of this Board, Committee, or Authority:

We are only a Recommendation Committee. We will study land use and zoning issues as well as vote to allow or not allow development in the County. Then make our recommendation to the BOC.

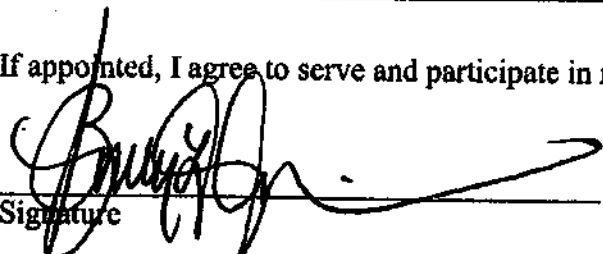
Briefly explain why you seek appointment to this Board, Committee, or Authority:

I believe that my over 18 years of Public Service in one capacity or another would benefit my County. I live here and I care about what happens around all of us.

Are you in any way related to a County Elected Official or County Employee? If so, please describe.

No - not in any way.

If appointed, I agree to serve and participate in required and or voluntary training. Yes No


Signature

 2/15/24
Application Date

*This application should be submitted to the Jasper County Board of Commissioners, Attn: Sheila Belcher, County Clerk. Any additional information may be included on a separate page.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

Qualifications & Experience Cont.:

- ⑥ Jasper County Water & Sewage Comm. - City of Monticello
- ⑦ Emergency / Ambulance ad hoc Committee, Jasper County. Appointed by City of Monticello
- ⑧ Zoning Appeals board - City of Monticello
- ⑨ Chairman of City of Monticello Spelost Committee.
- ⑩ United States Army Veteran - Desert Storm
- ⑪ Jasper County Health Dept. board - Appointed by the City of Monticello.

Business Item 3:

Agenda Request – Jasper County BOC

Department: Planning and Zoning

Date: March 4, 2024

Subject: Appointment to Planning and Zoning Appeals Board

Summary:

Planning and Zoning Board of Appeals has two (2) expired terms, July 1, 2023 & March 1, 2024. We have received one application for appointment:

- Cyndi Johns

Background:

The Planning and Zoning Board of Appeals appointees serve 3-year terms.

Cost:

Recommended Motion: Board Discretion

JASPER COUNTY BOARD OF COMMISSIONERS



126 W. Greene St. Ste. 18, Monticello, GA 31064

706-468-4900

www.jaspercountyga.org

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: Cyndi Johns

Home Phone: _____

Address: _____

Work Phone: _____

Cell Phone: _____

Occupation: Financial Mgr

E-mail: _____

I would like to apply for appointment to the following Board, Committee, or Authority:

Zoning Appeals Board

How long have you been a resident of Jasper County?

11 yrs

Which Jasper County district do you live in?

(1) (2) (3) (4) (5)

What qualifications, experience, and certifications do you possess that should be considered for the Board, Committee, or Authority you are seeking appointment on?

I hold no zoning certifications, nor do I have zoning experience.

I feel I am qualified for this position as a concerned resident of Jasper Co. Ga.

Are you currently serving on another Board, Committee, Authority or elected position?

Yes NO If Yes, please list.

Have you, since the age of 18, ever been convicted of a felony? Yes No

If YES, please use the space below to briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case. Jasper County will not deny employment to any applicant solely because the person has been convicted of a crime. The County, however, may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to the duties of the position applied.

Would there be any possible conflict of interest between your employment or your family, and your serving on the Board, Committee, or Authority you are seeking appointment on?

Yes NO If Yes, please explain.

What is your vision for the county's future in relation to the Board, Committee, or Authority you are seeking appointment on?

My vision for the county's future is for Jasper County to remain as rural as possible.

Explain your understanding of the duties of this Board, Committee, or Authority:

Functions & duties of Zoning Appeals board include interpreting the ordinance, deciding appeals from administrative decisions and granting variances. A variance if granted allow a departure from a particular requirement of the zoning ordinance.

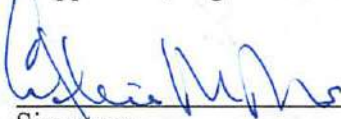
Briefly explain why you seek appointment to this Board, Committee, or Authority:

I am seeking appointment to the Zoning Appeals board because I believe every request for a zoning variance/appeal should be taken seriously and should be decided on based on what the residents of Jasper County want.

Are you in any way related to a County Elected Official or County Employee? If so, please describe.

no

If appointed, I agree to serve and participate in required and or voluntary training. Yes No


Signature

January 30, 2024
Application Date

*This application should be submitted to the Jasper County Board of Commissioners, Attn: Sheila Belcher, County Clerk. Any additional information may be included on a separate page.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

Business Item 4:

Agenda Request – Jasper County BOC

Department: Recreation Department

Date: March 4, 2024

Subject: Appointment to Recreation Board

Summary:

Jasper County Recreation Board has a vacancy that needs to be filled. The vacancy is open because of a resignation. The term will expire on October 31, 2025. The open position has been advertised.

The following people have expressed interest in serving on the Board:

- Adam Nation
- Rachelle Stanionis

Background:

The Jasper County Recreation Board is a five (5) member board.

Cost: None

Recommended Motion: Board Discretion

JASPER COUNTY BOARD OF COMMISSIONERS



126 W. Greene St. Ste. 18, Monticello, GA 31064

706-468-4900

www.jaspercountyga.org

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: Adam Nation

Home Phone: _____

Address: _____

Work Phone: _____

Cell Phone: _____

Occupation: Paramedic

E-mail: _____

I would like to apply for appointment to the following Board, Committee, or Authority:

Jasper County Recreation Board

How long have you been a resident of Jasper County?

5 years

Which Jasper County district do you live in?

____ (1) (2) ____ (3) ____ (4) ____ (5)

What qualifications, experience, and certifications do you possess that should be considered for the Board, Committee, or Authority you are seeking appointment on?

Coached multiple levels of baseball at this recreation department.
Also played many sports my whole life, currently coach a travel
baseball program. Hold an Associates degree in applied science.

Are you currently serving on another Board, Committee, Authority or elected position?

____ Yes NO If Yes, please list.

Have you, since the age of 18, ever been convicted of a felony? ____ Yes No

If YES, please use the space below to briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case. Jasper County will not deny employment to any applicant solely because the person has been convicted of a crime. The County, however, may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to the duties of the position applied.

Would there be any possible conflict of interest between your employment or your family, and your serving on the Board, Committee, or Authority you are seeking appointment on?

Yes NO If Yes, please explain.

What is your vision for the county's future in relation to the Board, Committee, or Authority you are seeking appointment on?

I would like to see improvements to the facilities, and equipment for all sports programs provided by Jasper County.

Explain your understanding of the duties of this Board, Committee, or Authority:

The Recreation Board is in place to advise, and make recommendations for improvements to the Jasper County Recreation department.


Briefly explain why you seek appointment to this Board, Committee, or Authority:

I am seeking appointment to help improve Jasper County recreation department in all aspects. I feel that being part of organized sports as a child plays an important role in youth development.

Are you in any way related to a County Elected Official or County Employee? If so, please describe.

NO

If appointed, I agree to serve and participate in required and or voluntary training. Yes No


Signature

01/29/2024
Application Date

***This application should be submitted to the Jasper County Board of Commissioners, Attn: Sheila Belcher, County Clerk. Any additional information may be included on a separate page.**

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

January 20, 2024

Jasper County Board of Commissioners

126 W Greene Street, Suite 110

Monticello, GA 31064

Dear BOC,

As a team mom and dedicated community member, I was thrilled to see your posting for a volunteer to fill the open seat on the Recreation Board. The position has been posted several times over the last few years and each time I think a little more about volunteering for it. The recreation department has seen a lot of changes over the last several years. We have recently had some issues arise that have left our community questioning our recreation department and its commitment to our children. That is why after much consideration I have decided to submit my letter of interest for the vacant seat on the Recreation Board.

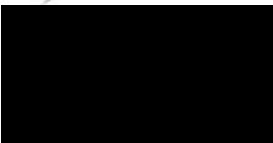
My son has played multiple sports with the Jasper County Recreation Department for years until he started middle school. His dad has continued to coach for years even though we don't have a child participating at a rec level anymore. I absolutely love Jasper and brag about our beloved small town frequently. I am very dedicated to our wonderful community and am always looking for ways to become more involved. Prior to moving to Monticello, my son played sports in Newton County for a couple of years. Sports wise making the adjustment from Newton to Jasper was quite a change. The more involved we have become with Jasper's recreation department the more involved I want to be. I know with the right help our recreation department can grow into so much more.

Several years ago, I did marketing and community relations for Kohl's Department Stores. I can bring those years of knowledge to this board. When I look at our rec, I see big things. I see what it could be and what it should be. I want to see our recreation department succeed and expand. I want to see the kids in our community have fun and learn not just how to play sports but how to have good sportsmanship and be a great team member. As someone who has also served as a team mom for multiple sports and been the parent of the child playing for someone else, I see both sides of the issues facing our rec department. I believe my knowledge and love of this community can be a huge asset for our rec department. I am truly committed to assisting our rec overcome past concerns and expand into the amazing institution it can become.

I would welcome the opportunity to assist Keldrick Davis and the Recreation Board in being the absolute best it can be.

Thank you for your consideration,

Rachelle Stanionis



JASPER COUNTY BOARD OF COMMISSIONERS



126 W. Greene St. Ste. 18, Monticello, GA 31064
706-468-4900
www.jaspercountyga.org

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: Rachelle Stanionis

Home Phone: _____

Address: _____

Work Phone: _____

Cell Phone: _____

Occupation: Teacher

E-mail: _____

I would like to apply for appointment to the following Board, Committee, or Authority:

Recreation Board

How long have you been a resident of Jasper County?

7 years

Which Jasper County district do you live in?

____ (1) ____ (2) ____ (3) (4) ____ (5)

What qualifications, experience, and certifications do you possess that should be considered for the Board, Committee, or Authority you are seeking appointment on?

I was on the rec board before. I resigned because the members at that time had no desire to improve the rec. I have served as a team mom for 7 years within our rec.

Are you currently serving on another Board, Committee, Authority or elected position?

____ Yes NO If Yes, please list.

Have you, since the age of 18, ever been convicted of a felony? ____ Yes No

If YES, please use the space below to briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case. Jasper County will not deny employment to any applicant solely because the person has been convicted of a crime. The County, however, may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to the duties of the position applied.

Would there be any possible conflict of interest between your employment or your family, and your serving on the Board, Committee, or Authority you are seeking appointment on?

Yes NO If Yes, please explain.

What is your vision for the county's future in relation to the Board, Committee, or Authority you are seeking appointment on?

Our rec department has been struggling for years. It is my desire to assist the rec staff every way possible to improve, grow, and expand our rec and make it what our kids deserve.

Explain your understanding of the duties of this Board, Committee, or Authority:

Briefly explain why you seek appointment to this Board, Committee, or Authority:

I want to help make sure ~~of~~ our recreation department becomes everything our kids deserve. I attached a letter of intent to my email.

Are you in any way related to a County Elected Official or County Employee? If so, please describe.

NO, my boyfriend, Ross Boswell, applied for the assistant rec director position. He has interviewed but has not heard back regarding the position. ^{Not sure if it would be} Yes No

Bachler
Signature

1/29/24
Application Date

considered a conflict

*This application should be submitted to the Jasper County Board of Commissioners, Attn: Sheila Belcher, County Clerk. Any additional information may be included on a separate page.

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

Business Item 5:

Agenda Request – Jasper County BOC

Department: Public Facilities Authority

Date: March 4, 2024

Subject: Appointment to Public Facilities Authority Board

Summary:

Jasper County's Public Facilities Authority was established by the Jasper County Board of Commissioners and approved by an act by the Georgia General Assembly. The Public Facilities Authority is comprised of five (5) members who shall be residents of Jasper County and who shall be appointed by the Board of Commissioner of Jasper County. The members of the Authority shall be appointed to serve for a term of one (1) year from the date of such appointment and until their successors have been selected and appointed.

The Board of Commissioners staff advertised for applicants for the Public Facilities Authority Board. The Board needs to appoint a Commissioner Representative and 3 citizens.

The following commissioner has submitted an application:

- **Commissioner Don Jernigan**

The following citizens have submitted applications to serve on the Jasper County Public Facilities Board:

- **Howard Fore**
- **James Thiele**
- **William Nash**

Background:

The Jasper County Public Facilities Authority was created for the purpose of promoting the public good and wellbeing of the citizens of Jasper County. The Authority has the ability to enable financing to provide long term capital projects including facilities, equipment and services within Jasper County.

Cost: None

Recommended Motion: Board Discretion

JASPER COUNTY BOARD OF COMMISSIONERS



126 W. Greene St. Ste. 18, Monticello, GA 31064

706-468-4900

www.jaspercountyga.org

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: William Donald Serrigun Home Phone: [REDACTED]
Address: [REDACTED] Work Phone: [REDACTED]
[REDACTED] Cell Phone: [REDACTED] *A*
Occupation: _____ E-mail: [REDACTED]

I would like to apply for appointment to the following Board, Committee, or Authority:

PFA

How long have you been a resident of Jasper County?

24

Which Jasper County district do you live in?

____ (1) ____ (2) (3) ____ (4) ____ (5)

What qualifications, experience, and certifications do you possess that should be considered for the Board, Committee, or Authority you are seeking appointment on?

I am a county commissioner. I have serviced on The Senior Jasper Memorial Hospital, The Senior Center Board & The Recreation Board. I also serviced on The Turtle Cove POA Board

Are you currently serving on another Board, Committee, Authority or elected position?

Yes ____ NO If Yes, please list.

County Commissioner, JDA + Board of Health

Have you, since the age of 18, ever been convicted of a felony? ____ Yes No

If YES, please use the space below to briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case. Jasper County will not deny employment to any applicant solely because the person has been convicted of a crime. The County, however, may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to the duties of the position applied.

Would there be any possible conflict of interest between your employment or your family, and your serving on the Board, Committee, or Authority you are seeking appointment on?

Yes NO If Yes, please explain.

What is your vision for the county's future in relation to the Board, Committee, or Authority you are seeking appointment on?

I see the PFA board bringing services to the county that enhances the ~~public~~ quality of life for our citizens.

Explain your understanding of the duties of this Board, Committee, or Authority:

The duties of the PFA is to secure financing for projects the Board of Commissioners have selected for the citizens of the county.

Briefly explain why you seek appointment to this Board, Committee, or Authority:

I am a current member of the board and wish to continue serving on the PFA Board.

Are you in any way related to a County Elected Official or County Employee? If so, please describe.

NO

If appointed, I agree to serve and participate in required and or voluntary training. Yes No

Signature 

Application Date 2-26-2024

***This application should be submitted to the Jasper County Board of Commissioners, Attn: Sheila Belcher, County Clerk. Any additional information may be included on a separate page.**

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

JASPER COUNTY BOARD OF COMMISSIONERS



126 W. Greene St. Ste. 18, Monticello, GA 31064

706-468-4900

www.jaspercountyga.org

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: HOWARD FORE

Home Phone: [REDACTED]

Address: [REDACTED]

Work Phone: [REDACTED]

Cell Phone: [REDACTED]

Occupation: Retired

E-mail: [REDACTED]

I would like to apply for appointment to the following Board, Committee, or Authority:

Jasper County Public Facilities Authority

How long have you been a resident of Jasper County?

23 years

Which Jasper County district do you live in?

 (1) (2) (3) X (4) (5)

What qualifications, experience, and certifications do you possess that should be considered for the Board, Committee, or Authority you are seeking appointment on?

I have been on the PFA for a year and have gained insights into how the Authority work at the request of the Commission

Are you currently serving on another Board, Committee, Authority or elected position?

 Yes X NO If Yes, please list.

Have you, since the age of 18, ever been convicted of a felony? Yes X No

If YES, please use the space below to briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case. Jasper County will not deny employment to any applicant solely because the person has been convicted of a crime. The County, however, may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to the duties of the position applied.

Would there be any possible conflict of interest between your employment or your family, and your serving on the Board, Committee, or Authority you are seeking appointment on?

Yes NO If Yes, please explain.

What is your vision for the county's future in relation to the Board, Committee, or Authority you are seeking appointment on?

My vision is that the County Commission and Authority need to keep improving the County with services for the youth of the County and taxpayers of the county.

Explain your understanding of the duties of this Board, Committee, or Authority:

At present we simply are at the service of the Commissioners. We look over projects like the jail expansion or the Recreation improvement project.

Briefly explain why you seek appointment to this Board, Committee, or Authority:

It is an honor to be of service to the Commissioners and the people of Jasper County.

Are you in any way related to a County Elected Official or County Employee? If so, please describe.

NO

If appointed, I agree to serve and participate in required and or voluntary training. Yes No

Award For

Signature

2/17/24

Application Date

***This application should be submitted to the Jasper County Board of Commissioners, Attn: Sheila Belcher, County Clerk. Any additional information may be included on a separate page.**

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JASPER COUNTY BOARD OF COMMISSIONERS



126 W. Greene St. Ste. 18, Monticello, GA 31064
706-468-4900
www.jaspercountyga.org

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: James Thiele Home Phone: _____
Address: _____ Work Phone: _____
Cell Phone: _____
Occupation: Sales Executive E-mail: _____

I would like to apply for appointment to the following Board, Committee, or Authority:

Public Facilities Authority

How long have you been a resident of Jasper County?
10 years

Which Jasper County district do you live in?
 (1) (2) X (3) (4) (5)

What qualifications, experience, and certifications do you possess that should be considered for the Board, Committee, or Authority you are seeking appointment on?
Having served on this Authority for several years now, I understand the need
~~and the value of this role... My business background allows me to make~~
informed decisions that are in the best interests of the County and the

Are you currently serving on another Board, Committee, Authority or elected position?
 X Yes NO If Yes, please list.
Public Facilities Authority

Have you, since the age of 18, ever been convicted of a felony? Yes X No

If YES, please use the space below to briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case. Jasper County will not deny employment to any applicant solely because the person has been convicted of a crime. The County, however, may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to the duties of the position applied.

Would there be any possible conflict of interest between your employment or your family, and your serving on the Board, Committee, or Authority you are seeking appointment on?

Yes NO If Yes, please explain.

What is your vision for the county's future in relation to the Board, Committee, or Authority you are seeking appointment on?

To make strategic investments in the County for the future well-being of all citizens of Jasper County while being fiscally responsible. Providing for quality of life items that are needed to enable Jasper County to remain a wonderful family-centered community.

Explain your understanding of the duties of this Board, Committee, or Authority:

To providing funding and oversight to long term capital intensive projects. To enable the BOC to fund capital improvement projects.

Briefly explain why you seek appointment to this Board, Committee, or Authority:

I want to serve Jasper County and provide a business-oriented approach to financial decisions that the BOC make.

Are you in any way related to a County Elected Official or County Employee? If so, please describe.

No

If appointed, I agree to serve and participate in required and or voluntary training. Yes No


Signature

2/27/2024
Application Date

***This application should be submitted to the Jasper County Board of Commissioners, Attn: Sheila Belcher, County Clerk. Any additional information may be included on a separate page.**

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

JASPER COUNTY BOARD OF COMMISSIONERS



126 W. Greene St. Ste. 18, Monticello, GA 31064

706-468-4900

www.jaspercountygga.org

APPLICATION FOR BOARDS, COMMITTEES, & AUTHORITIES

Name: WILLIAM H. NASH, JR (BILL) Home Phone: _____

Address: _____ Work Phone: _____

_____ Cell Phone: _____

Occupation: RETIRED E-mail: _____

I would like to apply for appointment to the following Board, Committee, or Authority:

PUBLIC FACILITIES AUTHORITY (PFA)

How long have you been a resident of Jasper County?

9 YEARS

Which Jasper County district do you live in?

____ (1) ____ (2) (3) ____ (4) ____ (5)

What qualifications, experience, and certifications do you possess that should be considered for the Board, Committee, or Authority you are seeking appointment on?

I HAVE SERVED AS SECRETARY OF THE PFA SINCE APRIL OF 2021. I'D LIKE TO THINK MY SERVICE HAS BENEFITED JASPER COUNTY, NOW AND IN FUTURE YEARS.

Are you currently serving on another Board, Committee, Authority or elected position?

Yes ____ NO If Yes, please list.

MEMBER, PLANNING & ZONING BD.

Have you, since the age of 18, ever been convicted of a felony? ____ Yes No

If YES, please use the space below to briefly describe the nature of the crime(s), the date and place of conviction and the legal disposition of the case. Jasper County will not deny employment to any applicant solely because the person has been convicted of a crime. The County, however, may consider the nature, date and circumstances of the offense as well as whether the offense is relevant to the duties of the position applied.

Would there be any possible conflict of interest between your employment or your family, and your serving on the Board, Committee, or Authority you are seeking appointment on?

Yes NO If Yes, please explain.

What is your vision for the county's future in relation to the Board, Committee, or Authority you are seeking appointment on?

IN GOVERNMENT, AS IN LIFE, THERE IS A DIFFERENCE BETWEEN PLANNING AND REACTING. I THINK THE PFA IS A PLACE WHERE JASPER CO. CAN DO PLANNING.

Explain your understanding of the duties of this Board, Committee, or Authority:

THE PFA IS A WAY FOR THE COUNTY TO FINANCE NEEDED PUBLIC FACILITIES OVER A LONG TERM USING A COUNTY-DESIGNATED CASH FLOW - SOMETHING THE BOC CANNOT DO ALONE.

Briefly explain why you seek appointment to this Board, Committee, or Authority:

I'D LIKE TO USE MY UNDERSTANDING OF HOW THE PFA WORKS TO CONTINUE SERVING JASPER CO.

Are you in any way related to a County Elected Official or County Employee? If so, please describe.

NO.

If appointed, I agree to serve and participate in required and or voluntary training. Yes No

Signature

Application Date

***This application should be submitted to the Jasper County Board of Commissioners, Attn: Sheila Belcher, County Clerk. Any additional information may be included on a separate page.**

NOTE: Information provided on this form is subject to disclosure as a public record under Georgia Open Records Law.

Business Item 6:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: March 4, 2024

Subject: Appointment of Voting Delegate for Consideration of Three Statewide Georgia Opioid Settlement Advisory Commission Members and Regional Advisory Council Members.

Summary:

The memorandum of understanding between the State of Georgia and the Participating Local Governments requires the creation of the Georgia Opioid Settlement Advisory Commission and Regional Advisory Councils.

Staff was directed to request from Sheriff Pope, an individual from the Sheriff's Office for a candidate to be appointed as Jasper County's delegate.

Captain Billy Bryant is the candidate from the Jasper County Sheriff's office to be considered for delegate appointment.

Background:

The State of Georgia entered a Settlement Agreement with manufacturers and distributors of opioids. The Department of Behavioral Health & Development Commissioner is the Trustee of the funds. The State's share of the settlement funds is \$479 million. \$191.6 million must be spent on a regional basis.

Cost:

Recommended Motion:

Board Discretion



191 Peachtree Street NE, Suite 700 • Atlanta, GA 30303



201 Pryor Street, SW • Atlanta, GA 30303

ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA & GEORGIA MUNICIPAL ASSOCIATION

TO: Participating Local Governments to Georgia’s Opioid Distributor Settlement, including Cities, Counties, Sheriffs, Community Service Boards, Hospitals and Hospital Authorities, Etc.

FROM: Dave Wills, ACCG Executive Director & Larry Hanson, GMA Executive Director

DATE: February 15, 2024

SUBJECT: Identification of Voting Delegate for Consideration of Three Statewide Georgia Opioid Settlement Advisory Commission Members (GOSAC) and Regional Advisory Council (RAC) Members

The Memorandum of Understanding between the State of Georgia and Participating Local Governments as part of Georgia’s participation in the national Opioid Distributor and Janssen Settlements requires the creation of the Georgia Opioid Settlement Advisory Commission (GOSAC) and Regional Advisory Councils (RACs) to assess grant applications and recommend funding for the regional portion of the opioid settlement funds. As part of the settlement, Participating Local Governments are required to vote on three GOSAC representatives and the RAC members for their respective regions.

Each Participating Local Government will receive one vote as part of this process. This vote will be held at regional, in-person meetings (see the attached list), and the voting delegate must be present to cast his or her vote on behalf of the Participating Local Government. The slate will be approved if the majority of the voting delegates present vote in favor of it. Additional information on the regional meetings will be emailed to the voting delegates.

Please complete and return this form no later than March 15, 2024 to ACCG Administration & Operations Director Beth Brown at bbrown@accg.org as a scanned email attachment or photo. If you choose to send it as a photo, please make sure the information provided below is clear and easy to read. Your prompt attention to this matter is greatly appreciated.

PARTICIPATING LOCAL GOVERNMENT VOTING DELEGATE FOR GOSAC AND RAC SLATE CONSIDERATION

_____	_____
Name	Title
_____	_____
Participating Local Government	Email

Date	

For questions or additional information, please contact Beth Brown at bbrown@accg.org or 770-262-5092.

Georgia's Opioid Settlement & the Role of Participating Local Governments



Advancing Georgia's Counties.

Opioid Settlement Highlights

- \$638 million to Georgia over 18 years
- State's share is 75% = \$479 million
- 40% of the state's share = \$191.6 million
 - Must be spent on a regional basis
- State of Georgia and “Participating Local Governments” are bound by a MOU which defines the allocation of these funds

Participating Local Governments

Participating Local Governments are the entities that are included in the opioid settlement:

- Counties (159)
- Cities (107)
- Sheriffs (22)
- Hospitals/Hospital Authorities (12)
- Community Service Boards (16)
- School Districts (1)

Who Else is Involved?

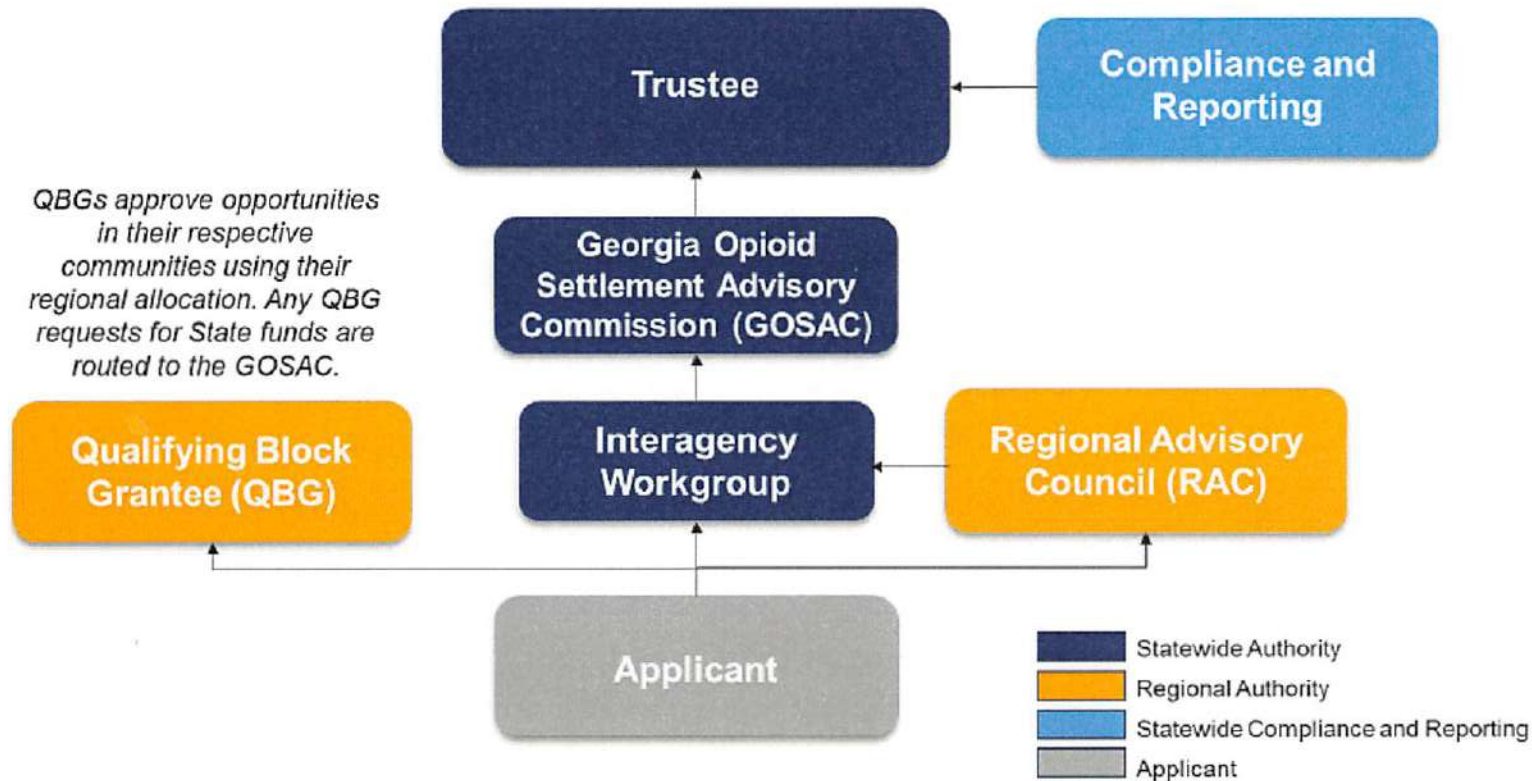
Trustee

Kevin Tanner, Commissioner
Department of Behavioral Health
& Developmental Disabilities (DBHDD)

**Georgia Opioid Settlement Advisory Commission
(GOSAC)**

Regional Advisory Councils (RAC)

Opioid Settlement Regional Funding Structure



Georgia Opioid Settlement Advisory Commission (GOSAC)

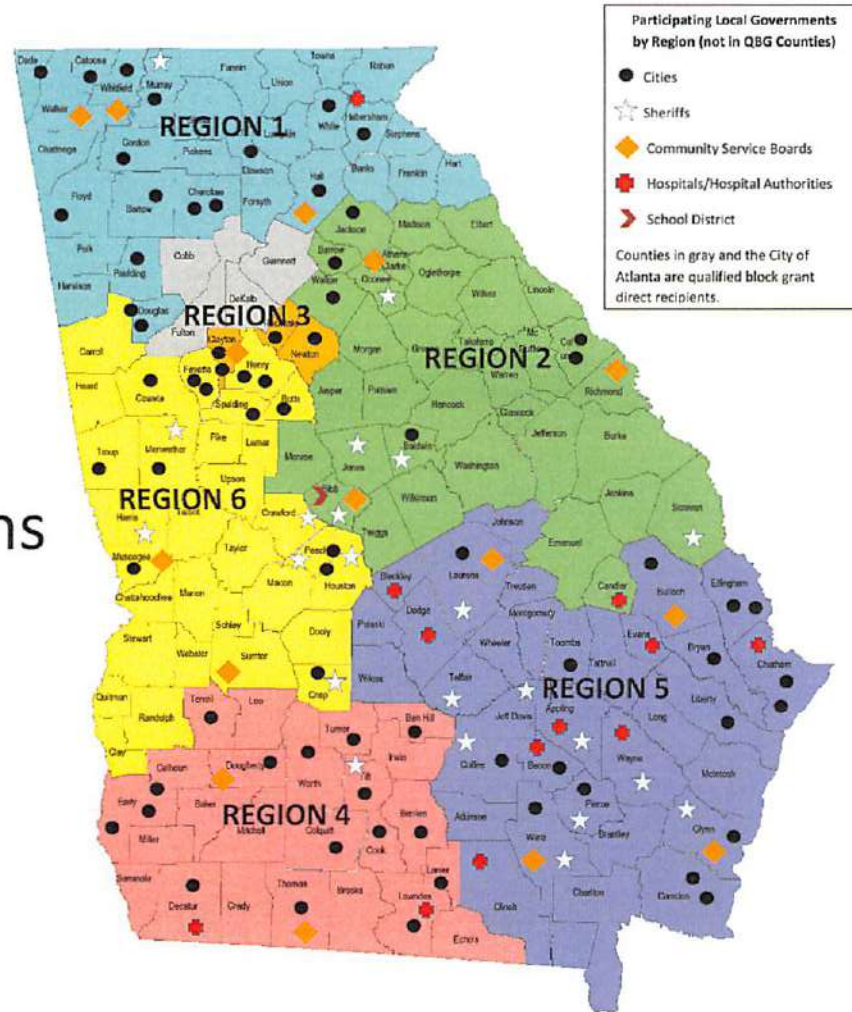
Provides input into statewide funding needs to abate the opioid crisis and reviews RAC funding recommendations.

- David Dove (non-voting chair)
- Xavier Crockett
- Cassandra Price
- Gary Sisk
- Grant Thomas
- Community Service Board Representative
- 3 people to be appointed by Participating Local Governments

Regional Advisory Councils (RACs)

6 Regional RACs based on DBHDD regions

Review grant requests from within the region and make recommendations for funding



Regional Advisory Councils (RACs)

Each of the 6 RACs must have at least 3 members and as many as 7. Three are defined by the settlement agreement and 4 were recommended by DBHDD:

- County Board of Health Member (mandatory)
- Community Service Board Member (mandatory)
- Sheriff or Sheriff's Designee (mandatory)
- Academic Member
- Substance Use Provider Licensed by DCH
- Member with Lived Experience or a Family Member
- Judiciary Member

What is Your Role?

Participating Local Governments are responsible for voting on the:

- 3 remaining GOSAC members to represent local governments
- RAC members for your region

ACCG, with assistance from professional organizations, has been working to identify nominees to serve in these roles in order to develop slates for consideration.

GOSAC / RAC Approval Process

- Participating Local Governments each get 1 vote
- You must identify a voting delegate (form to be emailed from and returned to ACCG)
- Voting delegate will cast their vote on behalf of the Participating Local Government at a regional in-person meeting
- The slate will be approved if a majority of those present vote in favor of it
- Slate can only be amended by the majority of those present upon nomination and approval of an alternative nominee

ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA & GEORGIA MUNICIPAL ASSOCIATION

REGIONAL MEETINGS

Region 1

March 21 @ 10 a.m.

Dawson County Government Center/Courthouse
BOC Assembly Room (2nd Floor)
25 Justice Way
Dawsonville, GA 30534

Region 2

March 25 @ 2 p.m.

Greene County Administration Building
1034 Silver Drive
Greensboro, GA 30642

Region 3

March 20 @ 10 a.m.

Rockdale County CE Steele Community Center
1040 Oakland Avenue
Conyers, GA 30012

Region 4

March 26 @ 2 p.m.

Colquitt County Administration Building
101 East Central Avenue
Moultrie, GA 31678

Region 5

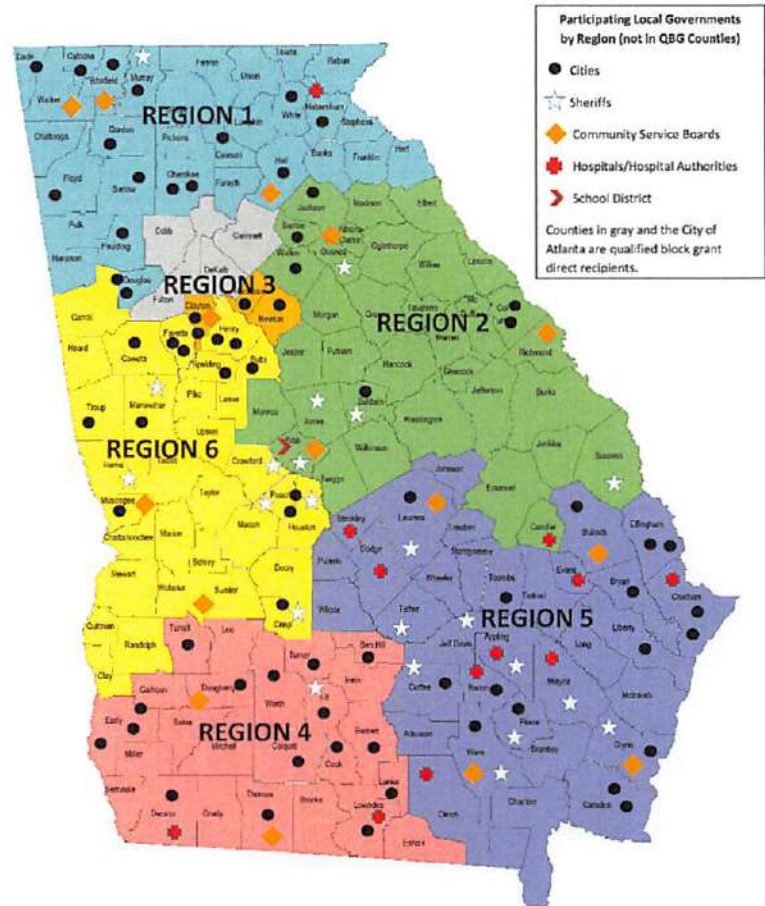
March 26 @ 10 a.m.

Appling County Courthouse Annex
BOC Meeting Room (2nd Floor)
69 Tippins Street
Baxley, GA 31513

Region 6

March 27 @ 10 a.m.

Harris County Library
7511 SR 116
Hamilton, GA 31811



Core Strategies for Opioid Settlement Funds

- Naloxone or FDA-approved drugs to reverse overdoses
- Medication-assisted treatment distribution and other opioid treatment
- Pregnant & postpartum women
- Expanding treatment for neonatal abstinence syndrome
- Expansion of warm hand-off programs and recovery services
- Treatment for the incarcerated population
- Prevention programs
- Syringe service programs
- Evidence-based data collection and research on the effectiveness of abatement strategies

Uses of Opioid Settlement Funds

- Prevention
- Treatment
- Recovery
- Harm Reduction
- Research & Evaluation

Next Steps

- Watch for webinar recording and voting delegate form to be sent by email
- Complete and submit voting delegate form
- Make sure voting delegate attends regional meeting

Questions? Contact Beth Brown at bbrown@accg.org or 770-262-5092.

Business Item 7:

Agenda Request – Jasper County BOC

Department: Landfill

Date: March 4, 2024

Subject: Discuss Comments from the February 26, 2024 Public Hearing on Landfill Operations

Summary:

Discussion requested regarding comments from the February 26, 2024 Public Hearing on Landfill Operations.

Background:

Jasper County BOC held a Public Hearing on February 26, 2024 regarding Landfill Operations.

Cost:

Recommended Motion:

Board Discretion

Business Item 8:

Agenda Request – Jasper County BOC

Department: Planning and Zoning

Date: March 4, 2024

Subject: Bear Creek Marina Alcohol License Renewal

Summary: Bear Creek Marina - Restaurant, Application number 2024-A-011 located at 60 Bear Creek Marina Rd, Mansfield, GA 30055. Name of applicant: Donald Wright – Pouring license for distilled spirits, beer, and wine. – Renewal.

Background: Bear Creek Marina restaurant was damaged in the January 12, 2023 tornado. Mr. Wright, the owner requested the fee to be waived due that the restaurant was closed for the remainder of 2023.

Jasper County 2024 Alcohol license fee is \$3300.
Pro-rated fee based on 12 days operating \$108.50

Mr. Wright has paid the required \$100 application fee for 2024.

Bear Creek Marina restaurant has completed and passed updated criminal background checks with no infractions and there have been no complaint calls to 911 relating to alcohol in year 2023.

Cost:

Recommended Motion:

Board Discretion in approval of 2024 Alcohol License and fee.

Business Item 9:

Agenda Request – Jasper County BOC

Department: City of Monticello

Date: March 4, 2024

Subject: Downtown Monticello Traffic Pattern

Summary:

Discuss GDOT's recommended plan for the Downtown Monticello Traffic Pattern.

Background:

The Georgia Department of Transportation was asked to develop a Downtown Monticello Traffic Plan to help resolve congestion in Downtown Monticello that occurs where State Routes 11, 16, 83 and 212 intersect.

Cost:

Recommended Motion:

Board Discretion

Business Item 10:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: March 4, 2024

Subject: ACCG Georgia County Internship Program Grant Agreement

Summary:

The Association of County Commissioners (ACCG) offers an internship grant program every year. Staff has applied for the grant again this year and been awarded the grant for one paid intern to assist with the projects for the Finance Department.

The grant program period is from May 1, 2024 – September 1, 2024. The goal of the grant is for the student to learn about specific parts of county government operations.

The BOC needs to approve the grant agreement, as the funds are to be paid by the county and reimbursed by the grant.

Background:

Cost:

Recommended Motion: Board Discretion

ACCG Civic Affairs Foundation

GEORGIA COUNTY INTERNSHIP PROGRAM GRANT AGREEMENT

This **AGREEMENT** is made and entered into by and between the **ASSOCIATION COUNTY COMMISSIONERS OF GEORGIA CIVIC AFFAIRS FOUNDATION, INC.**, (the "**FOUNDATION**"), having its principal office at 191 Peachtree Street, Suite 700, Atlanta, Georgia, 30303, and _____ County ("**COUNTY**"), having its principal office at _____.

In exchange for valuable consideration, the parties agree as follows.

I. GENERAL TERMS.

A. Agreement Term:

This Agreement shall be effective as of the last date of execution by the parties. Pursuant to O.C.G.A. § 36-10-1, approval by the COUNTY'S governing authority and entry on the COUNTY'S minutes is necessary before the parties may execute. Evidence thereof shall be provided to the Foundation from the **COUNTY** Clerk's Office as requested and incorporated into this Agreement.

B. Purpose of Agreement:

The **FOUNDATION** is providing grant funding through the Georgia County Internship Program pursuant to the grant award letter ("Grant Award Letter") (**Exhibit A**) to reimburse certain costs to the **COUNTY** to employ interns to complete projects as described in the county grant application ("County Grant Application") (**Exhibit B**) from May 1, 2024 until September 1, 2024. This Agreement provides the terms and conditions under which the **COUNTY** may receive reimbursement from the **FOUNDATION**.

II. REIMBURSEMENT TO COUNTY.

In exchange for the **COUNTY** hiring the intern(s) to perform projects as described in the approved County Grant Application and to learn about the operations of county government, the **FOUNDATION** shall provide reimbursement to the **COUNTY** as follows:

A. Use of Grant Funds.

1. Amount of Reimbursement

ACCG Civic Affairs Foundation

- a. **Hourly Rate.** The FOUNDATION shall reimburse the COUNTY for the cost of wages at the rate of \$15.00 per hour for each hour worked up to 200 hours, for a maximum reimbursement of \$3000.00 for wages per intern, per internship, unless the COUNTY has agreed to pay a percentage of the costs as described within the County Grant Application.

The COUNTY may pay the intern at a higher rate than \$15.00 per hour at its own expense as provided for in their approved County Grant Application or as established at a later time by the COUNTY. In either case, the COUNTY shall be responsible for payment for all the costs above the reimbursed hourly rate of \$15.00 per hour, including workers' compensation and FICA.

- b. **Workers' Compensation.** The FOUNDATION shall reimburse the COUNTY for a portion of the cost to cover the intern under the COUNTY'S workers' compensation plan in the Foundation's sole discretion up to a maximum reimbursement rate of up to \$30.00 per intern, per internship.
- c. **FICA.** The FOUNDATION shall reimburse the COUNTY for a portion of the cost of paying Federal Insurance Contributions Act (FICA) in the Foundation's sole discretion at a maximum reimbursement of up to \$229.50 per intern, per internship.

2. **Additional Compensation for Intern.** The COUNTY may pay the intern(s) in an amount greater than \$15.00 per hour or allow the intern(s) to work more than 200 hours during the grant period. However, the COUNTY will not be entitled to additional grant reimbursement for wages, workers' compensation, FICA or any other employment costs for the additional wages or hours.

III. Obligations of COUNTY:

- A. **Use of Grant Funds.** Grant reimbursement is limited to the actual amount of wages paid and approved employment costs for up to 200 hours of actual work performed by a qualified intern, from May 1, 2024 to September 1, 2024, for the Foundation approved internship project as described within the attached County Grant Application.
- B. **Compensation.** The COUNTY shall pay interns funded in whole or in part by this grant a minimum of \$15.00 per hour for each hour suffered or permitted to be worked by the intern.
- C. **Internship Requirements.** All interns must have on site supervision, be provided with work projects as provided in the approved County Grant Application submitted by the COUNTY and be afforded the opportunity to learn about the operations of county government.
- D. **Required Information: Proof of Payment of Intern and Reporting Requirements.** Upon completion of the internship, the COUNTY shall provide the following information

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to the **FOUNDATION**: (1) copy of the offer letter provided to the intern upon hire; (2) employment verification, including the E-Verify usage and acknowledgement form (E-Verify Usage and Acknowledgement Form”) (**Exhibit C**); (3) proof of payment for each payment period for every intern receiving funding through this Agreement; (4) signed and completed reimbursement form (“Reimbursement Form”) (**Exhibit D**); and (5) completed Intern Evaluation Form (**Exhibit E**). All required information shall be submitted by the COUNTY and received by the FOUNDATION by October 11, 2024 in order to be eligible to receive grant reimbursement.

- E. Hiring of Intern.** In order to be eligible to receive the reimbursement provided for in Paragraph A of Section II of this Agreement, the **COUNTY** must hire an intern who is an undergraduate student, graduate student, recent college graduate, or a high school student 16 years of age or older who is dually enrolled in a college program, as an employee to perform the projects as provided for in the approved County Grant Application. The **COUNTY** may not hire an intern as an independent contractor for reimbursement under this Agreement. The intern hired must be willing and agreeable to having certain information shared about them and their internship pursuant to this Agreement. The COUNTY must submit to the FOUNDATION no later than July 15, 2024; intern consent form (“Intern Consent Form”) (Exhibit F); the intern information form (“Intern Information Form”) (Exhibit G); and an intern photograph.
- F. Tax Withholdings.** The **COUNTY** is responsible for withholding all applicable state and federal income taxes on an intern’s earnings.
- G. Nondiscrimination in Employment Practices.** The **COUNTY** agrees to comply with federal and state laws, rules and regulations, relative to nondiscrimination in employment practices because of political affiliation, religion, race, color, sex, disability, age over 40 years, national origin or any other protected class as provided by law. Nondiscrimination in employment practices is applicable to employees, applicants for employment, promotions, demotions, dismissal and other elements affecting employment/employees.
- H. Compliance with Applicable Provisions of Federal and State Laws and Regulations.** The **COUNTY** agrees to comply with all applicable federal and state laws, including, but not limited to:
- 1. The Americans with Disabilities Act.** The **COUNTY** agrees to comply with all applicable provisions of the Americans with Disabilities Act (ADA) and any relevant federal and state laws, rules and regulations regarding employment practices toward individuals with disabilities and the availability/accessibility of programs, activities, or services for clients with disabilities.
 - 2. Fair Labor Standards Act**
 - 3. Georgia Security and Immigration Compliance Act.** The **COUNTY** agrees to comply with all of the E-Verify usage and hiring requirements as provided for in O.C.G.A. § 13-10-91(a).

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- I. **Duty to Notify FOUNDATION.** It shall be the duty of the COUNTY to notify the FOUNDATION if an intern quits or is terminated by the COUNTY within five (5) days of separation.

- J. **Nepotism.** If the COUNTY has a nepotism policy for new hires, that policy shall apply to the hire and engagement of any intern reimbursed in whole or in part through this grant. In the absence of such a policy, the COUNTY shall refrain from hiring interns who are closely related by blood or marriage to COUNTY employees or officials who have a hiring or supervisory role over the intern. The COUNTY shall apply its personnel policies on dating in the workplace to any intern hired through this grant. If the COUNTY fails to follow these requirements, the COUNTY will not receive grant funding for any of the interns who have been involved in any of the aforementioned activities at the sole discretion of the FOUNDATION.

- K. **Campaign and Other Impermissible Activities.** Interns hired through the Georgia County Internship Program and paid through grant funding are not permitted to work on campaigns for elections of commissioners or for any other elected official as part of their work with the COUNTY. Interns are further not permitted to run personal errands for COUNTY officials and staff or work on projects that are unrelated to county government. If the COUNTY fails to follow these requirements, they will not receive grant funding for any of the interns who have been involved in any of the aforementioned activities at the sole discretion of the FOUNDATION.

IV. CONTRACT MODIFICATION

No amendment, modification, or alteration of this AGREEMENT shall be valid or effective unless such modification is made in writing and signed by both parties.

V. TERMINATION

This Agreement may be terminated in the following circumstances:

- A. **Due to default or for cause.** The FOUNDATION may terminate this AGREEMENT at any time if the COUNTY fails to perform any of its obligations under this AGREEMENT and fails to cure any breach within 10 days of a notice of breach and intention to terminate by the FOUNDATION. The COUNTY shall be required to submit all required information identified in Section III (D) not later than 20 days after the date of written notice of termination. The COUNTY shall not receive any grant reimbursement for costs incurred after the date of termination or in the event a breach occurred that could not be satisfied.

- B. **Due to Early Separation of Intern.** Should the intern funded by this grant be separated from the COUNTY'S employment prior to the expiration of their internship period, this AGREEMENT shall terminate within 20 days of the separation unless another

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undergraduate student, graduate student, recent graduate, or a high school student 16 years of age or older who is dually enrolled in a college program, is hired to continue and complete the approved internship within the grant period and at least 100 hours are remaining of the internship.

- C. **Natural Termination.** Unless otherwise terminated, this Agreement shall terminate December 31, 2024.
- D. **Survival.** The following sections shall survive termination for any reason of this Agreement: Access to Records, Records Retention, and Investigation; Hold Harmless; Program Publicity and COUNTY Participation;

VI. Access to Records, Records Retention, and Investigation

- A. The **FOUNDATION** shall have access to any pertinent books, documents, papers, and records of the **COUNTY** for the purpose of making audit examinations, excerpts, and transcripts. The **COUNTY** shall retain all records related to this grant for seven years from submission of the required information. If any litigation, claim, or audit is started before the expiration of the seven-year period, the records shall be retained until all litigation, claims, or audit findings involving the records have been resolved.
- B. The **COUNTY** agrees that the **FOUNDATION** has the authority to investigate any allegation of misconduct made by the **COUNTY** pertaining to this Agreement. The **COUNTY** agrees to cooperate fully in such investigations by providing the **FOUNDATION** reasonable access to its records and any other resources as necessary to investigate the allegation.

VII. Hold Harmless

To the extent permitted by law, the **COUNTY** agrees to hold harmless the **FOUNDATION**, Association County Commissioners of Georgia, their employees and agents for any claim growing out of any action performed by the **COUNTY**, its agents or employees under any provision of this contract.

VIII. Program Publicity and COUNTY Participation

- A. The **COUNTY** agrees to allow preplanned site visits from the **FOUNDATION** for the purpose of interviewing the intern(s) and supervisor, taking photographs, video, or audio, and reviewing projects that have been assigned. The **COUNTY** further agrees that any photographs or information obtained during such site visits may be used to promote the Georgia County Internship Program and **FOUNDATION**, which may include, but is not limited to, usage through websites, social networking sites, brochures, press releases, and other forms of media.

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- B. The **COUNTY** further agrees that any promotional information by the **COUNTY** regarding the Georgia County Internship Program must be preapproved by the **FOUNDATION**.
- C. The **COUNTY** additionally agrees that any research, study, review, or analysis relative to the Georgia County Internship Program, or internship, conducted by or on behalf of the **COUNTY** must be reviewed and approved by the **FOUNDATION**.

XI. Miscellaneous Provisions

- A. The intern is an employee of the county. At no time shall the intern be considered an employee or independent contractor of the **FOUNDATION**, or the Association County Commissioners of Georgia.
- B. Neither the **FOUNDATION** nor any of its employees, agents, or subcontractors shall be considered a partner, employee, or agent of the **COUNTY**.
- C. Neither party to this **AGREEMENT** shall have the authority to bind the other party.

This **AGREEMENT** is executed and shall be controlled by the laws of the State of Georgia.

XII. CONTRACT EXHIBIT INCLUSION:

This contract includes the following exhibits, which are attached and incorporated herein by reference:

Exhibit A	Grant Award Letter
Exhibit B	County Grant Application
Exhibit C	E-Verify Usage and Acknowledgement Form
Exhibit D	Reimbursement Form
Exhibit E	Intern Evaluation Form
Exhibit F	Intern Consent Form
Exhibit G	Intern Information Form

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COUNTY:

ASSOCIATION COUNTY COMMISSIONERS OF
GEORGIA CIVIC AFFAIRS FOUNDATION, INC.:

Signature

Signature

Printed Name

Dave Wills

Printed Name

Title:

Secretary-Treasurer

Title:

This ___ day of _____, 2024

This ___ day of _____, 2024

COUNTY CLERK CERTIFICATION:

The undersigned Clerk of the governing authority of _____ County, DOES HEREBY CERTIFY that the Georgia County Internship Program Grant Agreement with the Association County Commissioners of Georgia Civic Affairs Foundation, Inc. was adopted by the _____ County Governing Authority in a meeting that was properly advertised and open to the public on _____, 2024, and that the original of said agreement appears of record in the minute book of the County, which is in my custody and control.

WITNESS my hand and the official seal of the governing authority of County.

(SEAL)

Clerk

ACCG Civic Affairs Foundation

February 6, 2024

Ms. Shelia Belcher
126 West Greene St, Suite 18
Monticello, GA 31064

Dear Ms. Belcher,

I am pleased to inform you that Jasper County has been awarded a **Georgia County Internship Program (GCIP) grant** from the Association County Commissioners of Georgia Civic Affairs Foundation ("ACCG Civic Affairs Foundation") contingent upon the parties entering into the terms and conditions of the Georgia County Internship Program Grant Agreement (the "Agreement") that this grant award letter is incorporated hereto. A grant contract package is enclosed for you to complete and return. Upon proper completion of such as solely determined by the ACCG Civic Affairs Foundation, this grant is awarded for the 2024 summer program in the amount of **\$3,259.50** for the **Finance Department Intern** project to cover **one internship**. The grant provided must be used to fund costs associated with the intern's salary, FICA, and worker's compensation as specified in the Agreement.

Please contact Michele NeSmith at mnesmith@accg.org or at 404-922-8737 if you need assistance with grant requirements or in publicizing the proposed internship position. While the ACCG Civic Affairs Foundation will post this position through their website and help to publicize it through other channels, it is the responsibility of the County to recruit, interview and hire the intern. In the event the County is unable to hire a summer intern for the project description provided, the grant award designated for this purpose will be rescinded in full.

Congratulations and thank you for participating in the GCIP 2024 grant program.

Sincerely,



Dave Wills
Association County Commissioners of Georgia Civic Affairs Foundation Secretary-Treasurer

cc: Chair William Jernigan
Larissa Ruark
Sheila Belcher
Mike Benton



Georgia County Internship Program Grant Application Summer 2024

Applicants should read the entire GCIP Application Packet prior to completing this form.

This application has three sections. Section I requires the applicant to indicate the grant category for the application. Section II requires the applicant to provide answers to a series of questions and Section III requires a detailed description of the internship project being proposed, the need it addresses, and the expected benefits to the county. More information on how to complete the application can be found in the GCIP Application Process and Guidelines document.

The application deadline for the 2024 GCIP grant program is Monday, December 18, 2023

Applications should be sent to **Michele NeSmith** at the Foundation via email to mnesmith@accg.org.

Please note that factors that influence consideration include but are not limited to the type of project submitted, the overall impact and benefit to the county of the project(s) proposed, the ability to partially fund the internship position(s), collaboration with other counties, regional commissions, colleges/universities, and/or non-profits, and the number of interns requested.

Reminder: Interns should be currently enrolled in college as undergraduate or graduate students or have recently graduated from college within one year of the grant period. High school students 16 years of age or older who are dually enrolled in a college or university are also eligible. Interns cannot work more than 200 total hours during the grant period unless the county agrees to pay for all expenses beyond the 200-hour period. The county and the intern can decide how many hours the intern works per week and the total number of weeks worked. It is recommended that the minimum hours worked per week be no less than 15 hours.



Section I: Grant Category

Select (X) the grant category for this application.

General GCIP Grant	X
Kundell Environmental Grant	
Garner Health and Human Services Grant	
Verizon Grant	

Section II: General Grant Information

County Name:	Jasper
County E-Verify Number:	299199
Number of Interns Requested:	1

Are you submitting an application that includes a partner? Yes No

List partners: _____

Is your partner a nonprofit, college, or university? Yes No

List contribution level _____ \$600 (25%) _____ Other

(Partners can include other counties, regional commissions, colleges/universities, and/or non-profit organizations. Partnerships with colleges/universities, and/or non-profit organizations must include at least a 25% funding contribution from those entities.)

Name of Grant Coordinator or other Primary Contact:	Sheila Belcher		
County:	Jasper		
Department:	Human Resources		
Position:	HR Director		
Address:	126 West Greene Street, Suite 18, Monticello, GA 31064		
Email:	sbelcher@jaspercountyga.org	Phone:	706-468-4900

Is the county providing partial funding of the amount needed to fund the internship? (Total cost of the internship is \$3,000 plus FICA and WC supplement) Yes No

What amount? \$: _____

OR



Is the county providing additional funding? (on top of the grant amount)		<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
What amount?		\$:	
Who will be the supervisor for the intern?			
<input type="checkbox"/> Same as grant coordinator or other primary county contact			
<input checked="" type="checkbox"/> Other			
Name:	Larissa Ruark		
Department:	Finance		
Position:	Chief Accounting Officer		
Address:	126 West Greene Street, Suite 18, Monticello, GA 31064		
Email:	Iruark@jaspercountyga.org	Phone:	706-468-4900
Has this individual previously supervised interns?		<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Is adequate space available to support an intern?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is adequate equipment available (computer, software programs, etc.) for the intern to complete the proposed project(s)?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Will outside technical assistance be required for the intern to complete the project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If Yes, who will provide it:		
Has your county previously had an intern?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Has your county ever had an intern in this field?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Has your county previously received a Georgia County Internship Program (GCIP) grant for interns?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Is there a college or university located in your county?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is there a technical college located in your county?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
What special skills should the intern have to be able to complete the project, such as knowledge of certain types of software, experience using certain types of equipment, etc.? (Note this is for a student so years of work in a certain field should not be included.)		
Computer Skills such as Microsoft Excel, Basic math skills		
Will any special training be provided to the intern?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
If Yes, please describe:		
Please describe how your county plans to recruit and advertise the internship position:		
The Chief Accounting Officer will work side by side with Human Resources Director to advertise and recruit the intern. They will use the local newspaper, county website, county Facebook page, word of mouth, and work with technical colleges in Jasper County and surrounding areas. They will also work with local organizations who may have insight of potential applicants.		



Section III: Project Description and Intern Position Title

Project Information

Internship position title:	Finance Department Intern
----------------------------	---------------------------

In the gray space below, please FULLY describe the internship position being proposed, the need it addresses, the benefits to the county, and the necessary intern qualifications. The space will expand when you start to type. Include no more than 1-2 additional pages to describe the internship. More information can be found in the GCIP Application Process and Guidelines document.

Jasper County Board of Commissioners Accounting internship offers the opportunity to work on a new project by physically inspecting and recording inventory of all of Jasper County capital assets. Jasper County currently does not have an inventory tracking process for capital assets throughout the county. The intern will work with the County Manager, Finance Department, Constitutional Officers, and Department Heads in order to validate capital assets on a departmental basis. The intern will be a vital part in streamlining and improving the process of auditing capital assets. Inventory tracking is an integral part of capital asset tracking for internal controls as well as audit requirements. The project will consist of multiple steps. The Chief Accounting Officer will lead and direct the intern throughout the entirety of the internship. Jasper County capital assets are currently maintained on an Excel spreadsheet. This sheet is not integrated with any software and has to be manually updated each fiscal year. This includes recording asset additions, disposals and any junked assets.

This project will help create an inventory tracking process for all of our County departments. This process is important because it will assist with streamlining the audit process. It will also assist in asset planning for budgeting purposes. This project will allow Jasper County to be more efficient in regards to financial forecasting of large capital asset purchases.

The Chief Accounting Officer will work side by side with Human Resources Director to advertise and recruit the intern. They will use the local newspaper, county website, county Facebook page, word of mouth, and work with technical colleges in Jasper County and



surrounding areas. They will also work with local organizations who may have insight of potential applicants.

Ideal intern candidates will be those who plan to work in the Finance or Business Management areas of government post-graduation, and who have strong technical, financial, and communication skills.

For questions, email mnesmith@accg.org or call (404) 992-8737

The Georgia County Internship Program is offered by the ACCG Civic Affairs Foundation thanks to the generosity and support of our donors and supporters. The Foundation is a nonprofit 501 (c) (3) organization. For more information, visit www.civicaffairs.org.

Business Item 11:

Agenda Request – Jasper County BOC

Department: Human Resources

Date: March 4, 2024

Subject: Human Resources and County Boards Report

Summary:

Staff will present a Human Resources Report and Board Appointments needed.

Background:

Staff has been requested to provide a Human Resources Report along with upcoming expired Board appointments to the Board of Commissioners. Reports will be provided in the months of March, June, September, and December going forward.

Cost:

None

Recommended Motion:

None Required



Jasper County Human Resources Report

Period Covered: December 2023 – February 2024

Current Open Positions

EMT

Paramedics

911 Dispatchers

Code Enforcement Officer

Public Works Mechanic

Public Works Operator I

New Hires/Transfers

Sheriff Office – 3 (1 of these is part-time)

Public Works/ Landfill– 1

Human Resources- 1

Recreation– 1

P & Z- 1

Clerk of Courts- 1

Jail- 2

Terminations/Resignations

Jail- 1

Public Works – 1

Recreation-1

Sheriff – 1

Clerk of Courts- 1

Total Employees = 172

Full-time = 114

Part-time = 54



Jasper County Boards Report

Period Covered: April 2024-June 2024

Upcoming Board Appointments Needed:

- **Economic Development Authority (3)**
- **Jasper County Water & Sewer Authority (1)**
- **Board of Assessors (1)**

Business Item 12:

Agenda Request – Jasper County BOC

Department: Board of Commissioners

Date: March 4, 2024

Subject: Schedule Work Sessions and Called Meetings as Needed

Summary:

Schedule Work Sessions and Called Meetings As Needed

Work Session to be Scheduled

Work Session with a Public Hearing for Short Term Rentals

Background:

Cost:

Recommended Motion:

Board Discretion